



HAILSHAM TOWN COUNCIL

MINUTES of the Meeting of Hailsham Town Council held at the Hailsham Civic Community Hall, Vicarage Lane on Wednesday 23rd March 2022 at 7.00pm.

HTC/21/4 **Public Question Time**

204

The Vice-Chairman, Councillor Puttick asked members and staff to observe a minute's silence for the victims of the war in Ukraine.

205 **Present:** Councillors: C. Bryant, J. Cook, N. Coltman, D. Cottingham, R. Grocock, B. Holbrook, P. Holbrook, S. Keogh, R. Newark, K. Nicholls, J. Puttick and A-M Ricketts.

Councillors G Fox and S Murphy (East Sussex County Council) were also in attendance.

206 **Officers in Attendance**

Mr J Harrison (Town Clerk), Mrs K Giddings Mr D Saxby and Mr T Hall.

207 **Apologies for Absence**

Apologies for absence had been received and accepted from Councillors Blake-Coggins, Clarke, Crittenden, Lawrence, Laxton and Powis.

208 **Declarations of Interest**

None presented.

209 **Confirmation of Minutes**

RESOLVED that the minutes of the meetings of Hailsham Town Council held on 26th January 2022 and 23rd February be confirmed as a correct record and signed by the Chairman.

210 **Chairman's Update**

The Chairman updated the meeting on his activities since the last meeting. These included an eighteen mile walk in aid of Ukraine, a visit to the RAFA Club in Eastbourne and the opening of Furniture Now in Hailsham High Street.

He also announced the passing of Mr Barry Marlowe, who had, for a number of years, been a Hailsham Town councillor. He had attended Mr Marlowe's funeral.

Chairman's Allowance

211.1 It was resolved at the meeting on 26th January 2022 that the Chairman compiles a list of groups and charities that he wished to donate money to from his Chairman's Allowance and bring it to this meeting for agreement.

The Chairman announced that he proposed to donate £100 to each of the following organisations:

Sun Flowers, Gloves Up for Good, Charles Hunt Centre, Environment Hailsham, YMCA, Hailsham Choral Society, Hailsham Allotment Society, Friends of Marshfoot School, Burfield Academy, Hailsham Pavilion, The Blue Van Veterans and Hailsham Festival.

211.2 Councillor Grocock declared an interest as he is a member of Environment Hailsham.

212.3 **RESOLVED** that £1200 of the remaining chairman's allowance could be allocated as grants to community organisations.

212.4 **RESOLVED** that grants of £100 each are awarded to: Sun Flowers, Gloves Up for Good, Charles Hunt Centre, Environment Hailsham, YMCA, Hailsham Choral Society, Hailsham Allotment Society, Friends of Marshfoot School, Burfield Academy, Hailsham Pavilion, The Blue Van Veterans and Hailsham Festival.

213 **East Sussex County Council Update**

Councillor Murphy spoke in respect of the following:

Hailsham East Community Centre

He had presented the case to ESCC to look at the future of the centre.

Hailsham Triangle

ESCC had agreed to the WDC proposal to de-register the Village Green at the Ersham Road/South Road 'triangle' and with the required exchange land already owned by WDC being offered .

South Road Bridge.

The work needed had missed out on funding in this financial year and it was suggested that this could be included in 'MASHH 2'.

Sturton Place

A great deal of vandalism had been taking place and Councillor Murphy had spoken to the police

The A22 Highways Improvements

An outlined business case had been agreed and this would be sent to the Secretary of State.

Ukraine

Councillor Murphy spoke of the excellent response from the people of Hailsham to the collection for the people of Ukraine who had been made refugees because of the current war in their country.

Councillor Coltman spoke about the poor state of Nursery Path and invited

Councillor Murphy to meet him there to see what could be done. Councillor Murphy agreed to this.

Councillor Fox also spoke about a number of issues

The Budget

The budget of 2022/23 had recently been passed.

Sports

He had recently met with Mrs N Ghani MP and Mr S Wennington to discuss sports initiatives.

South Road

Councillor Fox said that the crossing lights in South Road had been replaced with new LED lights that had made the crossing much brighter.

A22 Improvements

He hoped that there would be agreement from the Department for Transport later this year.

The Chairman said that the collection for Ukraine in the town had raised £2,178. This had been paid into post office this morning.

Committee Recommendations to Council

214.1 Assets Management Committee 9th February 2022 – Hawks Road Bus Shelter

At the meeting of the Assets Management Committee held on 9th February it was resolved to recommend to Council to allocate further funding up to £6,500 from Capital Receipts for the work to install a new bus shelter at Hawks Road.

214.2 **RESOLVED** to allocate further funding up to £6,500 for the work to install a new bus shelter at Hawks Road. This funding to come from Capital Receipts.

215.1 Neighbourhood Plan Committee 3rd March 2022 – Terms of Reference

At the meeting of the Neighbourhood Plan Committee held on 3rd March 2022 it was resolved to recommend to Council adoption of the revised terms of reference as presented to the Committee.

215.2 **RESOLVED** to agree and adopt the revised terms of reference for the Neighbourhood Plan Committee.

216.1 Planning and Development Committee 16th March 2022 – Letter to Secretary of State

The Planning and Development Committee at its meeting on 15th February 2022 resolved to recommend to Council that it writes to the Secretary of State for Levelling Up, Housing and Communities and Minister for Intergovernmental Relations noting its support for and 'adding its name' to the letter previously sent by

other parish councils; and also drafts a letter addressing the individual situation with regard to development in Hailsham.

- 216.2 **RESOLVED** that Council writes to the Secretary of State for Levelling Up, Housing and Communities and Minister for Intergovernmental Relations noting its support for and 'adding its name' to the next letter to be sent by the parish councils; and also drafts a letter addressing the individual situation with regard to development in Hailsham.

Risk Assessments Policy

- 217.1 It had been previously resolved that the Revised Strategy and Policy Statement together with the detailed action plan and record of risks should be reviewed annually.

- 217.2 **RESOLVED** to adopt Revised Strategy and Policy Statement together with the detailed action plan and record of risks as circulated with the agenda,

Annual Town Meeting

- 218.1 The Town Clerk had produced a report outlining the timetable and format for the Annual Town Meeting on Wednesday 27th April.

- 218.2 **RESOLVED** to agree the timetable and format for the Annual Town Meeting, with the inclusion of a stall for Lightening Fibre.

Committee Membership

- 219.1 The Town Clerk had prepared a current committee membership schedule and asked if members wanted to add to it, bearing in mind that the Annual Meeting is in May.

Councillor Keogh said that he would like to sit on the Staffing Committee, Assets Management Committee and the Planning and Development Committee.

Councillor Bryant said he would like to be a substitute for the Staffing Committee.

- 219.2 **RESOLVED** that:
- a) Councillor Keogh be a member of the Staffing Committee, Assets Management Committee and the Planning and Development Committee
 - b) Councillor Bryant be a substitute for the Staffing Committee

Town Council Meetings

- 220.1 The Town Clerk updated the meeting in respect of dates and venues for forthcoming Town Council meetings. He said that the full Council meetings could not be held in the Fleur de Lys Meeting Room because of the lack of space. The Annual Meeting on 18th May would be held in the James West Centre, as previously agreed.

He suggested the other full Council meetings be held on 13th July in the James West Centre, 21st September in the James West Centre and 23rd November in the Hailsham Civic Community Hall.

The Chairman suggested contacting the Charles Hunt Centre to find out their availability.

220.2 **RESOLVED** to agree the Town Clerk's timetable for full Council meeting for the remainder of 2022 as follows:

18th May (Annual Meeting)

13th July

21st September

23rd November (Hailsham Civic Community Hall)

The venues subject to the availability and suitability of the Charles Hunt Centre.

Car Park Passes

221.1 The Deputy Town Clerk/Business Enterprise Manager had produced a report on the situation regarding car park passes for the Hailsham Town Council offices.

221.2 **RESOLVED** to provide car park passes to all councillor at an approximate cost of £500. This to be met from the contingency fund,

221.3 This resolution was carried by 7 votes to 1 with 4 abstentions. Councillors Bryant, Coltman and Grocock requested that their abstentions from voting be recorded.

The Chairman closed the meeting at 8.22pm

CHAIRMAN