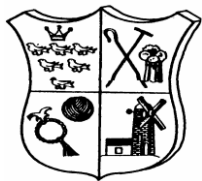


HAILSHAM TOWN COUNCIL ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held in the Fleur de Lys Council Chambers, Market Square, Hailsham on Wednesday 29th June 2022 at 7.00 pm.

AMC/22/1/1

Election of Committee Chair

Councillor C. Bryant nominated Councillor R. Grocock, seconded by Councillor S. Keogh

Councillor R. Newark nominated Councillor T. Powis, seconded by P. Holbrook

Councillor R. Grocock received 3 votes and Councillor T. Powis received 4 votes

Councillor T. Powis was elected as Chair of the Committee

2

Public Forum

S. Wennington updated the Committee on various matters. He reported that a netball team has now started in Hailsham, with 24 members, and they are looking to set up a league.

Councillor K. Nicholls is setting up a “walking netball” and the boxing is going well at Hailsham East Community Centre. Hailsham Active are also looking into organising boxing at Hailsham Community Centre.

The CIC at Maurice Thornton was discussed and J. Harrison reminded S. Wennington that the CIC was for the Pavilion as well as the field and that it had been resolved at Council to transfer both to the CIC, not just the Pavilion. S. Wennington advised that this could be achievable but Hailsham Active would require further funding if they were to also take the field on.

S. Wennington requested the Council rules are changed in respect to items on an agenda, to allow items to be placed on the agenda at the last minute, rather than 3 working days before the meeting.

J. Harrison advised that an agenda must be published three working days before the meeting, this is the law and items cannot be added to an agenda after that. This is to prevent decisions being pushed through Committees without allowing proper notice to either the public or Councillors.

3

Election of Committee Vice Chair

Councillor P. Holbrook nominated Councillor R. Newark, seconded by T. Powis

Councillor R. Newark received 4 votes, no votes against

Councillor R. Newark was elected as Vice Chairman

4 **Committee members present**

Councillors: C. Bryant, R. Grocock, P. Holbrook, J. Puttick (substituting for M. Laxton) S. Keogh, R. Newark, T. Powis

Officers in attendance: J. Harrison and K. Giddings

5 **Apologies For Absence:**

Councillor M. Laxton and J. Cook

6 **Declarations of Interest**

Councillor R. Newark declared a personal interest in Hailsham Active as he is the Director of Hailsham Active

7 **Minutes of Previous Meeting**

Resolved that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 4th May 2022 (Ref: AMC/ 21/7/94-106) as printed and circulated, may be taken as read and confirmed as a correct record, and signed by the Chairman

8. **To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 4th May 2022**

J. Harrison reported that he has been advised that CIL funding can be used for maintenance and in light of this he asked whether the Committee would like to revise their decision not to take on any further bus shelters? He also advised that CIL is still time bound however, and therefore would probably not be available by the time it was required for maintenance.

Members agreed they did not wish to change the resolution not to take on responsibility for any further bus shelters.

The Hailsham Cards are now being sold at the post office. It was suggested a list of all businesses supporting the Hailsham Card are listed in the next Town Council newsletter.

The work to the roof at Maurice Thornton is in hand.

The letter to YMCA is also in hand.

New drainage has been installed to help prevent flooding at Beaconsfield Football Club.

The work to the Cemetery path is being carried out and a new oak door at the Cemetery Chapel.

Councillor P. Holbrook requested the front of the Council offices are repainted and also the benches at Ersham Road Triangle are repaired.

9. **James West Centre**

A request had been received from a clothes recycling company, "All Recycle Ltd" to install a clothing bank at the James West Centre.

Concern was raised that this would mean losing at least one car parking space at the site, to allow room for the clothing bank.

Members agreed they did not wish to support the request.

9.1 **RESOLVED** not to permit the request for a clothing bank at the James West Centre

10. **Hailsham Country Park**

A representative for Hellingly Beavers had approached the Council asking if a group of children from the Club could fish at the lake, as a one off event, and whether the Council would agree to a reduced price for the fishing tickets?

Members agreed to the request, and to waive any charges, providing a risk assessment was produced by the Club before the event.

11. **Play Areas**

Members were advised that the Works Manager had requested that the play areas in Battle Road, Maurice Thornton and Stroma Gardens and are included in the list for proposed projects for CIL funding.

11.1 **RESOLVED** to submit the request to add these play areas to the list of CIL funding and submit to the Strategy Committee, stating that this item is a CIL priority

12. **Quinnell Drive Play Area**

T. Powis gave an update to the Committee on the current situation of the goal post following further complaints from a resident.

Members were advised that the resident has now asked for the goal post to be completely removed.

Much discussion ensued and members were reminded that the resident had originally asked for the goal post to be located on the site, to help prevent the problems of balls being kicked into his garden and agreed that the goal post should stay in the current position.

12.1 **RESOLVED** to keep the goal post in the current position at Quinnell Drive Play Area.

13. **Confidential Business**

To Resolve that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

Post Office

Hailsham Cemetery

2 North Street

4 Market Square

Western Road Recreation Ground

Street lights

14. **Post Office**

J. Harrison advised he had met recently with the Post Office staff along with some other members of the Council.

Members agreed a Sub Committee should be created to deal with Post Office matters.

Councillors S. Keogh, T. Powis and P. Holbook volunteered to be placed on the Post Office Sub Committee.

14.1 **RESOLVED** to create a Sub Committee for the Post Office to review the staffing and financial position of the Post Office

15. **Hailsham Cemetery**

J. Harrison notified the Committee of a family dispute that had arisen over an internment at the Cemetery.

Members agreed that the Council could not be involved in such a dispute and could not be involved in arranging an internment until the family dispute has been resolved.

16. **2 North Street**

J. Harrison updated members on the lease for the 2 North Street building.

Members requested J. Harrison attempt to re- negotiate the contract and also research the commercial market value of the property and bring this back to the Committee for further discussion at a future meeting

17. **4 Market Square**

Members were notified that the Foodbank are looking into moving to new premises as the current building at 4 Market Square is not large enough for their storage requirements.

The Manager of the Foodbank has asked whether it would be possible to give less than 6 months notice to the Council when they do make the decision to move.

Members discussed the proposal and it was agreed the Council will require 3 months notice from the Foodbank.

RESOLVED to agree to the Foodbank's request, providing the Foodbank give the Town Council 3 months notice

18. **Western Road Recreation Ground**

J. Harrison advised members of the two tenders that had been received for the work to the lights on the pathway at Western Road Recreation Ground.

Members agreed to accept the tender submitted by GM Monks.

18.1 **RESOLVED** to accept the tender from GM Monks for the lighting to the pathway at Western Road Recreation Ground

19. **Street Lights**

Members were provided with a list received from East Sussex Highways with the locations of street lights that need work including the costs.

The Committee advised that they needed more information on the costings. J. Harrison advised he would contact East Sussex Highways for further information and bring back to the Committee when he has received this information.

20. **Derwent Close Street Light**

J. Harrison advised he had been contacted by a resident at Derwent Close regarding a streetlight outside his property.

The resident had stated that the street light is currently leaning and that it is also in his crossover.

He requested that the streetlight be moved 1.5 m down the road onto the verge.

Members discussed the request and the costs involved in moving the streetlight.

20.1 **RESOLVED that:**

- i) The Town Council will pay the costs to upright the streetlight
- ii) If the resident wishes the lamppost to be moved then the resident must cover the expense of moving the streetlight

There being no further business the meeting closed at 9.15 pm