

ASSETS MANAGEMENT COMMITTEE


AGENDA

**NOTICE IS GIVEN OF a meeting of the ASSETS MANAGEMENT COMMITTEE
to be held in the Fleur de Lys Council Chambers, Market Square, Hailsham**

Wednesday 7th February 2024 at 7.00 p.m.

1. **Public Forum**
(No more than 15 Minutes)
2. **Apologies for Absence**
To receive apologies for absence of appointed members.
3. **Declarations of Interest**
To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.
4. **Minutes of Previous Meeting – Assets Management Committee**
 - 4.1 To resolve that the Minutes of the Meetings of the Assets Management Committee held on Wednesday 20th December 2023 may be confirmed as a correct record and signed by the Chairman.
 - 4.2 To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 20th December 2023
5. **Fixed Assets Register**
To note the Register
6. **Signage**
To discuss the design of the signage boards
7. **Confidential Business**
To resolve that the press and public are excluded during the discussion on the next items on the agenda (8,9,10,11,12,13,14) as it concerns: the terms of tenders for contracts or negotiations (In accordance with the Council's Standing Orders No. 1E).
8. **Electrical work**
Update on the work to the Town Council offices
9. **Quinnell Drive Play Area**
To discuss quotations for work to the play area

10. **Western Road Recreation Ground**
To discuss quotations for the outdoor gym
11. **Battle Road and Station Road Allotments**
To discuss work required to replace the pedestrian gates and vehicle gate
12. **Urban Grass Cutting**
To receive an update from the Town Clerk on the Urban Grass Cutting contract
13. **CCTV**
Update
14. **Cemetery Lodge**



John Harrison
Town Clerk
1.2.24

Committee Membership

Councillors:

Anne Blake-Coggins
Kelly-Marie Blundell-Smith (Dep. Chair)
Chris Bryant
Nathalie Hayes
Paul Holbrook
Mary Laxton (Chair)
Colin Mitchell

Substitute Members

Councillors:

Alexa Clarke
Barbara Holbrook
Steve Potts
Doina Rusu

Updated - 29.1.2024

Fixed assets value at 31.03.24(As per Practitioners Guide 2008 recommendation - ref paragraph 3.62)

Location	Insurance Value 31.3.20	Value at 31.3.20	Adj 31.3.21	Value at 31.3.21	Adj 31.3.22	Value at 31.3.22	Adj 31.3.23	Value at 31.3.23	Adj 31.3.24	Value at 31.3.24	Insurance value 1.6.2023
<u>Operational Buildings</u>											
Grovelands Barn		25000		25000		25000		25000		25000	206315
Market Street complex		420850		420850		420850		420850		420850	1504298
1 Market Square		90000		90000		90000		90000		90000	33615
Cemetery buildings		254500		254500		254500	2770	257270		257270	756656
Cemetery Lodge		150000		150000		150000	7008	157008		157008	209103
Rec Garage		0		0		0		0		0	
Cricket Pavilion		0		0		0		0		0	
Maurice Thornton Pavilion		135000		135000		135000	1638	136638		136638	356677
MT Duchess Garage		10000		10000		10000		10000		10000	9001
James West CH		950000		950000		950000		950000		950000	1402428
Total	-	2,035,350.00	-	2,035,350.00	-	2,035,350.00	11,416.00	2,046,766.00	-	2,046,766.00	
Community Assets											
3 Areas of Common Land			3		3		3		3		3
3 Areas of Allotments			3		3		3		3		3
10 Areas of POS			10		10		10		10		10
Total			15		15	0	15		15		15
<u>Vehicle, Plant, Furniture and Equipment</u>											
Vehicles											
Truck		0		0		0		0		0	
Astravan		0		0		0		0		0	
Escort Van		0		0		0		0		0	
Cabstar		0		0		0		0		0	
Minibus (01.06.07) Disposed 5.4.22		6,650		6,650		6650	-6650	0		0	
Youth Minibus (9.12.2020 Disposal)		4,000	-4000	-		0		0		0	
Youth Minibus 9.12.2020			12894	12,894		12894		12894		12894	Separate insurance
Plant, Furniture and Equipment											
Tipper		0		0		0		0		0	
Office Equipment		35,780.84	5403	41,183.62	3252	44,435.45	5857.48	50,292.93	420	50,712.93	72378
Youth Café		655	1384	2,038.74	7286	9,324.65	4006.48	13,331.13	1527	14,857.63	19519
Mowers & Tools		21,435.53	398	21,833.53	826.31	22,659.84	1594.48	24,254.32	550	24,804.30	29411
Security Gates		8,085.00		8,085.00		8,085.00		8,085.00		8,085.00	
Steam Cleaner x 2				-		-		-		-	
Water Bowser (June 10)				-		-		-		-	
Christmas Lights/Festivities		45,582.00		45,582.00	2885	48,467.00	108	48,575.00		48,575.00	68921
Miscellaneous Equip/Cemetery		52,197.95	5458	57,656.25	239.32	57,895.57	-83	57,812.57	3057	60,869.77	
J West CH furniture/Lighting etc		16,794.00	3790	20,584.00	10875	31,459.00		31,459.00	2682	34,141.15	
Total	-	191,180.32	25,327.00	216,507.14	25,363.37	241,870.51	4,833.44	246,703.95	8,235.83	254,939.78	
<u>Infrastructure Assets</u>											
Street Lights		110,188.00		110,188.00		110188		110188		110188	
Seats, bins, Noticeboards		57,575.00		57,575.00	565	58,140.00		58140		58140	26974
Flower Planters		600.00		600.00		600		600		600	
Dog bins		3,196.00		3,196.00		3196	6273.24	9469.24		9469.24	7526

Signs&Display (7)	4,943.22		4,943.22		4943.22		4943.22	2341.00	7284.22	
Bus Shelters (9)	8,575.00		8,575.00		8575		8575	2548	11123	29113
Youth Shelter - café, W Rd & MT	5,200.00		5,200.00		5200	16870	22070		22070	20244
Battle Rd Play Area	16,805.85		16,805.85		16805.85		16805.85	7464.00	24269.85	
Blacksmiths Copse	9,100.00		9,100.00	-9100	0		0		0	
Cameron Close	10,200.00		10,200.00	-10200	0		0		0	
Carpenters Way	9,100.00		9,100.00	-9100	0		0		0	
Maurice Thornton (new play area acquired July 09)	42,941.70		42,941.70		42941.7	630	43571.7	5342.22	48913.92	
Quinnell Drive	33,120.00		33,120.00		33120	767.16	33887.16		33887.16	
South Road (new play equipment 2021)/Track lighting	74,451.68		74,451.68	4363.28	78,814.96	22526	101340.96	41454.72	142795.68	
Stroma Gardens	23,967.00		23,967.00		23967		23967	-6797.00	17170	
Diplocks Ball Park	32,300.00		32,300.00	-32300	0		0		0	
Butts Field	23,800.00		23,800.00	-23800	0		0		0	
Jubilee Garden	550.00		550.00		550		550		550	
Outdoor Gym	8,459.00		8,459.00		8459		8459		8459	29759
Defibulators	3,723.00		3,723.00		3723	855.9	4578.9		4578.9	10817
Total	-	478,795.45	-	478,795.45	- 79,571.72	399,223.73	47,922.30	447,146.03	52,352.94	499,498.97
SUMMARY										
Operational assets	2,035,350.00	-	2,035,350.00		2035350	11,416.00	2046766	-	2046766	
Vehicle/plant. Etc	191,180.32	25,326.82	216,507.14	25,363.37	241,870.51	4,833.44	246703.95	8,235.83	254939.78	
Infrastructure	478,795.45	-	478,795.45	- 79,571.72	399,223.73	47,922.30	447146.03	52,352.94	499498.97	
Community Assets	15.00	0.00	15.00	0	15.00		15		15	
Total	2,705,340.77	25,326.82	2,730,667.59	- 54,208.35	2,676,459.24	64,171.74	2740630.98	60,588.77	2,801,219.75	
add - War Stock Bond										
Loan to Community Hall										
Total assets	2,705,340.77	25,326.82	2,730,667.59	- 54,208.35	2,676,459.24	64,171.74	2,740,630.98	60588.77	2,801,219.75	
	As Per annual Return box 9		As Per annual Return box 9		As per annual Return box 9		As per annual Return box 9		As per annual Return box 9	