



HAILSHAM TOWN COUNCIL
FINANCE, BUDGET & RESOURCES COMMITTEE

MINUTES

of the meeting of the Finance, Budget Resources & Staffing Committee,
held at the Fleur-De-Lys Council Chamber, Market Street, Hailsham, BN27 2AE
On Wednesday 21st July 2021 at 7.00 p.m.

FBR/20/5/ **Public Forum** - None Presented
34

35 **Present:** Cllrs G. Blake-Coggins (Chair), N. Coltman, R. Grocock, K. Hinton, P. Holbrook,
M. Laxton, T. Powis.

36 **Officers Present:** J. Harrison (Town Clerk)

37 **Apologies For Absence:** None

38 **Declarations of Interest:** None

39 **Minutes of previous meeting**

RESOLVED that the minutes of the meeting of the Finance, Budget and Resources Committee held on 8th July 2021 are a true and accurate record and may be signed by the chair.

40 **Periodic Statements and Committee Expenditure**

40.1 **(a) Fund Summary as at 30th June 2021 and Bank Statements**

RESOLVED to note and adopt the Fund Summary as at 30th June 2021, and to note the signing of bank statements by Cllr T Powis.

40.2 **(b) Summary of net expenditure as at 30th June 2021.**

RESOLVED to note and adopt the Summary of Net Expenditure as at 30th June 2021.

40.3 **(c) Summary of the Council's income and expenditure as at the 30th June 2021 compared against budgets.**

Explanation of variance (as detailed in 'Variance Report') provided by Town Clerk:

Line 102 Western Road Rec Maintenance – advised that HTC pay Active Spaces, then Fields in Trust pay HTC, at the time this was pending their payment, which has now been received

Professional fees – balance due to mis-inputting and will be back to normal level once corrected

Youth Café figures – where overspent; The HTC Finance Officer is working with the Youth Services Team service on a more detailed set of reports and figures. This is mostly down to the fact that the service has not had income due to covid restrictions

Cllr Grocock queried – Office Sundries at 111%; £44 over, to be noted

RESOLVED to note and adopt the summary of Council's income and expenditure compared against budget as at 30th June 2021.

40.4 **(d) List of uncleared cheques totalling £38,533.04 as at 30th June 2021**

RESOLVED to note and adopt the List of uncleared cheques as at 30th June 2021.

40.5 **(e) List of payments previously certified.**

Cllr Holbrook queried 25031 Wreath for £70 – then 25069 Wreath for £74 – why are both included? It was advised that these are just a record of ‘payments made’, so is not a case of double payments.

Cllr Holbrook – queried Pavilion Roofing, deposit for £7800 - why was a ‘Deposit for Works’ paid? Explanation provided that roof used specialist tiles which had to be ordered in advance.

RESOLVED to note and adopt the List of payments previously certified by a member of the cheque signatory panel:

- £135,847.33 for payments made during April 2021.
- £116,339.90 for payments made during May 2021.
- £268,077.65 for payments made during June 2021.

41 **Free Resources Payments (Section 137 Expenditure)**

RESOLVED to Note that there were no payments made under Section 137 payments for the current quarter.

42 **CIL/Reserve Statements**

Cllr Laxton queried; regarding CIL, which committee would decide how HTC would spend the 25% previously resolved to be ring-fenced for significant infrastructure?

The Town Clerk advised this would have to be full council.

A meeting had been held with Wealden District Council and Hellingly Parish Council to discuss what significant areas of infrastructure are required. This was on the basis of WDC advising in November 2020, that the ‘extra’ 10% of CIL that HTC would have received if the Neighbourhood Plan referendum was not delayed (the ‘meaningful proportion’), would be ring-fenced for use in Hailsham (the amount advised was “approximately £82,465.96”).

The committee agreed that as Hailsham’s Neighbourhood Plan has now been adopted by WDC, Hailsham Town Council should be paid the ‘extra’ 10% of back dated CIL, rather than it being held by WDC.

RESOLVED that HTC/Town Clerk write to Wealden District Council requesting that this amount (£82,465.96) is paid to Hailsham Town Council.

RESOLVED to note the CIL/Reserve balances as at 30th June 2021.

There being no other business, the meeting closed at 7.25pm

CHAIRMAN