



**HAILSHAM TOWN COUNCIL**  
**Neighbourhood Planning Committee**

**REPORT (Minutes)**  
of the meeting of the Neighbourhood Planning Committee,  
held in the Fleur de Lys Meeting Room  
on Thursday 3<sup>rd</sup> October 2024

NP/23/04/  
45 **Present:** Councillors B. Carpenter, D. Chapman, J. Crittenden, P. Holbrook, M. Laxton (Chair) and C Mitchell.

46 **Officers Present:** Mr J. Harrison (Town Clerk), Mrs K Giddings Mr. T. Hall and Mr D. Saxby.

Also in attendance: Mr J. Herbert (Troy Planning).

47 **Public Forum**

There were no members of the public present.

48 **Apologies for Absence:**

Apologies for absence had been received and accepted from Councillors A. Blake-Coggins and N. Hayes.

49 **Declarations of Interest**

None presented.

50 **Minutes of the Previous Meeting**

It was noted that Mr Herbert from Troy Planning was in attendance at the previous meeting.

**RESOLVED** that the minutes of the Neighbourhood Plan Committee held on Thursday 5<sup>th</sup> September 2024 be confirmed as a correct record and signed by the Chairman.

51 **Neighbourhood Plan Review**

The Chairman stated that at the previous meeting it had been agreed that there would be a 'soft' launch and a later 'hard' launch with the public consultation.

**Soft Launch**

Mr Herbert suggested that successes from CIL money projects be highlighted. He asked for opinions on which local groups and organisations to be consulted and where to leave questionnaires. The following were suggested:

Scout groups  
HTC website  
Hailsham Youth Club  
Age Concern  
Hailsham Parish Church  
Hailsham Library  
James West Centre

Local sports clubs  
Facebook advert  
HMI Club  
Top Club

### Formal Launch

Mr Herbert said that the formal questionnaire would be about eight pages and consultees would include the 6<sup>th</sup> form at Hailsham Community College, Residents' Associations and the Chamber of Commerce. It was agreed that the Neighbourhood Plan Committee would have a stall at one of the upcoming markets.

Those who completed a questionnaire during the soft launch would be on a database that Troy Planning would maintain.

Mr Herbert said he would look at the Design Code as part of the hard launch.

### Emerging Findings

Councillor Laxton said that the Lego event produced many comments. These included:

A requirement for all new developments to include open spaces and, where possible, inter-connecting for walkers and cyclists.

Existing play areas to be improved.

Mr Herbert explained the possibility of taking green spaces to the people and rationalise or narrow streets to provide green spaces in existing residential area.

A better bus service that would be part of a strategic overview of public transport.

Councillor Crittenden said that she had not yet done the work on CFI, but she and Councillor Carpenter would be undertaking as soon as possible and would submit their findings.

Councillor Laxton thanked Mr Herbert for his work so far.

53

### Funding

Councillor Laxton said that Council had not resolved where the funding for the future of the Neighbourhood Plan would be coming from. The Responsible Finance Officer had made a proposal, but it was going to be discussed fully at the Finance and Governance Committee on 23<sup>rd</sup> October. As things stood, after paying Troy Planning for the work undertaken so far, no further funds were available for future work.

54

### Date of Next Meeting

The next meeting was scheduled for Thursday 7<sup>th</sup> November.

There being no further business, the meeting closed at 8.40 pm.

Signed  
Chair of Committee