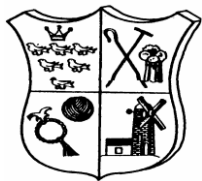


HAILSHAM TOWN COUNCIL ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held in the Fleur de Lys Council Chambers, Market Square, Hailsham on Wednesday 7th February 2024 at 7.00 pm.

AMC/23/7/
123

Public Forum

None were present

124

Committee members present

Councillors: A Blake Coggins, K. Blundell-Smith, C. Bryant, P. Holbrook, M. Laxton (Chair), C. Mitchell

Officers in attendance: J. Harrison, K. Giddings, R. Gillett

125

Apologies For Absence:

N. Hayes

126

Declarations of Interest

None were received

127

Minutes of Previous Meeting

Minute 121 stated "Changing Spaces". This is incorrect and should state "Changing Places"

Resolved that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 20th December 2024 as amended, may be confirmed as a correct record and signed by the Chairman.

128

Update

Members noted Mr I. Fairweather was unable to attend the meeting to give an update on the Football Club.

The First Working Group to discuss the new proposed sports facility at Station Road has taken place.

K. Giddings advised she had emailed Charles Lewis of Crest Nicholson South, to ask for more suitable template for the Community Use Scheme, but had not received a reply.

The changing places project is underway, a purchase order has been sent to Rise Adapt and Wealden Council have been contacted regarding the Terms of Lease. The Pod is under construction and will take approximately 8 weeks.

R. Gillett advised he will investigate whether there are any underground utilities in the

location.

129 **Fixed Assets Register**

Members noted the Fixed Assets Register

130 **Signage**

Members were shown examples of the new signage boards

It was agreed to install the more colourful blue signs for play area at Maurice Thornton and Stroma Gardens and the green coloured signs as information signs in various Town Council owned areas.

130.1 **RESOLVED** to accept the proposed signs for the play areas and various Town Council owned areas

131 **Confidential Business**

Resolved that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

132 **Electrical Work**

Members agreed that a Project Manager will be required to oversee the electrical work to the building.

Members noted Mr C. Beeny has volunteered to project manage the electrical work to the Town Council building, but no quotation has yet been received for this work.

The specification for the electrical work will be placed on the Government Gateway. The project will also need listed building consent.

133 **Quinnell Drive Play Area**

R. Gillett advised that he is making enquires regarding replacing the play area completely, to include a zip wire, toddler swings, a basket swing and inclusive roundabout and he will bring quotations for the work to the play area to the next meeting in March.

134 **Western Road Recreation Ground**

Members discussed the various quotations received for the outdoor gym and agreed to shortlist to Play Companies Wicksteed and HAGS

R. Gillett advised he will make further enquires from both Play Area companies and report back to the next meeting. A decision will be made on which company to appoint for the work at the next meeting in March.

135 **Battle Road and Station Road Allotments**

R. Gillett advised that the proposed new fence is on hold at Battle Road Allotments as the hedge currently has a retention order on it and permission will need to be received from

Wealden Council to do this, before any work can be carried out.

Members noted the quotations for the work to replace the pedestrian gates at both Battle Road allotments and Station Road allotments and the vehicle gate at Battle Road.

A cost of £4,000 for 5 metal pedestrian gates (3 at Battle Road and 2 at Station Road)

A cost of approximately £400 for combination locks for all gates

A cost of £2750 to replace the vehicle gate at Battle Road

Total cost - **£7,100**

135.1 **RESOLVED** to recommend to Council to allocate £7,100 from CIL funding, for the gates, combination locks and vehicle gate at Battle Road and Station Road allotments

136 **Urban Grass Cutting**

Members agreed to organise a “no mow” May if possible

Members noted the quotations received and agreed to appoint Barcombe Landscapes for the work at a cost of £13,800

Members were advised that the Town Council will receive £6,128 from East Sussex County Council towards the cost of the cuts, therefore leaving a cost to the Council of £7,672, which has been allocated in the budget for 2024/2025

136.1 **RESOLVED** to appoint Barcombe Landscapes for the Urban Grass Cutting Contract at a cost of £7,672 from the 2024/2025 budget

137 **CCTV**

Members noted Chroma Vision have been appointed to undertake the contract for the maintenance of the CCTV.

Members were advised the total cost for the CCTV work is £16,325.68, with grant funding from the Government of £5609.75

The payment from CIL will be £10,715.94

138 **Cemetery Lodge**

Members discussed the current rent charge for the Cemetery Lodge

Members noted that the rent has not been increased since 2015

It was agreed to increase the rent by £80 a month from April 1st 2024

The rent will then be reviewed yearly

138.1 **RESOLVED** that the rent for the Cemetery Lodge will be increased by £80 a month from 1st April 2024

There being no further business the meeting closed at 8.00 pm

