

HAILSHAM TOWN COUNCIL

FINANCE, BUDGET, AND RESOURCES COMMITTEE

AGENDA

NOTICE IS HEREBY GIVEN OF a meeting of the FINANCE, BUDGET, AND RESOURCES COMMITTEE to be held at the Fleur De Lys Council Chambers/Meeting Rooms, Market Street, on

Wednesday 17th January 2024 at 7.00 p.m.

1. **Public Forum**

Prior to commencement of the remainder of formal business of the meeting, a period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly, or ask questions on matters relevant to responsibilities of this committee, at the discretion of the Chairman.

2. The order of formal business to be transacted will thereafter be as follows:

3. **Apologies for Absence**

To receive apologies for absence of appointed members.

4. **Declarations of Interest**

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

5. **Minutes of previous Meeting**

5.1 To note that the Minutes and Reports of the Meeting of the Finance, Budget, and Resources held on 13th December 2023 may be taken as read, confirmed as correct record, and signed by the Chairman.

To receive an update about progress of resolutions from the last non budget meeting of the Finance, Budget, and Resource Committee 18th October 2023.

6. Periodic Statements and Committee Expenditure

6.1 To adopt the financial reports as listed below:

- a) Bank Reconciliation as at 31st December 2023 (copy attached) & Bank Statements and be signed off by one member of the FBR committee.
- b) Summary of net expenditure as at 31st December 2023 (copy attached)
- c) Summary of the Council's income and expenditure as at the 30th September 2023 compared against budgets (summary attached) including variance reports.
- d) List of uncleared cheques totaling £2,011.48 as at 31st December 2023. (copy attached), as shown on Bank reconciliation.
- e) List of payments previously certified by a member of the cheque signatory panel amounting to £127,175.89 for payments made during October 2023, £168,561.02 for payments made during November 2023 and £138,251.02 for payments made during December 2023 all internal bank transfers have been deducted from the list totals (In accordance with the Governance and Accountability for Local Councils Practitioners Guide)

7.0 Council CIL/Reserves Statement

To adopt the Council CIL/Reserve Statement as at 31st December 2023

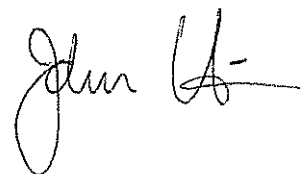
8.0 Online Banking

To receive an update

9.0 Short Term Investments

To receive an update on the council's short-term investments.

Dated 11th January 2024



JOHN HARRISON
Town Clerk

Committee Membership:

Councillor G. Blake-Coggins
Councillor F. Clarke
Councillor C. Mitchell
Councillor S. Potts
Councillor A. M. Ricketts
Councillor D. Rusu
Councillor G. White

Substitutes:

Councillor C Bryant
Councillor K. Marie-Blundell
Councillor N. Hayes
Councillor P Holbrook

Hailsham Town Council

Bank - Cash and Investment Reconciliation as at 4 January 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2023	Current Account	81,058.38
31/12/2023	High Interest Account 50072672	237,556.19
30/04/2022	Treasury Deposit	0.00
31/12/2023	High Interest No 2 80449288	11,713.34
01/04/2021	Petty Cash	100.00
31/12/2023	Unity Trust Current account T2	480,672.57
31/12/2023	Unity trust 2	1,479,469.07
31/12/2023	Unity Trust Instant Saver	500,489.73
31/12/2023		300,000.00

3,091,059.28

Unpresented Payments

2,011.48

3,089,047.80

Receipts not on Bank Statement

19.00

Closing Balance

3,089,066.80

All Cash & Bank Accounts

1	Current Bank A/c	79,597.90
2	High Interest	237,556.19
3	Barclays Interest	11,713.34
4	Petty Cash	100.00
5	Unity Trust Current	480,140.57
6	Unity Trust 2	1,479,469.07
7	Unity Instant Access Saver	500,489.73
8	Treasury Deposit	300,000.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	3,089,066.80

Summary Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100	Common Pond Allotments							
	Income	589	375	448	73			83.7%
	Expenditure	1,890	1,703	1,684	(19)		(19)	101.1%
	Net Income over Expenditure	<u>(1,300)</u>	<u>(1,328)</u>	<u>(1,236)</u>	<u>92</u>			
	plus Transfer from EMR	0	10					
	Movement to/(from) Gen Reserve	<u>(1,300)</u>	<u>(1,318)</u>					
105	Battle Road Allotments							
	Income	2,177	1,885	2,010	125			93.8%
	Expenditure	626	448	985	537		537	45.5%
	Net Income over Expenditure	<u>1,551</u>	<u>1,438</u>	<u>1,025</u>	<u>(413)</u>			
	plus Transfer from EMR	0	50					
	less Transfer to EMR	0	50					
	Movement to/(from) Gen Reserve	<u>1,551</u>	<u>1,438</u>					
110	Harold Ave Allotments							
	Income	545	777	576	(201)			134.8%
	Expenditure	15	29	128	99		99	22.8%
	Net Income over Expenditure	<u>530</u>	<u>747</u>	<u>448</u>	<u>(299)</u>			
	less Transfer to EMR	0	250					
	Movement to/(from) Gen Reserve	<u>530</u>	<u>497</u>					
115	Western Road Recreation Ground							
	Income	38,146	21,247	100	(21,147)			21247.0%
	Expenditure	45,801	42,521	4,749	(37,772)		(37,772)	895.4%
	Net Income over Expenditure	<u>(7,655)</u>	<u>(21,274)</u>	<u>(4,649)</u>	<u>16,625</u>			
	plus Transfer from EMR	14,000	40,685					
	Movement to/(from) Gen Reserve	<u>6,345</u>	<u>19,411</u>					
120	Maurice Thornton Playing Field							
	Expenditure	1,525	1,480	4,427	2,947		2,947	33.4%
125	Play Areas							
	Expenditure	63,473	71,505	4,915	(66,590)		(66,590)	1454.8%
	plus Transfer from EMR	59,846	69,356					
	Movement to/(from) Gen Reserve	<u>(3,628)</u>	<u>(2,148)</u>					
130	Public Open Spaces							
	Income	748	788	850	62			92.7%
	Expenditure	29,012	7,499	7,660	161		161	97.9%
	Net Income over Expenditure	<u>(28,264)</u>	<u>(6,711)</u>	<u>(6,810)</u>	<u>(99)</u>			
	plus Transfer from EMR	1,594	4,416					
	Movement to/(from) Gen Reserve	<u>(26,670)</u>	<u>(2,295)</u>					
135	Common Pond							
	Expenditure	656	19,558	743	(18,815)		(18,815)	2632.4%
	plus Transfer from EMR	0	19,178					
	Movement to/(from) Gen Reserve	<u>(656)</u>	<u>(380)</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
145	Horticultural & Ground Maint							
	Expenditure	49,600	26,666	52,589	25,923		25,923	50.7%
160	Environment Services							
	Expenditure	10,417	5,000	0	(5,000)		(5,000)	0.0%
	plus Transfer from EMR	0	5,000					

Summary Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(10,416)</u>	<u>0</u>					
170	Funded Projects							
	Expenditure	6,468	103,954	14,124	(89,830)		(89,830)	736.0%
	plus Transfer from EMR	0	280					
	Movement to/(from) Gen Reserve	<u>(6,468)</u>	<u>(103,674)</u>					
180	Cortlandt Stable Block							
	Income	0	750	0	(750)			0.0%
	Expenditure	16,724	36,409	17,296	(19,113)		(19,113)	210.5%
	Net Income over Expenditure	<u>(16,724)</u>	<u>(35,659)</u>	<u>(17,296)</u>	<u>18,363</u>			
	plus Transfer from EMR	0	25,000					
	Movement to/(from) Gen Reserve	<u>(16,724)</u>	<u>(10,659)</u>					
200	Tourism & Leisure							
	Income	2,347	2,213	0	(2,213)			0.0%
	Expenditure	21,850	10,888	15,048	4,160		4,160	72.4%
	Net Income over Expenditure	<u>(19,504)</u>	<u>(8,674)</u>	<u>(15,048)</u>	<u>(6,374)</u>			
	plus Transfer from EMR	0	1,200					
	Movement to/(from) Gen Reserve	<u>(19,504)</u>	<u>(7,474)</u>					
205	Festive Lighting							
	Expenditure	12,114	8,015	11,825	3,810		3,810	67.8%
	plus Transfer from EMR	0	2,690					
	Movement to/(from) Gen Reserve	<u>(12,114)</u>	<u>(5,325)</u>					
300	Town Council Site							
	Income	700,474	1,358,142	17,400	(1,340,742)			7805.4%
	Expenditure	21,841	35,863	35,448	(415)		(415)	101.2%
	Net Income over Expenditure	<u>678,633</u>	<u>1,322,278</u>	<u>(18,048)</u>	<u>(1,340,326)</u>			
	plus Transfer from EMR	1,150	7,887					
	less Transfer to EMR	0	1,343,765					
	Movement to/(from) Gen Reserve	<u>679,783</u>	<u>(13,599)</u>					
305	Maurice Thornton Pavilion							
	Income	0	580	1,200	621			48.3%
	Expenditure	1,499	1,481	2,653	1,172		1,172	55.8%
	Movement to/(from) Gen Reserve	<u>(1,499)</u>	<u>(902)</u>					
310	Grovelands Barn							
	Expenditure	3,076	5,077	3,956	(1,121)		(1,121)	128.3%
	plus Transfer from EMR	0	1,723					
	Movement to/(from) Gen Reserve	<u>(3,076)</u>	<u>(3,354)</u>					
315	Union Corner Hall							
	Expenditure	1,000	0	1,000	1,000		1,000	0.0%
320	Public Toilets - Stable Block							
	Expenditure	11,286	7,705	15,450	7,745		7,745	49.9%
325	Changing Pod							
	Expenditure	2,900	100	0	(100)		(100)	0.0%
	plus Transfer from EMR	0	100					
	Movement to/(from) Gen Reserve	<u>(2,900)</u>	<u>0</u>					

Summary Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
330	Welbury Farm/Jim West Com Hall							
	Income	25,922	17,439	33,000	15,561			52.8%
	Expenditure	35,785	27,378	28,000	622		622	97.8%
	Net Income over Expenditure	<u>(9,863)</u>	<u>(9,939)</u>	<u>5,000</u>	<u>14,939</u>			
	plus Transfer from EMR	0	2,682					
	Movement to/(from) Gen Reserve	<u>(9,863)</u>	<u>(7,256)</u>					
400	Cemetery Lodge							
	Income	7,140	4,760	6,900	2,140			69.0%
	Expenditure	2,613	0	638	638		638	0.0%
	Movement to/(from) Gen Reserve	<u>4,527</u>	<u>4,760</u>					
405	Cemetery Services & Overheads							
	Income	65,513	32,874	53,045	20,171			62.0%
	Expenditure	65,658	63,339	49,346	(13,993)		(13,993)	128.4%
	Net Income over Expenditure	<u>(145)</u>	<u>(30,465)</u>	<u>3,699</u>	<u>34,164</u>			
	plus Transfer from EMR	17,233	24,786					
	Movement to/(from) Gen Reserve	<u>17,088</u>	<u>(5,679)</u>					
500	Street Lighting							
	Expenditure	49,740	12,511	43,265	30,754		30,754	28.9%
	plus Transfer from EMR	0	8,554					
	Movement to/(from) Gen Reserve	<u>(49,740)</u>	<u>(3,957)</u>					
505	Street Furniture							
	Expenditure	12,562	7,491	1,554	(5,937)		(5,937)	482.0%
	plus Transfer from EMR	5,373	7,371					
	Movement to/(from) Gen Reserve	<u>(7,190)</u>	<u>(120)</u>					
600	Staffing Costs							
	Income	0	7,525	0	(7,525)			0.0%
	Expenditure	816,826	616,907	863,253	246,346		246,346	71.5%
	Movement to/(from) Gen Reserve	<u>(816,826)</u>	<u>(609,382)</u>					
605	Administration Expenses							
	Expenditure	70,798	98,099	63,924	(34,175)		(34,175)	153.5%
	plus Transfer from EMR	0	24,848					
	Movement to/(from) Gen Reserve	<u>(70,798)</u>	<u>(73,251)</u>					
610	Chairmans Allowance							
	Expenditure	853	1,010	1,500	490		490	67.3%
	plus Transfer from EMR	0	800					
	Movement to/(from) Gen Reserve	<u>(853)</u>	<u>(210)</u>					
615	Youth Provision							
	Income	9,248	15,400	1,000	(14,400)			1540.0%
	Expenditure	58,575	34,613	21,000	(13,613)		(13,613)	164.8%
	Net Income over Expenditure	<u>(49,327)</u>	<u>(19,213)</u>	<u>(20,000)</u>	<u>(788)</u>			
	plus Transfer from EMR	0	2,700					
	Movement to/(from) Gen Reserve	<u>(49,327)</u>	<u>(16,512)</u>					
620	Machinery/Tools/Protective Clo							
	Expenditure	2,177	1,132	2,145	1,013		1,013	52.8%

Summary Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
625	Vehicle Fleet							
	Income	150	0	0	0			0.0%
	Expenditure	21,239	15,895	20,210	4,315		4,315	78.6%
	Movement to/(from) Gen Reserve	<u>(21,089)</u>	<u>(15,895)</u>					
630	Twinning							
	Expenditure	0	0	400	400		400	0.0%
635	Misc. Provision							
	Expenditure	10,500	0	0	0		0	0.0%
640	Section 137 (Free Resource)							
	Expenditure	214	42	400	358		358	10.6%
645	Projects (Add to Cap.Funds)							
	Expenditure	9,836	0	0	0		0	0.0%
	plus Transfer from EMR	1,760	0					
	Movement to/(from) Gen Reserve	<u>(8,076)</u>	<u>0</u>					
650	Funded Services							
	Income	683	400	0	(400)			0.0%
	Expenditure	81,239	76,209	108,125	31,916		31,916	70.5%
	Movement to/(from) Gen Reserve	<u>(80,555)</u>	<u>(75,809)</u>					
655	Account Int & Commuted Sums							
	Income	1,257,071	1,288,161	1,282,529	(5,632)			100.4%
	Expenditure	865	574	618	44		44	92.9%
	Movement to/(from) Gen Reserve	<u>1,256,207</u>	<u>1,287,587</u>					
	Grand Totals:- Income	2,110,754	2,753,315	1,399,058	(1,354,257)			196.8%
	Expenditure	1,541,253	1,341,101	1,399,058	57,957	0	57,957	95.9%
	Net Income over Expenditure	<u>569,501</u>	<u>1,412,214</u>	<u>0</u>	<u>(1,412,214)</u>			
	plus Transfer from EMR	100,955	249,317					
	less Transfer to EMR	0	1,344,065					
	Movement to/(from) Gen Reserve	<u>670,456</u>	<u>317,467</u>					

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Common Pond Allotments								
1000 Allotment Rent (Inc)	589	375	448	73			83.7%	
Common Pond Allotments :- Income	589	375	448	73			83.7%	0
4510 General Maintenance	1,789	1,369	1,470	101		101	93.2%	10
4520 Software Licence	0	0	64	64		64	0.0%	
4550 Water & Sewerage	101	334	150	(184)		(184)	222.6%	
Common Pond Allotments :- Indirect Expenditure	1,890	1,703	1,684	(19)	0	(19)	101.1%	10
Net Income over Expenditure	(1,300)	(1,328)	(1,236)	92				
6000 plus Transfer from EMR	0	10						
Movement to/(from) Gen Reserve	(1,300)	(1,318)						
105 Battle Road Allotments								
1000 Allotment Rent (Inc)	2,177	1,885	2,010	125			93.8%	50
Battle Road Allotments :- Income	2,177	1,885	2,010	125			93.8%	50
4510 General Maintenance	0	129	161	32		32	80.4%	50
4520 Software Licence	0	0	64	64		64	0.0%	
4550 Water & Sewerage	626	318	760	442		442	41.9%	
Battle Road Allotments :- Indirect Expenditure	626	448	985	537	0	537	45.5%	50
Net Income over Expenditure	1,551	1,438	1,025	(413)				
6000 plus Transfer from EMR	0	50						
6001 less Transfer to EMR	0	50						
Movement to/(from) Gen Reserve	1,551	1,438						
110 Harold Ave Allotments								
1000 Allotment Rent (Inc)	545	777	576	(201)			134.8%	250
Harold Ave Allotments :- Income	545	777	576	(201)			134.8%	250
4510 General Maintenance	15	29	64	35		35	45.6%	
4520 Software Licence	0	0	64	64		64	0.0%	
Harold Ave Allotments :- Indirect Expenditure	15	29	128	99	0	99	22.8%	0
Net Income over Expenditure	530	747	448	(299)				
6001 less Transfer to EMR	0	250						
Movement to/(from) Gen Reserve	530	497						

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>115 Western Road Recreation Ground</u>								
1050 Rent Beaconsfield/Tennis/Pitch	38,146	21,247	100	(21,147)			21247.0	
Western Road Recreation Ground :- Income	38,146	21,247	100	(21,147)			21247.0	0
4130 Gas/Electricity	0	338	300	(38)		(38)	112.7%	
4510 General Maintenance	42,991	39,685	802	(38,883)		(38,883)	4948.2%	39,685
4550 Water & Sewerage	1,390	498	1,647	1,149		1,149	30.2%	
4560 Drainage	1,420	2,000	2,000	0		0	100.0%	1,000
Western Road Recreation Ground :- Indirect Expenditure	45,801	42,521	4,749	(37,772)	0	(37,772)	895.4%	40,685
Net Income over Expenditure	(7,655)	(21,274)	(4,649)	16,625				
6000 plus Transfer from EMR	14,000	40,685						
Movement to/(from) Gen Reserve	6,345	19,411						
<u>120 Maurice Thornton Playing Field</u>								
4510 General Maintenance	45	0	836	836		836	0.0%	
4550 Water & Sewerage	0	0	76	76		76	0.0%	
4560 Drainage	0	0	2,000	2,000		2,000	0.0%	
4600 Annual Rent	1,000	1,000	1,000	0		0	100.0%	
4605 Pitch Marking Paint/Contractor	480	480	515	35		35	93.2%	
Maurice Thornton Playing Field :- Indirect Expenditure	1,525	1,480	4,427	2,947	0	2,947	33.4%	0
Net Expenditure	(1,525)	(1,480)	(4,427)	(2,947)				
<u>125 Play Areas</u>								
4140 Insurance	1,030	1,030	1,494	464		464	69.0%	
4510 General Maintenance	62,443	70,474	2,421	(68,053)		(68,053)	2911.0%	69,356
4650 Safety Gates	0	0	1,000	1,000		1,000	0.0%	
Play Areas :- Indirect Expenditure	63,473	71,505	4,915	(66,590)	0	(66,590)	1454.8%	69,356
Net Expenditure	(63,473)	(71,505)	(4,915)	66,590				
6000 plus Transfer from EMR	59,846	69,356						
Movement to/(from) Gen Reserve	(3,628)	(2,148)						
<u>130 Public Open Spaces</u>								
1100 Fishing Permits	748	788	850	62			92.7%	
Public Open Spaces :- Income	748	788	850	62			92.7%	0

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4620 Teen Shelter	0	0	1,000	1,000		1,000	0.0%	
4690 POS - General Main	0	0	347	347		347	0.0%	
4695 Vermin Control	528	419	579	160		160	72.4%	
4700 Plant & Skip Hire	842	2,444	4,370	1,926		1,926	55.9%	
4705 Maintenance Plan	27,631	4,416	0	(4,416)		(4,416)	0.0%	4,416
4715 Country Park - General Maint	11	220	522	302		302	42.1%	
4720 Orchard Park - General Maint	0	0	787	787		787	0.0%	
4730 Ersham Road Common - Gen Maint	0	0	55	55		55	0.0%	
Public Open Spaces :- Indirect Expenditure	29,012	7,499	7,660	161	0	161	97.9%	4,416
Net Income over Expenditure	(28,264)	(6,711)	(6,810)	(99)				
6000 plus Transfer from EMR	1,594	4,416						
Movement to/(from) Gen Reserve	(26,670)	(2,295)						
<u>135 Common Pond</u>								
4510 General Maintenance	656	19,558	743	(18,815)		(18,815)	2632.4%	19,178
Common Pond :- Indirect Expenditure	656	19,558	743	(18,815)	0	(18,815)	2632.4%	19,178
Net Expenditure	(656)	(19,558)	(743)	18,815				
6000 plus Transfer from EMR	0	19,178						
Movement to/(from) Gen Reserve	(656)	(380)						
<u>145 Horticultural & Ground Maint</u>								
4750 Grass & Hedge Cutting	21,665	14,210	29,786	15,576		15,576	47.7%	
4755 Tree Surgery	27,935	12,456	22,803	10,347		10,347	54.6%	
Horticultural & Ground Maint :- Indirect Expenditure	49,600	26,666	52,589	25,923	0	25,923	50.7%	0
Net Expenditure	(49,600)	(26,666)	(52,589)	(25,923)				
<u>160 Environment Services</u>								
4745 Urban Grass Cutting	9,450	5,000	0	(5,000)		(5,000)	0.0%	5,000
4850 Dog Hygiene/Bin Emptying	967	0	0	0		0	0.0%	
Environment Services :- Indirect Expenditure	10,417	5,000	0	(5,000)	0	(5,000)		5,000
Net Expenditure	(10,417)	(5,000)	0	5,000				
6000 plus Transfer from EMR	0	5,000						
Movement to/(from) Gen Reserve	(10,416)	0						

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
170 Funded Projects								
4980 Church Yard CCTV Service Cont	0	280	309	29		29	90.6%	280
4985 War Memorial - All Costs	667	453	515	62		62	88.0%	
4990 CAB Rent & Grant	5,801	103,221	13,300	(89,921)		(89,921)	776.1%	
Funded Projects :- Indirect Expenditure	6,468	103,954	14,124	(89,830)	0	(89,830)	736.0%	280
Net Expenditure	(6,468)	(103,954)	(14,124)	89,830				
6000 plus Transfer from EMR	0	280						
Movement to/(from) Gen Reserve	(6,468)	(103,674)						
180 Cortlandt Stable Block								
1230 Hailsham FM Rent	0	750	0	(750)			0.0%	
Cortlandt Stable Block :- Income	0	750	0	(750)				0
4995 Rent/Rates/Utilities	16,724	36,409	17,296	(19,113)		(19,113)	210.5%	25,000
Cortlandt Stable Block :- Indirect Expenditure	16,724	36,409	17,296	(19,113)	0	(19,113)	210.5%	25,000
Net Income over Expenditure	(16,724)	(35,659)	(17,296)	18,363				
6000 plus Transfer from EMR	0	25,000						
Movement to/(from) Gen Reserve	(16,724)	(10,659)						
200 Tourism & Leisure								
1400 Street Market Stall Pitch Fee	1,118	1,397	0	(1,397)			0.0%	
1405 Christmas Lighting - Donations	250	267	0	(267)			0.0%	
1410 Christmas Market - Income	979	550	0	(550)			0.0%	
Tourism & Leisure :- Income	2,347	2,213	0	(2,213)				0
4125 Rates	2,096	79	0	(79)		(79)	0.0%	
4905 Miscellaneous Items	63	1,306	219	(1,087)		(1,087)	596.5%	1,200
4910 Event Advertising	2,249	231	579	348		348	39.9%	
4915 Bus Alliance	0	0	1,000	1,000		1,000	0.0%	
4920 Queen Jubilee	12,043	0	0	0		0	0.0%	
4925 Summer Event	1,271	1,622	3,930	2,308		2,308	41.3%	
4930 Christmas Light Switch On	410	760	2,165	1,405		1,405	35.1%	
4935 Christmas Market	1,899	967	2,155	1,188		1,188	44.9%	
4940 Fun Run	1,400	4,965	5,000	35		35	99.3%	
4945 Street Market	419	476	0	(476)		(476)	0.0%	
4955 Remembrance Sunday	0	482	0	(482)		(482)	0.0%	
Tourism & Leisure :- Indirect Expenditure	21,850	10,888	15,048	4,160	0	4,160	72.4%	1,200
Net Income over Expenditure	(19,504)	(8,674)	(15,048)	(6,374)				
6000 plus Transfer from EMR	0	1,200						
Movement to/(from) Gen Reserve	(19,504)	(7,474)						

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
205 Festive Lighting								
4975 Christmas Festoons	12,114	8,015	11,825	3,810		3,810	67.8%	2,690
Festive Lighting :- Indirect Expenditure	12,114	8,015	11,825	3,810	0	3,810	67.8%	2,690
Net Expenditure	(12,114)	(8,015)	(11,825)	(3,810)				
6000 plus Transfer from EMR	0	2,690						
Movement to/(from) Gen Reserve	(12,114)	(5,325)						
300 Town Council Site								
1078 CIL Received	677,532	1,343,765	0	(1,343,765)			0.0%	1,343,765
1200 Kemer Kebab	10,500	7,875	10,500	2,625			75.0%	
1205 4 Market Square (Inc)	7,200	5,600	6,500	900			86.2%	
1225 Miscellaneous rents	4,524	471	0	(471)			0.0%	
1275 Insurance Recharge	718	431	400	(31)			107.7%	
Town Council Site :- Income	700,474	1,358,142	17,400	(1,340,742)			7805.4%	1,343,765
4115 Telephone & mobiles	0	1,852	3,000	1,148		1,148	61.7%	
4125 Rates	0	7,360	7,428	68		68	99.1%	
4130 Gas/Electricity	6,287	4,999	8,000	3,001		3,001	62.5%	
4140 Insurance	11,774	12,735	13,378	643		643	95.2%	
4510 General Maintenance	1,150	0	0	0		0	0.0%	
5000 Internal Repairs/General Maint	1,355	544	232	(312)		(312)	234.4%	460
5005 External Repairs/General Maint	429	591	669	78		78	88.4%	494
5010 Electronic Gates	0	507	546	39		39	92.8%	
5015 Maintenance 4 Market Sq	0	6,933	1,688	(5,245)		(5,245)	410.7%	6,933
5020 Gas Boiler - Annual Service	290	65	212	147		147	30.7%	
5025 Intruder & Smoke Alarm Service	556	276	295	19		19	93.5%	
Town Council Site :- Indirect Expenditure	21,841	35,863	35,448	(415)	0	(415)	101.2%	7,887
Net Income over Expenditure	678,633	1,322,278	(18,048)	(1,340,326)				
6000 plus Transfer from EMR	1,150	7,887						
6001 less Transfer to EMR	0	1,343,765						
Movement to/(from) Gen Reserve	679,783	(13,599)						
305 Maurice Thornton Pavilion								
1215 Pavilion Lets	0	580	1,200	621			48.3%	
Maurice Thornton Pavilion :- Income	0	580	1,200	621			48.3%	0
4130 Gas/Electricity	904	902	1,803	901		901	50.0%	
4510 General Maintenance	418	416	530	114		114	78.4%	

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4550 Water & Sewerage	176	163	320	157		157	51.0%	
Maurice Thornton Pavilion :- Indirect Expenditure	1,499	1,481	2,653	1,172	0	1,172	55.8%	0
Net Income over Expenditure	(1,499)	(902)	(1,453)	(551)				
<u>310 Grovelands Barn</u>								
4510 General Maintenance	69	1,898	274	(1,624)		(1,624)	692.6%	1,723
5100 MT Hut/Grovelands Barn Energy	313	350	530	180		180	66.0%	
5105 Grovelands Barn Rates	2,695	2,829	3,152	323		323	89.8%	
Grovelands Barn :- Indirect Expenditure	3,076	5,077	3,956	(1,121)	0	(1,121)	128.3%	1,723
Net Expenditure	(3,076)	(5,077)	(3,956)	1,121				
6000 plus Transfer from EMR	0	1,723						
Movement to/(from) Gen Reserve	(3,076)	(3,354)						
<u>315 Union Corner Hall</u>								
4510 General Maintenance	1,000	0	1,000	1,000		1,000	0.0%	
Union Corner Hall :- Indirect Expenditure	1,000	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	(1,000)	0	(1,000)	(1,000)				
<u>320 Public Toilets - Stable Block</u>								
4515 Cleaning/Maintenance	11,286	7,705	15,450	7,745		7,745	49.9%	
Public Toilets - Stable Block :- Indirect Expenditure	11,286	7,705	15,450	7,745	0	7,745	49.9%	0
Net Expenditure	(11,286)	(7,705)	(15,450)	(7,745)				
<u>325 Changing Pod</u>								
4515 Cleaning/Maintenance	2,900	100	0	(100)		(100)	0.0%	100
Changing Pod :- Indirect Expenditure	2,900	100	0	(100)	0	(100)		100
Net Expenditure	(2,900)	(100)	0	100				
6000 plus Transfer from EMR	0	100						
Movement to/(from) Gen Reserve	(2,900)	0						
<u>330 Welbury Farm/Jim West Com Hall</u>								
1210 Meeting Room Lets/J West	25,922	17,439	33,000	15,561			52.8%	
Welbury Farm/Jim West Com Hall :- Income	25,922	17,439	33,000	15,561			52.8%	0

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4115 Telephone & mobiles	1,141	1,005	1,200	195		195	83.7%	
4125 Rates	8,733	8,252	9,023	771		771	91.5%	
4130 Gas/Electricity	6,917	3,961	8,000	4,039		4,039	49.5%	
4510 General Maintenance	9,233	6,610	2,357	(4,253)		(4,253)	280.4%	2,682
4515 Cleaning/Maintenance	4,367	4,440	6,000	1,560		1,560	74.0%	
4550 Water & Sewerage	888	680	1,000	320		320	68.0%	
5150 Maintenance/Running Costs	976	260	420	160		160	61.9%	
5155 J West Refund	3,530	2,170	0	(2,170)		(2,170)	0.0%	
Welbury Farm/Jim West Com Hall :- Indirect Expenditure	35,785	27,378	28,000	622	0	622	97.8%	2,682
Net Income over Expenditure	(9,863)	(9,939)	5,000	14,939				
6000 plus Transfer from EMR	0	2,682						
Movement to/(from) Gen Reserve	(9,863)	(7,256)						
<u>400 Cemetery Lodge</u>								
1220 Cemetery Rent	7,140	4,760	6,900	2,140			69.0%	
Cemetery Lodge :- Income	7,140	4,760	6,900	2,140			69.0%	0
4510 General Maintenance	146	0	174	174		174	0.0%	
5175 Cemetery Lodge Repairs	2,467	0	464	464		464	0.0%	
Cemetery Lodge :- Indirect Expenditure	2,613	0	638	638	0	638	0.0%	0
Net Income over Expenditure	4,527	4,760	6,262	1,502				
<u>405 Cemetery Services & Overheads</u>								
1500 Burial Fees	65,513	32,874	53,045	20,171			62.0%	
Cemetery Services & Overheads :- Income	65,513	32,874	53,045	20,171			62.0%	0
4125 Rates	6,238	5,739	4,326	(1,413)		(1,413)	132.7%	
4130 Gas/Electricity	2,732	1,558	3,430	1,872		1,872	45.4%	
4510 General Maintenance	23,256	500	0	(500)		(500)	0.0%	2,746
4550 Water & Sewerage	487	297	350	53		53	84.8%	
4750 Grass & Hedge Cutting	10,659	16,300	17,783	1,483		1,483	91.7%	
5210 Telephone	566	850	637	(213)		(213)	133.4%	
5215 Fire Extinguisher/Boiler Servi	158	0	128	128		128	0.0%	
5220 Pest Control	0	0	318	318		318	0.0%	
5225 Repairs/Cleaning & Waste	1,334	25,655	2,145	(23,510)		(23,510)	1196.0%	22,040
5230 Burial Record IT-Licence	0	442	349	(93)		(93)	126.5%	
5300 Grave Digging	12,774	7,950	15,757	7,807		7,807	50.5%	
5305 Maintenance Flowers & Trees	563	4,050	4,062	12		12	99.7%	

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5310 Shallow Grave/Misc Burial	5,632	0	0	0		0	0.0%	
5350 Ditch Clearance	1,260	0	61	61		61	0.0%	
Cemetery Services & Overheads :- Indirect Expenditure	65,658	63,339	49,346	(13,993)	0	(13,993)	128.4%	24,786
Net Income over Expenditure	(145)	(30,465)	3,699	34,164				
6000 plus Transfer from EMR	17,233	24,786						
Movement to/(from) Gen Reserve	17,088	(5,679)						
<u>500 Street Lighting</u>								
4510 General Maintenance	13,084	0	16,391	16,391		16,391	0.0%	
5375 New Lighting	17,125	0	0	0		0	0.0%	
5380 Energy (145516 kwh per year)	12,321	0	14,490	14,490		14,490	0.0%	
5390 Annual Repairs	7,210	12,511	12,384	(127)		(127)	101.0%	8,554
Street Lighting :- Indirect Expenditure	49,740	12,511	43,265	30,754	0	30,754	28.9%	8,554
Net Expenditure	(49,740)	(12,511)	(43,265)	(30,754)				
6000 plus Transfer from EMR	0	8,554						
Movement to/(from) Gen Reserve	(49,740)	(3,957)						
<u>505 Street Furniture</u>								
5400 Bus Shelter Repairs	5,373	7,371	281	(7,090)		(7,090)	2623.1%	7,371
5405 Black Sacks	0	0	200	200		200	0.0%	
5410 Defibulators	4,821	120	1,073	953		953	11.2%	
5415 New Bin	2,369	0	0	0		0	0.0%	
Street Furniture :- Indirect Expenditure	12,562	7,491	1,554	(5,937)	0	(5,937)	482.0%	7,371
Net Expenditure	(12,562)	(7,491)	(1,554)	5,937				
6000 plus Transfer from EMR	5,373	7,371						
Movement to/(from) Gen Reserve	(7,190)	(120)						
<u>600 Staffing Costs</u>								
1280 Staff Recharge - YS	0	7,525	0	(7,525)			0.0%	
Staffing Costs :- Income	0	7,525	0	(7,525)				0
4000 Wages (Manual)	168,163	120,390	177,885	57,495		57,495	67.7%	
4005 Salaries (Admin.)	328,181	254,155	318,833	64,678		64,678	79.7%	
4010 NHI (Wages & salaries)	61,229	47,220	72,949	25,729		25,729	64.7%	
4015 Pension (wages & salaries)	65,486	41,717	89,796	48,079		48,079	46.5%	

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 Youth Café & InfoPoint	116,561	99,335	145,745	46,410		46,410	68.2%	
4025 NHI Youth Café & InfoPoint	37,064	18,043	12,768	(5,275)		(5,275)	141.3%	
4030 Pension Youth Café & InfoPoint	15,597	16,848	18,324	1,476		1,476	91.9%	
4055 Honoraria's (Bailiffs/Tree War	2,125	1,393	2,000	607		607	69.7%	
4060 Members Allowances	22,422	17,806	24,953	7,147		7,147	71.4%	
Staffing Costs :- Indirect Expenditure	816,826	616,907	863,253	246,346	0	246,346	71.5%	0
Net Income over Expenditure	(816,826)	(609,382)	(863,253)	(253,871)				
605 Administration Expenses								
4100 Office equip/etc/computer cons	749	1,409	4,666	3,257		3,257	30.2%	
4105 Newsletter	2,055	1,390	2,500	1,110		1,110	55.6%	
4110 Annual Town Meeting	581	0	618	618		618	0.0%	
4115 Telephone & mobiles	2,522	0	0	0		0	0.0%	
4120 Contract Cleaning	4,448	3,648	4,841	1,193		1,193	75.3%	
4125 Rates	7,111	0	0	0		0	0.0%	
4135 Annual Electrical Test of Equi	265	0	338	338		338	0.0%	
4145 Franking machine/postage	1,242	507	1,300	793		793	39.0%	
4150 Audit fees	2,339	2,645	3,039	395		395	87.0%	
4155 Travelling, Training & seminar	2,997	7,664	3,183	(4,481)		(4,481)	240.8%	6,583
4160 Photocopier lease & Monthly Us	2,387	1,909	2,967	1,058		1,058	64.3%	
4165 Room Hire Expenses	1,116	774	618	(156)		(156)	125.3%	
4170 Computer Software/licenses	10,519	5,004	5,790	786		786	86.4%	
4175 Website Hosting/Domains	2,694	474	1,133	660		660	41.8%	
4180 Subscriptions & Publications	5,714	4,258	4,635	377		377	91.9%	
4185 Professional fees	5,032	9,582	4,223	(5,359)		(5,359)	226.9%	5,294
4190 Election	5,201	47,040	5,000	(42,040)		(42,040)	940.8%	12,971
4195 Advertising / Publicity	396	0	515	515		515	0.0%	
4200 Annual extinguisher etc., insp	295	0	350	350		350	0.0%	
4205 Stationery & miscellaneous equ	1,868	1,369	3,000	1,631		1,631	45.6%	
4210 Commercial Rubbish Disposal	9,405	7,355	7,730	375		375	95.1%	
4215 Civic regalia	267	0	258	258		258	0.0%	
4220 Hailsham Neighbourhood Plan	230	1,938	5,000	3,063		3,063	38.8%	
4225 Vending/Water Machine	1,367	1,136	1,000	(136)		(136)	113.6%	
4550 Water & Sewerage	0	0	1,220	1,220		1,220	0.0%	
Administration Expenses :- Indirect Expenditure	70,798	98,099	63,924	(34,175)	0	(34,175)	153.5%	24,848
Net Expenditure	(70,798)	(98,099)	(63,924)	34,175				
6000 plus Transfer from EMR	0	24,848						
Movement to/(from) Gen Reserve	(70,798)	(73,251)						

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
610 Chairmans Allowance								
4280 Chairmans allowance	853	1,010	1,500	490		490	67.3%	800
Chairmans Allowance :- Indirect Expenditure	853	1,010	1,500	490	0	490	67.3%	800
Net Expenditure	(853)	(1,010)	(1,500)	(490)				
6000 plus Transfer from EMR	0	800						
Movement to/(from) Gen Reserve	(853)	(210)						
615 Youth Provision								
1305 Donations	5,964	3,500	0	(3,500)			0.0%	
1310 Activity Income	3,284	11,900	1,000	(10,900)			1190.0%	
Youth Provision :- Income	9,248	15,400	1,000	(14,400)			1540.0%	0
4125 Rates	6,113	6,362	6,200	(162)		(162)	102.6%	
4300 Youth Café	39,147	17,018	9,373	(7,645)		(7,645)	181.6%	2,700
4305 FNP	6,224	5,433	2,527	(2,906)		(2,906)	215.0%	
4310 PGL	0	2,475	0	(2,475)		(2,475)	0.0%	
4315 Safe Hub	0	0	400	400		400	0.0%	
4320 Hellingly Youth Club	0	0	300	300		300	0.0%	
4325 Mini Bus	6,521	2,924	1,600	(1,324)		(1,324)	182.8%	
4330 Monday Club	0	0	600	600		600	0.0%	
4335 Eastside Youth Hub	570	400	0	(400)		(400)	0.0%	
Youth Provision :- Indirect Expenditure	58,575	34,613	21,000	(13,613)	0	(13,613)	164.8%	2,700
Net Income over Expenditure	(49,327)	(19,213)	(20,000)	(788)				
6000 plus Transfer from EMR	0	2,700						
Movement to/(from) Gen Reserve	(49,327)	(16,512)						
620 Machinery/Tools/Protective Clo								
4350 Protective Clothing	542	356	572	216		216	62.2%	
4355 Tools	1,635	776	1,573	797		797	49.3%	
Machinery/Tools/Protective Clo :- Indirect Expenditure	2,177	1,132	2,145	1,013	0	1,013	52.8%	0
Net Expenditure	(2,177)	(1,132)	(2,145)	(1,013)				
625 Vehicle Fleet								
1275 Insurance Recharge	150	0	0	0			0.0%	
Vehicle Fleet :- Income	150	0	0	0				0

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Leasing costs	12,786	9,664	13,000	3,336		3,336	74.3%	
4365 Vehicle Overheads - fuel	3,729	2,218	3,305	1,087		1,087	67.1%	
4370 Vehicle Overheads - service &	1,390	1,157	1,049	(108)		(108)	110.3%	
4375 Vehicle Overheads - Insurance	3,333	2,856	2,856	0		0	100.0%	
Vehicle Fleet :- Indirect Expenditure	21,239	15,895	20,210	4,315	0	4,315	78.6%	0
Net Income over Expenditure	(21,089)	(15,895)	(20,210)	(4,315)				
<u>630 Twinning</u>								
4395 Civic Events	0	0	400	400		400	0.0%	
Twinning :- Indirect Expenditure	0	0	400	400	0	400	0.0%	0
Net Expenditure	0	0	(400)	(400)				
<u>635 Misc. Provision</u>								
4400 Annual Grants	10,500	0	0	0		0	0.0%	
Misc. Provision :- Indirect Expenditure	10,500	0	0	0	0	0		0
Net Expenditure	(10,500)	0	0	0				
<u>640 Section 137 (Free Resource)</u>								
4999 Miscellaneous	214	42	400	358		358	10.6%	
Section 137 (Free Resource) :- Indirect Expenditure	214	42	400	358	0	358	10.6%	0
Net Expenditure	(214)	(42)	(400)	(358)				
<u>645 Projects (Add to Cap.Funds)</u>								
9014 No 14 - Contingency Fund (unal	1,760	0	0	0		0	0.0%	
9015 No 15 - Bus Concessions (See n	7,226	0	0	0		0	0.0%	
9021 No 21 - Criminal Damage (unall	850	0	0	0		0	0.0%	
Projects (Add to Cap.Funds) :- Indirect Expenditure	9,836	0	0	0	0	0		0
Net Expenditure	(9,836)	0	0	0				
6000 plus Transfer from EMR	1,760	0						
Movement to/(from) Gen Reserve	(8,076)	0						
<u>650 Funded Services</u>								
1235 Post Office - H/card	683	400	0	(400)			0.0%	
Funded Services :- Income	683	400	0	(400)				0

Detailed Income & Expenditure by Budget Heading 04/01/2024

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5500 Hellingly P.C. subsidy (as pro	24,626	37,963	34,779	(3,184)		(3,184)	109.2%	
5505 Hailsham Revitalization Fund	550	613	5,150	4,537		4,537	11.9%	
5510 CCTV - Camera costs	5,603	7,068	8,196	1,128		1,128	86.2%	
5515 Post Office Operation costs	50,459	30,567	60,000	29,433		29,433	50.9%	
Funded Services :- Indirect Expenditure	81,239	76,209	108,125	31,916	0	31,916	70.5%	0
Net Income over Expenditure	(80,555)	(75,809)	(108,125)	(32,316)				
<u>655 Account Int & Commuted Sums</u>								
1076 Precept	1,252,856	1,281,505	1,281,529	24			100.0%	
1080 Interest on accounts	4,215	6,656	1,000	(5,656)			665.6%	
Account Int & Commuted Sums :- Income	1,257,071	1,288,161	1,282,529	(5,632)			100.4%	0
5550 Bank charges	865	574	618	44		44	92.9%	
Account Int & Commuted Sums :- Indirect Expenditure	865	574	618	44	0	44	92.9%	0
Net Income over Expenditure	1,256,207	1,287,587	1,281,911	(5,676)				
Grand Totals:- Income	2,110,754	2,753,315	1,399,058	(1,354,257)			196.8%	
Expenditure	1,541,253	1,341,101	1,399,058	57,957	0	57,957	95.9%	
Net Income over Expenditure	569,501	1,412,214	0	(1,412,214)				
plus Transfer from EMR	100,955	249,317						
less Transfer to EMR	0	1,344,065						
Movement to/(from) Gen Reserve	670,456	317,467						

Report to: Finance, Budget, and Resource Committee

Date: 17th January 2024

By: Michelle Webber - RFO

Title of report: Variance Explanation Qtr. 3 – 31.12.2023

PURPOSE:

To provide the committee with explanation on variances of the Income and Expenditure reports for Qtr. 3 to 31.12.2023.

BACKGROUND:

The Council finances work on an Income and Expenditure reporting. Below are details where the actuals are above where budgeted expectations should be.

The report provided shows the actual income and expenditure against budget.

Detailed income and expenditure report

The information in the columns is as follows;

Actual Last year – Total amount spent in 2022-2023

Actual year to date – the total amount spent so far this financial year.

Current annual – This is the budget agreed for 2023-2024

Variance Annual – the amount of budget remaining until 31.3.2024, for expenditure nominal codes with a (negative) figure means it's spent more than agreed budget amount.

Committed expenditure – not used by the council.

Funds Available – this is amount remaining to spend during the financial year.

% of Budget – the percentage of the total budget spent so far in the financial year. It's worth noting that some expenditure is spent in the first quarter of the year.

Transfer to/from EMR – This amount money transferred to or from a ear marked reserve account to contra the expenditure. Bear in mind that this figure is not deducted from actual year to date expenditure, so does not reduce the % spent.

The report shows on the bottom of page XX, the councils overall position. This shows that XX% of budgeted income has been received so far, and XXX% of the budgeted expenditure has been spent so far. This is at 31st December 2023.

Variance Analysis

I have attached the variance explanation Qtr. 1 & Qtr. 2 reports as part of the papers for this agenda item. As these variances will not be covered again in this report.

Variances for the current quarter are detailed below.

Common Pond Allotments – 100 – Water – 222.6% - This is due to an estimate reading used, an actual reading now supplied.

Public open Spaces – 130- Fishing Permits – 92.7% - Slightly less than budgeted but good income for the year.

CAB Rent and Grant – 170 – 776.1% - At present due to no signatory on Barclays for the Trust accounts it's being processed through HTC, this will be corrected once Barclays Mandate is updated.

Tourism and Leisure – 200 – All events have been completed for 2023-2024, only street market income to be received in February and March 2024.

Maurice Thornton Pavilion – 305 – Income – Still waiting for payment from Hailsham Town Junior Football Club.

Cemetery Services & Overheads – 405 -Telephone Administration – 133.4% – Work to have Wi-Fi in the office for the Cemetery Superintendent and improved phone line to the office.

Youth Provision – Minibus – 182.8% - Additional repairs to the vehicle required.

Vehicle Fleet – Service – 110.3% - Additional repairs on the vehicles required.

Allotment annual rents are in, there are a couple of plots to be let in the new year.

CONSIDERATION:

To note the variances explanations provided by the RFO on the Income and Expenditure report for Qtr. 3 to 31.12.2023.

Report to: Finance, Budget, and Resource Committee

Date: 18th October 2023

By: Michelle Webber - RFO

Title of report: Variance Explanation Qtr. 2 – 30.09.2023

PURPOSE:

To provide the committee with explanation on variances of the Income and Expenditure reports for Qtr. 2 to 30.09.2023.

BACKGROUND:

The Council finances work on an Income and Expenditure reporting. Below are details where the actuals are above where budgeted expectations should be.

The report provided shows the actual income and expenditure against budget.

Detailed income and expenditure report

The information in the columns is as follows;

Actual Last year – Total amount spent in 2022-2023

Actual year to date – the total amount spent so far this financial year.

Current annual – This is the budget agreed for 2023-2024

Variance Annual – the amount of budget remaining until 31.3.2024, for expenditure nominal codes with a (negative) figure means it's spent more than agreed budget amount.

Committed expenditure – not used by the council.

Funds Available – this is amount remaining to spend during the financial year.

% of Budget – the percentage of the total budget spent so far in the financial year. It's worth noting that some expenditure is spent in the first quarter of the year.

Transfer to/from EMR – This amount money transferred to or from a ear marked reserve account to contra the expenditure. Bear in mind that this figure is not deducted from actual year to date expenditure, so does not reduce the % spent.

The report shows on the bottom of page 11, the councils overall position. This shows that 118.8% of budgeted income has been received so far, and 66.3% of the budgeted expenditure has been spent so far. This is at 30th September 2023.

Variance Analysis

I have attached the variance explanation Qtr.1 report as part of the papers for this agenda item. As these variances will not be covered again in this report.

Variances for the current quarter are detailed below.

Western Road Recreation ground – 115 – Rent – 630% - This is due to HTFC now resumed paying rent.

Western Road Recreation Ground – 115 – General Maintenance – The track lighting paid in full from Ear Marked Reserves (EMR), however Veolia funding has been paid in October so this will go back into general reserve.

Play Area – 125 – This replacement equipment at Stroma, Battle Road and Maurice Thornton have been funded from EMR.

CAB Rent and Grant – 170 – 809.2% - At present due to no signatory on Barclays for the Trust accounts it's being processed through HTC, this will be corrected once Barclays Mandate is updated.

James West Community Hall – 330 – General Maintenance – 280.4% there have been various issues at JW in relation to Electric Survey, Air Conditioning maintenance, replacement emergency lighting, PA repairs. There needs to be a more planned schedule for JW as any further works will need to go to full council for expenditure approval. I am in discussions with the Town clerk in relation to this budget. To review further at the next FBRC meeting in January 2024.

Administration – 605 – Room Hire Expenses – 125.3% - additional meetings in relation to staffing review etc.

Youth Provision – Activity Income – 1175.1% - Income to fund the FNP projects, so helps to keep expenditure low.

Account Int – 655 – Interest – 388.6% - higher than predicted due to increase interest rates compared to previous years.

Allotment annual rents are starting to come in, by the end of Qtr. 3. All rents should be paid.

Report to: Finance, Budget, and Resource Committee

Date: 26th July 2023

By: Michelle Webber - RFO

Title of report: Variance Explanation Qtr. 1 – 30.06.2023

PURPOSE:

To provide the committee with explanation on variances of the Income and Expenditure reports for Qtr. 1 to 30.06.2023.

BACKGROUND:

The Council finances work on an Income and Expenditure reporting. Below are details where the actuals are above where budgeted expectations should be.

The blanket insurance cover for the properties/vehicles/events/play areas etc, has been paid in full for the year. The rates on most of the council properties have been paid in full in April. Only the street market and James West are paid monthly.

The computer software and hosting fees are paid within the 1st quarter.

I have attached the profiling document, which should help explain certain variances during the year.

The following high % spent relate to expenditure which have been offset by ear marked reserves funds, however the reports do not reflect that in the %.

Western Road Recreation Ground – General Maintenance - 3601.2% - £39,685.00 – Western Rd Path lighting

Play Area – General Maintenance – 2601.1% - £62,246 – replacement play equipment at Stroma, Maurice Thornton, and Battle Road.

Common Pond – Drainage - 2581.2% - £19,178.00 – Drainage work at the pond and fencing

Town Council Site – External Repairs – 73.8% - £494.00 – Heritage Centre lighting

Town Council Site – 4 Market Square – 410.7% - £6,933 – Kemer Kebab window Repair

Grovelands Barn – General Maintenance – 564.9% - £1548 – Lighting and Power installation

James West CH – General Maintenance – 209.4% - £2,682 – External Lighting

Street Lighting – Annual Repairs – 101.0% - £8,554 – ESCC scheduled repairs

Street Furniture – Bus Shelters – 2623.1% - £7,371 – new bus shelter at Hawks Road

Administration Expenses – Travel/Training – 78.8% - £2,304 – Payment for Staffing review

Administration Expenses - Professional Fees – 83.8% - £3,359 - Payment for Staffing review

Variances for the current quarter are detailed below.

Common Pond Waste collections – 100 – 72.5% of budget – Higher than predicted.

Maurice Thornton playing field – 120 – Annual Rent – 100% - paid in full in the first quarter.

CAB Rent and Grant – 170 – 600.4% - At present due to no signatory on Barclays for the Trust accounts it's being processed through HTC, this will be corrected once Barclays Mandate is updated.

Tourism and Leisure – 200 – Fun Run – 67.9% - All the expenditure for this completed event has now been received.

Festive Lighting – 205 – 67.8% - 50% of the contractor is paid in the summer for the repairs and replacements required. Balance is due on completion of take down in January 2024.

Cemetery Services & Overheads – 405 – Rates – 132.7% - Higher than predicted.

Cemetery Services & Overheads – 405 – Burial Software – 126.5% - Higher than predicted

Cemetery Services & Overheads – 405 – Maintenance Flowers/Trees – 645.9% - Additional tree work required, this will need to be reviewed as virement in the second quarter, for FBRC meeting in November 2023.

Youth Provision – Activity Income – 661.5% - Income to fund the FNP projects, so helps to keep expenditure low.

Youth Provision – Rates – 615 - 102.6% - Higher than predicted.

Account Int – 655 – Interest – 187.9% - higher than predicted due to increase interest rates compared to previous years.

Allotment annual rents due in the next 2 quarter's ending 30.9.2023 and 31.12.2023.

CONSIDERATION:

To note the variances explanations provided by the RFO on the Income and Expenditure report for Qtr. 1 to 30.6.2023.

The following overspends will be addressed as part of the half year virement report, which is part of this meeting.

Nominal code	Cost Centre
605/4225	Water & Drink machine
100/4510	Common pond Allotment General Maintenance
405/5305	Tree Work – Cemetery
115/4130	Western Road Recreation Ground – Electric
620/4355	Tools
625/4370	Vehicle Fleet – Repairs and Service

CONSIDERATION:

To note the variances explanations provided by the RFO on the Income and Expenditure report for Qtr. 2 to 30.9.2023.

**Bank Reconciliation Statement as at 31/12/2023
for Cashbook 5 - Unity Trust Current**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Current account T2	31/12/2023		480,672.57
			<u>480,672.57</u>
<u>Unpresented Payments (Minus)</u>			
		<u>Amount</u>	
30/05/2023 300011 Garden Guardians		100.00	
01/09/2023 300029 Continental		432.00	
			<u>532.00</u>
			480,140.57
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			480,140.57
		Balance per Cash Book is :-	480,140.57
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/12/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	31/12/2023	2	81,058.38
			<u>81,058.38</u>
<u>Unpresented Payments (Minus)</u>			
		<u>Amount</u>	
27/12/2023 BACS Wages and Salaries		1,479.48	
			<u>1,479.48</u>
			79,578.90
<u>Unpresented Receipts (Plus)</u>			
30/06/2023 DC		19.00	
			<u>19.00</u>
			79,597.90
		Balance per Cash Book is :-	79,597.90
		Difference is :-	0.00

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2023	Corporate Finance	DD	374.40		Photocopier lease
02/10/2023	Wealden District Council	DD	959.00		Rates
02/10/2023	SOS Systems Ltd	DD	65.41		Photocopier print Aug23
02/10/2023	LEX Autolease	DD	1,264.56		Vehicle Fleet leasing
04/10/2023	Allstar	DD	213.91		Vehicle Fleet - Fuel
04/10/2023	Amazon	DC	15.98		Youth services - Crafts
04/10/2023	Wages and Salaries	BACS	1,424.47		Wk27
05/10/2023	Barclays Bank	DD	15.00		Bank Charges
11/10/2023	Wages and Salaries	BACS	1,491.18		Wk 28
13/10/2023	Poppy Appeal	DC	127.50		30 x lamp post poppies
16/10/2023	Fuzion 4 Ltd	DD	194.10		Alarm Contract
18/10/2023	Allstar	DD	74.28		Vehicle Fleet Fuel
18/10/2023	Wages and Salaries	BACS	1,456.55		Wk 29
19/10/2023	Vostel Ltd - Gocardless	DD	529.30		Telephone OC123
20/10/2023	SOS Systems Ltd	DD	10.74		Delivery charge for ink
25/10/2023	Allstar	DD	87.41		Vehicle Fuel
25/10/2023	Wages and Salaries	BACS	1,417.17		Wk 30
25/10/2023	Wages and Salaries	BACS	37,595.62		Mth 7
27/10/2023	Roland Dunn	DD	71.40		Service Charge
Total Payments			47,387.98		

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2023	HMRC PAYE	300033	16,690.98		PAYE Sep23
02/10/2023	East Sussex pension fund	300035	9,824.50		Pensions - Sep23
02/10/2023	M7 Tozer	BACS	30.00	47219799	Membership reimburse
02/10/2023	MFC Outdoor Stores LTd	BACS	34.99	22352012	Outdoor staff workwear
02/10/2023	Screamix	BACS	15.26	954521939	Cemetery work - GOR
02/10/2023	Evolution	BACS	142.50	330030550	JW Water treatment
02/10/2023	Hailsham Town Council CIC	BACS	10,000.00	981286559	Subsidy
03/10/2023	Castle Water	BACS	78.82		Water - Western rd rec
03/10/2023	Castle Water	BACS	42.66		Water MTP
03/10/2023	Knockhatch	BACS	198.00		FNP
03/10/2023	Hellingly Parish Council	BACS	18,981.25		2nd payment
03/10/2023	Countrywide Ground Maintenanc	BACS	2,002.50	426768794	Cemetery Grass cutting
06/10/2023	██████████	300036	10.00		Key refund
06/10/2023	Business Waste	BACS	812.31	59980949	FDL Waste
06/10/2023	Business Waste	BACS	148.40	315873069	Cemetery waste collection
06/10/2023	Business Waste	BACS	211.90	123621487	CP allotement waste
06/10/2023	Business Waste	BACS	5.52	159109635	Sani Bin MTP
06/10/2023	Business Waste	BACS	38.64	757856160	Sani Bin JW
06/10/2023	Business Waste	BACS	5.52	82043624	Y cafe Sani bin
06/10/2023	Town & Country Tree Services	BACS	360.00	76567880	Stroma Gardens - Tree work
06/10/2023	K Sellens	BACS	82.50	606605931	CAB
06/10/2023	Uniserve SE Ltd	BACS	304.20	142166319	Office 365
06/10/2023	Nationwide Leasing	BACS	530.40	933808133	Security equipment contract
09/10/2023	EON	300037	798.51		Gas/Electric Sep23
10/10/2023	MJR Consultancy Ltd	BACS	50.00	752829881	Hall refund
10/10/2023	Kingston Morehen Ltd	BACS	840.00	340036497	Professional fee - 2 north st
10/10/2023	Adrians Cleaning Service	BACS	703.63	240160040	FDL/JW
10/10/2023	Juice Electrical Services	BACS	395.49	717269016	MTP Maintenance
10/10/2023	Curtis and Shaw	BACS	71.82	966378127	Cem G or R work
10/10/2023	Npower	BACS	43.69	231792441	War Memorial
10/10/2023	Npower	BACS	521.38	810738214	JW Electric
10/10/2023	EON	BACS	54.24	78535639	Track lighting W Rd
10/10/2023	Business Waste	BACS	261.08	494782568	Excess waste - Sep23
10/10/2023	Business Waste	BACS	69.05	973211174	Excess Waste - Sep23
10/10/2023	Business Waste	BACS	3.28	607355370	Excess Waste Sep23
10/10/2023	ESALC	BACS	96.00	745371769	CIr Training
10/10/2023	Eden Springs	BACS	12.00	62964994	Water Machine
10/10/2023	D Sankey Ltd	BACS	167.70	95513524	C Park vermin control contract
12/10/2023	██████████	BACS	50.00	485175972	Hall refund
12/10/2023	Earth Anchors	BACS	169.14	788714079	Green Liners
12/10/2023	Belles Pottery	BACS	250.00	991680257	FNP
12/10/2023	Martello Plant Hire	BACS	681.60	358942711	Digger
12/10/2023	Robins of Herstmonceux	BACS	30.00	191924279	Soil
12/10/2023	Staverton Nursery	BACS	217.00	607802251	Cem G or R - plants
12/10/2023	Wealden District Council	BACS	82.00	198062336	Professional fees - planning
19/10/2023	Elite Stone care	BACS	375.00	963357872	War Memorial
19/10/2023	Southern Alarms System Ltd	BACS	206.40	6695638	CAB

Unity Trust Current

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/10/2023	EDF	BACS	114.08	427183188	CAB
19/10/2023	ESCC	BACS	138.00	457988694	Advert for Y Service
19/10/2023	ESCC	BACS	138.00		Advert y service
19/10/2023	1 Answer	BACS	760.17	277788179	Y Service insurance
19/10/2023	Sumup	BACS	250.00	206553263	Y Service
19/10/2023	Step up Sports Community	BACS	165.00	879577769	Funding Advice on Y Service
19/10/2023	Playdale Playgrounds Ltd	BACS	8,532.06	15601368	Additional equip Battle Rd
19/10/2023	Screwfix	BACS	52.99	68897531	Workwear
19/10/2023	KSV	BACS	191.72	290713957	Drink Machine Supplies
19/10/2023	Mrs M Webber	BACS	40.00	78768368	Contribution to glasses
19/10/2023	MFC Outdoor Stores LTd	BACS	34.99	773144652	Workwear
19/10/2023	DFL Landscape Supplies	BACS	256.32	6756511823	Weed maembrane/ G of R
23/10/2023	Unity Trust	DD	50.00		Multipay set up
23/10/2023	Unity Trust 2	CIL	531,183.08		CIL 23-24
23/10/2023	Unity Trust 2	CIL	500,000.00		CIL 23-24
26/10/2023	EDF	BACS	207.74	202187455	Y Service
26/10/2023	Nutra Plumbing and Heating	BACS	78.00	472456801	Boiler repair
26/10/2023	British Gas	BACS	207.88	660767420	CAB
26/10/2023	M & S Print Ltd	BACS	834.00	186793536	Newsletter
26/10/2023	Regional Media Group	BACS	198.00	912309727	Advertising
26/10/2023	Fuzion 4 Ltd	BACS	48.00	146457496	Y Cafe - Battery
26/10/2023	Town & Country Tree Services	BACS	576.00	769010845	Tree work - Lavender close
26/10/2023	Wealden Citizen Advice	BACS	135.92	327508604	CAB
26/10/2023	Walsley	BACS	50.00	824511943	Hall refund
26/10/2023	B Lux	BACS	29.18	314320846	combination locks - HA

Total Payments 1,110,970.99

-- 1,031,183.08

CIL Transfer

79,787.91

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2023	Wages and Salaries	BACS	1,501.15		Wk 31
01/11/2023	Amazon	DC	138.90		2 x Manhole covers
01/11/2023	Allstar	DD	136.81		Vehicle Fuel
01/11/2023	SOS Systems Ltd	DD	220.23		Photocopier printing
01/11/2023	LEX Autolease	DD	1,264.56		Vehicle Leasing
01/11/2023	Wealden District Council	DD	959.00		Rates
03/11/2023	Wealden District Council	DC	21.00		TEN notice Switch on
06/11/2023	Barclays Bank	DD	17.80		Bank Charges
08/11/2023	Wages and Salaries	BACS	1,368.00		Wk 32
14/11/2023	DVLA	DC	165.00		Y S Minibus Tax 1 yr
15/11/2023	Amazon	DC	14.99		Wheelbarrow tyres
15/11/2023	Wages and Salaries	BACS	1,351.50		Wk 33
15/11/2023	Fuzion 4 Ltd	DD	194.10		Alarm Contract November23
15/11/2023	Allstar	DD	102.90		Vehicle Fuel
20/11/2023	Vostel Ltd - Gocardless	DD	522.17		Telephone - November23
21/11/2023	Siemens Financial Services	DD	163.30		Drink Machine lease
22/11/2023	Printerval	DC	17.82		Photo of King
22/11/2023	Wealden District Council	DC	21.00		TEN Xmas market
22/11/2023	Wages and Salaries	BACS	4,844.47		Wk34 and pay award
22/11/2023	Allstar	DD	41.88		Vehicle Fuel
23/11/2023	Balfour Beatty	DC	243.20		Xmas light licence
24/11/2023	Wages and Salaries	BACS	48,194.96		Mth 8 and pay award NJC
28/11/2023	Roland Dunn	DD	71.40		Service charge
29/11/2023	Wages and Salaries	BACS	1,456.97		Wk35
29/11/2023	Allstar	DD	134.58		Vehicle Fuel
Total Payments			63,167.69		

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/11/2023	A French	BACS	676.32	89952389	Stone Memorial
02/11/2023	OGD Ltd	BACS	608.28	130418276	Gate Maintenance
02/11/2023	██████████	BACS	50.00	553079874	Hall deposit
02/11/2023	██████████	BACS	50.00	8488735	Allotment Deposit BR 18
02/11/2023	K chambers	BACS	50.00	6647190133	Hall deposit
02/11/2023	T E Tilley Ltd	BACS	336.00	683910815	St Mary church lights
02/11/2023	Wealden District Council	BACS	40,693.11	429460149	Election costs
02/11/2023	Town & Country Tree Services	BACS	792.00	575600172	Tree work - Pitreavie/O Park
02/11/2023	Countrywide Ground Maintenanc	BACS	2,002.50	632713437	Cemetery Grass
02/11/2023	S Spence	BACS	870.00	629275094	P Toilet
02/11/2023	MFC Outdoor Stores LTd	BACS	34.99	867563380	Outdoor workwear
02/11/2023	Uniserve SE Ltd	BACS	304.20		Office 365
02/11/2023	Evolution	BACS	149.63	681461762	JW Water treatment
02/11/2023	Haulaway Ltd	BACS	276.00	694051820	Skip Hire
02/11/2023	A Reed	BACS	1,044.00	186484087	Gravediggin - Oct23
06/11/2023	HMRC	300038	16,081.09		PAYE October 2023
06/11/2023	East Sussex Pension Fund	300039	9,410.92		October 2023
06/11/2023	EON	300040	631.78		Electric/Gas Oct23
07/11/2023	DVS	BACS	600.00	997498377	Service Charge 26/3-23/6/23
07/11/2023	DVS	BACS	3,660.00	883035004	Rent 29/9-24/12/23
07/11/2023	DVS	BACS	672.00	473383623	Fee Recovery
07/11/2023	DVS	BACS	1,176.00	7615919241	Recovery of fee
07/11/2023	DVS	BACS	600.00	965614606	Service charge 24/6-28/9/23
07/11/2023	Adrians Cleaning Service	BACS	807.63	107550757	FDL & JW OCT23
07/11/2023	Eye Media Group Ltd	BACS	380.00	475459143	Xmas advertising
07/11/2023	Business Waste	BACS	40.57	959987115	Waste Excess CEM
07/11/2023	Business Waste	BACS	208.91	753883448	Excess FDL
07/11/2023	Screwfix - Trade UK	BACS	36.47	587323037	Cemetery Repair
07/11/2023	Mr S webber	BACS	15.60	445721018	Turf for War Memorial
07/11/2023	Castle Water	BACS	274.06	682529688	CPond Allotments
07/11/2023	Castle Water	BACS	112.15		CAB
07/11/2023	Castle Water	BACS	69.36	845414025	Y Cafe
07/11/2023	Business Stream	BACS	33.15	8475297	Water - Y Cafe
07/11/2023	Nutra Plumbing & Heating Ltd	BACS	78.00		CAB
07/11/2023	Eden Springs	BACS	110.33	790376978	Water Machine
07/11/2023	EON	BACS	72.70	969877805	W Road Lighting - Track
07/11/2023	Hailsham Roadways	BACS	120.00		Service plan Vic Field
07/11/2023	Ernest Doe & Sons Ltd	BACS	86.01		Cem Repairs
09/11/2023	██████████	BACS	50.00	301842057	Hall Refund
14/11/2023	██████████	BACS	50.00	530282800	Hall refund
14/11/2023	Mr P Hobden	BACS	78.68	35756099	Oxygen Test
14/11/2023	DVS	BACS	600.00	306747521	Service Charge 24/6-28/9/23
14/11/2023	DVS	BACS	457.19	954307043	Insurance 1/8-24/12/23
14/11/2023	Npower	BACS	54.14	487291223	War Memorial Electric Oct23
14/11/2023	Npower	BACS	587.28	389621739	JW Electric Oct23
14/11/2023	English Woodland	BACS	233.70	99754112	Cemetery Trees
14/11/2023	Town & Country Tree Services	BACS	660.00	840344709	Tree work - Sens Gdn / C Pond

List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/11/2023	Vostel Ltd - Gocardless	BACS	449.95	267753894	Install Wifi Cem office
14/11/2023	Council HR & Governance Suppor	BACS	4,279.10	23002462	Staffing review
14/11/2023	K Sellens	BACS	66.00	765577369	CAB
14/11/2023	Mr Jinks	BACS	250.00	990728078	1066 Band Rem Day
14/11/2023	Emms M	BACS	150.00	894523358	Road CLOsure - rem day
14/11/2023	Wightman & Parrish	BACS	100.62	3336522	Hygiene Products
14/11/2023	Wighman & Parrish	BACS	146.66	3336522	Hygiene Products
16/11/2023	L Goldring	BACS	50.00	661886867	Hall refund
16/11/2023	EDF	BACS	106.22	6143263168	CAB
16/11/2023	Fieldskills Ltd	BACS	201.31	390866715	Stationary
16/11/2023	██████████	BACS	50.00	138953434	Hall refund
16/11/2023	██████████	BACS	50.00	825478141	Hall Refund
16/11/2023	Lloyds	DD	9.00		Corp cards
17/11/2023	Regional Media Group Ltd	BACS	198.00	783126258	Xmas Mkt Ad
17/11/2023	The Police Comm for Sx	BACS	7,067.74	705349707	CCTV Yearly Trans & Maintenanc
23/11/2023	Kingston Morehen	BACS	371.26	322385630	Y S Church surveyors
23/11/2023	MFC Outdoor Stores LTd	BACS	74.95	924945077	Outdoor workwear
23/11/2023	DFIS	BACS	114.00	548251154	Vehicle Repair
23/11/2023	British Gas	BACS	259.64	771768563	CAB
23/11/2023	S Spence	BACS	840.00	31775828	P Toilet Cleaning
23/11/2023	Town & Country Tree Services	BACS	300.00	88110831	Tree work - MT Field
30/11/2023	██████████	BACS	50.00	269097341	Hall refund
30/11/2023	Boswell - Sussex Stompers	BACS	450.00	154728055	Xmas Market Entertainment
30/11/2023	K Giddings	BACS	103.40	117952239	Xmas Light - Expenses
30/11/2023	EDF	BACS	217.60	179363579	Youth Cafe
30/11/2023	Uniserve SE Ltd	BACS	122.40	876587609	Cemetery laptop and web
30/11/2023	Wealden Leisure LTd	BACS	190.00	977269849	FNP - Bowling
30/11/2023	Business Waste	BACS	723.28	996076962	FDL
30/11/2023	Evolution	BACS	149.63	407094612	Water Treat - JW
30/11/2023	Sports System	BACS	1,884.00	565146581	Fun run medals 2024
30/11/2023	Castle Water	BACS	228.43	931935788	JW Water Oct23-Mar24
30/11/2023	Quaident	BACS	155.39	579910305	Franking Machine - Cartiage

Total Payments	<u>105,393.33</u>
-----------------------	-------------------

Current Bank A/c

List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	LEX Autolease	DD	1,264.56		Vehicle Leasing
01/12/2023	Wealden District Council	DD	959.00		Rates
04/12/2023	Amazon	DC	17.98		Hairpin Clips - Cemetery
04/12/2023	Besthost	DC	7.50		NHP domain
04/12/2023	Barclays	DD	15.00		Bank Charges
04/12/2023	SOS Systems Ltd	DD	184.30		Photocopier printing Oct23
05/12/2023	Juice Electrical Services	BACS	-2,322.00		Reversal
05/12/2023	Juice Electrical Services	BACS	2,322.00	204176424	Correct post to EMR - Rewire
06/12/2023	Wages and Salaries	BACS	1,545.29		Wk 36
13/12/2023	Unity Trust Current	TFR	4,609.00		Posted to wrong bank a.c
13/12/2023	MI Trust	TFR	-4,045.15		Bills
13/12/2023	War Memorial	TFR	-1,051.32		Bills
13/12/2023	Wages and Salaries	BACS	1,489.49		Wk37
14/12/2023	Southview	TFR	-561.00		K Sellens
14/12/2023	Southview	TFR	-294.55		Wealden CAB
14/12/2023	MI Trust	TFR	-1,809.95		Bills
15/12/2023	Clerksroom Direct	DC	858.00		Professional fee - Barrister
15/12/2023	Fuzion 4 Ltd	DD	199.71		Alarm Contract
19/12/2023	Vostel Ltd - Gocardless	DD	520.74		Telephone December23
20/12/2023	Allstar	DD	176.24		Vehicle Fuel
20/12/2023	CAB	TFR	-836.89		CAB
20/12/2023	Wages and Salaries	BACS	1,420.42		Wk38
21/12/2023	Wages and Salaries	BACS	40,890.24		Mth9
22/12/2023	SOS Systems Ltd	DD	10.74		Photocopier
22/12/2023	Sussex Rural	SO	20.00		Membership
27/12/2023	Wages and Salaries	BACS	1,479.48		Wk39
Total Payments			47,068.83		

Unity Trust Current

List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	SSE	300041	121.45		2 North Street
03/12/2023	HMRC	300043	24,525.93		PAYE November 2023
03/12/2023	East Sussex Pension Fund	300044	12,344.24		November 2023
05/12/2023	Belles Pottery	BACS	300.00	320877810	FNP Youth service
05/12/2023	Bloomfield	BACS	255.00	608003991	Chapel Flowers/DT Flowers
05/12/2023	Paper map copying license	BACS	70.92	927264089	PMCL
05/12/2023	RBL	BACS	176.00	19913587	Poppies/Wreaths
05/12/2023	MA Elms	BACS	50.00	8508074	Hall refund
05/12/2023	Continental	BACS	192.00		CAB
05/12/2023	Juice Electrical Services	BACS	2,322.00	204176424	Floor Plans for rewire
05/12/2023	GM Monk	BACS	196.50		CAB
05/12/2023	GM Monk	BACS	153.00		CAB
05/12/2023	DFIS	BACS	90.00	389601671	Vehicle repair
05/12/2023	Countrywide Ground Maintenanc	BACS	2,002.50	40186762	Cemetery Grass Cutting
05/12/2023	Nutra plumbing	BACS	327.64		CAB
07/12/2023	Uniserve SE Ltd	BACS	311.16	542716881	Office 365
07/12/2023	K Sellens	BACS	66.00		CAB
07/12/2023	Adrians Cleaning Service	BACS	775.63	603638581	FDL/JW Nov23
07/12/2023	EON	BACS	91.09	496589590	Western Rd
07/12/2023	Castle Water	BACS	28.33	2491967	War Memorial
07/12/2023	Town & Country Tree Services	BACS	696.00	655161386	Tree Work - Holyhead
07/12/2023	Business Waste	BACS	169.52	403769965	Waste P Pond Allotment
07/12/2023	Business Waste	BACS	118.72	330466067	Waste Cemetery
07/12/2023	Business Waste	BACS	5.52	982353982	MTP Sani bin
07/12/2023	Business Waste	BACS	38.64	87546348	JW Sani bin
07/12/2023	Business Waste	BACS	5.52	855123587	Y Cafe Sani Bin
07/12/2023	Business Waste	BACS	545.22	304535679	FDL Waste
07/12/2023	Wightman & Parrish	BACS	84.84	591833211	Hygiene Supplies
12/12/2023	Knockhatch	BACS	126.00	790446339	Ski - FNP
12/12/2023	Knockhatch	BACS	169.20	782337674	SKI - FNP
12/12/2023	Curtis & Shaw (Sussex) Ltd	BACS	88.12	603534123	Stock
12/12/2023	Kingston Morehen	BACS	2,550.00	448460334	Y Service expansion Survey
12/12/2023	Kingston Morehen	BACS	690.00	260475607	Youth service expansion
12/12/2023	Uniserve SE Ltd	BACS	81.60	234518491	Cemtery VPN setup
12/12/2023	Countrywide Ground Maintenanc	BACS	2,002.50	261109283	Dup payment
12/12/2023	Evolution	BACS	149.63	374764225	Water treatment
13/12/2023	TV Licensing	300045	159.00		Youth Cafe
13/12/2023	EON	300046	1,266.55		Gas and Electric
18/12/2023	Lloyds	DD	9.00		Corp Card
19/12/2023	Mr J Cottingham	BACS	80.00	573091398	Mobile Expenses
19/12/2023	Alpha Surveys Ltd	BACS	300.00	459607883	Abestos Survey
19/12/2023	██████	BACS	50.00	639571481	Hall refund
19/12/2023	S Spence	BACS	840.00	897208985	P Toilet Cleaning December 23
19/12/2023	Mr P Hobden	BACS	13.72	486290950	Common pond maintenance
19/12/2023	Juice Electrical Services	BACS	552.00	945803296	Fire Risk Asessment - FDL
19/12/2023	Business Waste	BACS	114.66	268683208	FDL Excess Nov23
19/12/2023	Nutra plumbing Ltd	BACS	720.00		CAB

Unity Trust Current

List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/12/2023	Hailsham Roadways	BACS	2,880.00	540471111	Wentworth pond
19/12/2023	ATCM	BACS	714.00	107699456	Membership
19/12/2023	Business Stream	BACS	24.25	1521427	MTP Water
19/12/2023	Npower	BACS	564.41	467783246	JW Electric November23
19/12/2023	Npower	BACS	54.95	103356705	War Memorial Electric Nov23
19/12/2023	EDF	BACS	116.89		CAB
19/12/2023	Knockhatch	BACS	174.00	893065444	FNP - Ski
19/12/2023	Wealden District Council	BACS	187.00	766141623	Hall Hire - Xmas Market
19/12/2023	Mrs K Giddings	BACS	22.00	97499447	Subsistence for Xmas events
19/12/2023	Juice Electrical Services	BACS	238.34	944585329	Emergency lighting - Ycafe
20/12/2023	Mr K Irvine	BACS	70.00		Christmas Light switch on
21/12/2023	Hexona - DVS	BACS	30,000.00	569374879	Final Settlement
29/12/2023	Unity Trust	DD	22.80		bank charges
31/12/2023	Unity Trust	DD	88.20		Bank Charges
Total Payments			91,182.19		

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - CIL 18/19	166,334.77	-116,169.85	50,164.92
321 EMR - CIL 19/20	115,255.99	-541.90	114,714.09
322 EMR - CIL 20/21	123,824.58		123,824.58
324 EMR - CIL 22/23	688,269.29		688,269.29
325 EMR - Ripley's Land	27,162.49	-7,371.00	19,791.49
326 EMR - Historical Commuted Sum	39,450.00	-12,336.84	27,113.16
328 EMR - Ripley's POS	23,790.28		23,790.28
329 EMR - Street Lighting	26,643.00	-8,554.09	18,088.91
330 EMR - S106	1,757.07		1,757.07
331 EMR - Comm Building Project	18,618.00		18,618.00
332 EMR - Hard Surface	1,324.00	-1,324.00	0.00
333 EMR - Youth Services	32,994.00	-2,700.00	30,294.00
334 EMR - Public Toilet reinstate	25,500.00	-25,000.00	500.00
335 EMR - Cemetery New Burial Fund	17,500.00		17,500.00
336 EMR - Transport GRant Balance	3,100.00		3,100.00
337 EMR - NHP	9,772.00		9,772.00
338 EMR - St Mary Church Lights	3,000.00	-3,000.00	0.00
339 EMR - Car Park Pass Cllrs	500.00		500.00
340 EMR - Drainage	6,800.00	-4,000.00	2,800.00
341 EMR- Western Rd Lighting	10,937.00	-10,937.00	0.00
342 EMR - Changing Places	10,100.00	-100.00	10,000.00
343 EMR - Maintenance Plan 22/23	38,517.00	-38,311.61	205.39
344 EMR - Cemetery Lodge Boiler	3,617.00		3,617.00
345 EMR - Cem Garden of Rem work	7,240.00	-4,493.68	2,746.32
346 EMR- Staffing Review	5,000.00	-5,000.00	0.00
347 EMR - Election Costs	12,971.00	-12,971.00	0.00
348 EMR- Revitalization Fund	21,118.00		21,118.00
349 EMR- Post Office Subsidy	20,107.00	-10,107.00	10,000.00
350 EMR - Storm Damage	2,000.00		2,000.00
351 EMR - Cortlandt Stable Block	4,390.00		4,390.00
352 EMR - Events 2023-2024	4,200.00	-4,200.00	0.00
353 EMR - Xmas Lighting Repairs	3,000.00	-3,000.00	0.00
354 EMR - Chairmans Allow 22-23	853.00	-853.00	0.00
355 EMR - 4 Market Square Roof	6,000.00		6,000.00
356 EMR - Allotments	5,070.00	240.00	5,310.00
357 EMR - CIL 23-24	0.00	1,343,764.58	1,343,764.58
	1,486,715.47	1,073,033.61	2,559,749.08

RESERVES RINGFENCED

			CIL 18/19	CIL 19/20	CIL 20/21	CIL 22/23	CIL 23/24	Ripley Land capital	Ripley POS	Ripley Street light	WDC S106	Historical Commuted Sums			
Balance as per RBS 1.11.2023			50,164.92	114,714.09	123,824.58	688,269.29	1,343,764.58	19,791.49	23,790.28	18,088.91	1,757.07	27,113.16			
RESOLUTIONS	MINUTE REF														
Maurice Thoron Excess Path	HTC/21/3/184		- 14,000.00												
Stoney Lane Resurface	STC/22/1/10	125,000.00	- 36,164.92	- 88,835.08											
HTFC Clubhouse Funding	STC/22/1/10	70,000.00	- 25,879.01	- 44,120.99											
Cycle Café	STC/22/1/10			- 75,000.00											
Common Pond Island	AMC/23/3/49.1			- 3,180.00											
Common Pond Pathway	AMC/23/3/49.1	13,699.00	- 1,523.59	- 12,175.41											
Common Pond Pathway	AMC/23/4/76			- 5,000.00											
Outdoor Gym - Western Rd	AMC/23/2/41			- 30,000.00											
Changing Places	HTC/23/02/182.1			-136,000.00											
Bus Shelter Maintenance	AMC/23/4/69							- 8,500.00							
Union Corner Hall	HTC/20/3/140								-10,000.00						
CCTV	HTC/23/02/177			- 11,301.91											
Stroma Gardens Play	AMC/														
Quinnell Play area surface	AMC/23/4/75			- 19,000.00											
Electrical Works - Town offices	HTC/23/03/198			- 60,000.00											
Youth Service - Church/House	HTC/23/02x/192	825,000	-414,791.97	-410,208.03											
James west Guttering	AMC/							-2000							
Total Funds Available			-	- 0.00	- 0.00	-	933,556.55	9,291.49	13,790.28	18,088.91	1,757.07	27,113.16	-		

KEY MINUTE REF	
Full Council	HTC
Asset Management	AMC
Strategy	STC
Finance, Budget & Resource	FBR