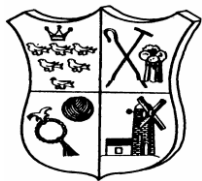


HAILSHAM TOWN COUNCIL ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held in the Fleur de Lys Council Chambers, Market Square, Hailsham on Wednesday 29th November 2023 at 7.00 pm.

AMC/23/5/95 **Public Forum**

The Chair of Hailsham Cricket Club and R. Wilkinson were present to address the Committee on the agenda item for the Cricket Club.

96 **Committee members present**

Councillors: A. Blake Coggins, K. Blundell (Deputy Chair), C. Bryant, P. Holbrook, M. Laxton (Chair), C. Mitchell, S. Potts (substituting for N. Hayes)

Other Councillors present: D. Chapman

Officers in attendance: J. Harrison, K. Giddings

97 **Apologies For Absence:**

N. Hayes

98 **Declarations of Interest**

Councillor C. Bryant and D. Chapman declared personal interests in the agenda item for Grovelands Barn, as they are members of the Bonfire Society

100 **Minutes of Previous Meeting**

To resolve that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 25th October 2023 may be confirmed as a correct record and signed by the Chairman.

101 **Update on previous meeting**

- The Works Manager, D. Chapman and A. Ricketts met to discuss installing further play equipment at Stroma Gardens Play Area. R. Gillett is currently liaising with play equipment suppliers and is looking to install a double swing for children up to 12 years and a hopscotch area on a tarmac base
- K. Giddings is in on-going discussions with East Sussex County Council in relation to the new bus shelters
- J. Harrison will be sending the new agreement to the Bonfire Society
- K. Giddings has emailed Headstart School regarding the season tickets for the pupils
- C. Mitchell reported that the cost of the electricity used by the Bonfire Society in Grovelands Barn is minimal, so it will not be necessary to charge the Bonfire Society for this

102 **Hailsham Cricket Club**

Members discussed the request by the Cricket Club not to hold any events on Western Road Recreation Ground on a Saturday, due to the problems this will cause for the Cricket Club and their fixtures. The Chair of the Cricket Club confirmed they are not against events being held on a Sunday

Members agreed to rescind the previous resolution.

C. Mitchell asked if clauses 19.1 and 19.2 of the lease between the Town Council and the Cricket Club could be tightened so there is no dispute on the interpretation of the clauses

102.1 **RESOLVED** to rescind the resolution made in June 2023 to allocate three Saturdays in June, July and August for events on Western Road Recreation Ground

5 members voted in favour of the rescinding of the resolution so this was carried

C. Bryant and P. Holbrook abstained from voting

103 **Western Road Recreation Ground**

Members discussed the recent bonfire event held on Western Road Recreation Ground and agreed the event had been a success for the Town and the clean up afterwards had been carried out to a high standard by the Bonfire Society

103.1 **RESOLVED** to agree to the Bonfire Societies request to hold their Bonfire Event on Western Road Recreation Ground in October 2024

104 **Budget**

C. Mitchell advised that the current shortfall in the budget is £163,000 with a 12.8 % increase in the precept. If the proposed staffing costs are included it is £266,000. This would be a 20.75 % increase in the precept.

M. Laxton asked members to be mindful of the amount of CIL funding the Council is using for maintenance

105 **Information Signs**

Members were advised that CIL funding can be used for the purchasing of the additional information signs

It was agreed to use CIL funds to purchase these signs, to be placed on the Town Council's public open spaces.

105.1 **RESOLVED** to recommend to Council to allocate up to £2,000 to pay for the information signs, to be allocated from CIL funding

106 **Hailsham Football Club**

Members were updated on the changing room development at the Football Club. Members were advised that the building costs have increased and that the Football Club are looking into the possibility of upgrading the disabled toilet to a changing spaces module. Members

noted there may be a request from the Football Club for an additional £30,000 in funding for the development, which would be alongside applications for grants from Wealden Council and the Football Foundation.

It was agreed that clarity is needed in relation to whether the Town Council or the Football Club are paying for the cleaning of the toilets and the ongoing costs, or whether this could be split between both parties. Questions were also raised as to whether the Changing Spaces pod will be a separate pod or built into the building

It was agreed to invite I. Fairweather to the meeting in December to ascertain how much extra funding is required before any commitment is given by the Town Council for extra funds.

Cemetery

107

A Blake Coggins stated she is currently working on the report for the Cemetery toilets and it was agreed to put this item back on the agenda for the January meeting of the Assets Committee

108

James West Community Hall

Members were advised replacement guttering is required at the Community Hall. It was agreed that this work should be carried out as soon as possible so the building is not damaged. It was further agreed the work could be funded from capital receipts, providing the funds are available in the capital reserves. If funds are not available then a proposal will be taken back to Council to use CIL funding.

It was agreed to factor the internal decoration of the Hall into the budget for 2024

108.1

RESOLVED to:

- i) allocate £2,000 from capital receipts for the replacement guttering
- ii) Delegate the organisation of the work to the Town Council staff

109

Confidential Business

Resolved that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

CCTV Survey of Council Assets

110

CCTV

J. Harrison advised that the contract for the CCTV needs to be in place by the end of the financial year.

Members noted that although the Council has agreed to take on the CCTV in principle, the finer details of this need to be investigated. Implications for staff time and more clarity on the role of data controller are required.

It was agreed that a meeting with Croma Vision, the operator of the CCTV, needs to be arranged.

111 **Survey of Council Assets**

J. Harrison advised that the cost to undertake the surveys will be between £6,000 to £8,000 and will need to be built into the budget for 2024

Further quotations will be required for the work

111.1 **RESOLVED** to refer to the Finance Officer to investigate funding for the costs to undertake the surveys to Town Council buildings

There being no further business the meeting closed at 8.10 pm

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