



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
on Thursday 20th June 2019 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the assembly or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

The Town Clerk read an email he had received from a member of the public concerning the collection of data on air pollution in Hailsham.

Councillors Laxton and Coltman said that the issues raised were too late to be included in the Neighbourhood Plan, but they would use the wording in the email to put a motion to Council on 17th July.

NP/19/01/
1 **Present:** Councillors N Coltman, D Cottingham, P. Holbrook, M. Laxton (Chairman), K Nicholls and J Puttick.

2 **Other Members:** Mr F Berry.

3 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

4 **Apologies for Absence:**

Apologies had been received from Councillors K Balsdon and K Hinton.

5 **Declarations of Interest**

None presented.

6 **Minutes of the meeting of the Neighbourhood Planning Committee held on 13th December 2018**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 21st March 2019.

7 **Progress to date, Next Steps and Timetable**

The Chairman stated that two further days had been added for inspection of the Wealden local Plan.

RESOLVED that the Neighbourhood Plan Committee meets again on production of the Inspector's final report in mid-September; and that this is publicised on the front page of the autumn edition of the newsletter. This would enable the Council to encourage residents to vote for the Plan in the forthcoming referendum.

Hailsham Neighbourhood Development Plan Post-adoption

- 8.1 The Chairman stated that copies of Councillor Hinton's paper had been circulated the Committee. Councillor Hinton and the Chairman wanted the Neighbourhood Plan to be embedded in all council processes once it had been adopted by the Council.

It was suggested that guidelines on how this should be achieved should be set up through a policy document explaining how the Neighbourhood Plan is pursued through all committees.

The Chairman said that Wealden District Council had this week gone out to consultation on its Design Guide. Members discussed the best way to respond to the consultation document.

The Town Clerk was to call Wealden District Council's Communications Officer the next morning to find out the closing date for comments on the Consultation Document.

- 8.2 **RESOLVED** to request that the Planning and Development Committee respond to the Wealden District Council Design Guide, calling an emergency meeting if needed.

- 8.3 **RESOLVED** to ask Jon Herbert from Troy Planning to attend a meeting in the New Year to brief all councillors on the Neighbourhood Plan and invite members of Wealden District Council to attend.

9 Financial Statement

RESOLVED to note the financial statement of expenditure against budget for the project.

There being no other business, the meeting closed at 7.52pm.