

## **ASSETS MANAGEMENT COMMITTEE**

### **AGENDA**

**NOTICE IS GIVEN OF a meeting of the ASSETS MANAGEMENT COMMITTEE  
to be held in the Fleur de Lys Council Chambers, Market Square, Hailsham**

**Wednesday 20<sup>th</sup> March 2024 at 7.00 p.m.**

1. **Public Forum**  
(No more than 15 Minutes)
2. **Apologies for Absence**  
To receive apologies for absence of appointed members.
3. **Declarations of Interest**  
To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.
4. **Minutes of Previous Meeting – Assets Management Committee**
  - 4.1 To resolve that the Minutes of the Meetings of the Assets Management Committee held on Wednesday 7<sup>th</sup> February 2024 may be confirmed as a correct record and signed by the Chairman.
  - 4.2 To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 7<sup>th</sup> February 2024
5. **Bus Service Improvement Plan**  
Update on the shelters and to consider the proposals for the “Tesco” Bus Shelter
6. **Changing Places**  
Project Update
7. **Community Infrastructure Levy**  
Update on projects and remaining funds
8. **Notice Boards**  
To consider funding 5 new notice boards and a digital screen
9. **Street Lights**  
Update on outstanding Street Light repairs
10. **Confidential Business**  
To resolve that the press and public are excluded during the discussion on the next items on the agenda (11, 12,13,14,15,16,17,18) as it concerns: the

terms of tenders for contracts or negotiations (In accordance with the Council's Standing Orders No. 1E).

11. **Welbury Farm**  
To receive an update on the Transfer of the Welbury Farm Land.  
To consider the report form ESCC on the Community Match Application and Feasibility Study
12. **Quinnell Drive**  
To consider quotations for further work
13. **Western Road Outdoor Gym**  
To consider quotations for further work
14. **Stroma Gardens**  
To consider quotations
15. **Town Council offices**  
Update on re-wiring
16. **Youth Service Property**  
Update
17. **CCTV**  
Update
18. **Grave Digging**  
To consider the Grave Digging contract and the future delivery of grave digging services.



John Harrison  
Town Clerk  
14<sup>th</sup> March 2024

Committee Membership  
Councillors:

Anne Blake-Coggins  
Kelly-Marie Blundell-Smith (Dep. Chair)  
Chris Bryant  
Nathalie Hayes  
Paul Holbrook  
Mary Laxton (Chair)  
Colin Mitchell

Substitute Members  
Councillors:

Alexa Clarke  
Barbara Holbrook  
Steve Potts  
Doina Rusu

**REPORT TO: ASSETS MANAGEMENT COMMITTEE**

**DATE:** 20<sup>th</sup> March 2024

**BY:** KAREN GIDDINGS, PLANNING AND ENVIRONMENT OFFICER

**TITLE OF REPORT:** Bus Service Improvement Plan – update on the shelters and to consider the proposals for the “Tesco” bus shelter

**BACKGROUND:**

In September 2023 the Assets Management Committee agreed to take on responsibility for a number of bus shelters in the Town

**RESOLVED to recommend to Council to:**

- i) Take on responsibility, cleaning and maintenance of the proposed bus shelters**
- ii) Not to contribute to the initial cost of improving the bus shelters**

At a following meeting in October 2023, the Committee further discussed the bus shelters and resolved the following:

**The Committee are in favour of a "mobility shelter" in the High Street, but not at the Tesco bus shelter**

**It was suggested the Tesco shelter remain but be enhanced, with an eco roof and plastic bench seating to replace the wooden seating**

**Eco roofs were requested on all the proposed shelters, bench seating in all, to be made out of glass, "ends" on the shelters where possible, stainless steel or aluminium frames, solar panels on all**

**RESOLVED to propose the following for the bus shelters:**

- i) A mobility hub does not replace the Tesco bus shelter but that the current shelter is enhanced with an eco roof**
- ii) Bench seating in all shelters with a tactile arm**
- iii) A mobility hub is placed in the High Street**
- iv) Solar panels on all shelters**
- v) End panels where possible on all shelters**
- vi) Stainless steel or aluminium frames**
- vii) Toughened glass panels**

## UPDATE ON THE BUS SHELTERS

The bus shelter colour and style will be as below, with the additions of the specifications given by the Town Council (such as the living roof etc)



Mobility Hub shelters are proposed for the Tesco site and for Vicarage Field, an illustration of the design is below:



Below is a list of each bus shelter proposed, with the specification listed. A picture has been superimposed of a bus shelter, to show where the shelter will be located

Please note the proposed Amberstone View bus shelter has been postponed while ESCC speak to the residents living adjacent the location, to seek their views

ATCO	Naptan	Bus Stop Name	Street	Google
1400WE0108	esuawdpa	Church	South Road	<a href="#">Church - Google Maps</a>

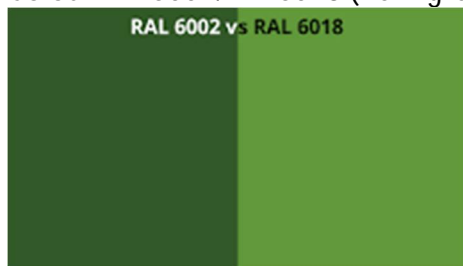
Proposal: Externiture 'Mono' range bus shelter.

Externiture survey advised/recommended:

- 3-bay shelter, half end panels, positioned tight to back of path
- New base area 4m x 1m
- Provide raised kerbs

HTC have additionally specified:

- Living roof, solar panel powered LED lighting, toughened glass panels, bench seating
- Colour RAL6002/RAL6018 (Dark green/light green – as below)



ATCO	Naptan	Bus Stop Name	Street	Google
1400WE0128	esuawdwt	Horsebridge Mill	Upper Horsebridge Road	<a href="#">Horsebridge Mill - Google Maps</a>

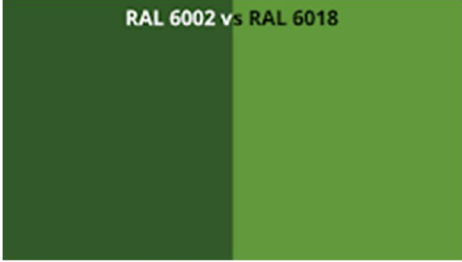
Proposal: Externiture 'Mono' range bus shelter.

Externiture survey advised/recommended:

- 2-bay shelter, half end panels, back of path
- Remove existing shelter and base
- New base level with footway 3m x 0.8m
- Provide raised kerbs

HTC have additionally specified:

- Living roof, solar panel powered LED lighting, toughened glass panels, bench seating
- Full end panels if possible (ESCC to see if we can set bus shelter further back to allow full end panels)
- Colour RAL6002/RAL6018 (Dark green/light green – as below)



ATCO	Naptan	Bus Stop Name	Street	Google
1400WE0141	esuawgdt	Hawkswood Drive	Hawkswood Road	<a href="#">Hawkswood Drive - Google Maps</a>

Proposal: Externiture 'Mono' range bus shelter.

Externiture survey advised/recommended:

- 2-bay shelter, narrow roof, quarter end panels
- Kerbs are already at 170mm

HTC have additionally specified:

- Living roof, solar panel powered LED lighting, toughened glass panels, bench seating
- Colour RAL6002/RAL6018 (Dark green/light green – as below)



ATCO	Naptan	Bus Stop Name	Street	Google
1400WE83956	esudawpd	Hailsham Community College	Battle Road	<a href="#">Hailsham Community College - Google Maps</a>

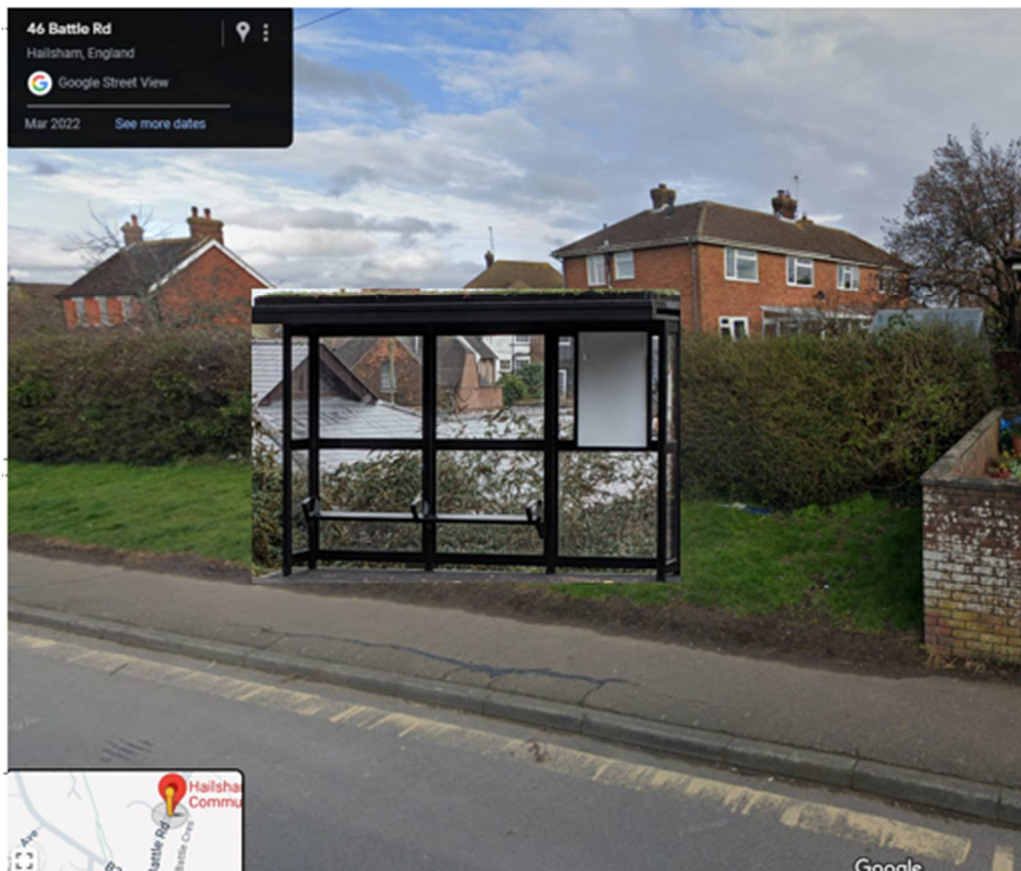
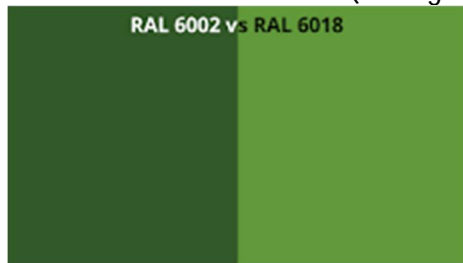
Proposal: Externiture 'Mono' range bus shelter.

Externiture survey advised/recommended:

- 3-bay shelter, full end panels
- New base area 3m x 1.7m with retaining slabs behind shelter
- Provide raised kerbs

HTC have additionally specified:

- Living roof, solar panel powered LED lighting, toughened glass panels, bench seating
- Full end panels, which initial survey has also recommended
- Colour RAL6002/RAL6018 (Dark green/light green – as below)





## **TESCO MOBILITY HUB**

The Town Council asked if the bus shelter by Tesco could be kept as is, with some changes made to the shelter, with the seating and with the additional of a living roof

ESCC have advised this is not possible and the only options are to either keep as is, or replace with another shelter. ESCC have suggested a mobility hub shelter

Proposal: Externiture 'Mobile hub' shelter, 5-bay approx. 7.5m width and high end RTPI (real time passenger information) screens.

Externiture survey advised/recommended:

- Currently, available width is 6.4m x 1.7m
- ESCC are engaged with Tesco Property over consents as shelter is technically located on private land
- ESCC working with Tesco to increase available width to 7.5m to allow 5-bay mobility hub (similar to what is proposed at the High Street, Hailsham bus stop)

HTC have requested:

- Living roof, solar panel powered LED lighting, (ESCC will encourage mains powered LED lighting as power will be provided nearby for the RTPI), toughened glass panels, bench seating
- Colour TBC



**Vicarage Field/High Street Mobility Hub**

ATCO	Naptan	Bus Stop Name	Street	Google
1400WE0112	esuawdp m	High Street	High Street	<a href="#">High Street - Google Maps</a>

Proposal: Externiture ‘Mobile hub’ shelter, 5-bay approx. 7.5m width and high end RTPI (real time passenger information) screens.

HTC have requested:

- Living roof, solar panel powered LED lighting, (ESCC will encourage mains powered LED lighting as power will be provided nearby for the RTPI), toughened glass panels, bench seating
- Colour TBC



**Once everything has been finalised the bus shelters will be in place within 12 weeks**

**CONSIDERATIONS**

As the current Tesco shelter cannot be improved or changed, members need to consider if they are in support of the installation of a Mobility Hub Bus Shelter at the Tesco site (Tesco agreement and approval permitting)