

# HAILSHAM TOWN COUNCIL

## NEIGHBOURHOOD PLANNING COMMITTEE AGENDA

### **NOTICE is hereby given**

of a meeting of the **Neighbourhood Planning Committee**, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Street, Hailsham, on

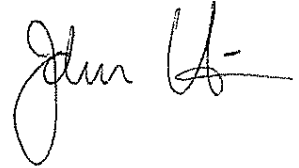
**Thursday 7th November 2019 at 7.00 p.m.**

1. **Public Forum**  
A period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the committee or ask questions on matters relevant to the responsibilities of this committee, at the discretion of the Chairman.
2. **Apologies for Absence**  
To receive apologies for absence from council and lay members of the committee.
3. **Declarations of Interest**  
To receive notice of declarations of personal and prejudicial interest in respect of items on this agenda
4. **Minutes of Previous Meeting**  
To note & adopt or amend the minutes of the meeting of the Neighbourhood Planning Committee held on Tuesday 13<sup>th</sup> August 2019.
5. **Progress to Date, Next Steps and Timetable**  
To note progress to date on the Neighbourhood Plan, consider the next stages of the Neighbourhood Plan process required and consider the current timeline for the Hailsham Neighbourhood Plan
6. **Financial Statement**  
To note the financial statement of expenditure against budget for the project and discuss the budget if necessary
7. **Confidential Business**  
To resolve that the press and public are excluded during the discussion on the next item of the agenda (8) as it concerns the terms of tenders and proposals and counter proposals in negotiation for contracts (In accordance with the Council's Standing Orders No. 1E).

8. **Hailsham Draft Conservation Area Character Appraisal**

To receive a fee proposal for a review and assessment of the Hailsham Draft Conservation Area Character Appraisal drafted by WDC.

Dated 29<sup>th</sup> October 2019



JOHN HARRISON  
Town Clerk

**Committee Membership;**

**Cllrs -**

Kevin Balsdon

Nigel Coltman

David Cottingham

Kelvin Hinton

Paul Holbrook

Mary Laxton (Chair)

Karen Nicholls

John Puttick (Vice-Chair)

**Substitute Members; Cllrs -**

Barbara Holbrook

Alexa Clarke

A/c Code		Neighbourhood Plan					Annual Budget	13,293	
Centre		Administration					Committed	0	
Code	Centre	Month	Date	Reference	Source	Transaction	Debit	Credit	
<b>Opening Balance</b>							<b>0.00</b>		
4200	100	1	08/04/2019	23691	Cashbook	NHP	339.29		
4200	100	2	29/05/2019	23790	Cashbook	Additional work SA	701.00		
4200	100	6	09/09/2019	23988	Cashbook	NHP	1,071.43		
4200	100	7	10/10/2019	24065	Cashbook	NHP Domain	5.99		
Account						<b>Neighbourhood Plan</b>	<b>Account Totals</b>	<b>2,117.71</b>	<b>0.00</b>
Centre						<b>Administration</b>	<b>Net Balance Month 7</b>	<b>2,117.71</b>	

## Detailed Income &amp; Expenditure by Account 30/10/2019

Month No : 7

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% of Budget
<b><u>Expenditure Detail</u></b>						
4200 Neighbourhood Plan	2,118	13,293	11,175		11,175	15.9 %
<b>Total OverHead</b>	<b>2,118</b>	<b>13,293</b>	<b>11,175</b>	<b>0</b>	<b>11,175</b>	<b>15.9 %</b>
<b>Total Expenditure</b>	<b>2,118</b>	<b>13,293</b>	<b>11,175</b>	<b>0</b>	<b>11,175</b>	<b>15.9 %</b>
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0.0 %</b>
<b><u>Net Expenditure over Income</u></b>	<b>2,118</b>	<b>13,293</b>	<b>11,175</b>			