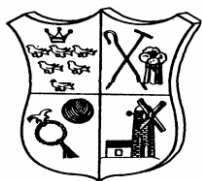


HAILSHAM TOWN COUNCIL ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held in the Fleur de Lys Meeting Room, Inglenook, Market Street, Hailsham on Wednesday 8th April 2026 at 7.00 pm.

AMC/25/4
/116

Public Forum

A member of the public spoke in respect of problems with the groundwork at the Western Road Recreation Ground, particularly a council owned truck driving over it.

Mr J. Bartlett of Hailsham United Football Club spoke about issues that were on the agenda that affected the Football Club.

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Committee Members Present

Councillors: C. Bryant, A. Blake-Coggins, D. Chapman (substituting for B. Carpenter), F. Clarke (substituting for M. Caira), M. Laxton, C. Mitchell, and G. White.

Officers in attendance: J. Harrison (Town Clerk), T. Lee (Operations and Facilities Manager), D. Saxby and A. Joyes (Youth Services Manager).

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Apologies For Absence

Apologies for absence were received from Councillors B. Carpenter and M. Caira.

119

Declarations of Interest

None were given.

120

Minutes of Previous Meeting

RESOLVED that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 1st March 2026, as amended be confirmed as a correct record and signed by the Chairman.

The vote in favour of this resolution was unanimous.

121

Update on Current Projects and Resolutions

Mr Lee reported the following:

1. Western Road cricket outfield repairs completed.
2. 1 Market Sq. Lease has been requested from Surrey Hills

3. Foodbank has been informed that the rent will increase from 1st April by 4%
4. HMI has been informed that funding was approved for EV points.
5. Beacon has been ordered.

O&F Updates

1. Cemetery waiting room completed.
2. Grounds Maintenance contract signed and returned by Barcombe.
3. The Station works awaiting structural engineers report, we have received architect designs.
4. Union corner application progressing, additional quotes were requested.
5. Condition report works for year 1 completed, report is an agenda item.
6. Common Pond pathways completed
7. CAFM/compliance management programme ongoing
8. Pet cemetery complete.
9. Market trials started 20th March, all trials are fully booked. 14 stalls at each are the target, next market on the 10th of April has 18 stalls
10. Post Office works started.
11. War memorial repairs, we have contacted a stone mason who has visited, and we are still waiting for their quote.
12. Vicarage field toilets, one closed waiting for refit quotes.
13. Pet cemetery paths leading to it to be re surfaced to remove the trip hazard and complete all pathways, CIL allocated for last stage of pathways was 40K, last section was 32K, final section is costed at 4.5k and is to be funded out of the remaining CIL allocation.

It was agreed to use £4,500 of the underspend from CIL money on the work to the cemetery paths to undertake some remedial work on the path from the cemetery to the office to remove a potential trip hazard.

121

Finance Report

Copies of the latest Finance Report had been circulated with the agenda.

RESOLVED to note the Committee's current income and expenditure against budget.

The vote in favour of this resolution was unanimous.

RESOLVED to note expenditure to date on projects.

The vote in favour of this resolution was unanimous.

The Town Clerk reported that an email had been received from a business owner in the High Street whose property had graffitied.

RESOLVED to reply to the shop owner who had asked Hailsham town Council to remove the graffiti that it is their responsibility to remove graffiti from their property, but to put this as an agenda item at the next meeting.

The vote in favour of this resolution was unanimous.

122 **Condition Report Works Update**

Mr Lee said that the end of year report had been circulated with the agenda. There was a significant underspend of £33,000.

Councillor Mitchell said that he was pleased to have received the Condition Report and thanked Mr Lee for all his work.

He asked what had happened with the £5,000 received for allowing the filming of a Sky TV series in the cemetery. Mr Lee said that it had been used to purchase a book of remembrance and bespoke cabinets for the book and the bell that had to be removed from the chapel wall.

123 **Funfair.**

A request had been made by Shayler's Showtime Amusements to hold a funfair on the Maurice Thornton Playing Field between 17th and 24th August.

RESOLVED that the Works Supervisor, Mr R. Gillett meets interested parties at the Maurice Thornton Playing Field on the morning of Thursday 9th April to investigate the available area for the funfair; and if agreed, to increase the ground rent and the holding deposit to £2,000. To let the funfair proprietor know the outcome on the same day.

The vote in favour of this resolution was unanimous

124 **Confidential Business**

RESOLVED that the press and public are excluded during the discussion on the next items on the agenda (12 to 15) as they concern: the terms of tenders for contracts or negotiations or matters that are otherwise not in the public interest (In accordance with the Council's Standing Orders No. 1E).

The vote in favour of this resolution was unanimous.

125 **Installation of Climbing Wall**

Hailsham Town Council's Youth Services Manager had drafted a report asking for support to install an inclusive climbing wall within the youth centre, subject to external funding.

RESOLVED to agree the Youth Services Manager's request for agreement to install a climbing wall inside The Station Youth Club and to progress it through the usual processes.

The vote in favour of this resolution was unanimous.

Councillor Bryant said that the Youth Club would in future years need to add money into the budget for repairs.

126 **A22 Connectivity Project**

Mr Lee said that he had now received maps of the area and would now progress the item.

127 **Western Road Recreation Ground Sub-Committee**

Councillor Chapman updated the meeting on the last meeting of the Western Road Recreation Ground Sub-Committee. The next meeting would be held on 6th May.

RESOLVED to note Councillor Chapman's report and to rename the sub-committee the Sports' Facilities Sub-Committee to take in sports from other areas.

The vote in favour of this resolution was unanimous.

The update on the cricket pavilion was noted.

128 **Streetlights**

Members were asked to consider the officer's report circulated with the agenda, following an update from the streetlights' contractor.

RESOLVED to ask the Council's festive lighting operative to carry out a sample check on the Category A list supplied by the streetlighting contractor and refer the matter to full Council.

The vote in favour of this resolution was unanimous.

RESOLVED to write to East Sussex County that Hailsham Town Council had not received accurate reports on the status of its streetlights whilst the contract was with them.

The vote in favour of this resolution was unanimous.

129 **Maurice Thornton**

RESOLVED to agree the placement of two containers at the Maurice Thornton Playing Field: Also, to check the lease agreement in respect of the supply of water and electricity.

The vote in favour of this resolution was unanimous.

There being no further business the meeting closed at 8.47

Global/Minutes & Agendas/Assets Management