

COUNCILLORS ARE SUMMONED TO ATTEND a Meeting of the POST OFFICE COMMITTEE to be held at the Fleur-De-Lys Meeting Room, Inglenook, Market Street, Hailsham, BN27 2AE, on Thursday 16th April 2026 at 5.30 p.m.

POST OFFICE COMMITTEE

AGENDA

1. **Public Forum**
(No more than 15 Minutes)
2. **Apologies for Absence**
To receive apologies for absence of appointed members.
3. **Declarations of Interest**
To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.
4. **Minutes of Previous Meeting**
 - 4.1 To resolve that the Minutes of the meetings of the Post Office Committee held on Thursday 11th December 2025 may be confirmed as a correct record and signed by the Chair.
 - 4.2 To receive an update about progress of resolutions from the last meeting of the Post Office Committee
5. **Balanced Scorecard**
To receive and consider the most up to date information on the Branch Performance
6. **Post Office Premise**
To receive an update on work undertaken at the Post Office premise
7. **Confidential Business**
To resolve that the press and public are excluded during the discussion on the next item of the agenda (8, 9, 10 and 11) as they concern: engagement, terms of service, or other items that are not in the public interest (In accordance with the Council's Standing Orders No. 1E).
8. **Banking Hub Update**
To receive any update on the Banking Hub

9. **Post Office Accounts**
To discuss matters related to the Post Office Accounts
10. **Post Office Business Planning**
To consider the Business Plan for the Post Office
11. **HR and Staffing Update**
 - 10.1 To receive any update on HR and Staffing Matters related to the Post office and Banking Hub
 - 10.2 To receive an update on Pension Matters

John Harrison
Town Clerk



8th April 2026

Committee Membership

Councillors:

B. Carpenter

J. Crittenden

P. Holbrook

M. Laxton (Deputy Chair)

C. Mitchell (Chair)