



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)
of the meeting of the Neighbourhood Planning Committee,
held remotely via the internet
on Thursday 26th August 2021 at 7.00 p.m.

NP/21/02/
1 **Present:** Councillors K Hinton, P Holbrook, M. Laxton (Chairman) and K. Nicholls.

2 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

3 **Election of Committee Chairman**

Councillor M Laxton was nominated as Chairman of the Neighbourhood Plan Committee.

RESOLVED that Councillor Laxton be elected as Chairman of the Neighbourhood Plan Committee for 2021/22.

4 **Election of Committee Vice-Chairman**

Councillor K Hinton was nominated as Vice- Chairman of the Neighbourhood Plan Committee.

RESOLVED that Councillor Hinton be elected as Vice-Chairman of Neighbourhood Plan Committee for 2021/22.

5 **Public Forum**

To deal with any questions or brief representations from members of the public relevant to the remit of the committee, in accordance with Standing Order 1. and Hailsham Town Council policy. (15 Minutes)

There were no members of the public present.

6 **Apologies for Absence:**

Apologies had been received and accepted from Councillor Coltman.

7 **Declarations of Interest**

None presented.

8 **Minutes of the meeting of the Neighbourhood Planning Committee held on 25th February 2021**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 25th February 2021.

9 **Adoption of Neighbourhood Plan**

Councillor Laxton said that the Neighbourhood Plan had now been adopted following the Referendum. She thanked the Committee, officers and the consultants.

10 **Meeting With Wealden District Council**

The Town Clerk said he and Councillors Laxton and Hinton has met with Wealden District Council's Planning Officer on 27th May.

Hailsham's Neighbourhood Plan will not need to be reviewed until Wealden District Council's new Plan is in place; this won't be until spring 2022, at the earliest.

Councillor Laxton asked how does the Council ensure that the Neighbourhood Plan is monitored. Her view was that it should be the Planning and Development Committee to do.

RESOLVED to asked Jon Herbert, the consultant what his experience of what other councils are doing and can he produce a matrix for members of the Planning and Development Committee to use.

11 **Terms of Reference**

Mr Hinton said that the terms of reference should be amended to say that the Neighbourhood Plan Committee is not making a Plan but is monitoring it. Wealden District Council to be asked in December 2021 what is the progress of the Plan.

RESOLVED that the Town Clerk draws up the revised terms of reference and circulate it to members.

12 **Financial Statement**

RESOLVED to note the financial statement provided.

Community Infrastructure Levy

The Town Clerk was asked to set up a meeting with Sustran.

RESOLVED to recommend to The Assets Management Committee that the Communities Repair Café is removed from the CIL list.

There being no other business, the meeting closed at 7.58pm.