

ASSETS MANAGEMENT COMMITTEE

AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND a meeting of the **ASSETS MANAGEMENT COMMITTEE** to be held at Fleur de Lys, Market Street, Hailsham, BN27 2AE on **Wednesday 14th October 2026 at 7.00 p.m.**

1. **Public Forum**
(No more than 15 Minutes)
2. **Apologies for Absence**
To receive apologies for absence of appointed members.
3. **Declarations of Interest**
To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.
4. **Minutes of Previous Meeting – Assets Management Committee**

4.1 To resolve that the Minutes of the Meetings of the Assets Management Committee held on Wednesday 9th September 2026 may be confirmed as a correct record and signed by the Chairman.

4.2 Update on previous resolutions and Operations updates
5. **HTFC**
To review cleaning arrangements of new toilets.
6. **Finance Report**
To receive an update on Finance
7. **Budget Setting**
To set the budget for 2027/28
8. **Station Road sports pitches**
9. **Union Corner MOU**
To review the MOU for Union Corner.
10. **A22 Connectivity Project**
Project timeline chart

11. **Confidential Business**

To resolve that the press and public are excluded during the discussion on the next items on the agenda (12-13) as they concern: the terms of tenders for contracts or negotiations or matters that are otherwise not in the public interest (In accordance with the Council's Standing Orders No. 1E).

12. **Streetlight Tender**

To receive a verbal update on the streetlight tender progress.

13. **Cleaning Contract**

To review the current cleaning contract arrangements at the PO

John Harrison, Town Clerk



8th October 2026

Committee Membership

Councillors:

A. Blake-Coggins

C. Bryant

B. Carpenter

M. Laxton

C. Mitchell

G. White

M Caira

D Chapman

P Holbrook

AGENDA ITEM NUMBER: 6
MEETING DATE: 14th October 2026
COUNCIL/COMMITTEE: Assets Management
TITLE: Finance Report
PURPOSE OF REPORT: To note the Officers Recommendations below

SUPPORTING DOCUMENTS: Appendix A – Income & Expenditure Report
Appendix B – Spend to Date on Projects

OFFICER CONTACT: RFO

OFFICER RECOMMENDATIONS:	
6.1	The Committee is RECOMMENDED to:
6.2	Note the Committee's current income and expenditure position. Appendix A
	Note the Committee's expenditure to date on projects. Appendix B

6.1 Income and Expenditure

Attached as Appendix A is the Income & Expenditure report for this Committee for the financial year **2026/2027**. Any recent significant variances are shown in bold

Common Pond Allotments (100)

1000 Allotment Rent – The income is more than the budgeted figure which was probably set too low. Income received is in line with the previous year.

Battle Road Allotment (105)

Harold Avenue Allotments (110)

Western Road Recreation Ground (115)

4510 General Maintenance – includes £2,500 for the Beacon which is covered by CiL funds

4550 Water and Sewerage– we have received an extortionate invoice for the supply of water and the drainage at the playing fields as it has been based on an estimated reading linked to historical charges. This has been appealed through the suppliers system and a refund is expected. We have received some credits against the previous very high costs. This still means that due to the leak, the cost for the water over the last year has been exceedingly high but the problem has been fixed and the water costs are now more in line with what they should be

Maurice Thornton Playing Field (120)

4550 Water and Sewerage–actual costs more than budget

Play Areas (125)

4510 General Maintenance – includes £28,844 from EMR funds for the Quinnell Park Play Area

Common Pond (135)

Horticultural & Grounds Maintenance (145)

Environment Services (160)

Town Council Site (300)

4125 Rates – The actual cost of £7,728.26 is slightly more than was budgeted £7,600

5030 Office Rewire – an accounting adjustment for EMR funds from last year

4510 General Maintenance – Includes £9,018 for repointing works which has come from EMR funds through the conditioning survey works

Maurice Thornton Pavilion (305)

Grovelands Barn (310)

Union Corner Hall (315)

4510 General Maintenance – Includes £1,737 for electrical works which has come from EMR funds through the conditioning survey works

Changing Pods (325)

4510 General Maintenance - The budget set was too low as these costs cover annual essential servicing and smoke alarms tests

James West Community Hall (330)

4130 Gas/Electricity – Electric costs about £500 per month plus higher than anticipated gas charges which are being investigated

4510 General Maintenance – Mats have been purchased at £2,185 and Electrical Works at £3,574 included. Funds allocated from CiL.

5025 Intruder & Smoke Alarm Service – annual costs which include the fire risk assessment and maintenance are higher than initial budget

Southview (335)

4130 Gas/Electricity – currently being invoiced to HTC but relates to the Trust. Money will be transferred across from the Trust

4510 General Maintenance – includes £1,086 funds from EMR which cover items from the Conditions Report

4515 Cleaning costs – Money will be transferred across from the Trust

4550 Water/Sewage - currently being invoiced to HTC but relates to the Trust. Money will be transferred across from the Trust

1 Market Square (340)

1115 Rental Income – rent received from letting the premises which wasn't budgeted for

4130 Gas/Electricity – showing a credit balance due to a refund of gas charges

4550 Water/Sewage -tenant should be paying for the utilities. Waiting on a transfer

70 South Road (360)

4125 Rates – will be in the region of £45,000

4130 Gas/Electricity – monthly charges now being incurred

4905 Misc Expenses – is the cost of the building which has been purchased using CiL funds

Cemetery Lodge (405)

4125 Rates – tenant vacated so rates now applicable

4130 Gas/Electricity – tenant vacated so monthly charges now being incurred

Cemetery Services & Overheads (405)

4130 Gas/Electricity - We have received an invoice for over £5,000 for backdated electricity usage which had been previously invoiced based on estimated readings. This charge brings the account up to date and regular meter readings are now being taken to avoid this occurring in the future

4510 General Maintenance – Footpath works at £4,628 included. Funds allocated from CiL.

4550 Water/Sewage – initial budget too low

Street Furniture (505)

5400 Bus Shelters – includes £5,456 funds from EMR (Outside Maintenance Funds) for bus shelter repairs

Civic Events (630)

4395 Twinning – costs incurred for gifts and flag

Memorial Institute Trust (660)

In summary, total expenditure is currently 40% of the budgeted figure after 6 months which means that this committee is on track to achieve a break even budget or less at the end of the financial year.

6.2 Project expenditure using CiL funds

Appendix B shows a breakdown of all expenditure incurred through the projects which have been agreed using CiL funds.

The columns in blue are for projects that have been completed.

The column in green has had additional funds allocated to it for pathways.

RFO

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Assets Committee								
100 Common Pond Allotments								
1000 Allotment Rent (Inc)	750	798	475	(323)			168.0%	
Common Pond Allotments :- Income	750	798	475	(323)			168.0%	0
4210 Commercial Rubbish Disposal	2	0	0	0		0	0.0%	
4510 General Maintenance	1,796	612	2,060	1,448		1,448	29.7%	
4550 Water & Sewerage	161	74	750	676		676	9.9%	
4998 Allotment Refunds	50	0	0	0		0	0.0%	
Common Pond Allotments :- Indirect Expenditure	2,008	686	2,810	2,124	0	2,124	24.4%	0
Net Income over Expenditure	(1,258)	112	(2,335)	(2,447)				
105 Battle Road Allotments								
1000 Allotment Rent (Inc)	1,647	1,550	2,132	582			72.7%	
Battle Road Allotments :- Income	1,647	1,550	2,132	582			72.7%	0
4510 General Maintenance	1,730	0	240	240		240	0.0%	
4550 Water & Sewerage	701	565	750	185		185	75.3%	
4998 Allotment Refunds	150	0	0	0		0	0.0%	
Battle Road Allotments :- Indirect Expenditure	2,581	565	990	425	0	425	57.0%	0
Net Income over Expenditure	(934)	985	1,142	157				
6000 plus Transfer from EMR	1,250	0	0	0				
Movement to/(from) Gen Reserve	316	985	1,142	157				
110 Harold Ave Allotments								
1000 Allotment Rent (Inc)	552	527	611	84			86.3%	
Harold Ave Allotments :- Income	552	527	611	84			86.3%	0
4510 General Maintenance	4,000	0	155	155		155	0.0%	
4998 Allotment Refunds	50	50	0	(50)		(50)	0.0%	
Harold Ave Allotments :- Indirect Expenditure	4,050	50	155	105	0	105	32.3%	0
Net Income over Expenditure	(3,499)	477	456	(21)				
6000 plus Transfer from EMR	4,000	0	0	0				
Movement to/(from) Gen Reserve	502	477	456	(21)				

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
115 Western Road Recreation Ground								
1050 Rent Beaconsfield/Tennis/Pitch	30	30	30	0			100.0%	
Western Road Recreation Ground :- Income	30	30	30	0			100.0%	0
4130 Gas/Electricity	263	151	200	49		49	75.7%	
4510 General Maintenance	3,648	2,500	1,105	(1,395)		(1,395)	226.2%	1
4550 Water & Sewerage	40,070	15,925	600	(15,325)		(15,325)	2654.2%	15,400
4560 Site Drainage	8,487	1,000	2,000	1,000		1,000	50.0%	
Western Road Recreation Ground :- Indirect Expenditure	52,467	19,577	3,905	(15,672)	0	(15,672)	501.3%	15,401
Net Income over Expenditure	(52,437)	(19,547)	(3,875)	15,672				
6000 plus Transfer from EMR	13,405	15,401	0	(15,401)				
Movement to/(from) Gen Reserve	(39,033)	(4,146)	(3,875)	271				
120 Maurice Thornton Playing Field								
4130 Gas/Electricity	1	0	0	0		0	0.0%	
4510 General Maintenance	10,872	0	464	464		464	0.0%	
4550 Water & Sewerage	847	103	80	(23)		(23)	128.3%	
4560 Site Drainage	80	1,667	2,000	333		333	83.3%	
4600 Annual Rent	1,000	1,000	1,000	0		0	100.0%	
4605 Pitch Marking Paint	0	468	550	82		82	85.1%	
4610 Skate Park Maintenance	31,210	0	500	500		500	0.0%	
Maurice Thornton Playing Field :- Indirect Expenditure	44,010	3,237	4,594	1,357	0	1,357	70.5%	0
Net Expenditure	(44,010)	(3,237)	(4,594)	(1,357)				
6000 plus Transfer from EMR	41,690	0	0	0				
Movement to/(from) Gen Reserve	(2,320)	(3,237)	(4,594)	(1,357)				
125 Play Areas								
4510 General Maintenance	823	30,014	5,000	(25,014)		(25,014)	600.3%	28,844
4650 Safety Gates	0	0	1,000	1,000		1,000	0.0%	
Play Areas :- Indirect Expenditure	823	30,014	6,000	(24,014)	0	(24,014)	500.2%	28,844
Net Expenditure	(823)	(30,014)	(6,000)	24,014				
6000 plus Transfer from EMR	0	28,844	0	(28,844)				
Movement to/(from) Gen Reserve	(823)	(1,170)	(6,000)	(4,830)				

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130 Public Open Spaces								
1100 Fishing Permits	120	120	120	0			100.0%	
Public Open Spaces :- Income	120	120	120	0			100.0%	0
4620 Teen Shelter	0	0	1,000	1,000		1,000	0.0%	
4690 POS - General Main	0	0	500	500		500	0.0%	
4695 Vermin Control	459	459	614	155		155	74.8%	
4705 Outside Maintenance Fund	0	2,658	20,000	17,342		17,342	13.3%	
4715 Country Park - General Maint	0	0	538	538		538	0.0%	
4720 Orchard Park - General Maint	0	0	787	787		787	0.0%	
4725 Graffiti Cleaning	1,200	0	3,000	3,000		3,000	0.0%	
4735 Signage	0	0	500	500		500	0.0%	
Public Open Spaces :- Indirect Expenditure	1,659	3,117	26,939	23,822	0	23,822	11.6%	0
Net Income over Expenditure	(1,539)	(2,997)	(26,819)	(23,822)				
135 Common Pond								
4510 General Maintenance	15,687	945	1,000	55	16	39	96.1%	
Common Pond :- Indirect Expenditure	15,687	945	1,000	55	16	39	96.1%	0
Net Expenditure	(15,687)	(945)	(1,000)	(55)				
145 Horticultural & Ground Maint								
4750 Grass & Hedge Cutting	27,772	16,783	30,000	13,217		13,217	55.9%	
4755 Tree Surgery	28,915	29,330	30,000	670		670	97.8%	
Horticultural & Ground Maint :- Indirect Expenditure	56,687	46,113	60,000	13,887	0	13,887	76.9%	0
Net Expenditure	(56,687)	(46,113)	(60,000)	(13,887)				
160 Environment Services								
1090 ESCC - Urban Grass Sub	8,071	10,433	10,433	(0)			100.0%	
Environment Services :- Income	8,071	10,433	10,433	(0)			100.0%	0
4745 Urban Grass Cutting	15,000	0	20,000	20,000		20,000	0.0%	
Environment Services :- Indirect Expenditure	15,000	0	20,000	20,000	0	20,000	0.0%	0
Net Income over Expenditure	(6,929)	10,433	(9,567)	(20,000)				
300 Town Council Site								
1115 Rental/Lease Income	41	0	0	0			0.0%	
1200 Kemer Kebab	10,771	7,875	10,500	2,625			75.0%	
1205 4 Market Square (Inc)	7,400	4,296	7,400	3,104			58.1%	

Detailed Income & Expenditure by Budget Heading 30/09/2026

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1225 Miscellaneous rents	1,108	0	0	0			0.0%	
1275 Miscellaneous Income	140	0	420	420			0.0%	
Town Council Site :- Income	19,461	12,171	18,320	6,149			66.4%	0
4115 Telephone & mobiles	10,362	0	0	0		0	0.0%	
4125 Rates	5,525	8,124	7,600	(524)		(524)	106.9%	
4130 Gas/Electricity	15,447	3,894	6,500	2,606		2,606	59.9%	
4140 Insurance	20,159	0	0	0		0	0.0%	
4200 Annual extinguisher etc., insp	0	0	350	350		350	0.0%	
4210 Commercial Rubbish Disposal	39	0	0	0		0	0.0%	
4510 General Maintenance	9,348	17,495	10,000	(7,495)		(7,495)	175.0%	10,718
4550 Water & Sewerage	260	745	1,400	655		655	53.2%	
5005 External Repairs/General Maint	30,011	0	0	0		0	0.0%	
5010 Electronic Gates	0	287	1,000	713		713	28.7%	
5015 Maintenance 4 Market Sq	0	0	1,000	1,000		1,000	0.0%	
5020 Gas Boiler - Annual Service	0	0	320	320		320	0.0%	
5025 Intruder & Smoke Alarm Service	91	62	200	138		138	31.0%	
5030 Office Rewire	149,999	(2,010)	0	2,010		2,010	0.0%	(4,020)
Town Council Site :- Indirect Expenditure	241,242	28,598	28,370	(228)	0	(228)	100.8%	6,697
Net Income over Expenditure	(221,781)	(16,427)	(10,050)	6,377				
6000 plus Transfer from EMR	180,277	6,697	0	(6,697)				
Movement to/(from) Gen Reserve	(41,504)	(9,730)	(10,050)	(320)				
305 Maurice Thornton Pavilion								
4130 Gas/Electricity	1,806	1,053	1,545	492		492	68.2%	
4510 General Maintenance	599	6	560	554		554	1.1%	
4550 Water & Sewerage	233	43	250	207		207	17.0%	
Maurice Thornton Pavilion :- Indirect Expenditure	2,638	1,102	2,355	1,253	0	1,253	46.8%	0
Net Expenditure	(2,638)	(1,102)	(2,355)	(1,253)				
310 Grovelands Barn								
1245 Income - recharge of utilities	0	0	500	500			0.0%	
Grovelands Barn :- Income	0	0	500	500			0.0%	0
4125 Rates	0	3,094	3,237	143		143	95.6%	
4130 Gas/Electricity	0	227	310	83		83	73.1%	
4200 Annual extinguisher etc., insp	0	0	75	75		75	0.0%	
4510 General Maintenance	4,414	795	1,000	205		205	79.5%	
4550 Water & Sewerage	60	43	200	157		157	21.6%	

Detailed Income & Expenditure by Budget Heading 30/09/2026

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5100	MT Hut/Grovelands Barn Energy	314	0	0	0		0	0.0%	
5105	Grovelands Barn Rates	3,144	0	0	0		0	0.0%	
	Grovelands Barn :- Indirect Expenditure	7,932	4,159	4,822	663	0	663	86.2%	0
	Net Income over Expenditure	(7,932)	(4,159)	(4,322)	(163)				
6000	plus Transfer from EMR	1,350	0	0	0				
	Movement to/(from) Gen Reserve	(6,582)	(4,159)	(4,322)	(163)				
<u>315</u>	<u>Union Corner Hall</u>								
4510	General Maintenance	1,367	30,304	6,000	(24,304)		(24,304)	505.1%	24,304
	Union Corner Hall :- Indirect Expenditure	1,367	30,304	6,000	(24,304)	0	(24,304)	505.1%	24,304
	Net Expenditure	(1,367)	(30,304)	(6,000)	24,304				
6000	plus Transfer from EMR	95	24,304	0	(24,304)				
	Movement to/(from) Gen Reserve	(1,272)	(6,000)	(6,000)	0				
<u>325</u>	<u>Changing Pod</u>								
4510	General Maintenance	0	1,209	500	(709)		(709)	241.7%	
4515	Cleaning/Maintenance	18,658	7,026	19,000	11,974		11,974	37.0%	
	Changing Pod :- Indirect Expenditure	18,658	8,235	19,500	11,265	0	11,265	42.2%	0
	Net Expenditure	(18,658)	(8,235)	(19,500)	(11,265)				
6000	plus Transfer from EMR	2,010	0	0	0				
	Movement to/(from) Gen Reserve	(16,648)	(8,235)	(19,500)	(11,265)				
<u>330</u>	<u>Welbury Farm/Jim West Com Hall</u>								
1210	Meeting Room Lets/J West	38,452	24,627	35,000	10,373			70.4%	
	Welbury Farm/Jim West Com Hall :- Income	38,452	24,627	35,000	10,373			70.4%	0
4115	Telephone & mobiles	0	0	1,250	1,250		1,250	0.0%	
4125	Rates	9,855	4,940	10,156	5,216		5,216	48.6%	
4130	Gas/Electricity	6,680	6,117	6,000	(117)		(117)	102.0%	
4510	General Maintenance	7,584	7,317	2,575	(4,742)		(4,742)	284.2%	5,759
4515	Cleaning/Maintenance	8,900	1,662	13,000	11,338		11,338	12.8%	
4550	Water & Sewerage	2,431	1,433	2,386	953		953	60.1%	
5025	Intruder & Smoke Alarm Service	577	741	651	(90)		(90)	113.9%	
5150	Maintenance/Running Costs	235	80	150	70		70	53.3%	
5155	J West Refund	2,758	1,958	4,500	2,543		2,543	43.5%	
	Welbury Farm/Jim West Com Hall :- Indirect Expenditure	39,019	24,249	40,668	16,419	0	16,419	59.6%	5,759
	Net Income over Expenditure	(567)	378	(5,668)	(6,046)				
6000	plus Transfer from EMR	2,584	5,759	0	(5,759)				

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Detailed Income & Expenditure by Budget Heading 30/09/2026

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	2,017	6,136	(5,668)	(11,804)				
335 Southview								
4130 Gas/Electricity	0	138	0	(138)		(138)	0.0%	
4510 General Maintenance	0	1,086	0	(1,086)		(1,086)	0.0%	1,086
4515 Cleaning/Maintenance	0	11	0	(11)		(11)	0.0%	
4550 Water & Sewerage	0	38	0	(38)		(38)	0.0%	
Southview :- Indirect Expenditure	0	1,272	0	(1,272)	0	(1,272)		1,086
Net Expenditure	0	(1,272)	0	1,272				
6000 plus Transfer from EMR	0	1,086	0	(1,086)				
Movement to/(from) Gen Reserve	0	(186)	0	186				
340 1 Market Square								
1115 Rental/Lease Income	0	13,104	0	(13,104)			0.0%	
1 Market Square :- Income	0	13,104	0	(13,104)				0
4125 Rates	6,362	6,520	6,553	34		34	99.5%	
4130 Gas/Electricity	1,414	(805)	1,000	1,805		1,805	(80.5%)	
4510 General Maintenance	7,924	0	500	500		500	0.0%	
4550 Water & Sewerage	1,010	44	0	(44)		(44)	0.0%	
1 Market Square :- Indirect Expenditure	16,710	5,758	8,053	2,295	0	2,295	71.5%	0
Net Income over Expenditure	(16,710)	7,346	(8,053)	(15,399)				
6000 plus Transfer from EMR	6,946	0	0	0				
Movement to/(from) Gen Reserve	(9,765)	7,346	(8,053)	(15,399)				
360 70 South Road								
4125 Rates	0	7,443	0	(7,443)		(7,443)	0.0%	
4130 Gas/Electricity	0	107	0	(107)		(107)	0.0%	
4905 Misc. Expenses	0	1,526,500	0	(1,526,500)		(1,526,500)	0.0%	1,526,500
70 South Road :- Indirect Expenditure	0	1,534,050	0	(1,534,050)	0	(1,534,050)		1,526,500
Net Expenditure	0	(1,534,050)	0	1,534,050				
6000 plus Transfer from EMR	0	1,526,500	0	(1,526,500)				
Movement to/(from) Gen Reserve	0	(7,550)	0	7,550				
400 Cemetery Lodge								
1220 Cemetery Rent	7,744	2,328	8,844	6,516			26.3%	
Cemetery Lodge :- Income	7,744	2,328	8,844	6,516			26.3%	0

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4125 Rates	0	372	0	(372)		(372)	0.0%	
4130 Gas/Electricity	0	26	0	(26)		(26)	0.0%	
5175 Cemetery Lodge Repairs	527	0	1,000	1,000		1,000	0.0%	
Cemetery Lodge :- Indirect Expenditure	527	397	1,000	603	0	603	39.7%	0
Net Income over Expenditure	7,217	1,931	7,844	5,913				
405 Cemetery Services & Overheads								
1500 Burial Fees	42,725	17,721	56,275	38,554			31.5%	
Cemetery Services & Overheads :- Income	42,725	17,721	56,275	38,554			31.5%	0
4125 Rates	5,739	2,929	5,908	2,980		2,980	49.6%	
4130 Gas/Electricity	3,275	6,215	2,500	(3,715)		(3,715)	248.6%	
4210 Commercial Rubbish Disposal	0	1,151	1,968	817		817	58.5%	
4510 General Maintenance	0	6,670	1,000	(5,670)	275	(5,945)	694.5%	6,005
4550 Water & Sewerage	185	387	250	(137)		(137)	154.7%	
4750 Grass & Hedge Cutting	674	2,062	6,400	4,338		4,338	32.2%	
5210 Telephone	51	0	0	0		0	0.0%	
5215 Fire Extinguisher/Boiler Servi	437	0	250	250		250	0.0%	
5225 Repairs/Cleaning & Waste	1,866	322	2,000	1,678		1,678	16.1%	25
5300 Grave Digging	21,005	8,050	17,399	9,349		9,349	46.3%	
5305 Maintenance Flowers & Trees	656	360	3,000	2,640		2,640	12.0%	
5330 Cem WCs Refurb Project	56,036	0	0	0		0	0.0%	
Cemetery Services & Overheads :- Indirect Expenditure	89,924	28,145	40,675	12,530	275	12,255	69.9%	6,030
Net Income over Expenditure	(47,199)	(10,424)	15,600	26,024				
6000 plus Transfer from EMR	57,568	6,030	0	(6,030)				
Movement to/(from) Gen Reserve	10,369	(4,394)	15,600	19,994				
500 Street Lighting								
4510 General Maintenance	17,657	7,959	31,049	23,090		23,090	25.6%	
5375 New Lighting	11,600	3,500	19,468	15,968		15,968	18.0%	
5380 Energy (145516 kwh per year)	11,838	0	14,000	14,000		14,000	0.0%	
5390 Annual Repairs	9,968	0	0	0		0	0.0%	
Street Lighting :- Indirect Expenditure	51,063	11,459	64,517	53,058	0	53,058	17.8%	0
Net Expenditure	(51,063)	(11,459)	(64,517)	(53,058)				
505 Street Furniture								
5400 Bus Shelter Repairs	1,850	5,456	1,000	(4,456)		(4,456)	545.6%	5,456

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5410 Defibrulators	2,040	0	2,122	2,122		2,122	0.0%	
Street Furniture :- Indirect Expenditure	<u>3,890</u>	<u>5,456</u>	<u>3,122</u>	<u>(2,334)</u>	<u>0</u>	<u>(2,334)</u>	<u>174.8%</u>	<u>5,456</u>
Net Expenditure	<u>(3,890)</u>	<u>(5,456)</u>	<u>(3,122)</u>	<u>2,334</u>				
6000 plus Transfer from EMR	0	5,456	0	(5,456)				
Movement to/(from) Gen Reserve	<u>(3,890)</u>	<u>0</u>	<u>(3,122)</u>	<u>(3,122)</u>				
<u>630 Twinning</u>								
4395 Civic Events	244	441	400	(41)		(41)	110.3%	
Twining :- Indirect Expenditure	<u>244</u>	<u>441</u>	<u>400</u>	<u>(41)</u>	<u>0</u>	<u>(41)</u>	<u>110.3%</u>	<u>0</u>
Net Expenditure	<u>(244)</u>	<u>(441)</u>	<u>(400)</u>	<u>41</u>				
<u>660 Mem Institute Trust Bldg</u>								
5340 MIT Roof Project	43,328	0	0	0	21,752	(21,752)	0.0%	
Mem Institute Trust Bldg :- Indirect Expenditure	<u>43,328</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21,752</u>	<u>(21,752)</u>		<u>0</u>
Net Expenditure	<u>(43,328)</u>	<u>0</u>	<u>0</u>	<u>0</u>				
6000 plus Transfer from EMR	43,328	0	0	0				
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
Assets Committee :- Income	119,551	83,409	132,740	49,331			62.8%	
Expenditure	711,515	1,787,928	345,875	(1,442,053)	22,043	(1,464,096)	523.3%	
Net Income over Expenditure	<u>(591,964)</u>	<u>(1,704,519)</u>	<u>(213,135)</u>	<u>1,491,384</u>				
plus Transfer from EMR	354,501	1,620,077	0	(1,620,077)				
Movement to/(from) Gen Reserve	<u>(237,462)</u>	<u>(84,442)</u>	<u>(213,135)</u>	<u>(128,693)</u>				
Grand Totals:- Income	119,551	83,409	132,740	49,331			62.8%	
Expenditure	711,515	1,787,928	345,875	(1,442,053)	22,043	(1,464,096)	523.3%	
Net Income over Expenditure	<u>(591,964)</u>	<u>(1,704,519)</u>	<u>(213,135)</u>	<u>1,491,384</u>				
plus Transfer from EMR	354,501	1,620,077	0	(1,620,077)				
Movement to/(from) Gen Reserve	<u>(237,462)</u>	<u>(84,442)</u>	<u>(213,135)</u>	<u>(128,693)</u>				

CiL Expenditure

Date	Details	Amount	Church	Conditions Report	Cemetery	Hailsham Memorial Institute	James West Signs	Market Street Bollards	A22 Connectivity Project	Graffiti Boards	Graffiti Washing Machine	Solar Light - Eastwell Place	Quinnell Drive Play Park	CCTV	Beacon & Hardstand	Western Rd Water	James West Gym Mats	Public Art Programme	70 South Road	Street Lighting
	CiL Expenditure 2026 2027																			
07.04.26	Tootlstation - Toilet Seat Cemetery	25.33			25.33															
21.04.26	Roadways - footpath resurfacing	4,627.68			4,627.68															
17.04.26	Anti-Slip Coating - Southview	1,085.68		1,085.68																
23.04.26	R&J Plastering	800.00	800.00																	
14.04.26	Chroma Vision	9,057.25												9,057.25						
17.04.26	R&J Plastering	2,500.00	2,500.00																	
24.04.26	Will Loch Construction - water pipe repairs	15,400.00														15,400.00				
17.04.26	UK Gym Pits	2,184.56															2,184.56			
21.04.26	Juice Electrical	3,574.04		3,574.04																
26.05.26	Newton and Frost Fencing - YS	791.13	791.13																	
06.06.26	Beacon Isntallation	2,500.00													2,500.00					
10.06.26	Juice Electrical - Cemetery Office	1,377.31			1,377.31															
12.06.26	Quinnell Park Playground Work	28,844.00											28,844.00							
07.07.26	D2D Architectural Design Consultants	150.00	150.00																	
17.07.26	Wealden - Building application Fee YS	1,117.87	1,117.87																	
21.07.26	R&J Plastering	4,990.00		4,990.00																
24.07.26	Toilet Hire - Union Corner Hall	120.00		120.00																
29.07.26	TP Decorating	4,027.50		4,027.50																
31.07.26	Purchase of 70 South Road	1,526,500.00																	1,526,500.00	
14.08.26	D P Goodwin - Union Hall Lighting	1,616.96		1,616.96																
26.08.26	Harrlie Plumbing - new boiler Union Corner H	4,250.00		4,250.00																
	D P Goodwin - Youth Centre	31,273.71	31,273.71																	
			1,646,813.02																	
		3,102,706.27	3,102,706.27	831,066.34	50,798.90	62,689.06	68,328.00	0.00	1,063.69	0.00	0.00	0.00	0.00	28,844.00	9,057.25	4,999.00	15,400.00	2,184.56	0.00	1,526,500.00

	Agreed Project Costs			837,887.00	240,000.00	75,000.00	80,000.00	1,000.00	3,321.00	200,000.00	6,000.00	55,000.00	3,500.00	28,000.00	9,057.00	19,000.00	15,400.00	2,000.00	45,000.00	1,650,000.00	70,000.00	
Gates																Balance to go back to CiL						
Difference				6,820.66	189,201.10	12,310.94	11,672.00	1,000.00	2,257.31	200,000.00	6,000.00	55,000.00	3,500.00	-844.00	-0.25	14,001.00	0.00	-184.56	45,000.00	123,500.00		
	To include £4500 for pathways												Still left to spend			487,762.01						
	80,000 (25/26), 80,000 (26/27), 80,000 (27/28), budgets (28/29)																					

AGENDA ITEM NUMBER: 7
MEETING DATE: 14th October 2026
COUNCIL/COMMITTEE: Assets Committee
TITLE: Assets Draft Budget 2027/28 to 2031/32
PURPOSE OF REPORT: This report sets out the proposed draft Budget 2027/28 and the projected budgets to 2031/32 to be reviewed by the Finance and Governance Committee.

Appendix B – Assets Budget 2027/2028

Appendix C – Significant Variances from 26/27 budget to proposed 27/28 budget

Appendix D – Current Earmarked Reserves

CONTACT OFFICER: RFO

OFFICER RECOMMENDATIONS:	
	The Committee is RECOMMENDED to:
7.1	Discuss the proposed draft Budget 2027/28 and the projected budgets to 2031/32. Appendix B
7.2	Review the significant variances from the 26/27 budget. Appendix C
7.3	Note this Committee's Earmarked Reserves and agree any actions. Appendix D
7.4	Make a Recommendation for the budget to the Finance and Governance Committee

7.1. Assets Draft Budget

Attached as Appendix B to this report is the draft Assets budget for 2027/28 (column highlighted in orange) and the projected budgets for 2028/29 to 2031/32. To support the committees understanding of the budget, last years budget (column highlighted in brown), this years budget (column highlighted in purple) and this years current spend to date (column highlighted in blue) are included on the spreadsheet.

Budgets have been projected until 2031/32 to inform long term planning and to align with the Councils strategic plan. All known future expenditure has been included in these projections.

Currently the proposed budget will **decrease** by **26.4%** or **£66,923**

7.2. Significant Variances

Appendix C shows the significant variances from the previous years budgets of either £1,000 or 10% (in accordance with our Financial Regulations).

Committee are asked to **review** and **note** these variances.

7.3. Earmarked Reserves

Appendix D shows the current Earmarked Reserves.

There are Earmarked Reserves which could be allocated to a budget which would reduce the overall budget requirement.

Committee to **decide** whether to use the Earmarked Reserves as part of the proposed budget.

7.4. Recommendation of Budget

Committee to **discuss** the proposed budgets for 2027/28 and **agree** a **recommendation** to the Finance and Governance Committee to consider as part of the whole Council budget.

RFO



Sports pitch
entrance

New Barn
Farm

STATION ROAD

Senior Football
64m x 100m
plus 3m run off

Drainage
ditch

U11/U12 (9v9)
Football
79m x 52m
inc. 3m run off

L I C E N C E

UNION CORNER HALL

and

HAILSHAM TOWN COUNCIL

COPY

DATED 9th May 1983



T H I S L I C E N C E is made the *11th* day of *May*
One thousand nine hundred and eighty three B E T W E E N
THE TOWN COUNCIL OF HAILSHAM in the County of East Sussex
(hereinafter called "the Council") of the one part and the
MANAGEMENT COMMITTEE OF THE UNION CORNER HALL Hailsham
aforesaid (hereinafter called "the Committee") of the other
part _____

1. The Council hereby grant Licence to the Committee to use the property known as the Union Corner Hall for recreational and social purposes upon the following terms:-
 - (a) the Committee shall be responsible for the management of the hall subject to the rules annexed hereto _____
 - (b) the Committee shall be responsible for all out-goings payable in respect of the premises and for all expenses incurred in connection with the use of the hall and shall not make any representation that the Council shall be responsible for any financial liability incurred by the Committee _____
 - (c) the Committee shall insure the premises against fire and all other risks which the Council shall require including public liability insurance _____
 - (d) the Committee shall at their expense keep the premises in the present state of repair and condition _____
 - (e) the premises shall not be used for betting gambling or lotteries or any other purpose which shall be illegal _____
 - (f) in the event of the premises being used for music singing and dancing and stage plays the Committee shall obtain all the necessary licences from the appropriate authority _____
 - (g) the Committee shall enforce all fire precautions imposed by the appropriate authority _____
 - (h) the premises shall not be used so as to cause a nuisance or annoyance to the Council or to the adjoining or neighbouring properties _____
2. In default of the Committee of any of the above provisions the Council may revoke this licence immediately _____

3. Either party may revoke this licence on giving to the other party three months notice in writing _____

SIGNED on behalf of the Committee
by *Geoffrey William Sturges*
Chairman and *James*
Heaven a member of the
Committee in the presence of:-

W. Sturges
James Heaven

James Heaven
Secretary



UNION CORNER HALL, HAILSHAM, EAST SUSSEX

R U L E S

This property was converted for use as a Village Hall in 1982 for the use of the inhabitants of Hailsham and the neighbourhood.

Hailsham Town Council have agreed that the Hall should be managed by a Committee consisting of seven elected members. Two members of the Town Council nominated by the Town Council and one member of the North Hailsham & Hellingly Residents Association shall also be members of the Committee. The Committee may co-opt not more than three members, one of which shall be nominated by the Wealden District Council.

The annual General Meeting of the Management Committee is to be held in the month of April each year or as soon as practicable thereafter.

All the inhabitants of the area of benefit of eighteen years and upwards are entitled to attend and vote at the Annual General Meeting.

The Management Committee are empowered to make rules and regulations governing the use of the Hall, such rules and regulations to be approved by the Hailsham Town Council.

A22 Connectivity Project - Integrated Gantt Timeline

Provisional programme integrating the route proposal and original Gantt chart |

Amber = planned activity | Dates are working assumptions and should be updated when approvals and survey results are confirmed

ID	Phase / workstream	Activity	Lead / parties	Start	Finish	Depends on	Status	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28	Jul-28
1	Scope	Agree exact route and project boundary	HTC / ESCC	Sep-26	Sep-26	-	Planned																							
2	Survey	Survey full 1.5 km route	Surveyor	Oct-26	Oct-26	1	Planned																							
3	Land	Identify and verify landowners along the route	HTC / Legal	Oct-26	Nov-26	1, 2	Planned																							
4	Land	Resolve Southern Water land diversion or access	HTC / Southern Water	Nov-26	Jan-27	3	Planned																							
5	Mapping	Prepare detailed map of the route	Designer / Surveyor	Nov-26	Nov-26	2, 3	Planned																							
6	Stakeholders	Meet with Jon Wheeler's / ESCC team	HTC / ESCC	Nov-26	Dec-26	2, 5	Planned																							
7	Highways	Confirm ESCC Rights of Way and maintenance position	HTC / ESCC	Nov-26	Jan-27	3, 6	Planned																							
8	Options	Reroute where land or technical constraints require	Project team	Jan-27	Feb-27	4, 7	Planned																							
9	Accessibility	Inclusive access and shared-use route review	Designer / Access adviser	Dec-26	Feb-27	2, 5	Planned																							
10	Environment	Ecology, arboriculture and tree constraints surveys	Ecologist / Arboriculturist	Oct-26	Mar-27	2	Planned																							
11	Utilities	Check utilities and drainage constraints	Designer / Utilities	Jan-27	Feb-27	5	Planned																							
12	Route design	Arlington Road East to Diplocks Road design	Designer / ESCC	Feb-27	Apr-27	8, 9, 10, 11	Planned																							
13	Route design	Country Park Lake path widening design	Designer / HTC	Feb-27	Apr-27	8, 9, 10, 11	Planned																							
14	Route design	Woodland off-road bike trail design	Designer / HTC	Feb-27	Apr-27	8, 9, 10, 11	Planned																							
15	Decision	Preferred route and integrated feasibility report	Project team	Mar-27	Mar-27	9, 10, 11, 12, 13, 1	Planned																							
16	Governance	Report preferred option to Assets Committee	HTC	Mar-27	Mar-27	15	Planned																							
17	Governance	Full Council approval, if required	HTC	Apr-27	Apr-27	16	Planned																							
18	Planning	Pre-application advice and planning/ecology preparation	HTC / WDC	Mar-27	May-27	12, 13, 14, 15, 16, 1'	Planned																							
19	Planning	Submit and determine planning permission	HTC / WDC	Jun-27	Sep-27	18	Planned																							
20	Procurement	Prepare detailed design, specification and tender pack	Project team	Aug-27	Oct-27	12, 13, 14	Planned																							
21	Procurement	Tender works and evaluate submissions	HTC	Nov-27	Dec-27	19, 20	Planned																							
22	Governance	Approve and award construction contract	HTC	Jan-28	Jan-28	21	Planned																							
23	Delivery	Mobilisation and pre-start requirements	Contractor / HTC	Feb-28	Feb-28	22	Planned																							
24	Construction	Construct / widen Arlington Road East-Diplocks path	Contractor	Mar-28	Apr-28	23	Planned																							
25	Construction	Improve and widen Country Park Lake path	Contractor	Mar-28	May-28	23	Planned																							
26	Construction	Construct woodland off-road bike trail	Contractor	Apr-28	Jun-28	23, 24, 25	Planned																							
27	Handover	Inspection, snagging, opening and handover	HTC / Contractor	Jul-28	Jul-28	24, 25, 26	Planned																							

Programme assumptions

1. The programme starts in September 2026, matching the source Gantt. 2. Planning, funding and committee dates are provisional. 3. The programme covers the accessible path route only. 4. Crossing-structure works are outside the project scope.