



# HAILSHAM TOWN COUNCIL

## STAFFING COMMITTEE

### AGENDA

**NOTICE IS HEREBY GIVEN OF** a meeting of the **STAFFING COMMITTEE** to be held at the Fleur-De-Lys Council Chamber, Market Street, Hailsham, BN27 2AE, on

**Thursday 10<sup>th</sup> October 2022 at 7.00 p.m.**

1. **Public Forum**

A period of not more than 15 minutes for matters relevant to responsibilities of this committee, at the discretion of the Chair.

2. **Apologies for Absence**

To receive apologies for absence of appointed members.

3. **Declarations of Interest**

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

4. **Minutes of the previous meeting**

To resolve that the minutes of the meeting held on 7<sup>th</sup> July 2022 are a true and accurate record and may be signed by the Chairman

5. **Working Time Directive**

To discuss policy regarding the Working Time Directive

6. **Staffing Review**

To discuss arrangements regarding the Staffing Review

7. **Appraisal Panel**

To re-appoint a panel for the Town Clerk's appraisal

8. **Confidential Business**

To resolve that the next agenda item; (9) is conducted under confidential business as it concerns: engagement, terms of service - in accordance with the Council's Standing Order No 1E.

9. **Ongoing Staffing Issues**

To discuss ongoing staffing issues



John Harrison  
Town Clerk

13 October 2022

**Committee Membership:**

Councillors;

G. Blake-Coggins  
A. Clarke  
N. Coltman  
P. Holbrook  
M. Laxton  
R. Newark  
K. Nicholls (Chair)  
A.M. Ricketts (Deputy Chair)

**Substitutes:**

Councillors:

C. Bryant  
B. Holbrook