



# HAILSHAM TOWN COUNCIL

## ASSETS MANAGEMENT COMMITTEE

### AGENDA

**NOTICE IS HEREBY GIVEN OF a meeting of the ASSETS COMMITTEE to be held in the Fleur de Lys Council Chambers, Market Square, Hailsham**

Observers are kindly requested to watch the meeting live, via the Zoom link available from the Town Clerk ([john.harrison@hailsham-tc.gov.uk](mailto:john.harrison@hailsham-tc.gov.uk)) and not attend in person unless absolutely necessary, due to the limited space available and the ongoing risks posed by covid-19. Questions for the committee may also be submitted in advance to the Town Clerk.

**Wednesday 15<sup>th</sup> September 2021 at 7.00 p.m.**

**1. Public Forum**

To deal with any questions or brief representations from members of the public relevant to the remit of the committee, in accordance with Standing Order 1. and Hailsham Town Council policy. (15 Minutes)

**2. Apologies for Absence**

To receive apologies for absence of appointed members.

**3. Declarations of Interest**

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

**4. Minutes of Previous Meeting – Assets Management Committee**

**4.1** To resolve that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 28<sup>th</sup> July 2021 (Ref: AMC/21/3 /1-16), as printed and circulated, may be taken as read, confirmed as a correct record, and signed by the Chairman.

**4.2** To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 28<sup>th</sup> July 2021

**5. Recreation Ground Maintenance**

To consider maintenance

**6. Hailsham Active Run**

To clarify issues regarding the event

7. **Community Sports Hub**

To consider a response to Wealden District Council's consultation on the Community Sports Hub

8. **Hailsham Country Park**

To consider complaints in relation to the sports facilities at the Country Park

9. **Common Pond**

To consider an update on the Common Pond

10. **Budget**

To consider the budget for the Assets Committee

11. **Street Lighting**

To consider a request for a new street light in Compton Terrace

12. **Air Ambulance**

To consider a request to place a recycling bank on Council owned land

13. **Hailsham Youth Service**

To note a report on the Youth Service



John Harrison, Town Clerk

**Committee Membership:**

Cllr C. Bryant  
Cllr B. Granville  
Cllr R. Grocock  
Cllr K. Hinton  
Cllr P. Holbrook  
Cllr M. Laxton  
Cllr T. Powis

**Substitutes:**

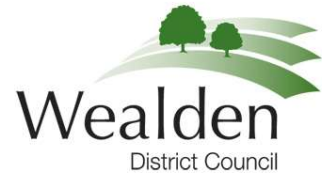
Cllr N. Coltman  
Cllr D. Cottingham  
Cllr B. Holbrook  
Cllr A. O'Rawe  
Cllr J. Puttick

OUR REF:

**ASK FOR:**

DATE: 3 September 2021

YOUR REF:



John Harrison  
Hailsham Town Council  
Inglenook  
Market Street  
Hailsham  
BN27 2AE

**Chris Bending**  
Head of Planning Policy and  
Economic Development

Dear Mr. Harrison,

As part of Wealden's ongoing work to create a healthy, active community, you are probably aware that the Council has recently announced exciting proposals to create a new community sports hub on the outskirts of Hailsham, providing much needed and desired facilities for local residents; including a range of recreational opportunities for organised team sports and informal sports and leisure spaces.

As part of our engagement process, we are currently conducting a public survey. We are inviting stakeholders including Sport England, Sport Governing Bodies, local organisations and residents to have their say as part of this process.

Please accept this letter as an official invite from Wealden District Council to Hailsham Town Council to complete the survey. The closing date is 16 September and the survey can be accessed at: <https://wealdendc.researchfeedback.net/s.asp?k=162790052237>

The survey should take no more than five minutes to complete and the feedback received will be vital in assisting us to shape and plan the proposed facility.

If you have any questions or would like to discuss the exciting plans for the Community Sports Hub with a member of my team, please email: [CommunityDevelopment@wealden.gov.uk](mailto:CommunityDevelopment@wealden.gov.uk)

Yours sincerely,

A handwritten signature in black ink, appearing to read "Chris Bending", written in a cursive style.

Chris Bending  
Head of Planning Policy and Economic Development



[text only](#)

## A new Community Sports Hub on the outskirts of Hailsham

Previous research studies such as the Playing Pitch Strategy, leisure provision review and through our engagement with Sport England, Sports Governing Bodies and key stakeholders has demonstrated that there is a need to provide new sporting facilities in Wealden.

We are proposing to build a new Community Sports Hub on the outskirts of Hailsham that would provide much needed and desired facilities for the local community. Plans may include a range of recreational opportunities for organised formal sports programs and informal sports and community spaces.

### Proposed location of new Community Sports Hub



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The proposals will go through the statutory planning process but we want to involve residents in this project as soon as possible to ensure that a new facility meets the needs of our residents' now and in the future.

Please take this opportunity to talk with members of your household and let us know your thoughts on the proposed new facility via this survey. It should take 5 to 10 minutes to complete.



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[text only](#)

## A new Community Sports Hub on the outskirts of Hailsham

What is your full home postcode?

Are you answering as an individual, household or on behalf of an organisation?

- ☐ Individual
- ☐ Household
- ☐ Organisation



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## A new Community Sports Hub on the outskirts of Hailsham

Previous engagement and studies such as the Playing Pitch Strategy, 2018 have shown there is a need within the district for additional all weather playing pitches. This could include full-size and junior pitches and multi-use games areas.

**Do you support the inclusion of these facilities at a new Community Sports Hub on the outskirts of Hailsham?**

- ☐ Yes  
☐ No  
☐ Unsure

**There is also potential within the development to provide further informal sports and community spaces and we would like your views on what you think is needed or what this could include.**

**Please select any of the following that you would like to see included:**

- ☐ Skate park  
☐ Walking/Cycling route  
☐ Children's play area  
☐ Outdoor gym  
☐ Picnic Tables  
☐ Outdoor table tennis tables  
☐ BMX Pump track  
☐ Cafe  
☐ Other

**Is there anything else you would like to tell us about the proposal for a new Community Sports Hub on the outskirts of Hailsham?**



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## A new Community Sports Hub on the outskirts of Hailsham

### A bit about you *(as the individual who completed the survey on behalf of yourself and/or others)*

We want to make sure that everyone who uses our services is treated equally and that our services are provided fairly. The information collected helps us to get a picture of who contacts us, uses or does not access our services and will help us to improve what we provide and reduce the potential barriers to access.

Please answer the questions below by ticking the boxes that you feel most describes you. Some questions may feel personal, but any information that you give will be treated in the strictest confidence and will be used only to help us to improve our services. It will not be linked to you as an individual. You do not have to fill this in but it will help us if you do.

#### What is your sex?

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Prefer not to say

#### To which of these ethnic groups do you feel you belong?

**Choose one option that best describes the ethnic group or background to which you perceive you belong**

- ☐ White British
- ☐ White Irish
- ☐ White Gypsy/Roma
- ☐ White Irish Traveller
- ☐ Mixed White and Black Caribbean
- ☐ Mixed White and Black African
- ☐ Mixed White and Asian
- ☐ Asian or Asian British Indian
- ☐ Asian or Asian British Pakistani
- ☐ Asian or Asian British Bangladeshi
- ☐ Black or Black British Caribbean
- ☐ Black or Black British African
- ☐ Arab
- ☐ Chinese
- ☐ Other
- ☐ Prefer not to say

Thank you - by completing this section you are helping us to ensure that our services are fair and open to all.

#### Data Protection Statement

Wealden District Council is committed to ensuring that your privacy is protected and will only use and store your personal data in line with the General Data Protection Regulation 2016 and the Data Protection Act 2018. We collect and use your personal data in order to provide services you have requested from us or to carry out our legal obligations to you. We will not disclose your personal data to any third parties, unless we need to do so to provide a service to you or we are legally required to do so. We may share your personal data with other Council departments in order to provide the service you have requested and to ensure that the information we hold about you is accurate and up to date. Our Privacy Policy sets out how we collect, use and securely hold your data. If you want more information on how a particular Council service uses your personal data, please view the full policy and Privacy Notices on our website: [Privacy Policy](#).

Please **press submit** to ensure we receive your response

[← Back](#) [Reset](#) [Submit ✓](#)

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Councillor R Grocock,  
Haisham Town Council,  
Inglenook,  
Market Street,  
Hailsham,  
East Sussex,  
BN27 2AE.

Thursday 19<sup>th</sup> August 2021.

Dear Councillor Grocock.

### **Hailsham Country Park**

We are writing to you as Chair of the Assets Committee of Hailsham Town Council. Last Saturday evening we were surprised to see a group of people marking out and white lining a full sized football pitch on Hailsham Country Park.

We were then further upset, annoyed and disappointed to learn that your Committee on Wednesday 28<sup>th</sup> April 2021 has approved the formation of a football pitch including permanent goal posts! This decision being taken without any local consultation other than lobbying and a report from Hailsham Active, who clearly have an interest in such a development and do not represent the interests of local residents.

Our property overlooks the Country Park where we have lived for over 22 years. We are not being 'NIMBY's (not in my back yard), but our experience over the years suggests that such a development will only attract more than the usual amount of anti-social behaviour we and other residents' experience.

In addition when footballers used the park for organised practice sessions earlier this year (due to the Marshfoot Lane Pitch being temporarily unusable), the car park, accessed off Holyhead Close, which has a very limited number of spaces soon filled up resulting in visitors parking in Holyhead Close and Gleneagles Drive causing traffic issues and on occasions local residents having difficulty accessing their driveways.

Some years ago the Town Council erected a permanent goal post in the Country Park, but this had to be removed in weeks due to vandalism. We think the Council is being naive if they believe that such



a development as now proposed, will not attract similar attention in time.

The park itself is poorly drained and after a few days rain becomes water logged and if it is used as a permanent football pitch the grass will be churned up beyond repair and turn into a mud patch.

In a recent media release (30<sup>th</sup> July 2021), the Town Council were encouraging people to visit and enjoy the Hailsham Country Park and I quote: 'Offering a peaceful and relaxing environment and with so much to offer, the Country Park is an ideal space to get away from it all. Residents and visitors can bring their family and a picnic, do a spot of fishing at the Gleneagles Lake, jog, spot wildlife, exercise their dog or encourage their children to let off steam using the open space to run around!' This development hardly seems in keeping with these sentiments.

Indeed as we sit in our house this evening the park is vibrant and busy, there are a large group of children learning football skills, some dog walkers, a group of young men playing a game of football and plenty of other activity going on. This is what the park is good for – unstructured play, recreation and relaxation – not more organised activity which the football pitch will attract and make nearly a half of the park inaccessible by all at certain times.

We are not alone in our concerns, other residents are unhappy too.

We understand that Wealden District Council are planning a sports park development in the Boship Hotel area, which will include several pitches for organised games.

To conclude we think this is a backward step for the Town Council to take and would ask that you reconsider your proposals, keeping the Country Park in the way it was always intended as an open space for all to enjoy.

Yours sincerely,

Cc: John Harrison, Town Clerk, Hailsham Town Council  
Karen Giddings, Environment and Planning Officer, Hailsham Town Council.

Dear John & Karen

I am writing regarding Hailsham Country Park, where we have lived for the last 22 years, as our garden overlooks the park. We have recently noticed that there is a very large area of the park that has been marked in white lines for a football pitch. Having done some further investigation, it seems that permission has been given through a Council meeting, for a full size football field without consultation with the local residents. This we feel is very undemocratic and irresponsible knowing that a lot of residents will be against such a proposal. What the Council have agreed to is such a major step to take on a piece of land that is supposed to be for the general public and not a specific group of people (i.e. footballers). Hailsham already has 2 large common areas with football facilities, in addition to the Recreational football ground. Hailsham Country Park is an area in Hailsham that people can go to have some peaceful enjoyment without being restricted as to where they can move, walk their dogs, have picnics, enjoy nature, ducks on the pond and play with their children.

Not only does this take away an area of natural beauty that should be encouraging people to visit for getting some quiet peaceful relaxation time, but it will encourage antisocial behaviour, major parking problems and discouraging the general public to visit. The park has one very small parking area which means that any team members will be blocking Gleneagles Drive and surrounding roads with their cars during their play time. As this will mainly be in the evenings, when a lot of people walk their dogs after work, and at the weekends, dog owners will be forced to put their dogs on leads. One of the main reasons for walking dogs is to give them plenty of exercise, as they are cooped up in houses all day. If the Council wants more recreational areas for footballers, why are they agreeing to more houses being developed, instead of creating more recreational areas for such activities and instead encroaching on areas that are really needed for those who want a more peaceful leisure activity such as walking, kite flying, fishing and picnicking.

We have, in the past, had to put up with a lot of noise from people playing football. This new development will make us feel, that when we are entertaining our family and friends, we will be overlooking a football stadium, as will a lot of other houses around the park. The Council tried to put some goal posts in the park before but they were vandalised when it encouraged anti-social behaviour from young offender types who like to hang around after dark. Also when the park gets flooded and played on, the area will be turned into a muddy patch rather than nice green parkland. The white lines are a total eye sore and not in keeping with an area that the council should be proud of. Once the goal posts are put in, it will take away all the natural beauty of the park.

Shame on you!

Regards

			2022 - 2023 Estimates			2021/22	Actual	
			Expenditure	Income	Nett	Estimate	2020/21	
(approved by committee )								
			A	B	C	D	E	
		<b>101 ALLOTMENTS</b>						
101	4115	Common Pond site - water supply	618		618	600	177	
102	4115	Battle Road site - water supply x2	636		636	618	695	
101/102	4201	General Maintenance/Waste Collection ( include new site)	1646		1646	1598	2250	3% increase
101/102	1080	Allotment Rent (51 plots @ £39.60 & 36 plots @ £23.10 4@£34.65 4@£11.15)		3034	-3034	-3034	-2884	
		Software licence	186		186	186	172	
		Key deposit (Deposits held from previos years)			0	0	4435	
			3086	3034	52	-32	4845	
		<b>102 WESTERN ROAD RECREATION GROUND</b>						
105	4115	Water & sewerage	700		700	700	2463	
105	4201	General maintenance ( include Outdoor Gym)	1012		1012	983	1431	
105	1040	Rent from Beaconsfield/Tennis Club/Pitch hire		1000	-1000	-1000	-30	
		Drainage	2000		2000	2000	3076	
			3712	1000	2712	2683	6940	
		<b>MAURICE THORNTON PLAYING FIELD</b>						
106	4100	Annual rent	1000		1000	1000	1000	
106	4248	Pitch marking paint /Contractor payment	500		500	500	443	Scratch marking only
106	4115	Water	74		74	72	0	
106	4201	General maintenance	753		753	732	373	
		Skate Park Maintenance	515		515	515	0	No increase as carry over from 2021-2022
		Drainage	2000		2000	2000	0	
			4842	0	4842	4819	1816	
		<b>COMMON POND</b>						
107	4201	General maintenance	721		721	721	0	
			721	0	721	721	0	
		<b>ERSHAM ROAD COMMON</b>						
108	4201	General Maintenance incl. fence repairs	55		55	55	0	
			55	0	55	55	0	
		<b>Total Recreation Areas (code 102)</b>	9330	1000	8330	8278	8756	
		<b>103 PLAY AREAS</b>						
115	4230	All Sites - Insurance (engineers inspection)	1450		1450	1450	1071	
115	4239	All sites - Safety gates	1000		1000	1000	0	No increase large carry forward/in house operation
115	4201	All Sites - general maintenance	2350		2350	1311	1639	3% increase and £1,00 For James West POS/Play area
		<b>Total Play Areas (code 103)</b>	4800	0	4800	3761	2710	
		<b>104 PUBLIC OPEN SPACES</b>						
109	4201	Country Park - General maintenance	507		507	492	184	3% increase
109	1065	Fishing Permits		850	-850	-700	-1156	Increase due to increase in demand.
110	4201	Orchard Park - General Repairs/ skip hire	787		787	765	61	3%
111	4201	POS - General Maintenance	337		337	328	1073	
109	4275	Vermin control	562		562	546	819	
		Plant & Skip Hire	4243		4243	4120	2924	
		<b>MAINTENANCE PLAN</b>	50400		50400	40984	0	As per maintenance schedule
		COVID -19	5000		5000	5000	5290	TO REVIEW
			61836	850	60986	51535	981	
		<b>105 HORTICULTURAL &amp; GROUND MAINTENANCE</b>						
140	4240	Grass & Hedge Cutting	25750		25750	25750	20680	
		Payment from Redrow (POS upgrade)			0	0		
140	4250	Tree Surgery - all sites	22139		22139	18139	18739	RG advised replacement of tree work & emergency call out costs due to adverse wea
			47889	0	47889	43889	39419	
		<b>106 PROJECT FUNDS (Add to existing funds)</b>						
150	4945	No 04 - Play Equipment (unallocated balance £.....)	0		0	0	0	
150	4941	No 05 - Play Area Surface Fund (fund balance £.....)	0		0	0	970	
			0	0	0	0	970	
		<b>107 ENVIRONMENT SERVICES</b>						
160	4271	Dog Hygiene Bin Emptying (waste disposal/new bins etc)	5000		5000	19700	23272	REDUCED DUE TO REMOVAL OF DOG BINS
160	4141	Urban Grass Cutting	9500		9500	10916	9250	
			14500	0	14500	30616	23272	
		<b>113 FUNDED PROJECTS</b>						
351	4901	Church Yard CCTV Service contract	309		309	309	0	
351	4902	War Memorial - All service costs	500		500	361	439	Increase due to increase costs
332	4810	<b>CAB rent &amp; grant</b>	5801		5801	5801	13300	As per FBSRC 13.1.2021 - final year
			6610	0	6610	6471	13739	
		<b>114 Cortlandt Stable Block</b>						
		Cortlandt Stable Block Rent/Rates/Utilities	16794		16794	16794	14626	

			2022 - 2023 Estimates					2021/22	Actual		
			Expenditure	Income		Nett		Estimate	2020/21		
(approved by committee )											
			A		B		C	D	E		
Maintenance - Cortlandt Stable Block			1060				1060	1060	0	No increase as £5K to carry forward	
				17854			17854	17854	0		
Total expenditure				165905				162372	80953		
Total Income					4884						
Nett total							161021				
								-0.8			
NEW											
AMENDED											

				2022 - 2023 Estimates			2021/22 Estimate	Actual 2020/21	
				Expenditure	Income	Nett Total			
(approved by committee)									
				A	B	C	D	E	
<b>201 TOWN COUNCIL SITE</b>									
201	4170	Internal Repairs/General Maintenance	225			225	219	0	3% Increase
		Electronic Gates to car park/service/upgrade/repair	530			530	515	750	3% Increase
		Maintenance for 4 Market Square	1639			1639	1639	3716	
201	4178	Gas Boiler - Annual Service	212			212	212	3169	
201	4175	Intruder alarm & smoke alarm service	280			280	280	240	
201	4171	External Repair/General maintenance	649			649	630	1830	3% Increase
<b>Total Town Council Site</b>				3535	0	3535	3495	9705	
<b>202 RECREATION BUILDINGS (incl UNION HALL)</b>									
<u>Maurice Thornton Pavilion</u>									
206	4120	Overheads (water,electric,cleaing etc)	1311			1311	1311	1059	
206	4201	General Repairs	515			515	515	431	
<u>Storage Sheds (General)</u>									
210	4201	General Maintenace	266			266	258	613	
		MT hut and Grovelands barn energy	515			515	515	332	
		Grovelands Barn rates	3060			3060	3060	2695	
<u>Union Corner Hall</u>									
207	4201	Maintenance Grant	1000			1000	1000	0	No increase
		Public Toilets - Stable Block				0			
		Cleaning/maintenance	15000			15000	15000	9439	TO REVIEW DUE TO NEW COVID-19 MEASURES/New cotntract pending
<u>Changing Pod</u>									
		Cleaning/maintenance	13000			13000	0	0	AS PER FBRSC 8.7.2021 TO BE REVIEWED
<u>Welbury Farm - Jim West Community Hall</u>									
208	4201	Maintenance/Running costs	12000			12000	12000	24811	Increase for Covid and legionella testing (£384.00 alarm, phone £1076.88 120 PAT, 160 Fire ex 8800 rates)
<b>Total Pavilions &amp; Storage sheds</b>				46667	0	46667	33659	39380	
<b>203 CEMETERY BUILDING MAINTENANCE</b>									
215	4201	General Maintenance of buildings	169			169	164	307	
215	4172	Cemetery Lodge Repairs	450			450	437	1206	REPAIRS DUE TO BE DONE IN 2021-2022
			619		0	619	601	1513	
<b>204 PROJECT FUNDS</b>									
						0			
230	4950	No18 - New Burial Ground (balance £17500)	0			0		0	
			0		0	0	0	0	
<b>205 CEMETERY SERVICES &amp; OVERHEADS</b>									
216	4120	Rates	4200			4200	3600	3547	Increase due to rate increase over budget in 2021-2022
216	4120	Water & sewerage	446			446	446	272	
216	4120	Electricity	520			520	470	501	
216	4120	Gas	1030			1030	1000	955	3% increase
216	4440	Telephone	618			618	600	566	3% increase
216	4201	Fire Extinguisher & boiler service	124			124	124	118	
216	4275	Pest Control	309			309	300	239	TO REVIEW AGAIN DUE TO MOLES/BEEES etc
216	4201	General repairs & cleaning materials&Waste Collection	2082			2082	2022	1907	3% increase
216	4190	Burial Record Computer system (annual licence)	339			339	339	290	
		Path Repairs	0			0	0	1243	
			9668		0	9668	8901	9638	
<b>207 FUNERAL &amp; GRAVES</b>									

			2022 - 2023 Estimates			2021/22	Actual
			Expenditure	Income	Nett Total	Estimate	2020/21
(approved by committee)							
			<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
219	4280	Grave digging	15298		15298	14853	14430
219	4201	General Maintenance - chapel flowers & mem trees	546		546	546	337
219	1100	Burial & Monument fees	0	51500	-51500	-51500	-59067
			15844	51500	-35656	-36101	-44300
		<b>208 HORTICULTURAL (incl FLORAL DISPLAYS)</b>					
218	4240	Grass & Hedge Cutting	15375		15375	11000	21456
218	4242	Ditch Clearance	1030		1030	1030	930
					0		0
			16405	0	16405	12030	22386
		<b>209 STREET LIGHTING</b>					
		New Lighting	17297		17297	17297	20750
235	4201	General Maintenance	15914		15914	15914	7757
235	4291	Energy (145516 kwh per year)	14068		14068	13659	13084
		Annual Repairs	3278		3278	3183	2398
			50556.9	0	50557	50053	43989
		<b>210 STREET FURNITURE</b>					
240	4277	Bus shelter Repairs	273		273	273	39
240	4277	Black Sacks	206		206	206	0
		Defibulators	1030		1030	1000	209
			1509	0	1509	1479	0
		Total Expenditure	144804			74117	82311
		Total Income		51500			
		Nett Total			93304		
						25.89	
		<b>NEW</b>					
		<b>AMENDED</b>					

				Expenditure	2022 - 2023 Estimates		Nett	2021/22	Actual	
NEW			(approved by sub-committee )				Total	Estimate	2020/21	
Amended				A		B	C	D	E	
			304 MACHINERY/TOOLS/PROTECTIVE CLOTHING							
310	4070/4071		Tools & Protective Clothing	2083			2083	2022	1970	
					2083	0	2083	2022	1970	
			305 VEHICLE FLEET							
311	4310		Leasing costs	13000			13000	13000	12609	
311	4330		Vehicle Overheads - fuel	3500			3500	4500	2151	Reduced due to lower cost in 2020-2021
311	4301/4340		Vehicle Overheads - service & RFL (5)	0			0	0	548	
311	4130		Vehicle Overheads - Insurance	3500			3500	3500	2805	
				20000		0	20000	21000	18113	
			309 PROJECTS (Add to Cap.Funds)							
350	4972		No 14 - Contingency Fund (unallocated £35862 )				0	0	888	
350	4973/1705		No 16 - Youth Project	18000		1000	17000	17000	26588	
350	4974		No 21 - Criminal Damage (unallocated £1528)				0	0	0	
			No 14 - Bus Concessions	8000			8000	8000	6264	
					26000	1000	25000	25000	33740	
			311 FUNDED SERVICES							
			Hailsham Revitalization Fund	5150			5150	5150	250	
352	4912		CCTV - Camera costs	7957			7957	7957	5359	
			Post Office Operation costs	20000			20000	20000	27375	EMAILED JH 26.5.21
					33107	0	33107	33107	32984	
			313 RENTS, LETTINGS & HIRE FEES							
365	1031		Kemer Kebab			10500	-10500	-10500	-10500	
365	1032		4 Market Square	0		6500	-6500	-6500	-6254	
365	1000		Meeting Room Lets/J West			33000	-33000	-33000	-2162	£30K J West . £3K FDL - COVID-19 dependent
365	1001		Pavilion Lets			1200	-1200	-1200	-154	Covid-19 COVID-19 dependent
365	1033		Cemetery Rent			6900	-6900	-6900	-7140	
			Miscellaneous rents				0	0	-150	
					0	58100	-58100	-58100	-26360	
			Vat refund (income)							
			Total expenditure	81190						
			Total income			59100				
			Nett total				22090	23029	60447	
			Total				22090	-4.08		
			Last year Precept							
			Total Precept				276414			
			NEW							
			Amended							

[illegible]



Report to	<b>Assets Management Committee</b>
Date	<b>15.09.2021</b>
By	<b>John Harrison, Town Clerk</b>
Title of Report	<b>Street Lighting</b>

### **Purpose**

To consider a request for a new street light in Compton Terrace

### **Background**

HTC was contacted by a member of the public whose mother lives in Compton Terrace. This road has limited street lighting and it was asked if Hailsham Town Council would provide an additional column with a street light.

We have asked Eric Ware of East Sussex County Council to look into this and provide a report. His report is as follows:

As the closest supply is the overhead lines at the end of the road where it junctions with station road the cost for installing a pillar at the base of the pole and installing a 6mtr column with Led lantern including the connection to supply but not including the ducting and trenching costs with current prices would be £2797.38 plus VAT . I cannot include trenching and ducting cost without knowing where you would want the column positioned and on which side of the road to be able to request a quote for this part of the works.

To reiterate, the cost to the Hailsham Town Council to provide this one street light would be £2797.30 plus VAT. In addition, there would be a significant but unidentifiable cost to provide the trenching needed to connect the street light. (Clarification pending from ESCC for approximate costs).

Available budget for street lighting will be obtained prior to the meeting.

The Town Council would need to factor in the previously received advice on the standard and safety on the provision of lights.

Report to	<b>Assets Management Committee</b>
Date	<b>15.09.2021</b>
By	<b>John Harrison, Town Clerk</b>
Title of Report	<b>Air Ambulance</b>

### **Purpose**

To consider a request to place a recycling bank on Council owned land

### **Background**

#### **Email received 26.08.2021**

Fundraising for The Children's Air Ambulance

Dear Karen,

Astra Recycling is a textile recycling company on a mission to divert used clothing away from landfill and raise money for schools, community services and charities in the process.

We have partnered The Children's Air Ambulance, the UK's first and only dedicated helicopter paediatric transfer service which fly critically ill children to the urgent and specialist care they need around four times faster than if the journey was made by road; in many cases time saved is a life saved.

They receive no government funding, so are always looking for ways to raise money. Textile recycling is a great way to fundraise, the charity makes money from donations whilst also providing a service which diverts clothing away from land fill, helping the environment in the process.

We are proud to support The Children's Air Ambulance by providing textile banks for them across the South and I am writing to ask if there is anywhere in Hailsham that could house a textile bank for the Charity? A Village Hall? Car Park? Anywhere the public have access to would be ideal.

If you can do this for us, we will deliver the bank to the agreed site(s) and come to collect donations on a fortnightly basis. Our contact details are on the bank so should it fill to capacity prior to our next visit, once we are made aware, we empty within 48 hours preventing any bags collecting outside the bank.

They are very safe to use, made by professional UK-based companies to high industry standards. The measurements for the bank are 120cm wide, 100cm deep & 170cm in height.

We can provide you with full tonnage reports, highlighting the revenue generated for the charity by each clothing bank. Your location will also be placed onto The Children's Air Ambulance interactive clothing bank search site, which will highlight the area as a location for a donation point.

If for some reason the textile bank needs to be removed, removal will take a place within 2 weeks from when we receive notice from you.

If the Committee can help in any we would really appreciate it,

I look forward to hearing from you,

Kind Regards,

Business Development and Operations Director

Astra Recycling Ltd | Unit 31 Limberline Spur | Limberline Ind. Estate | Portsmouth | PO3  
5DX



# HAILSHAM TOWN COUNCIL

## ASSETS MANAGEMENT COMMITTEE

### AGENDA

**NOTICE IS HEREBY GIVEN OF a meeting of the ASSETS COMMITTEE to be held in the Fleur de Lys Council Chambers, Market Square, Hailsham**

Observers are kindly requested to watch the meeting live, via the Zoom link available from the Town Clerk ([john.harrison@hailsham-tc.gov.uk](mailto:john.harrison@hailsham-tc.gov.uk)) and not attend in person unless absolutely necessary, due to the limited space available and the ongoing risks posed by covid-19. Questions for the committee may also be submitted in advance to the Town Clerk.

**Wednesday 15<sup>th</sup> September 2021 at 7.00 p.m.**

**1. Public Forum**

To deal with any questions or brief representations from members of the public relevant to the remit of the committee, in accordance with Standing Order 1. and Hailsham Town Council policy. (15 Minutes)

**2. Apologies for Absence**

To receive apologies for absence of appointed members.

**3. Declarations of Interest**

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

**4. Minutes of Previous Meeting – Assets Management Committee**

**4.1** To resolve that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 28<sup>th</sup> July 2021 (Ref: AMC/21/3 /1-16), as printed and circulated, may be taken as read, confirmed as a correct record, and signed by the Chairman.

**4.2** To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 28<sup>th</sup> July 2021

**5. Recreation Ground Maintenance**

To consider maintenance

**6. Hailsham Active Run**

To clarify issues regarding the event

7. **Community Sports Hub**

To consider a response to Wealden District Council's consultation on the Community Sports Hub

8. **Hailsham Country Park**

To consider complaints in relation to the sports facilities at the Country Park

9. **Common Pond**

To consider an update on the Common Pond

10. **Budget**

To consider the budget for the Assets Committee

11. **Street Lighting**

To consider a request for a new street light in Compton Terrace

12. **Air Ambulance**

To consider a request to place a recycling bank on Council owned land

13. **Hailsham Youth Service**

To note a report on the Youth Service



John Harrison, Town Clerk

**Committee Membership:**

Cllr C. Bryant  
Cllr B. Granville  
Cllr R. Grocock  
Cllr K. Hinton  
Cllr P. Holbrook  
Cllr M. Laxton  
Cllr T. Powis

**Substitutes:**

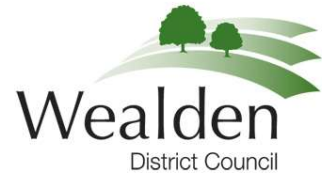
Cllr N. Coltman  
Cllr D. Cottingham  
Cllr B. Holbrook  
Cllr A. O'Rawe  
Cllr J. Puttick

OUR REF:

**ASK FOR:**

DATE: 3 September 2021

YOUR REF:



John Harrison  
Hailsham Town Council  
Inglenook  
Market Street  
Hailsham  
BN27 2AE

**Chris Bending**  
Head of Planning Policy and  
Economic Development

Dear Mr. Harrison,

As part of Wealden's ongoing work to create a healthy, active community, you are probably aware that the Council has recently announced exciting proposals to create a new community sports hub on the outskirts of Hailsham, providing much needed and desired facilities for local residents; including a range of recreational opportunities for organised team sports and informal sports and leisure spaces.

As part of our engagement process, we are currently conducting a public survey. We are inviting stakeholders including Sport England, Sport Governing Bodies, local organisations and residents to have their say as part of this process.

Please accept this letter as an official invite from Wealden District Council to Hailsham Town Council to complete the survey. The closing date is 16 September and the survey can be accessed at: <https://wealdendc.researchfeedback.net/s.asp?k=162790052237>

The survey should take no more than five minutes to complete and the feedback received will be vital in assisting us to shape and plan the proposed facility.

If you have any questions or would like to discuss the exciting plans for the Community Sports Hub with a member of my team, please email: [CommunityDevelopment@wealden.gov.uk](mailto:CommunityDevelopment@wealden.gov.uk)

Yours sincerely,

A handwritten signature in black ink, appearing to read "Chris Bending", written in a cursive style.

Chris Bending  
Head of Planning Policy and Economic Development



[text only](#)

## A new Community Sports Hub on the outskirts of Hailsham

Previous research studies such as the Playing Pitch Strategy, leisure provision review and through our engagement with Sport England, Sports Governing Bodies and key stakeholders has demonstrated that there is a need to provide new sporting facilities in Wealden.

We are proposing to build a new Community Sports Hub on the outskirts of Hailsham that would provide much needed and desired facilities for the local community. Plans may include a range of recreational opportunities for organised formal sports programs and informal sports and community spaces.

### Proposed location of new Community Sports Hub



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The proposals will go through the statutory planning process but we want to involve residents in this project as soon as possible to ensure that a new facility meets the needs of our residents' now and in the future.

Please take this opportunity to talk with members of your household and let us know your thoughts on the proposed new facility via this survey. It should take 5 to 10 minutes to complete.



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[text only](#)

## A new Community Sports Hub on the outskirts of Hailsham

What is your full home postcode?

Are you answering as an individual, household or on behalf of an organisation?

- ☐ Individual
- ☐ Household
- ☐ Organisation



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## A new Community Sports Hub on the outskirts of Hailsham

Previous engagement and studies such as the Playing Pitch Strategy, 2018 have shown there is a need within the district for additional all weather playing pitches. This could include full-size and junior pitches and multi-use games areas.

**Do you support the inclusion of these facilities at a new Community Sports Hub on the outskirts of Hailsham?**

- ☐ Yes  
☐ No  
☐ Unsure

**There is also potential within the development to provide further informal sports and community spaces and we would like your views on what you think is needed or what this could include.**

**Please select any of the following that you would like to see included:**

- ☐ Skate park  
☐ Walking/Cycling route  
☐ Children's play area  
☐ Outdoor gym  
☐ Picnic Tables  
☐ Outdoor table tennis tables  
☐ BMX Pump track  
☐ Cafe  
☐ Other

**Is there anything else you would like to tell us about the proposal for a new Community Sports Hub on the outskirts of Hailsham?**



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## A new Community Sports Hub on the outskirts of Hailsham

### A bit about you *(as the individual who completed the survey on behalf of yourself and/or others)*

We want to make sure that everyone who uses our services is treated equally and that our services are provided fairly. The information collected helps us to get a picture of who contacts us, uses or does not access our services and will help us to improve what we provide and reduce the potential barriers to access.

Please answer the questions below by ticking the boxes that you feel most describes you. Some questions may feel personal, but any information that you give will be treated in the strictest confidence and will be used only to help us to improve our services. It will not be linked to you as an individual. You do not have to fill this in but it will help us if you do.

#### What is your sex?

- ☐ Female  
☐ Male  
☐ Other  
☐ Prefer not to say

#### To which of these ethnic groups do you feel you belong?

**Choose one option that best describes the ethnic group or background to which you perceive you belong**

- ☐ White British  
☐ White Irish  
☐ White Gypsy/Roma  
☐ White Irish Traveller  
☐ Mixed White and Black Caribbean  
☐ Mixed White and Black African  
☐ Mixed White and Asian  
☐ Asian or Asian British Indian  
☐ Asian or Asian British Pakistani  
☐ Asian or Asian British Bangladeshi  
☐ Black or Black British Caribbean  
☐ Black or Black British African  
☐ Arab  
☐ Chinese  
☐ Other  
☐ Prefer not to say

Thank you - by completing this section you are helping us to ensure that our services are fair and open to all.

#### Data Protection Statement

Wealden District Council is committed to ensuring that your privacy is protected and will only use and store your personal data in line with the General Data Protection Regulation 2016 and the Data Protection Act 2018. We collect and use your personal data in order to provide services you have requested from us or to carry out our legal obligations to you. We will not disclose your personal data to any third parties, unless we need to do so to provide a service to you or we are legally required to do so. We may share your personal data with other Council departments in order to provide the service you have requested and to ensure that the information we hold about you is accurate and up to date. Our Privacy Policy sets out how we collect, use and securely hold your data. If you want more information on how a particular Council service uses your personal data, please view the full policy and Privacy Notices on our website: [Privacy Policy](#).

Please **press submit** to ensure we receive your response

[← Back](#) [Reset](#) [Submit ✓](#)

.

Councillor R Grocock,  
Haisham Town Council,  
Inglenook,  
Market Street,  
Hailsham,  
East Sussex,  
BN27 2AE.

Thursday 19<sup>th</sup> August 2021.

Dear Councillor Grocock.

### **Hailsham Country Park**

We are writing to you as Chair of the Assets Committee of Hailsham Town Council. Last Saturday evening we were surprised to see a group of people marking out and white lining a full sized football pitch on Hailsham Country Park.

We were then further upset, annoyed and disappointed to learn that your Committee on Wednesday 28<sup>th</sup> April 2021 has approved the formation of a football pitch including permanent goal posts! This decision being taken without any local consultation other than lobbying and a report from Hailsham Active, who clearly have an interest in such a development and do not represent the interests of local residents.

Our property overlooks the Country Park where we have lived for over 22 years. We are not being 'NIMBY's (not in my back yard), but our experience over the years suggests that such a development will only attract more than the usual amount of anti-social behaviour we and other residents' experience.

In addition when footballers used the park for organised practice sessions earlier this year (due to the Marshfoot Lane Pitch being temporarily unusable), the car park, accessed off Holyhead Close, which has a very limited number of spaces soon filled up resulting in visitors parking in Holyhead Close and Gleneagles Drive causing traffic issues and on occasions local residents having difficulty accessing their driveways.

Some years ago the Town Council erected a permanent goal post in the Country Park, but this had to be removed in weeks due to vandalism. We think the Council is being naive if they believe that such

a development as now proposed, will not attract similar attention in time.

The park itself is poorly drained and after a few days rain becomes water logged and if it is used as a permanent football pitch the grass will be churned up beyond repair and turn into a mud patch.

In a recent media release (30<sup>th</sup> July 2021), the Town Council were encouraging people to visit and enjoy the Hailsham Country Park and I quote: 'Offering a peaceful and relaxing environment and with so much to offer, the Country Park is an ideal space to get away from it all. Residents and visitors can bring their family and a picnic, do a spot of fishing at the Gleneagles Lake, jog, spot wildlife, exercise their dog or encourage their children to let off steam using the open space to run around!' This development hardly seems in keeping with these sentiments.

Indeed as we sit in our house this evening the park is vibrant and busy, there are a large group of children learning football skills, some dog walkers, a group of young men playing a game of football and plenty of other activity going on. This is what the park is good for – unstructured play, recreation and relaxation – not more organised activity which the football pitch will attract and make nearly a half of the park inaccessible by all at certain times.

We are not alone in our concerns, other residents are unhappy too.

We understand that Wealden District Council are planning a sports park development in the Boship Hotel area, which will include several pitches for organised games.

To conclude we think this is a backward step for the Town Council to take and would ask that you reconsider your proposals, keeping the Country Park in the way it was always intended as an open space for all to enjoy.

Yours sincerely,

Cc: John Harrison, Town Clerk, Hailsham Town Council  
Karen Giddings, Environment and Planning Officer, Hailsham Town Council.

Dear John & Karen

I am writing regarding Hailsham Country Park, where we have lived for the last 22 years, as our garden overlooks the park. We have recently noticed that there is a very large area of the park that has been marked in white lines for a football pitch. Having done some further investigation, it seems that permission has been given through a Council meeting, for a full size football field without consultation with the local residents. This we feel is very undemocratic and irresponsible knowing that a lot of residents will be against such a proposal. What the Council have agreed to is such a major step to take on a piece of land that is supposed to be for the general public and not a specific group of people (i.e. footballers). Hailsham already has 2 large common areas with football facilities, in addition to the Recreational football ground. Hailsham Country Park is an area in Hailsham that people can go to have some peaceful enjoyment without being restricted as to where they can move, walk their dogs, have picnics, enjoy nature, ducks on the pond and play with their children.

Not only does this take away an area of natural beauty that should be encouraging people to visit for getting some quiet peaceful relaxation time, but it will encourage antisocial behaviour, major parking problems and discouraging the general public to visit. The park has one very small parking area which means that any team members will be blocking Gleneagles Drive and surrounding roads with their cars during their play time. As this will mainly be in the evenings, when a lot of people walk their dogs after work, and at the weekends, dog owners will be forced to put their dogs on leads. One of the main reasons for walking dogs is to give them plenty of exercise, as they are cooped up in houses all day. If the Council wants more recreational areas for footballers, why are they agreeing to more houses being developed, instead of creating more recreational areas for such activities and instead encroaching on areas that are really needed for those who want a more peaceful leisure activity such as walking, kite flying, fishing and picnicking.

We have, in the past, had to put up with a lot of noise from people playing football. This new development will make us feel, that when we are entertaining our family and friends, we will be overlooking a football stadium, as will a lot of other houses around the park. The Council tried to put some goal posts in the park before but they were vandalised when it encouraged anti-social behaviour from young offender types who like to hang around after dark. Also when the park gets flooded and played on, the area will be turned into a muddy patch rather than nice green parkland. The white lines are a total eye sore and not in keeping with an area that the council should be proud of. Once the goal posts are put in, it will take away all the natural beauty of the park.

Shame on you!

Regards

			2022 - 2023 Estimates			2021/22	Actual	
			Expenditure	Income	Nett	Estimate	2020/21	
(approved by committee )								
			A	B	C	D	E	
		<b>101 ALLOTMENTS</b>						
101	4115	Common Pond site - water supply	618		618	600	177	
102	4115	Battle Road site - water supply x2	636		636	618	695	
101/102	4201	General Maintenance/Waste Collection ( include new site)	1646		1646	1598	2250	3% increase
101/102	1080	Allotment Rent (51 plots @ £39.60 & 36 plots @ £23.10 4@£34.65 4@£11.15)		3034	-3034	-3034	-2884	
		Software licence	186		186	186	172	
		Key deposit (Deposits held from previos years)			0	0	4435	
			3086	3034	52	-32	4845	
		<b>102 WESTERN ROAD RECREATION GROUND</b>						
105	4115	Water & sewerage	700		700	700	2463	
105	4201	General maintenance ( include Outdoor Gym)	1012		1012	983	1431	
105	1040	Rent from Beaconsfield/Tennis Club/Pitch hire		1000	-1000	-1000	-30	
		Drainage	2000		2000	2000	3076	
			3712	1000	2712	2683	6940	
		<b>MAURICE THORNTON PLAYING FIELD</b>						
106	4100	Annual rent	1000		1000	1000	1000	
106	4248	Pitch marking paint /Contractor payment	500		500	500	443	Scratch marking only
106	4115	Water	74		74	72	0	
106	4201	General maintenance	753		753	732	373	
		Skate Park Maintenance	515		515	515	0	No increase as carry over from 2021-2022
		Drainage	2000		2000	2000	0	
			4842	0	4842	4819	1816	
		<b>COMMON POND</b>						
107	4201	General maintenance	721		721	721	0	
			721	0	721	721	0	
		<b>ERSHAM ROAD COMMON</b>						
108	4201	General Maintenance incl. fence repairs	55		55	55	0	
			55	0	55	55	0	
		<b>Total Recreation Areas (code 102)</b>	9330	1000	8330	8278	8756	
		<b>103 PLAY AREAS</b>						
115	4230	All Sites - Insurance (engineers inspection)	1450		1450	1450	1071	
115	4239	All sites - Safety gates	1000		1000	1000	0	No increase large carry forward/in house operation
115	4201	All Sites - general maintenance	2350		2350	1311	1639	3% increase and £1,00 For James West POS/Play area
		<b>Total Play Areas (code 103)</b>	4800	0	4800	3761	2710	
		<b>104 PUBLIC OPEN SPACES</b>						
109	4201	Country Park - General maintenance	507		507	492	184	3% increase
109	1065	Fishing Permits		850	-850	-700	-1156	Increase due to increase in demand.
110	4201	Orchard Park - General Repairs/ skip hire	787		787	765	61	3%
111	4201	POS - General Maintenance	337		337	328	1073	
109	4275	Vermin control	562		562	546	819	
		Plant & Skip Hire	4243		4243	4120	2924	
		<b>MAINTENANCE PLAN</b>	50400		50400	40984	0	As per maintenance schedule
		COVID -19	5000		5000	5000	5290	TO REVIEW
			61836	850	60986	51535	981	
		<b>105 HORTICULTURAL &amp; GROUND MAINTENANCE</b>						
140	4240	Grass & Hedge Cutting	25750		25750	25750	20680	
		Payment from Redrow (POS upgrade)			0	0		
140	4250	Tree Surgery - all sites	22139		22139	18139	18739	RG advised replacement of tree work & emergency call out costs due to adverse wea
			47889	0	47889	43889	39419	
		<b>106 PROJECT FUNDS (Add to existing funds)</b>						
150	4945	No 04 - Play Equipment (unallocated balance £.....)	0		0	0	0	
150	4941	No 05 - Play Area Surface Fund (fund balance £.....)	0		0	0	970	
			0	0	0	0	970	
		<b>107 ENVIRONMENT SERVICES</b>						
160	4271	Dog Hygiene Bin Emptying (waste disposal/new bins etc)	5000		5000	19700	23272	REDUCED DUE TO REMOVAL OF DOG BINS
160	4141	Urban Grass Cutting	9500		9500	10916	9250	
			14500	0	14500	30616	23272	
		<b>113 FUNDED PROJECTS</b>						
351	4901	Church Yard CCTV Service contract	309		309	309	0	
351	4902	War Memorial - All service costs	500		500	361	439	Increase due to increase costs
332	4810	<b>CAB rent &amp; grant</b>	5801		5801	5801	13300	As per FBSRC 13.1.2021 - final year
			6610	0	6610	6471	13739	
		<b>114 Cortlandt Stable Block</b>						
		Cortlandt Stable Block Rent/Rates/Utilities	16794		16794	16794	14626	

			2022 - 2023 Estimates					2021/22	Actual		
			Expenditure	Income		Nett		Estimate	2020/21		
(approved by committee )											
			A	B		C		D	E		
Maintenance - Cortlandt Stable Block			1060			1060		1060	0	No increase as £5K to carry forward	
			17854			17854		17854	0		
Total expenditure			165905					162372	80953		
Total Income					4884						
Nett total						161021					
								-0.8			
NEW											
AMENDED											

				2022 - 2023 Estimates			2021/22 Estimate	Actual 2020/21	
				Expenditure	Income	Nett Total			
(approved by committee)									
				A	B	C	D	E	
		<b>201 TOWN COUNCIL SITE</b>							
201	4170	Internal Repairs/General Maintenance	225			225	219	0	3% Increase
		Electronic Gates to car park/service/upgrade/repair	530			530	515	750	3% Increase
		Maintenance for 4 Market Square	1639			1639	1639	3716	
201	4178	Gas Boiler - Annual Service	212			212	212	3169	
201	4175	Intruder alarm & smoke alarm service	280			280	280	240	
201	4171	External Repair/General maintenance	649			649	630	1830	3% Increase
		<b>Total Town Council Site</b>		3535	0	3535	3495	9705	
		<b>202 RECREATION BUILDINGS (incl UNION HALL)</b>							
		<u>Maurice Thornton Pavilion</u>							
206	4120	Overheads (water,electric,cleaing etc)	1311			1311	1311	1059	
206	4201	General Repairs	515			515	515	431	
		<u>Storage Sheds (General)</u>							
210	4201	General Maintenace	266			266	258	613	
		MT hut and Grovelands barn energy	515			515	515	332	
		Grovelands Barn rates	3060			3060	3060	2695	
		<u>Union Corner Hall</u>							
207	4201	Maintenance Grant	1000			1000	1000	0	No increase
		<u>Public Toilets - Stable Block</u>							
		Cleaning/maintenance	15000			15000	15000	9439	TO REVIEW DUE TO NEW COVID-19 MEASURES/New cotntract pending
		<u>Changing Pod</u>							
		Cleaning/maintenance	13000			13000	0	0	AS PER FBRSC 8.7.2021 TO BE REVIEWED
		<u>Welbury Farm - Jim West Community Hall</u>							
208	4201	Maintenance/Running costs	12000			12000	12000	24811	Increase for Covid and legionella testing (£384.00 alarm, phone £1076.88 120 PAT, 160 Fire ex 8800 rates)
		<b>Total Pavilions &amp; Storage sheds</b>		46667	0	46667	33659	39380	
		<b>203 CEMETERY BUILDING MAINTENANCE</b>							
215	4201	General Maintenance of buildings	169			169	164	307	
215	4172	Cemetery Lodge Repairs	450			450	437	1206	REPAIRS DUE TO BE DONE IN 2021-2022
			619		0	619	601	1513	
		<b>204 PROJECT FUNDS</b>							
						0			
230	4950	No18 - New Burial Ground (balance £17500)	0			0		0	
			0		0	0	0	0	
		<b>205 CEMETERY SERVICES &amp; OVERHEADS</b>							
216	4120	Rates	4200			4200	3600	3547	Increase due to rate increase over budget in 2021-2022
216	4120	Water & sewerage	446			446	446	272	
216	4120	Electricity	520			520	470	501	
216	4120	Gas	1030			1030	1000	955	3% increase
216	4440	Telephone	618			618	600	566	3% increase
216	4201	Fire Extinguisher & boiler service	124			124	124	118	
216	4275	Pest Control	309			309	300	239	TO REVIEW AGAIN DUE TO MOLES/BEEES etc
216	4201	General repairs & cleaning materials&Waste Collection	2082			2082	2022	1907	3% increase
216	4190	Burial Record Computer system (annual licence)	339			339	339	290	
		Path Repairs	0			0	0	1243	
			9668		0	9668	8901	9638	
		<b>207 FUNERAL &amp; GRAVES</b>							



			2022 - 2023 Estimates			2021/22	Actual
			Expenditure	Income	Nett Total	Estimate	2020/21
(approved by committee)			A	B	C	D	E
219	4280	Grave digging	15298		15298	14853	14430
219	4201	General Maintenance - chapel flowers & mem trees	546		546	546	337
219	1100	Burial & Monument fees	0	51500	-51500	-51500	-59067
			15844	51500	-35656	-36101	-44300
208 HORTICULTURAL (incl FLORAL DISPLAYS)							
218	4240	Grass & Hedge Cutting	15375		15375	11000	21456
218	4242	Ditch Clearance	1030		1030	1030	930
					0		0
			16405	0	16405	12030	22386
209 STREET LIGHTING							
		New Lighting	17297		17297	17297	20750
235	4201	General Maintenance	15914		15914	15914	7757
235	4291	Energy (145516 kwh per year)	14068		14068	13659	13084
		Annual Repairs	3278		3278	3183	2398
			50556.9	0	50557	50053	43989
210 STREET FURNITURE							
240	4277	Bus shelter Repairs	273		273	273	39
240	4277	Black Sacks	206		206	206	0
		Defibulators	1030		1030	1000	209
			1509	0	1509	1479	0
Total Expenditure			144804			74117	82311
Total Income				51500			
Nett Total					93304		
						25.89	
NEW							
AMENDED							

[illegible]

[illegible]

Report to	<b>Assets Management Committee</b>
Date	<b>15.09.2021</b>
By	<b>John Harrison, Town Clerk</b>
Title of Report	<b>Street Lighting</b>

### **Purpose**

To consider a request for a new street light in Compton Terrace

### **Background**

HTC was contacted by a member of the public whose mother lives in Compton Terrace. This road has limited street lighting and it was asked if Hailsham Town Council would provide an additional column with a street light.

We have asked Eric Ware of East Sussex County Council to look into this and provide a report. His report is as follows:

As the closest supply is the overhead lines at the end of the road where it junctions with station road the cost for installing a pillar at the base of the pole and installing a 6mtr column with Led lantern including the connection to supply but not including the ducting and trenching costs with current prices would be £2797.38 plus VAT . I cannot include trenching and ducting cost without knowing where you would want the column positioned and on which side of the road to be able to request a quote for this part of the works.

To reiterate, the cost to the Hailsham Town Council to provide this one street light would be £2797.30 plus VAT. In addition, there would be a significant but unidentifiable cost to provide the trenching needed to connect the street light. (Clarification pending from ESCC for approximate costs).

Available budget for street lighting will be obtained prior to the meeting.

The Town Council would need to factor in the previously received advice on the standard and safety on the provision of lights.

Report to	<b>Assets Management Committee</b>
Date	<b>15.09.2021</b>
By	<b>John Harrison, Town Clerk</b>
Title of Report	<b>Air Ambulance</b>

### **Purpose**

To consider a request to place a recycling bank on Council owned land

### **Background**

#### **Email received 26.08.2021**

Fundraising for The Children's Air Ambulance

Dear Karen,

Astra Recycling is a textile recycling company on a mission to divert used clothing away from landfill and raise money for schools, community services and charities in the process.

We have partnered The Children's Air Ambulance, the UK's first and only dedicated helicopter paediatric transfer service which fly critically ill children to the urgent and specialist care they need around four times faster than if the journey was made by road; in many cases time saved is a life saved.

They receive no government funding, so are always looking for ways to raise money. Textile recycling is a great way to fundraise, the charity makes money from donations whilst also providing a service which diverts clothing away from land fill, helping the environment in the process.

We are proud to support The Children's Air Ambulance by providing textile banks for them across the South and I am writing to ask if there is anywhere in Hailsham that could house a textile bank for the Charity? A Village Hall? Car Park? Anywhere the public have access to would be ideal.

If you can do this for us, we will deliver the bank to the agreed site(s) and come to collect donations on a fortnightly basis. Our contact details are on the bank so should it fill to capacity prior to our next visit, once we are made aware, we empty within 48 hours preventing any bags collecting outside the bank.

They are very safe to use, made by professional UK-based companies to high industry standards. The measurements for the bank are 120cm wide, 100cm deep & 170cm in height.

We can provide you with full tonnage reports, highlighting the revenue generated for the charity by each clothing bank. Your location will also be placed onto The Children's Air Ambulance interactive clothing bank search site, which will highlight the area as a location for a donation point.

If for some reason the textile bank needs to be removed, removal will take a place within 2 weeks from when we receive notice from you.

If the Committee can help in any we would really appreciate it,

I look forward to hearing from you,

Kind Regards,

Business Development and Operations Director

Astra Recycling Ltd | Unit 31 Limberline Spur | Limberline Ind. Estate | Portsmouth | PO3  
5DX



## **REPORT: JANUARY – MARCH 2021**

### **New Restrictions**

At the start of the year, we again had to reduce services due to the Covid-19 lockdown/threat level. We took the difficult decision to reduce our detached services to three times a week and only two staff in at one time, to reduce the risks to our staff team and the wider community. As ever, the team was adaptable and pulled together to make this work.

We saw a significant drop in the number of young people out and about in January and early February due to the lockdown and fear of contracting the virus. Our team used the time to carry out training, engage with the local community by attending Zoom internet conference meetings and engage with the young people via social media.

In mid-February, we increased our detached services to ten sessions a week as the schools returned and the young people were out and about more. This time also saw us train more staff to run Sexual Health sessions and undertake outreach services in this area. Utilising our new minibus vehicle and extended times out, we have managed to cover most of Hailsham on any given night and been a visible presence to support young people and to help the local community feel safe.

With the government's roadmap for the proposed easing of Covid-19 restrictions released, we took time to split our staff team into smaller teams focusing on three key areas: social media/engagement, schools and funding.

As a team, we have made a virtual school assembly to be sent out after the easter holidays advertising the youth service and have researched funding avenues that will help us in the future. Social media plays a big part in what we do and has been a lifeline for many of the young people in keeping in touch with us. This is something we will continue to do, even after we are open.

During this time, we have continued to liaise with the police and local schools and build connections as part of our ongoing efforts to expand the service and look after all the young people of Hailsham. Working together as a team we are also growing our links with the wider community.

### **Current Situation**

**Square Youth Café** - Closed

**Monday Youth Hub** - Closed

**Friday Night Project** - Closed

**Hellingly Youth Hub** - Closed

**Safehub** - Closed



**We begin a phased re-opening of our face-to-face services on Monday 19<sup>th</sup> April 2021 with all services open (except the Friday Night Project) by 15<sup>th</sup> May 2021. The Friday Night Project will run a summer programme of weekly fun activities to re-launch its service in September 2021.**

### **Foodshare**

In late March, we received a large donation of pizzas and other items for the freezer ready for when we re-open. We are, as always, thankful for the support of Foodshare and the impact it has on our services.

### **Joint Action Group (J.A.G.)**

In March, we received £3,400 from JAG to run a Mental Health First Aid course in April. We wanted to run such a course for the youth service staff plus seven free places for other members of the local community that would benefit from the training but may not have the resources to do so. This specialist training is expensive to run individually and is more cost effective to do on a large scale. The course comprises four set days training over a two-week period and provided the participants with a qualification at the end.

As we slowly return to normal life, we have grave concerns about the ongoing mental health of young people in Hailsham and the surrounding areas and feel that training and equipping people to look after young people will be hugely beneficial to our community.

We feel that now is the right time to invest in training such as this, to equip people for the after-effects of the pandemic on the young people in the area.

We hope this will help to reduce antisocial behaviour and other youth-related crime in the area and give the wider community the skills to manage the after-effects of the past year and JAG agreed. The course has been organised for the end of April and we have filled all sixteen places with local schools, police and community workers who will see the most benefit for the training and its use for the young people in the local area.

### **Publicity and Media**

We continue to use Facebook to publicise the Square Youth Café and FNP. Staff have merged our Facebook pages into one place and now only have Hailsham Youth Service pages instead of all the smaller groups within the service. We are looking to introduce a parent booking portal and information database in the near future to help with this too. Our Instagram page currently has 150 followers and our new Facebook page has 651 followers.





## **REPORT: APRIL – JUNE 2021**

### **Covid-19 Restrictions**

We again had to reduce services due to the Covid-19 lockdown/threat level.

However, we continued operating our detached services and, as restrictions started to lift, we gradually reopened some of our services in line with government guidelines at the time, with limits on the number of young people attending sessions and the continued use of face coverings. Staff continued online training through Educare.

All staff attended first aid training this quarter and updated with safeguarding, policies and procedures and staff supervision.

East Sussex County Council and our services are attending and supporting Hailsham Live FM.

We have been putting in provisional activities for July and August holidays. Some activities have been cancelled due to extending Covid-19 guidelines.

### **Current Situation**

<b>Square Youth Café</b>	Reopened in early May
<b>Monday Youth Hub</b>	Reopened in early May
<b>Friday Night Project</b>	Closed
<b>Hellingly Youth Hub</b>	Reopened in early May
<b>Safe-Hub</b>	Reopened in late May

#### **Square Youth Café**

Afternoons openings school years 7 Monday and Tuesday, school years 8 Thursday Friday. Evenings open Monday school years 9, Wednesday school years 10 and Friday school years 11.

Tuesday and Thursday staff went out on detached all a cross Hailsham, main routes were Town centre, Hailsham recreation ground common pond, Tesco zigzag, cuckoo trail, skate park and James West. We also litter picked in areas where needed.

#### **Monday Youth Hub**

Monday Youth Hub at James West Community Centre opening times Monday's 18:15 to 19:30 for school years 6, 7, 8 and 19:45 to 21:00 for school years 9, 10 and 11. We have separated year groups to allow for growth both at James West and Hellingly Youth Hub.

#### **Friday Night Project**

Because Covid-19 restriction have been extended, Friday Night Project will relaunch in September properly and a few taster activities are planned in August once restriction are possibly lifted. Planning has been difficult as some rule are different to others.



### **Hellingly Youth Hub**

Hellingly Youth Hub current opening times, school years 6, 7 and 8 17:30 to 19:00 and school years 9, 10 and 11 19:30 to 21:00. Hailsham Youth Service has done a couple of open days at Hellingly community Hub, promoting all our services and a few more planned in the next quarter.

### **Safe-Hub**

Safe Hub opening times 5:30 to 10:30pm, combined with detached in main areas where young people tend to congregate to support and signpost.

### **Network/Partnership**

Ongoing communication has continued with all agencies police and schools. Contextual Safeguarding and Crime. Making links with (SCDA) Sussex Community Development Association. Which is partnership with Sussex Clubs for Young People. Plus, Gloves up for Good in George Street. Continued support by Targeted youth Support East Sussex Children Services.

### **Foodshare**

We continued to receive donations of food and other items from Foodshare. Since partnering with Foodshare, Waitrose and Tesco's we've made 143 collections, collected 1992.9 Kg of food, which is the equivalent of 4745.1 meals. We are, as always, thankful for their support and the impact it has on our services.

### **Funding**

Funding received from Community Matters £300.00 for ongoing work at James West.

Summer holidays Hailsham Youth Services has gained funding to run a four-week summer programme for young people, partnering with Hailsham foodbank, this is through funding from HAF (Holiday Activity and Food) programme, this is for children who receive benefits-related free school meals from reception to Year 11.

### **Joint Action Group (J.A.G.)**

We completed the Mental Health First Aid qualification in early May, of which we previously received funding of £3,960 from the J.A.G.

### **Publicity and Media**

We continue to use Instagram and Facebook to publicise all of our youth provision. Staff have merged our Facebook pages into one place and now only have Hailsham Youth Service pages instead of all the smaller groups within the service.

Through our groups social media has expanded media presents and promotional material for schools are ready to go when allowed access to schools.



We are looking to introduce a parent booking portal and information database in the near future to help with this too. Our Instagram page currently has 190 followers, and our new Facebook page has 685 followers.