



Hailsham
TOWN COUNCIL

Filming & Photography

Hailsham Town Council-Maintained Land

Please print and complete all relevant sections of this form and return it to: Communications Officer, Hailsham Town Council, Inglenook, Market Street, Hailsham, East Sussex, BN27 2AE. Alternatively, you can scan and email the completed form: terry.hall@hailsham-tc.gov.uk

PRODUCTION DETAILS

Type of production:

☐ Feature Film

☐ Documentary

☐ Promotional/Commercial

☐ Television

☐ Photography

☐ Other: _____

Production/film name:

Production company (if applicable):

Contact name:

Contact address:

Contact telephone:

Contact email:

Site/location to be used:

Brief storyline/description of production:

DATES & TIMES

Number of days required:

Date from:

Date to:

Arrival time:

Departure time:

Days required overall:

OTHER INFORMATION

Number of people on site:

Number of car/vans on site:

Number of larger vehicles on site:

Specialist equipment/props on site:

Additional facilities on site:

Will tents, marquees or portable buildings be erected?

☐ Yes

☐ No

If 'yes', please provide details:

Will the ground surface be disturbed in any way?

☐ Yes

☐ No

If 'yes', please provide details and proposed reinstatement arrangements:

Are you planning to use a drone?

☐ Yes

☐ No

If 'yes', please provide details of the proposed drone operation:

DECLARATION

I can confirm that the above information is correct. I understand that additional information/documentation will be required after submission of this form, including relevant permissions, licences and certificates.

Signature:..... Date:.....