

## **ASSETS MANAGEMENT COMMITTEE**

### **AGENDA**

**COUNCILLORS ARE SUMMONED TO ATTEND a meeting of the ASSETS MANAGEMENT COMMITTEE to be held at the Fleur-De-Lys Meeting Room, Market Street, Hailsham, BN27 2AE on Wednesday 11<sup>th</sup> March 2026 at 7.00 p.m.**

1. **Public Forum**  
(No more than 15 Minutes)
2. **Apologies for Absence**  
To receive apologies for absence of appointed members.
3. **Declarations of Interest**  
To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.
4. **Minutes of Previous Meeting – Assets Management Committee**  
To resolve that the Minutes of the Meetings of the Assets Management Committee held on Wednesday 11<sup>th</sup> February 2026 may be confirmed as a correct record and signed by the Chairman.
5. **Update on Current Projects and Resolutions**  
To receive updates on current asset projects and resolutions.
6. **Finance Report**  
Report from RFO
7. **Hailsham Cricket Club Pavilion**  
To receive a presentation from HCC.
8. **One Market Sq**  
To review requests to lease the property.
9. **The Hive Stage**  
To receive updates on proposed bookings.
10. **EV Charging points HMI**  
To consider part funding of EV charging points.
11. **Strategic Plan**  
To review the strategic plan.

12. **Assets subcommittee (Lease review)**  
Feedback from initial meeting.
13. **Confidential Business**  
To resolve that the press and public are excluded during the discussion on the next items on the agenda (14 to 15) as they concern: the terms of tenders for contracts or negotiations or matters that are otherwise not in the public interest (In accordance with the Council's Standing Orders No. 1E).
14. **Streetlights**  
Receive a report on status.
15. **A22 Connectivity Project**  
Update on project

John Harrison, Town Clerk



11th March 2026

Committee Membership

Councillors:

A. Blake-Coggins

C. Bryant

B. Carpenter

M. Laxton (Chair)

C. Mitchell

G. White (Deputy Chair)

M Caira



**AGENDA ITEM NUMBER:** 6

**MEETING DATE:** 11<sup>th</sup> March 2026

**COUNCIL/COMMITTEE:** Assets Management

**TITLE:** Finance Report

**PURPOSE OF REPORT:** 6.1 To **note** this committees current income and expenditure against budget  
6.2 To **note** expenditure to date on projects  
6.3 This report also looks at possible underspends from 25/26 budget.

**SUPPORTING DOCUMENTS:** Appendix A – Income & Expenditure Report  
Appendix B – Spend to Date on Projects

**OFFICER CONTACT:** RFO

<b>OFFICER RECOMMENDATIONS:</b>	
	<p>The Committee is RECOMMENDED to:</p> <ul style="list-style-type: none"> <li>(1) <b>Note</b> the Committee’s current income and expenditure position. Appendix A</li> <li>(2) <b>Note</b> the Committee’s expenditure to date on projects. Appendix B</li> <li>(3) <b>Consider</b> any possible underspends to be EarMarked at year end</li> </ul>

**6.1 Income and Expenditure**

Attached as Appendix A is the Income & Expenditure report for this Committee for the financial year **2025/2026**. **Any recent significant variances are shown in bold**

Common Pond Allotments (100)  
1000 Allotment Rent – Over budget by £289

**4998 Allotment Refunds – no budget has been set for this. Money has previously been included within the income in accounts incorrectly as it should be held as a creditor (as the money is not actually the councils – it is the allotment holders money)**

Battle Road Allotment (105)

4510 General Maintenance – has exceeded budget due to new gates being installed (£1,730) and skip hire. Skip hire has been budgeted as a collective in code 130/4700 but moving forward this will be shown in each area so that we can monitor spend per area

4550 Water – has exceeded budget due to higher than anticipated costs

4998 Allotment Refunds – no budget has been set for this. Money has previously been included within the income as accounts incorrectly as it should be held as a creditor (as the money is not actually the councils – it is the allotment holders money)

Harold Avenue Allotments (110)

4510 General Maintenance - £4,000 for new gates included. Funds allocated from CiL

Western Road Recreation Ground (115)

4550 Water & Sewage – An extremely large bill has been received from the water company which we believe is due to a leak. This is currently being investigated by the water company and a refund will be requested.

Site inspections have identified the cause of the increased supply of water and the drainage costs. Work is being done to address the issue. At the moment the water company are not accepting liability of the supply and the costs currently stand

4560 Site Drainage – covered by Earmarked Reserves

Maurice Thornton Playing Field (120)

4510 General Maintenance - £9,929 for kerb drop included. Funds allocated from CiL

4550 Water – has exceeded budget due to higher than anticipated costs

4610 Skate Park - £31,210 for skate park included. Funds allocated from CiL

Common Pond (135)

4510 General Maintenance – has exceeded budget but includes an expense for a memorial bench. This expense has been covered by a member of the public with the money received being shown in income

Horticultural & Grounds Maintenance (145)

4755 Tree Surgery – Has exceeded budget. Funds have been allocated from General Reserves (£15,000)

An additional £15,00 has been granted so increases the budget to £35,000. Spend to date is £24,895 leaving £10,105 available until the end of March

### Environment Services (160)

4745 Urban Grass Cutting – has exceeded budget

### Town Council Site (300)

**1200 Kemar Kebab – Slightly over budget due to recharge of costs**

**1205 4 Market Square – Slightly over budget due to recharge of costs**

4115 Telephone – Has exceeded budgets. Costs seem excessively high so this will be at the top of the list to look at next year

4130 Gas/Electricity – Is currently over budget. This includes an invoice for £5,088 which has been received in the Council's name but is not for one of our meters. This has been questioned and the provider are currently investigating

4140 Insurance – the expense covers insurance for all areas. The budget is only for this site. Moving forward this expense will fall under corporate services as Full Council will look at this as a complete package

4510 General Maintenance – covers pest control, garden work, boiler services

5005 External Repairs – This includes expenses covered by CiL funds for the painting at Southview and also the £14,671 for the fence at the football club

5030 Office Rewire - £149,715 for office refurb included. Funds allocated from CiL

### Maurice Thornton Pavilion (305)

**4200 Annual Extinguisher Inspection – No budget set**

### Grovelands Barn (310)

**4200 Annual Extinguisher Inspection – No budget set**

4510 General Maintenance – has exceeded budget mainly due skip hire of £670. Skip hire has been budgeted as a collective in code 130/4700

4550 Water – no budget set

### James West Community Hall (330)

4125 Rates – slightly more than anticipated in the budget

**4130 Gas/Electricity – actual costs more than budgeted**

4510 General Maintenance – £1,064 for electrical bollard light works included. Funds allocated from CiL. Budget is overspent still but covers essential works including signage

4515 Cleaning/Maintenance – has exceeded budget whilst caretaking services was being outsourced whilst recruitment happened

4550 Water – Actual costs higher than anticipated in the budget

5025 Intruder & Smoke Alarm Service – No budget set

### 1 Market Square (340)

4510 General Maintenance - £1,210 for new carpet included. Funds allocated from CiL

4550 Water – no budget set

### Cemetery Services & Overheads (405)

4510 General Maintenance – no budget set

**5215 Fire Extinguisher/Boiler Service - Actual costs more than budgeted**

**5300 Grave Digging – Actual costs more than budgeted**

5330 Cem WC's Refurb Project – all costs allocated from CiL funds

Street Furniture (505)

5400 Bus Shelter Repairs - £1,099 has been spent on the removal of a bus shelter in Horsebridge which was not an expected cost

Memorial Institute Trust (660)

5340 MIT Roof Project - all costs allocated from CiL funds

**To round up, as at the end of February, 86% of the allocated expenditure budgets have been spent. Looking at the net income less expenditure figure, 88.5% has been spent after 92% of the financial year has passed. Therefore, actual income and expenditure compared to budgets are slightly lower than anticipated.**

## 6.2 Project expenditure using CiL funds

Appendix B shows a breakdown of all expenditure incurred through the projects which have been agreed using CiL funds

Conditions Report funds have £240,000 allocated in total across 3 years with £80,00 being allocated in 2025/26. £30,414 has been spent against this to date

## 6.3 Possible Earmarking of Underspends from 2025/2026 Budget

Committee is asked to consider whether any known underspends from 2025/2026 will be Earmarked towards future costs. Possible areas identified:

Account Code	Name	Left to spend	Notes
		£	
130/4705	Outside Maintenance Fund	20,000	To Earmark for any future unforeseen expenses

These figures are a guesstimate based on current spend to date. Figures may change before the end of the financial year so these should be used as a guide.

The earmarked funds recommended in this report will only be done if there are:

- a) sufficient underspends in the nominal code / cost center / Assets budget and

b) there are sufficient underspends in the overall Council budget

Acting RFO

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Assets Committee</b>								
<u>100 Common Pond Allotments</u>								
1000 Allotment Rent (Inc)	422	750	461	(289)			162.7%	
Common Pond Allotments :- Income	<b>422</b>	<b>750</b>	<b>461</b>	<b>(289)</b>			<b>162.7%</b>	<b>0</b>
4510 General Maintenance	2,624	1,796	2,060	264		264	87.2%	
4550 Water & Sewerage	0	(23)	676	699		699	(3.5%)	
4998 Allotment Refunds	68	50	0	(50)		(50)	0.0%	
Common Pond Allotments :- Indirect Expenditure	<b>2,692</b>	<b>1,822</b>	<b>2,736</b>	<b>914</b>	<b>0</b>	<b>914</b>	<b>66.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,270)</b>	<b>(1,072)</b>	<b>(2,275)</b>	<b>(1,203)</b>				
6000 plus Transfer from EMR	68	0	0	0				
6001 less Transfer to EMR	100	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(2,303)</b>	<b>(1,072)</b>	<b>(2,275)</b>	<b>(1,203)</b>				
<u>105 Battle Road Allotments</u>								
1000 Allotment Rent (Inc)	2,434	1,647	2,070	423			79.6%	
Battle Road Allotments :- Income	<b>2,434</b>	<b>1,647</b>	<b>2,070</b>	<b>423</b>			<b>79.6%</b>	<b>0</b>
4510 General Maintenance	6,429	1,730	170	(1,560)		(1,560)	1017.6%	1,250
4550 Water & Sewerage	379	701	695	(6)		(6)	100.8%	
4998 Allotment Refunds	100	150	0	(150)		(150)	0.0%	
Battle Road Allotments :- Indirect Expenditure	<b>6,907</b>	<b>2,581</b>	<b>865</b>	<b>(1,716)</b>	<b>0</b>	<b>(1,716)</b>	<b>298.4%</b>	<b>1,250</b>
<b>Net Income over Expenditure</b>	<b>(4,474)</b>	<b>(934)</b>	<b>1,205</b>	<b>2,139</b>				
6000 plus Transfer from EMR	6,350	1,250	0	(1,250)				
6001 less Transfer to EMR	400	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>1,476</b>	<b>316</b>	<b>1,205</b>	<b>889</b>				
<u>110 Harold Ave Allotments</u>								
1000 Allotment Rent (Inc)	676	551	593	42			92.9%	
Harold Ave Allotments :- Income	<b>676</b>	<b>551</b>	<b>593</b>	<b>42</b>			<b>92.9%</b>	<b>0</b>
4510 General Maintenance	0	4,000	155	(3,845)		(3,845)	2580.6%	4,000
4998 Allotment Refunds	50	50	0	(50)		(50)	0.0%	
Harold Ave Allotments :- Indirect Expenditure	<b>50</b>	<b>4,050</b>	<b>155</b>	<b>(3,895)</b>	<b>0</b>	<b>(3,895)</b>	<b>2612.9%</b>	<b>4,000</b>
<b>Net Income over Expenditure</b>	<b>626</b>	<b>(3,499)</b>	<b>438</b>	<b>3,937</b>				
6000 plus Transfer from EMR	50	4,000	0	(4,000)				
6001 less Transfer to EMR	50	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>626</b>	<b>501</b>	<b>438</b>	<b>(63)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>115 Western Road Recreation Ground</b>								
1050 Rent Beaconsfield/Tennis/Pitch	430	30	1,093	1,063			2.7%	
Western Road Recreation Ground :- Income	<b>430</b>	<b>30</b>	<b>1,093</b>	<b>1,063</b>			<b>2.7%</b>	<b>0</b>
4130 Gas/Electricity	587	242	600	358		358	40.3%	
4510 General Maintenance	44,478	68	1,105	1,038		1,038	6.1%	
4550 Water & Sewerage	2,380	26,086	1,751	(24,335)		(24,335)	1489.8%	
4560 Site Drainage	2,000	8,487	2,000	(6,487)		(6,487)	424.3%	8,407
Western Road Recreation Ground :- Indirect Expenditure	<b>49,445</b>	<b>34,882</b>	<b>5,456</b>	<b>(29,426)</b>	<b>0</b>	<b>(29,426)</b>	<b>639.3%</b>	<b>8,407</b>
<b>Net Income over Expenditure</b>	<b>(49,015)</b>	<b>(34,852)</b>	<b>(4,363)</b>	<b>30,489</b>				
6000 plus Transfer from EMR	43,305	8,407	0	(8,407)				
<b>Movement to/(from) Gen Reserve</b>	<b>(5,710)</b>	<b>(26,445)</b>	<b>(4,363)</b>	<b>22,082</b>				
<b>120 Maurice Thornton Playing Field</b>								
4130 Gas/Electricity	0	214	0	(214)		(214)	0.0%	
4510 General Maintenance	0	10,321	464	(9,857)		(9,857)	2224.4%	9,929
4550 Water & Sewerage	0	174	80	(94)		(94)	217.0%	
4560 Site Drainage	0	80	2,000	1,920		1,920	4.0%	
4600 Annual Rent	1,000	1,007	1,000	(7)		(7)	100.7%	
4605 Pitch Marking Paint	480	0	546	546		546	0.0%	
4610 Skate Park Maintenance	0	31,210	0	(31,210)		(31,210)	0.0%	31,210
Maurice Thornton Playing Field :- Indirect Expenditure	<b>1,480</b>	<b>43,006</b>	<b>4,090</b>	<b>(38,916)</b>	<b>0</b>	<b>(38,916)</b>	<b>1051.5%</b>	<b>41,139</b>
<b>Net Expenditure</b>	<b>(1,480)</b>	<b>(43,006)</b>	<b>(4,090)</b>	<b>38,916</b>				
6000 plus Transfer from EMR	0	41,139	0	(41,139)				
<b>Movement to/(from) Gen Reserve</b>	<b>(1,480)</b>	<b>(1,867)</b>	<b>(4,090)</b>	<b>(2,223)</b>				
<b>125 Play Areas</b>								
4140 Insurance	1,030	0	1,300	1,300		1,300	0.0%	
4510 General Maintenance	29,707	823	2,569	1,746		1,746	32.1%	
4650 Safety Gates	0	0	1,000	1,000		1,000	0.0%	
Play Areas :- Indirect Expenditure	<b>30,738</b>	<b>823</b>	<b>4,869</b>	<b>4,046</b>	<b>0</b>	<b>4,046</b>	<b>16.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(30,738)</b>	<b>(823)</b>	<b>(4,869)</b>	<b>(4,046)</b>				
6000 plus Transfer from EMR	29,049	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(1,688)</b>	<b>(823)</b>	<b>(4,869)</b>	<b>(4,046)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>130 Public Open Spaces</b>								
1100 Fishing Permits	688	120	850	730			14.1%	
Public Open Spaces :- Income	<b>688</b>	<b>120</b>	<b>850</b>	<b>730</b>			<b>14.1%</b>	<b>0</b>
4620 Teen Shelter	0	0	1,000	1,000		1,000	0.0%	
4690 POS - General Main	1,174	0	357	357		357	0.0%	
4695 Vermin Control	612	153	614	461		461	24.9%	
4700 Plant & Skip Hire	1,564	0	4,636	4,636		4,636	0.0%	
4705 Outside Maintenance Fund	8,454	0	20,000	20,000		20,000	0.0%	
4715 Country Park - General Maint	0	0	538	538		538	0.0%	
4720 Orchard Park - General Maint	0	0	787	787		787	0.0%	
4725 Graffiti Cleaning	980	1,200	3,000	1,800		1,800	40.0%	
4730 Ersham Road Common - Gen Maint	0	0	57	57		57	0.0%	
4735 Signage	11,097	0	500	500		500	0.0%	
Public Open Spaces :- Indirect Expenditure	<b>23,881</b>	<b>1,353</b>	<b>31,489</b>	<b>30,136</b>	<b>0</b>	<b>30,136</b>	<b>4.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(23,192)</b>	<b>(1,233)</b>	<b>(30,639)</b>	<b>(29,406)</b>				
6000 plus Transfer from EMR	8,848	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(14,344)</b>	<b>(1,233)</b>	<b>(30,639)</b>	<b>(29,406)</b>				
<b>135 Common Pond</b>								
4510 General Maintenance	19,026	960	1,000	40	16	25	97.5%	
Common Pond :- Indirect Expenditure	<b>19,026</b>	<b>960</b>	<b>1,000</b>	<b>40</b>	<b>16</b>	<b>25</b>	<b>97.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(19,026)</b>	<b>(960)</b>	<b>(1,000)</b>	<b>(40)</b>				
6000 plus Transfer from EMR	17,780	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(1,246)</b>	<b>(960)</b>	<b>(1,000)</b>	<b>(40)</b>				
<b>145 Horticultural &amp; Ground Maint</b>								
4750 Grass & Hedge Cutting	30,230	19,351	28,000	8,649		8,649	69.1%	
4755 Tree Surgery	19,680	27,115	20,000	(7,115)		(7,115)	135.6%	
Horticultural & Ground Maint :- Indirect Expenditure	<b>49,910</b>	<b>46,466</b>	<b>48,000</b>	<b>1,534</b>	<b>0</b>	<b>1,534</b>	<b>96.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(49,910)</b>	<b>(46,466)</b>	<b>(48,000)</b>	<b>(1,534)</b>				
<b>160 Environment Services</b>								
1090 ESCC - Urban Grass Sub	6,128	8,071	8,000	(71)			100.9%	
Environment Services :- Income	<b>6,128</b>	<b>8,071</b>	<b>8,000</b>	<b>(71)</b>			<b>100.9%</b>	<b>0</b>
4745 Urban Grass Cutting	11,500	15,000	12,000	(3,000)		(3,000)	125.0%	
Environment Services :- Indirect Expenditure	<b>11,500</b>	<b>15,000</b>	<b>12,000</b>	<b>(3,000)</b>	<b>0</b>	<b>(3,000)</b>	<b>125.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,372)</b>	<b>(6,929)</b>	<b>(4,000)</b>	<b>2,929</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>180 Cortlandt Stable Block</b>								
4995 Rent/Rates/Utilities	488	0	0	0		0	0.0%	
<b>Cortlandt Stable Block :- Indirect Expenditure</b>	<b>488</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Net Expenditure</b>	<b>(488)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>300 Town Council Site</b>								
1078 CIL Received	692,053	0	0	0			0.0%	
1115 Rental/Lease Income	0	21	0	(21)			0.0%	
1200 Kemer Kebab	10,500	10,771	10,500	(271)			102.6%	
1205 4 Market Square (Inc)	7,540	7,400	7,200	(200)			102.8%	
1225 Miscellaneous rents	8,611	8,608	0	(8,608)			0.0%	
1275 Insurance Recharge	302	589	437	(152)			134.8%	
<b>Town Council Site :- Income</b>	<b>719,006</b>	<b>27,390</b>	<b>18,137</b>	<b>(9,253)</b>			<b>151.0%</b>	<b>0</b>
4115 Telephone & mobiles	6,005	8,753	5,000	(3,753)	(3,753)		175.1%	
4125 Rates	9,332	5,525	7,600	2,075	2,075		72.7%	
4130 Gas/Electricity	5,927	13,605	8,487	(5,118)	(5,118)		160.3%	
4140 Insurance	12,682	20,159	14,000	(6,159)	(6,159)		144.0%	
4200 Annual extinguisher etc., insp	474	0	0	0	0		0.0%	
4510 General Maintenance	1,175	2,564	0	(2,564)	(2,564)		0.0%	15,615
4550 Water & Sewerage	4	0	0	0	0		0.0%	
5000 Internal Repairs/General Maint	3,787	0	515	515	515		0.0%	
5005 External Repairs/General Maint	0	30,011	709	(29,302)	(29,302)		4232.9%	14,671
5010 Electronic Gates	0	0	579	579	579		0.0%	
5015 Maintenance 4 Market Sq	673	0	1,000	1,000	1,000		0.0%	
5020 Gas Boiler - Annual Service	150	0	320	320	320		0.0%	
5025 Intruder & Smoke Alarm Service	483	81	400	319	319		20.2%	
5030 Office Rewire	61,053	149,915	0	(149,915)	(149,915)		0.0%	149,915
<b>Town Council Site :- Indirect Expenditure</b>	<b>101,746</b>	<b>230,614</b>	<b>38,610</b>	<b>(192,004)</b>	<b>0</b>	<b>(192,004)</b>	<b>597.3%</b>	<b>180,202</b>
<b>Net Income over Expenditure</b>	<b>617,260</b>	<b>(203,224)</b>	<b>(20,473)</b>	<b>182,751</b>				
6000 plus Transfer from EMR	64,394	180,202	0	(180,202)				
6001 less Transfer to EMR	692,053	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(10,399)</b>	<b>(23,023)</b>	<b>(20,473)</b>	<b>2,550</b>				
<b>305 Maurice Thornton Pavilion</b>								
4130 Gas/Electricity	2,993	1,408	1,545	137		137	91.2%	
4200 Annual extinguisher etc., insp	61	61	0	(61)		(61)	0.0%	
4510 General Maintenance	214	538	562	24		24	95.7%	

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4550 Water & Sewerage	396	184	330	146		146	55.6%	
Maurice Thornton Pavilion :- Indirect Expenditure	<b>3,664</b>	<b>2,191</b>	<b>2,437</b>	<b>246</b>	<b>0</b>	<b>246</b>	<b>89.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,664)</b>	<b>(2,191)</b>	<b>(2,437)</b>	<b>(246)</b>				
<b>310 Grovelands Barn</b>								
4130 Gas/Electricity	31	0	0	(0)		(0)	0.0%	
4200 Annual extinguisher etc., insp	71	71	0	(71)		(71)	0.0%	
4510 General Maintenance	0	3,568	290	(3,278)		(3,278)	1230.4%	1,350
4550 Water & Sewerage	61	60	0	(60)		(60)	0.0%	
5100 MT Hut/Grovelands Barn Energy	387	287	562	275		275	51.0%	
5105 Grovelands Barn Rates	3,112	3,144	3,296	152		152	95.4%	
Grovelands Barn :- Indirect Expenditure	<b>3,661</b>	<b>7,130</b>	<b>4,148</b>	<b>(2,982)</b>	<b>0</b>	<b>(2,982)</b>	<b>171.9%</b>	<b>1,350</b>
<b>Net Expenditure</b>	<b>(3,661)</b>	<b>(7,130)</b>	<b>(4,148)</b>	<b>2,982</b>				
6000 plus Transfer from EMR	0	1,350	0	(1,350)				
<b>Movement to/(from) Gen Reserve</b>	<b>(3,661)</b>	<b>(5,780)</b>	<b>(4,148)</b>	<b>1,632</b>				
<b>315 Union Corner Hall</b>								
4510 General Maintenance	1,000	272	1,000	728		728	27.2%	
Union Corner Hall :- Indirect Expenditure	<b>1,000</b>	<b>272</b>	<b>1,000</b>	<b>728</b>	<b>0</b>	<b>728</b>	<b>27.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,000)</b>	<b>(272)</b>	<b>(1,000)</b>	<b>(728)</b>				
<b>320 Public Toilets - Stable Block</b>								
4515 Cleaning/Maintenance	3,390	0	0	0		0	0.0%	
Public Toilets - Stable Block :- Indirect Expenditure	<b>3,390</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Net Expenditure</b>	<b>(3,390)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>325 Changing Pod</b>								
4510 General Maintenance	118	0	0	0		0	0.0%	
4515 Cleaning/Maintenance	32,341	16,328	19,000	2,672		2,672	85.9%	2,010
Changing Pod :- Indirect Expenditure	<b>32,459</b>	<b>16,328</b>	<b>19,000</b>	<b>2,672</b>	<b>0</b>	<b>2,672</b>	<b>85.9%</b>	<b>2,010</b>
<b>Net Expenditure</b>	<b>(32,459)</b>	<b>(16,328)</b>	<b>(19,000)</b>	<b>(2,672)</b>				
6000 plus Transfer from EMR	20,402	2,010	0	(2,010)				
<b>Movement to/(from) Gen Reserve</b>	<b>(12,056)</b>	<b>(14,318)</b>	<b>(19,000)</b>	<b>(4,682)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>330 Welbury Farm/Jim West Com Hall</b>								
1210 Meeting Room Lets/J West	33,358	31,787	35,000	3,213			90.8%	
Welbury Farm/Jim West Com Hall :- Income	<b>33,358</b>	<b>31,787</b>	<b>35,000</b>	<b>3,213</b>			<b>90.8%</b>	<b>0</b>
4115 Telephone & mobiles	987	0	1,250	1,250		1,250	0.0%	
4125 Rates	7,883	9,855	9,528	(327)		(327)	103.4%	
4130 Gas/Electricity	4,840	6,104	6,695	591		591	91.2%	
4510 General Maintenance	3,963	7,298	2,575	(4,723)		(4,723)	283.4%	2,584
4515 Cleaning/Maintenance	6,389	8,911	5,202	(3,709)		(3,709)	171.3%	
4550 Water & Sewerage	930	2,270	2,060	(210)		(210)	110.2%	
5025 Intruder & Smoke Alarm Service	243	531	0	(531)		(531)	0.0%	
5150 Maintenance/Running Costs	8,147	235	515	280		280	45.6%	
5155 J West Refund	3,686	2,558	6,000	3,442		3,442	42.6%	
Welbury Farm/Jim West Com Hall :- Indirect Expenditure	<b>37,068</b>	<b>37,761</b>	<b>33,825</b>	<b>(3,936)</b>	<b>0</b>	<b>(3,936)</b>	<b>111.6%</b>	<b>2,584</b>
<b>Net Income over Expenditure</b>	<b>(3,710)</b>	<b>(5,974)</b>	<b>1,175</b>	<b>7,149</b>				
6000 plus Transfer from EMR	0	2,584	0	(2,584)				
<b>Movement to/(from) Gen Reserve</b>	<b>(3,710)</b>	<b>(3,390)</b>	<b>1,175</b>	<b>4,565</b>				
<b>340 1 Market Square</b>								
4125 Rates	0	6,362	6,900	538		538	92.2%	
4130 Gas/Electricity	290	1,175	1,000	(175)		(175)	117.5%	
4510 General Maintenance	0	7,773	500	(7,273)		(7,273)	1554.6%	6,854
4550 Water & Sewerage	0	1,010	0	(1,010)		(1,010)	0.0%	
1 Market Square :- Indirect Expenditure	<b>290</b>	<b>16,321</b>	<b>8,400</b>	<b>(7,921)</b>	<b>0</b>	<b>(7,921)</b>	<b>194.3%</b>	<b>6,854</b>
<b>Net Expenditure</b>	<b>(290)</b>	<b>(16,321)</b>	<b>(8,400)</b>	<b>7,921</b>				
6000 plus Transfer from EMR	0	6,854	0	(6,854)				
<b>Movement to/(from) Gen Reserve</b>	<b>(290)</b>	<b>(9,467)</b>	<b>(8,400)</b>	<b>1,067</b>				
<b>350 The Station (HYS Complex)</b>								
4130 Gas/Electricity	2,483	0	0	0		0	0.0%	
The Station (HYS Complex) :- Indirect Expenditure	<b>2,483</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Net Expenditure</b>	<b>(2,483)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>355 The Manse (HYS Complex)</b>								
4125 Rates	0	0	0	0	273	(273)	0.0%	
The Manse (HYS Complex) :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>273</b>	<b>(273)</b>		<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>400 Cemetery Lodge</b>								
1220 Cemetery Rent	7,686	5,853	8,100	2,247			72.3%	
Cemetery Lodge :- Income	<b>7,686</b>	<b>5,853</b>	<b>8,100</b>	<b>2,247</b>			<b>72.3%</b>	<b>0</b>
4510 General Maintenance	24	0	184	184		184	0.0%	
5175 Cemetery Lodge Repairs	459	0	492	492		492	0.0%	
Cemetery Lodge :- Indirect Expenditure	<b>483</b>	<b>0</b>	<b>676</b>	<b>676</b>	<b>0</b>	<b>676</b>	<b>0.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>7,203</b>	<b>5,853</b>	<b>7,424</b>	<b>1,571</b>				
<b>405 Cemetery Services &amp; Overheads</b>								
1500 Burial Fees	38,474	38,219	56,275	18,056			67.9%	
Cemetery Services & Overheads :- Income	<b>38,474</b>	<b>38,219</b>	<b>56,275</b>	<b>18,056</b>			<b>67.9%</b>	<b>0</b>
4125 Rates	5,739	5,261	6,300	1,040	478	562	91.1%	
4130 Gas/Electricity	1,731	2,638	3,500	862		862	75.4%	
4510 General Maintenance	825	109	0	(109)		(109)	0.0%	756
4550 Water & Sewerage	276	143	500	357		357	28.7%	
4750 Grass & Hedge Cutting	13,350	674	8,000	7,326		7,326	8.4%	
5210 Telephone	535	51	800	749		749	6.4%	
5215 Fire Extinguisher/Boiler Servi	80	328	250	(78)		(78)	131.3%	
5220 Pest Control	143	0	338	338		338	0.0%	
5225 Repairs/Cleaning & Waste	4,589	1,805	2,274	469		469	79.4%	
5230 Burial Record IT-Licence	415	0	515	515		515	0.0%	
5300 Grave Digging	14,255	19,378	16,892	(2,486)		(2,486)	114.7%	
5305 Maintenance Flowers & Trees	3,299	548	3,686	3,138		3,138	14.9%	
5330 Cem WCs Refurb Project	14,262	55,266	0	(55,266)		(55,266)	0.0%	56,146
5350 Ditch Clearance	0	0	500	500		500	0.0%	
Cemetery Services & Overheads :- Indirect Expenditure	<b>59,497</b>	<b>86,201</b>	<b>43,555</b>	<b>(42,646)</b>	<b>478</b>	<b>(43,124)</b>	<b>199.0%</b>	<b>56,901</b>
<b>Net Income over Expenditure</b>	<b>(21,023)</b>	<b>(47,982)</b>	<b>12,720</b>	<b>60,702</b>				
6000 plus Transfer from EMR	13,074	56,901	0	(56,901)				
<b>Movement to/(from) Gen Reserve</b>	<b>(7,949)</b>	<b>8,920</b>	<b>12,720</b>	<b>3,800</b>				
<b>500 Street Lighting</b>								
4510 General Maintenance	13,940	17,657	17,389	(268)		(268)	101.5%	
5375 New Lighting	7,015	11,600	18,901	7,301		7,301	61.4%	
5380 Energy (145516 kwh per year)	13,203	0	17,266	17,266		17,266	0.0%	
5390 Annual Repairs	32,078	8,831	12,756	3,925		3,925	69.2%	
Street Lighting :- Indirect Expenditure	<b>66,236</b>	<b>38,088</b>	<b>66,312</b>	<b>28,224</b>	<b>0</b>	<b>28,224</b>	<b>57.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(66,236)</b>	<b>(38,088)</b>	<b>(66,312)</b>	<b>(28,224)</b>				
6000 plus Transfer from EMR	16,239	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(49,997)</b>	<b>(38,088)</b>	<b>(66,312)</b>	<b>(28,224)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 02/03/2026

Month No: 11

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>505 Street Furniture</u>								
5400 Bus Shelter Repairs	481	1,471	298	(1,173)		(1,173)	493.5%	
5410 Defibrators	500	2,040	2,060	20		20	99.0%	
Street Furniture :- Indirect Expenditure	<b>981</b>	<b>3,511</b>	<b>2,358</b>	<b>(1,153)</b>	<b>0</b>	<b>(1,153)</b>	<b>148.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(981)</b>	<b>(3,511)</b>	<b>(2,358)</b>	<b>1,153</b>				
<u>630 Twinning</u>								
4395 Civic Events	0	244	400	156		156	61.0%	
Twinning :- Indirect Expenditure	<b>0</b>	<b>244</b>	<b>400</b>	<b>156</b>	<b>0</b>	<b>156</b>	<b>61.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(244)</b>	<b>(400)</b>	<b>(156)</b>				
<u>660 Mem Institute Trust Bldg</u>								
5340 MIT Roof Project	25,000	43,328	0	(43,328)	21,752	(65,080)	0.0%	43,328
Mem Institute Trust Bldg :- Indirect Expenditure	<b>25,000</b>	<b>43,328</b>	<b>0</b>	<b>(43,328)</b>	<b>21,752</b>	<b>(65,080)</b>		<b>43,328</b>
<b>Net Expenditure</b>	<b>(25,000)</b>	<b>(43,328)</b>	<b>0</b>	<b>43,328</b>				
6000 plus Transfer from EMR	0	43,328	0	(43,328)				
<b>Movement to/(from) Gen Reserve</b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
Assets Committee :- Income	<b>809,301</b>	<b>114,418</b>	<b>130,579</b>	<b>16,161</b>			<b>87.6%</b>	
Expenditure	<b>534,074</b>	<b>632,930</b>	<b>331,381</b>	<b>(301,549)</b>	<b>22,519</b>	<b>(324,068)</b>	<b>197.8%</b>	
<b>Net Income over Expenditure</b>	<b>275,227</b>	<b>(518,513)</b>	<b>(200,802)</b>	<b>317,711</b>				
plus Transfer from EMR	<b>219,560</b>	<b>348,024</b>	<b>0</b>	<b>(348,024)</b>				
less Transfer to EMR	<b>692,603</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(197,816)</b>	<b>(170,488)</b>	<b>(200,802)</b>	<b>(30,314)</b>				
Grand Totals:- Income	<b>809,301</b>	<b>114,418</b>	<b>130,579</b>	<b>16,161</b>			<b>87.6%</b>	
Expenditure	<b>534,074</b>	<b>632,930</b>	<b>331,381</b>	<b>(301,549)</b>	<b>22,519</b>	<b>(324,068)</b>	<b>197.8%</b>	
<b>Net Income over Expenditure</b>	<b>275,227</b>	<b>(518,513)</b>	<b>(200,802)</b>	<b>317,711</b>				
plus Transfer from EMR	<b>219,560</b>	<b>348,024</b>	<b>0</b>	<b>(348,024)</b>				
less Transfer to EMR	<b>692,603</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(197,816)</b>	<b>(170,488)</b>	<b>(200,802)</b>	<b>(30,314)</b>				







<b>Report to:</b>	<b>Assets Committee</b>
<b>Date:</b>	<b>11<sup>th</sup> March 2026</b>
<b>By:</b>	<b>Hailsham Cricket Club</b>
<b>Title of Report:</b>	<b>Pavilion Extension Project at Western Road</b>

## 1. Purpose of Report

The purpose of this report is to update Hailsham Town Council on the plans for proposed improvement works to the Hailsham Cricket Club pavilion at Western Road Recreation Ground and to request the Council's support for the project.

Specifically, the Club seeks confirmation that the Town Council:

1. Confirms that it welcomes and supports the pavilion improvement project in principle.
2. Provides written landlord consent under Clause 12 of the lease for the proposed alterations and additions to the pavilion building and associated works.
3. Provides written consent under Clause 24 of the lease to enable the submission of a planning application for the amended pavilion scheme.
4. Confirms that the proposed works, including the additional hardstanding access path, are acceptable within the existing lease arrangements.
5. Considers providing a financial contribution towards the match funding requirement associated with the CLIF grant application.

The lease is appended to this report as **Appendix A**, and the proposed architectural drawings are appended as **Appendix B**.

## 2. Background

Hailsham Cricket Club occupies the pavilion at Western Road Recreation Ground under a long-term lease granted by Hailsham Town Council.

While the Club holds a long leasehold interest and regards the pavilion as its permanent home, the building remains an asset owned by Hailsham Town Council. The Club is responsible for maintaining and improving the facility for the benefit of both its members and the wider community.

The lease enables the Club to undertake improvement works, but it also requires the Council's written consent for certain activities. In particular:

- **Clause 12** states that the Tenant must not make alterations or additions to the property without obtaining the Landlord's written consent.

- **Clause 24** states that the Tenant must not submit a planning application relating to the property without first obtaining the Landlord’s written consent.

As a result, the Club is seeking formal confirmation and support from the Town Council prior to progressing the project through the planning and funding stages.

### **3. Proposed Project**

The Club has developed a proposal to extend and reconfigure the pavilion to provide improved and more inclusive facilities for sport and community use.

The proposed works include:

- Conversion of the existing loft space to create a **multi-purpose community/function room**
- Provision of an **additional changing room**, enabling a dedicated girls’ and women’s changing facility
- Installation of **step-free access improvements**
- Creation of a **balcony and improved social space**
- Internal reconfiguration of the ground floor layout
- Additional **storage space**
- External improvements including improved access routes and hardstanding areas

The proposed drawings illustrating these works are included as **Appendix B**.

Subject to planning approval and successful grant funding, the Club is targeting:

- **Construction start:** September 2026
- **Completion:** April 2027

This programme ensures that the works take place outside of the cricket season and minimise disruption. We will work with the contractor to ensure that where possible, the existing ground floor of the pavilion will remain accessible for use by the other clubs and community groups who currently use the space.

### **4. Accessibility Improvements**

As part of the project, the Club proposes installing an **additional hardstanding path adjacent to the picket fence** (only a short section running from the main circular path around the rec, up the side of our picket fence on the side closest to the tennis club) to improve accessibility to the pavilion. We would then like to install hardstanding/patio inside the picket fence (whole interior of picket fence if possible). This will be subject to project costs and drainage works.

This improvement would ensure the facility can be accessed safely by:

- Wheelchair users
- Parents with pushchairs
- Older residents and people with limited mobility

The Club therefore seeks confirmation from the Town Council that these works would be acceptable within the existing lease arrangements.

## **5. Grant Funding Opportunity**

Hailsham Cricket Club is preparing an application to the **Wealden District Council Community-Led Infrastructure Fund (CLIF)**.

The below figures and subsequent grant funding application will be finalised once planning has been granted and tenders have been received for the works. Our current estimated total project cost is **£240,000**.

The CLIF programme can provide funding for up to **80% of project costs**, meaning that a minimum 20% match funding contribution is required.

The Club must therefore secure approximately **£40,000 of match funding**.

This will be achieved through a combination of:

- Club reserves
- Fundraising and sponsorship
- Potential support from local partners

Importantly, this funding programme provides a significant opportunity to bring external public investment into Hailsham.

Because the pavilion remains a Town Council asset, the project effectively enables Wealden District Council funding to be used to deliver a substantial improvement to a Hailsham Town Council-owned facility, strengthening community infrastructure within the town.

## **6. Community Benefits**

The pavilion is a well-used community facility serving a wide range of local organisations including:

- Hailsham Cricket Club
- Hailsham Hockey Club
- Hailsham Harriers Running Club
- Hailsham Netball Club
- Community groups and wellbeing sessions

The project will deliver a number of important benefits including:

- Supporting the growth of **women's and girls' sport**
- Providing a **low-cost community meeting space**
- Improving **accessibility and inclusivity**
- Increasing opportunities for **sport and physical activity**
- Strengthening community infrastructure within Hailsham

The pavilion currently serves an estimated **600–700 regular users annually**, with many more benefiting indirectly through events and visiting teams.

## **7. Requests to the Town Council**

In accordance with the provisions of the lease, Hailsham Cricket Club respectfully requests that the Town Council:

1. Confirms that it welcomes and supports the pavilion improvement project in principle.
2. Provides written landlord consent under Clause 12 of the lease for the proposed alterations and additions to the pavilion building and associated works.
3. Provides written consent under Clause 24 of the lease to enable the submission of a planning application for the amended pavilion scheme.
4. Confirms that the proposed works, including the additional hardstanding access path, are acceptable within the existing lease arrangements.
5. Considers providing a financial contribution towards the match funding requirement associated with the CLIF grant application.

## **8. Conclusion**

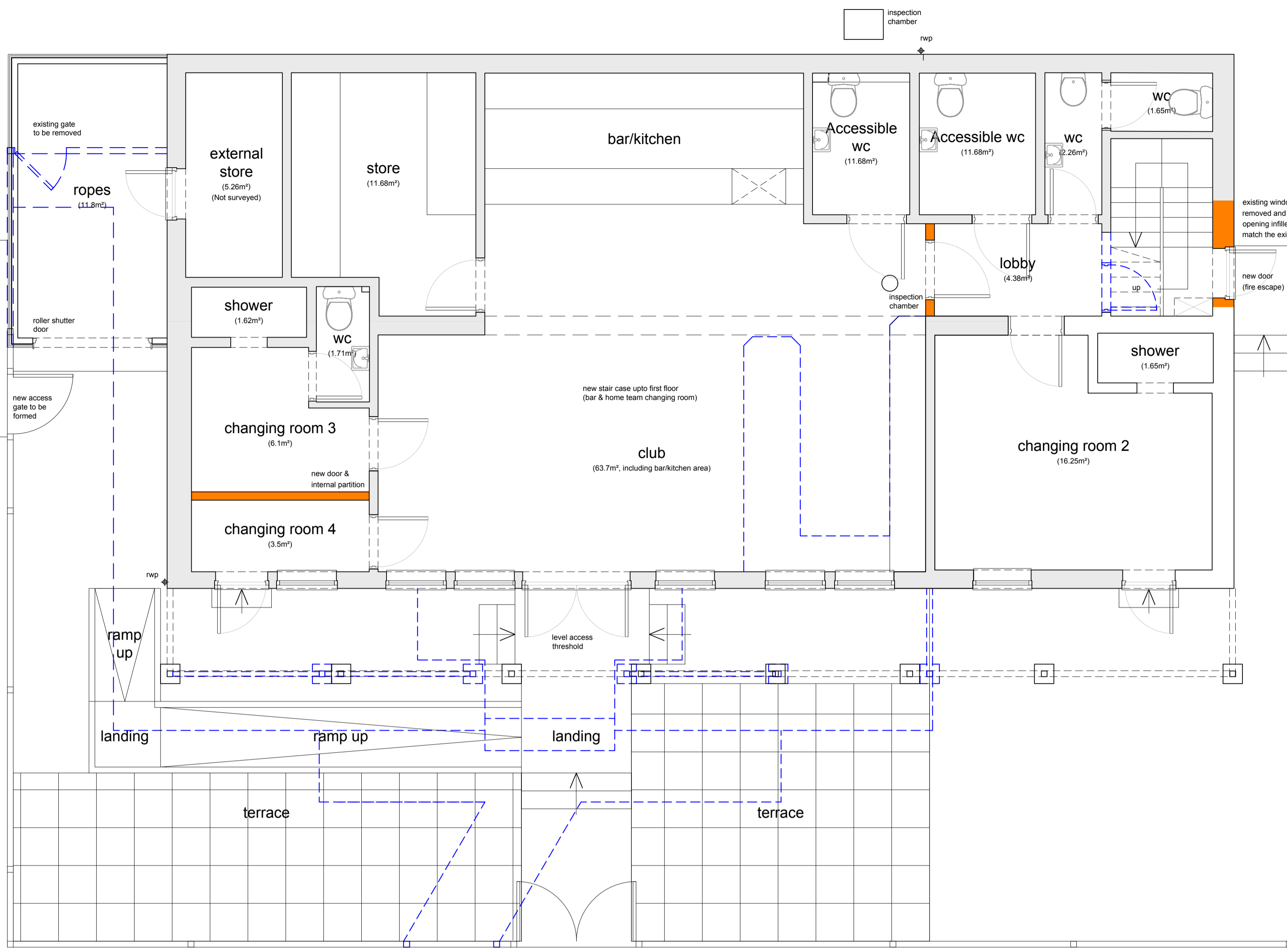
The proposed pavilion improvements represent an important investment in a well-used community facility at Western Road Recreation Ground.

Although the building is operated and maintained by Hailsham Cricket Club under a long leasehold interest, the pavilion remains a Hailsham Town Council asset. This project therefore presents an opportunity to leverage Wealden District Council public funding to deliver a significant upgrade to a Town Council-owned facility, while also improving sporting and community infrastructure for residents of Hailsham.

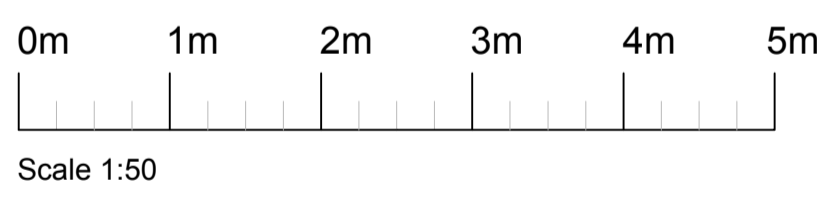
The request for financial support from Hailsham Town Council is made purely for the Council's consideration and reflects the strong and positive working relationship that has developed between the Club and the Town Council through previous projects. The Council's support in the past has helped deliver important improvements to the pavilion facilities, and the Club is grateful for that partnership. However, it should be emphasised that any request for funding is not a prerequisite for the project proceeding. Should funding not be available from the Town Council, the Club remains fully committed to delivering the project and will continue fundraising and seeking alternative sources of support to ensure the scheme can be brought forward for the benefit of the town.

This project represents a rare and potentially once-in-a-generation opportunity to secure significant external funding to transform an important community facility in Hailsham. Capital investment of this scale is unlikely to be achievable through club resources alone, and the availability of the Wealden District Council Community-Led Infrastructure Fund creates a unique opportunity to deliver a step-change improvement to the pavilion for the benefit of the whole community.

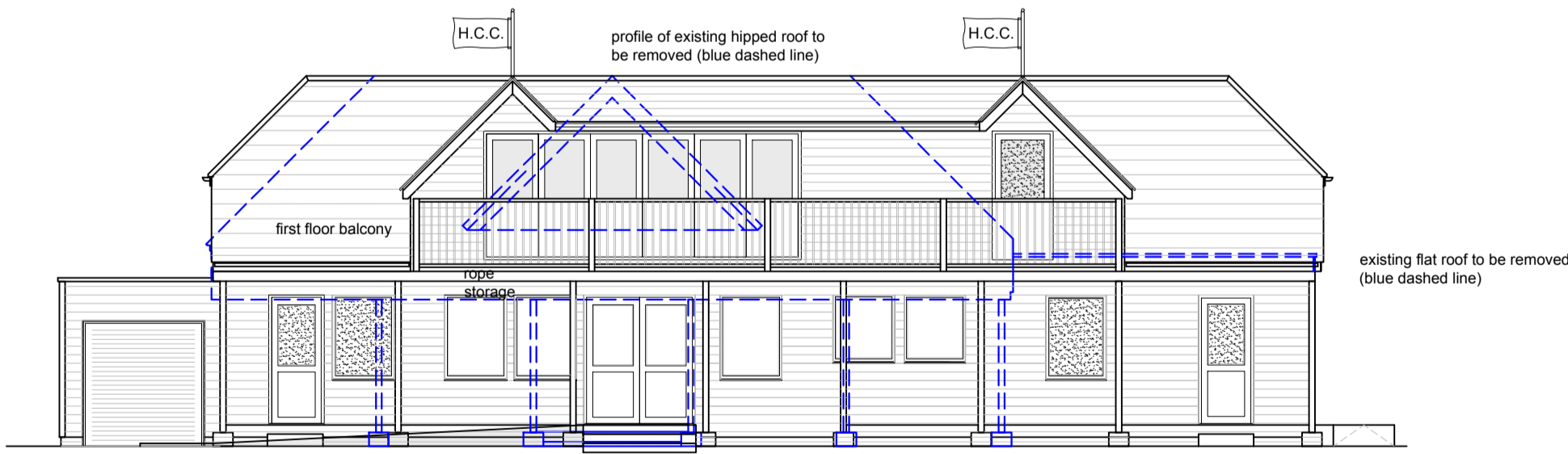
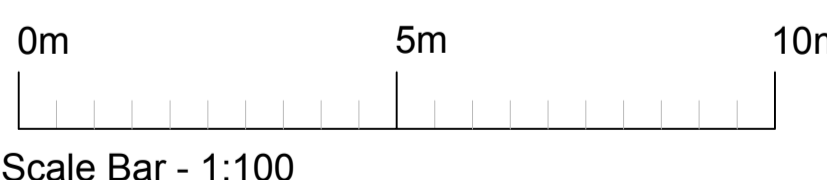
Hailsham Cricket Club is confident that it has the capability and expertise to deliver the project successfully. The Club benefits from a strong and experienced volunteer committee, including professional expertise in construction project management, finance and governance, and will also appoint appropriate professional consultants to support the design and delivery of the scheme. With the support of Hailsham Town Council, the Club is confident that this project can deliver a high-quality, lasting improvement to a key community asset that will serve the town for decades to come.



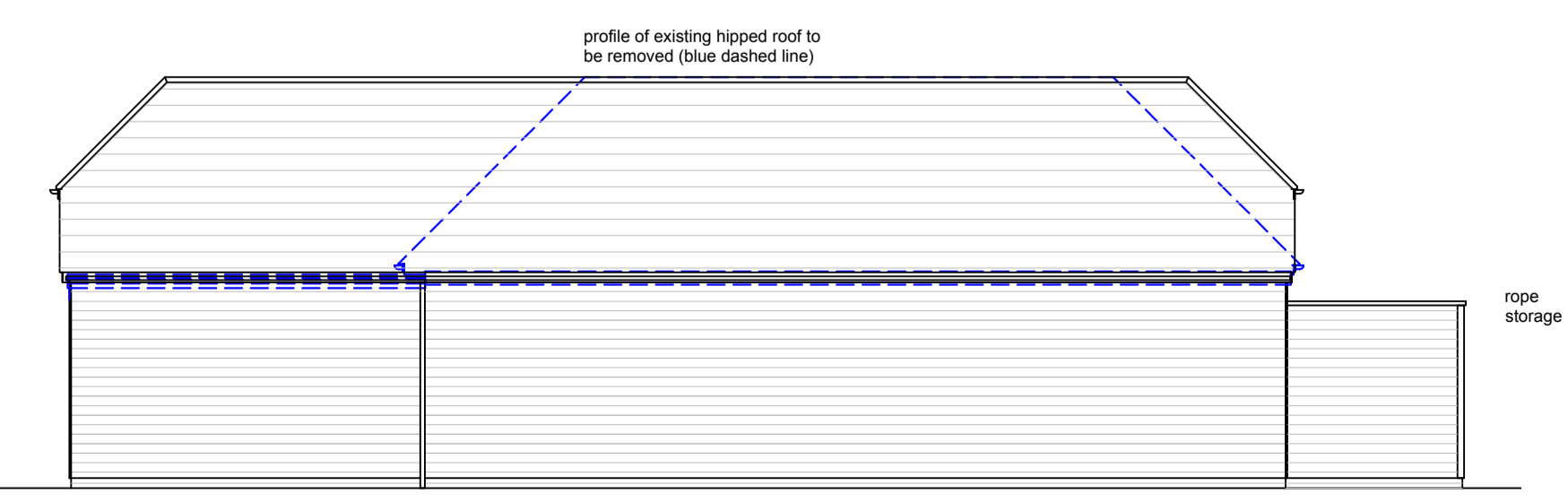
Proposed Ground Floor Plan  
 (Scale 1:50)



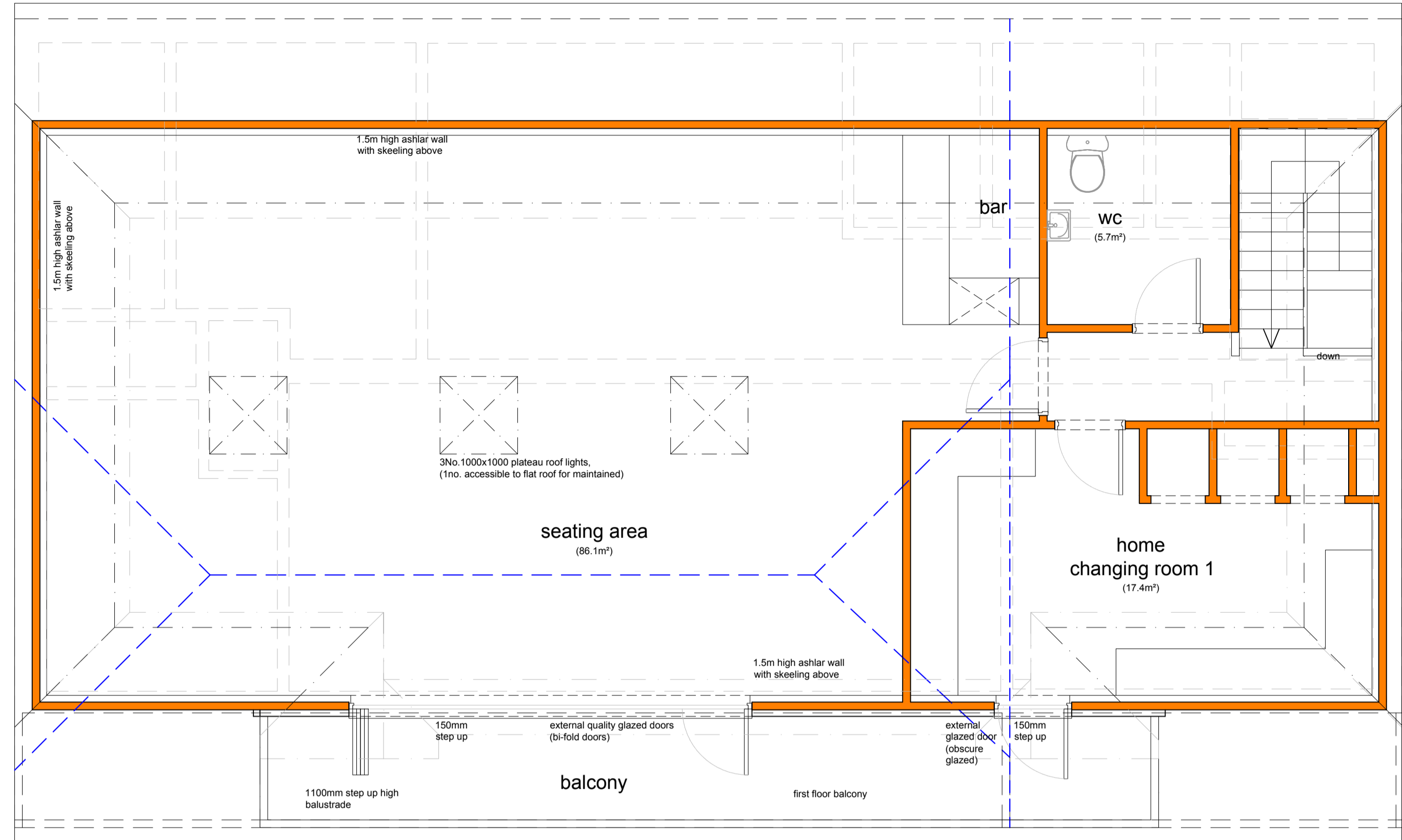
Existing  
 Proposed



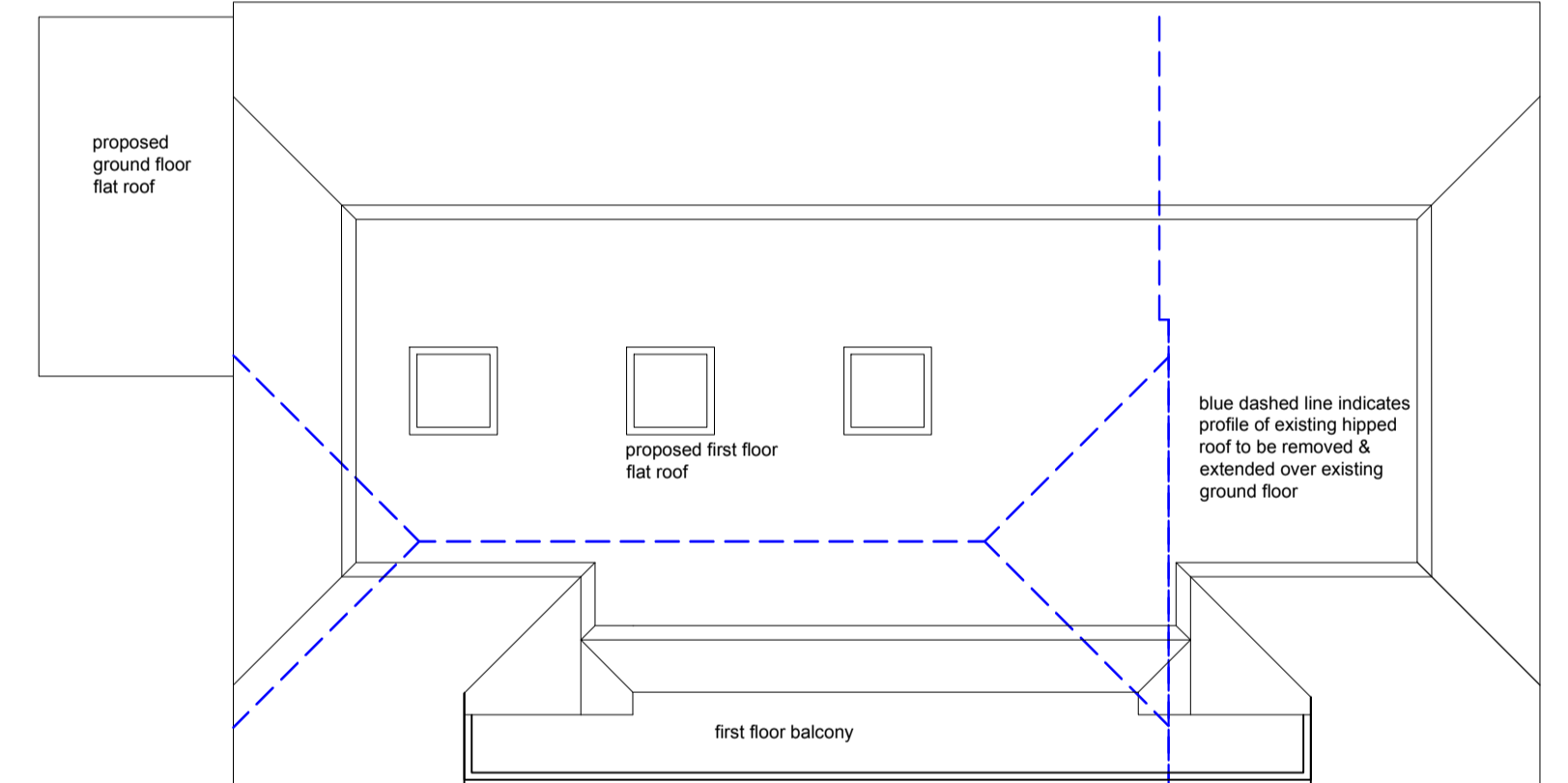
Front Elevation - South East  
 (Scale 1:100)



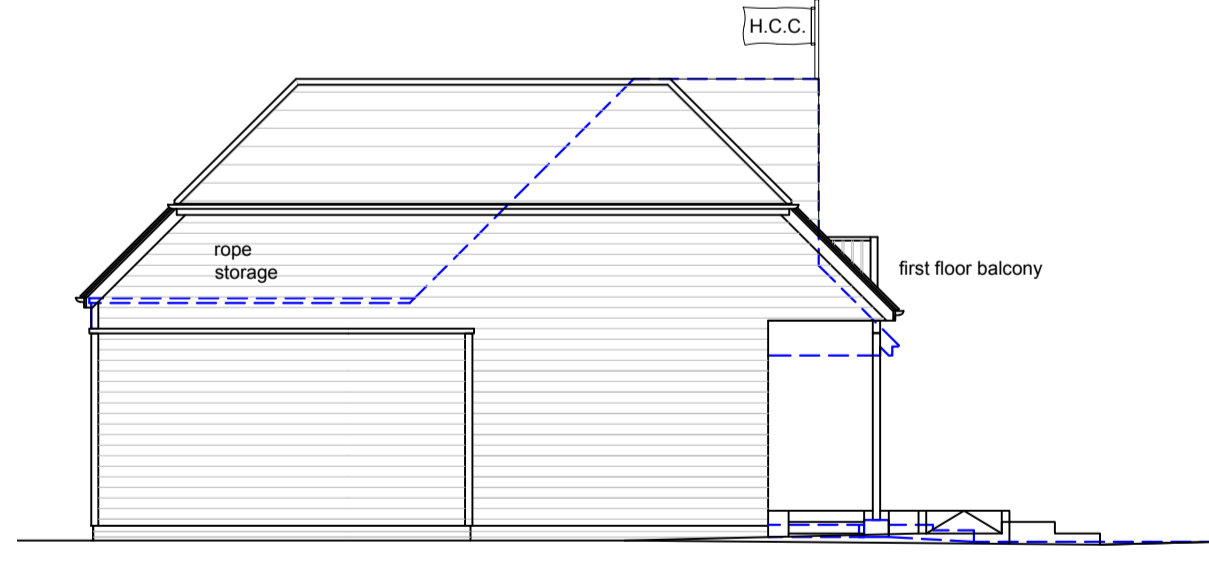
Rear Elevation - North West  
 (Scale 1:100)



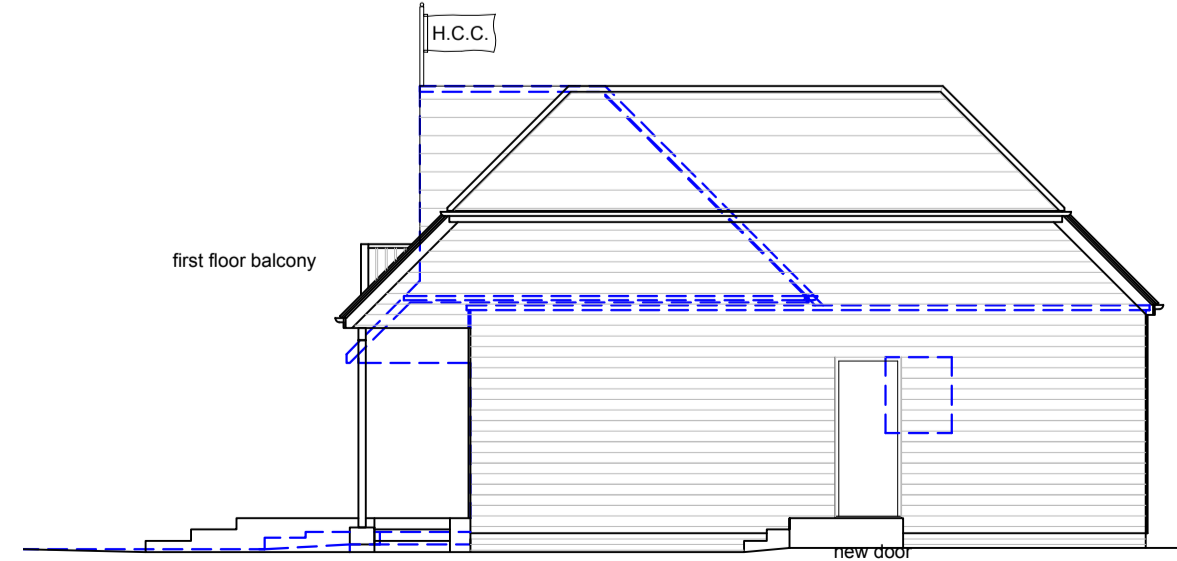
Proposed First Floor Plan  
 (Scale 1:50)



Proposed Roof Plan  
 (Scale 1:100)



Side Elevation - South West  
 (Scale 1:100)



Side Elevation - North East  
 (Scale 1:100)

# PRELIMINARY

Notes:  
 Dimensions are for Planning purposes only.  
 All dimensions to be checked and confirmed on site prior to construction.

Drawn By Design Team Member  
 Luke Evans | BSc(Hons)  
 Architectural Technologist  
 St Leonards  
 T 01424 851 005 | 01424 850 903  
 E office@bakerarchitectural.co.uk  
 Brighton  
 T 01273 560 752  
 E brighton@bakerarchitectural.co.uk  
 www.bakerarchitectural.co.uk  
 Instagram: bakerarchitecturalbrighton  
 Facebook: Baker Architectural Ltd



Job:  
 Extension and alterations to  
 Hailsham Cricket Club,  
 Western Rd,  
 Hailsham,  
 BN27 3DN

Client: Hailsham Cricket Club

Stage: Planning Stage.

Works:  
 Drawing:  
 Proposed Floor Plan, Roof Plan & Elevations

Drawing Date: December 2025  
 Drawing Scale: 1 : 50 & 1 : 100  
 Drawing Size: A1  
 Drawing Number: BA2580.06

Revision:



Drawn By Design Team Member  
 Luke Evans | BSc(Hons)  
 Architectural Technologist



**St Leonards**  
 T 01424 851 005 | 01424 850 903  
 E office@bakerarchitectural.co.uk

**Brighton**  
 T 01273 560 752  
 E brighton@bakerarchitectural.co.uk

www.bakerarchitectural.co.uk  
 Instagram: bakerarchitecturalbrighton  
 Facebook: Baker Architectural Ltd

Job  
 Hailsham Cricket Club,  
 The Pavilion Western Road,  
 Hailsham,  
 BN27 3DN

Client: Hailsham Cricket Club

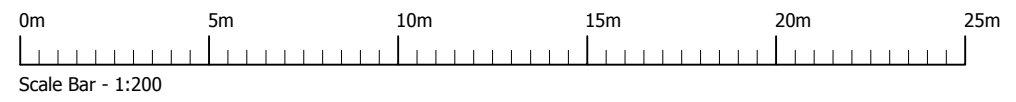
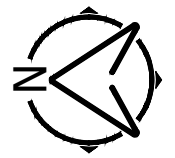
Stage: Planning

Works:  
**Proposed Drawings**  
 Proposed Block Plan

Drawing Date: February 2026  
 Drawing Scale: 1:200  
 Drawing Size: A3

Drawing Number: BA2580.07

Revision:



Block Plan  
 Scale 1:200 at A3

<b>Report to:</b>	<b>Assets Committee</b>
<b>Date:</b>	<b>11<sup>th</sup> March 2026</b>
<b>By:</b>	<b>Tony Lee-Operations and Facilities Manager</b>
<b>Title of Report:</b>	<b>One Market Square</b>

## **PURPOSE**

To consider two requests to lease One Market Square

### **Hailsham Chamber**

*Following Hailsham Chamber of Commerce meeting with you at the former youth club in Hailsham High Street I am pleased to confirm that the Chamber would like to proceed, subject to agreement, in leasing the premises which we intend to use for community projects and support. We should be grateful for you to proceed with this transaction as soon as possible.*

*Should you require any further information or assistance please do not hesitate to contact us.*

*With kind regards*

*Sam*

### **Paul Tandy Gates**

*Further to our meeting and the viewing, I am sending this email to confirm my interest in renting out this property, as discussed, I am willing to pay a year's rent up front, If we could lower the rent it would be great but if not, I am still very interested in the property and will still take it.*

*Paul Tandy-Gates*

## **Conclusion**

Hailsham Commerce viewed the property first, but Paul Tandy-Gates replied first stating that he would like to rent it, Hailsham Commerce are looking for a rent reduction and Paul will pay the market rate.

To note

We will have the old foodbank building from the end of April that might suit the Chamber of Commerce but not Paul.

Tony Lee  
Operations and Facilities Manager

<b>Report to:</b>	<b>Assets Committee</b>
<b>Date:</b>	<b>11<sup>th</sup> March 2026</b>
<b>By:</b>	<b>Tony Lee-Operations and Facilities Manager</b>
<b>Title of Report:</b>	<b>Hive Stage bookings</b>

## **PURPOSE**

Request from Cllr Mickey Caira for information relating to the Hive Stage.

## **Proposed dates**

### **Public consultation on the James West Community Land**

7<sup>th</sup> April - Town Centre - morning

8<sup>th</sup> April - James West - evening

11<sup>th</sup> April - - Western Road rec - morning

13<sup>th</sup> April - Car park south road - morning

15<sup>th</sup> April - Town Centre - morning

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17<sup>th</sup> May - Hailsham Community Run - 6.45 am - 1 pm - Town Centre

7<sup>th</sup> June - Prom in the park - the event runs 3.00 pm - 6.00 pm - Western Road Rec

20<sup>th</sup> June - Sussex Day - all day (event starts at 9.00 am and finishes approx. 3.00 pm ) road closure is in place from 7.00 am to 5.00 pm

28<sup>th</sup> June - Flaming fun day - Western Road rec - all day

Friday 27<sup>th</sup> November - Christmas switch on - road closure will be in place - event runs from late morning/midday to 7.00 pm (exact times to be confirmed)

Tony Lee  
Operations and Facilities Manager

<b>Report to:</b>	<b>Assets Committee</b>
<b>Date:</b>	<b>11<sup>th</sup> March 2026</b>
<b>By:</b>	<b>Tony Lee-Operations and Facilities Manager</b>
<b>Title of Report:</b>	<b>EV Charging Points</b>

## **Introduction**

At the meeting of the Assets Committee held on **16 July**, members requested that officers investigate the possibility of installing **electric vehicle (EV) charging points** at Council-owned sites.

A review of Council assets was undertaken to determine locations that would meet the requirement that **charging points must be accessible to the public**. Following this assessment, the **HMI Club** was identified as the only viable location within the Council's estate.

The **HMI Club** has been approached regarding the proposal and has confirmed that it would be willing for EV charging infrastructure to be installed at the site. The Club has also obtained quotations for the installation of the chargers and has indicated that it would be prepared to **share the installation costs equally with the Town Council** should Members wish to proceed.

A quotation has been obtained for the **installation of two EV charging points**, with a total cost of:

**£6,412 + VAT**

Under the proposed arrangement, the costs would be shared equally between the HMI Club and the Town Council, resulting in a contribution of:

**£3,206 + VAT each**

Officers have also investigated potential grant funding. A scheme is currently available which provides **£350 per charging point**. If successful, the Council could receive **£700 in grant funding** for the two chargers.

Should the grant application be successful, the Council's net contribution would reduce to:

**£2,506 + VAT**

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## Financial Implications

<b>Item</b>	<b>Amount</b>
Total installation cost	£6,412 + VAT
Council contribution (50%)	£3,206 + VAT
Potential grant funding	£700
Estimated net Council cost	<b>£2,506 + VAT</b>

Tony Lee  
**Operations and Facilities Manager**