



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)
of the meeting of the Neighbourhood Planning Committee,
held remotely via the internet
on Wednesday 25th February 2021 at 7.00 p.m.

To deal with any questions or brief representations from members of the public relevant to the remit of the committee, in accordance with Standing Order 1. and Hailsham Town Council policy. (15 Minutes)

There were no members of the public present.

NP/20/04/
1 **Present:** Councillors N Coltman, D Cottingham, K Hinton, P Holbrook, M. Laxton (Chairman) and J Puttick.

2 **Officers Present:** Mr. J. Harrison (Town Clerk).

3 **Apologies for Absence:**

No apologies had been received.

4 **Declarations of Interest**

None presented.

5 **Minutes of the meeting of the Neighbourhood Planning Committee held on 5th March 2020**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 5th March 2020.

Financial Statement

6.1 The Town Clerk stated that there was £11,178 left in the Neighbourhood Plan budget.

6.2 **RESOLVED** to note the financial statement provided.

Neighbourhood Plan Referendum

7.1 The Town Clerk reminded members that the referendum was to be held on Thursday 6th May and that the purdah period would commence on 24th March.

The Chairman said that the Committee needed to determine how to communicate with residents with a view to getting them to participate in the referendum.

7.2 **RESOLVED** to:

Produce a special edition of "Our Hailsham"
Use the Town Council office window for a display.

The Town Clerk to ascertain if there was an empty shop in the town centre that could be used for a display, free of charge.

Produce a "Vote Yes" poster that could be displayed up until the 23rd March.

The Town Clerk to obtain costings for a double-sided leaflet for delivery to every household, which would use excerpts from the Neighbourhood Plan Min-Guide.

A social media campaign urging residents to vote yes in the referendum before the 24th March.

To issue a press release with an interview with the Chairman of the Neighbourhood Plan Committee championing the Neighbourhood Plan.

To delegate the coordination of the above to the Town Clerk in consultation with the Committee.

Neighbourhood Plan Mini-Guide

8.1 The Chairman said that the Mini-Guide was an excellent publication.

8.2 **RESOLVED** that:

A bound copy of the Mini-Guide be given to each councillor, and

Once the referendum is over to convene a further meeting of the Neighbourhood Plan Committee to determine how the Neighbourhood Plan influences the Hailsham Town Council decision making process, particularly in respect of planning and Hailsham Aspires.

There being no other business, the meeting closed at 8.10pm.