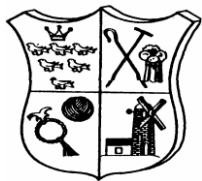


HAILSHAM TOWN COUNCIL ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held in the **Fleur de Lys Meeting Room, Hailsham Town Council Offices**, Market Street, Hailsham on Wednesday 18th September 2024 at 7.00 pm.

AMC/24/5/56 **Public Forum**

S. Wennington of Hailsham Active, and H. Chapfield and R. Wilkinson from Hailsham Cricket Club were present at the meeting.

R. Wilkinson addressed the Committee in relation to the Cricket Club's advertising boards. He advised that it would cost approximately £3,000 to have the signs re-made. He explained that the signs allow the Club to keep their costs down and stated how local sports clubs play a huge part in the local community.

S. Wennington reported that the local clubs survive on volunteers and that changing the signs would be very costly.

M. Laxton advised that the Council need to be consistent within their policies.

In the absence of the Chair, M. Laxton chaired the meeting

57 **Committee members present**

Councillors: A Blake Coggins, C. Bryant, B. Carpenter, D. Chapman, P. Holbrook, M. Laxton (Chair), C. Mitchell, G. White

Officers in attendance: J. Harrison (Town Clerk), K. Giddings (Planning and Environment Officer), R. Gillett (Works Manager), E. Hastings (Corporate Services Manager), T. Lee (Operations Manager)

58 **Apologies For Absence:**

Councillor A. Clarke

59 **Declarations of Interest**

P. Holbrook declared a personal interest on the agenda item for the Cricket Club signage as his grandson plays cricket at the Club.

A Blake Coggins declared a personal interest in the item for 1 Market Square as she is related to a member of the Hailsham Lions

Minutes of Previous Meeting

60 Members agreed that part of the resolution for the agenda item for the Cricket Club signs, in minute 43, was incorrect. The paragraph stating that "the signs must be taken down at the end of the cricket season" was agreed to be incorrect and taken out.

Resolved that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 14th August 2024 may be amended, confirmed as a correct record and signed by the Chairman.

61 **Update**

- The fishing season ticket has now been updated to allow up to two rods to be used
- The use of CIL funding for Battle Road fencing, the Cemetery pathways, Common Pond pathways was agreed at the Full Council meeting in September
- P. Hobden has met with Hubble Aquacare to discuss the removal of the fish

62 **RESERVES/CIL**

Members noted the report

M. Laxton asked members to take note that CIL is being used at an increasing rate and the expenditure is adding up, so caution is needed in expenditure.

It was noted that a Grants Officer is due to be appointed and this will assist with funding.

63 **Hailsham Cricket Club Signage**

B. Carpenter congratulated the Cricket Club on their many achievements.

Members discussed the advertising signage at the Club and whether planning permission is required for the signs. It was noted that some of the signs have been up for a number of years.

It was agreed the Cricket Club need to contact Wealden Council for a pre application meeting, to investigate obtaining permission for all the signage and for further guidance on whether planning permission is required for all the signs.

The Cricket Club were also advised they will also need the Town Council's approval for any signs in the future.

64 **Strategy**

It was noted a meeting has been arranged with the Working Group for the Strategy Review.

65 **Station Road Sports Facility**

K. Giddings advised a request for funding has been submitted to Wealden District Council towards low level lighting for the proposed sports facility at Land to the West of Station Road. A further update on this funding should be received in the next couple of months.

The Town Council are due to take on this facility around 2028.

J. Harrison advised that Hailsham Active have registered an interest in running this facility. Members agreed this will be a Town Council run facility. J. Harrison stated he will contact Crest Nicholson to confirm this.

66 **Hailsham Country Park**

Members noted a request by Raystede Animal Charity to place a gazebo at the Park and give out free pet advice to members of the public visiting the area.

RESOLVED to grant permission for Raystede Animal Charity to erect a gazebo and provide free pet advice on Hailsham Country Park on 17th October 2024.

Members agreed that in future, permission for this will be granted, without the need for approval at the Assets Committee meeting,

67

Bus shelter/ mobility hub at Vicarage Field

K. Giddings advised that discussions on the installation of a Bus Shelter Mobility Hub on Vicarage Field are still ongoing between East Sussex County Council and Wealden District Council, and therefore nothing is agreed yet.

In the meantime though, East Sussex Council have asked whether the Town Council would prefer a five bay shelter or 4 bay, if the facility does go ahead.

Members discussed the proposals and some members considered a five bay shelter would be too large for the site

Members voted on the proposals

4 voted in favour of a 4 bay shelter
2 voted in favour of a 5 bay shelter

C. Bryant and G. White abstained from voting

RESOLVED to request a 4 bay mobility hub shelter on Vicarage Field

68

Confidential Business

Resolved that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

69

Changing Places

T. Lee updated the Committee on the progress of the Changing Spaces facility and advised it is due to be opened to the public next week. He advised the locks need to be changed to disable the radar key on the public toilet.

B. Carpenter suggested a press release is sent out apologising for the delay in the opening of the toilets.

Members discussed the cleaning of the facility, and noted a quotation (option 2) had been received from Wealden Council for £16,140.31 + VAT

Minimum contract is 1 Year.

It was agreed to choose Option 2 of the quotation from Wealden Council unless a more competitive quotation is received by the end of week. Delegation was given to the Town Clerk for this matter

RESOLVED to give officer delegation in choosing the quotation for the cleaning of the toilets

P. Holbrook abstained from voting on the matter

C. Mitchell asked for his thanks to be recorded to J. Harrison, R. Gillett and T. Lee in all their help and assistance in this project, and in driving the project forward.

70

Town Council Offices

T. Lee addressed the Committee in relation to the quotations that had been received to carry out the electrical work to the building.

It was agreed to choose the quotation from Lyons Electrical. Members were advised the Company are qualified to carry out work on a listed building

RESOLVED to accept the quotation from Lyons Electrical for the electrical work to the Town Council offices

71

Maurice Thornton Skatepark

Members discussed the proposals to improve the skatepark area and requested the item is placed back on the agenda for the October Assets Committee meeting to allow T. Lee a chance to visit the site and advise the Committee on proposals for the skatepark.

The issue of Section 106 Funding set aside for the Maurice Thornton ground was raised and whether this funding could be used for the skatepark enhancements? J. Harrison advised he would look into this and report back.

72

Maurice Thornton Lease

Members noted that discussions are ongoing with Wealden Council in respect of the Lease.

73

1 Market Square

The Committee were advised that The Hailsham Lions have registered an interest to use the building.

Members discussed the request and it was agreed the Lions could be offered the use of the Foyer at the James West Community Centre. J. Harrison reported he will contact the Lions to offer them the use of the Centre.

It was agreed the 1 Market Square building could be used to bring in revenue to the Council

The Committee discussed ideas to rent out the property, such as converting it to residential use.

It was agreed T. Lee would undertake an assessment of the building in relation to residential and commercial use and come back to the Assets Committee with potential costs and ideas for the use of the building.

There being no further business the meeting closed at 8.40 pm

