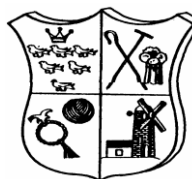


# HAILSHAM TOWN COUNCIL

## ASSETS MANAGEMENT COMMITTEE



REPORT (Minutes) of the Assets Management Committee held remotely **VIA THE INTERNET**, on Wednesday 21<sup>st</sup> October 2020 at 7.00 pm.

AMC/20/11/  
140

### **Public Forum**

Prior to commencement of the formal business of the meeting, a period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly, or ask questions on matters relevant to responsibilities under the direction of this committee, at the discretion of the Chairman

No members of the public were present

Councillor K. Hinton chaired the meeting in Councillor R. Grocock's absence

141

### **Committee members present**

Councillors: C. Bryant, K. Hinton (Chairman), P. Holbrook, T. Powis, C. Tasane

Officers in attendance: J. Harrison and K. Giddings

142

### **Apologies For Absence:**

Councillors R. Grocock and M. Laxton

143

### **Declarations of Interest**

None were received

144

### **Minutes of Previous Meeting**

Resolved that the Minutes of the Meeting of the Assets Management Committee held on Wednesday 16<sup>th</sup> September 2020 (Ref AMC/20/10/126-139) as printed and circulated, may be taken as read and confirmed as a correct record, and signed by the Chairman

145

### **To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 16<sup>th</sup> September 2020**

The lighting for the pathway at Western Road Recreation Ground will be going on the Government Procurement site with the proviso that it is subject to funding. J. Harrison has been working alongside Annette Boswell and Steve Wennington and Annette Boswell is working on the funding application.

Hailsham United Football Club - the work on the shed is being booked in. The container has not been moved yet and J. Harrison will be contacting Wealden District Council about this.

The key safe has been installed on the gate at the Battle Road allotment site and the

emergency services have Councillor Paul Holbrook's contact details.

K. Giddings confirmed she has been contacted in relation to one of the memorial bench enquiries for Western Road Recreation Ground and the bench has been ordered.

South Road Play Area – this went onto the Government Procurement Gateway and J. Harrison has received a very good response. The Council's Work Supervisor, R. Gillett, has met with contractors on site. A decision on the play equipment for South Road play area has been pushed back to 13<sup>th</sup> November as the tenders will have been received by this time.

The hire charges review is in hand and the budget report will be going to the next Finance Committee for consideration.

146

### **Carpenters Way Play Area**

Members discussed the consultation recently undertaken with residents in the area and thanked Councillor P. Holbrook for delivering the leaflets to the local residents.

J. Harrison advised he had received the following responses:

7 residents advised they do use the play area  
16 residents advised they do not use the play area  
18 residents preferred a green space in this location rather than a play area  
13 residents said no to a green space  
2 did not specify

Members also discussed the nearby area of open space at Blacksmiths Copse.

It was agreed that further information and costings was required on both sites and this information to be brought back to the Committee for further discussion.

In the meantime it was agreed that members of the Committee would visit both sites to compare the two.

146.1

### **RESOLVED to:**

- i) Produce a report to compare the two sites at Carpenters Way and Blacksmiths Copse, highlighting the similarities and differences of both sites and to show the level of play provision in that area
- ii) Produce costings for an amenity/green space option as well as a play area option with costings for relevant play equipment, for both sites

147

### **Asset Wardens**

Members discussed the proposal to have a number of Asset Wardens to visit Council sites and report back to the Committee and it was agreed it would be more beneficial to have a tour of all the Council's sites and assets on a regular basis.

Under the current covid restrictions the site visits would be undertaken in whichever transports arrangements are deemed most suitable at the current time.

Members further agreed that the first site tour should be undertaken as soon as possible, before Christmas, and due to the current covid restrictions on this one occasion, this first

visit should be delegated to Councillor T. Powis and the Chair or Deputy Chair of the Assts Committee.

147.1 **RESOLVED** that the Assets Management Committee and relevant officers undertake a tour of the Council's assets and sites on a twice yearly basis

148 **Sports Clubs**

It had been previously resolved that the Town Council would meet with all the local sports clubs twice yearly but these meetings had not yet taken place.

Members agreed to commence with these meetings and it was also proposed to invite Hailsham Active and the relevant Wealden Council sports officers.

At the moment, because of the current pandemic restrictions it was agreed these meetings will take place virtually, via zoom.

149 **Bus Shelters**

K. Giddings advised that the Council had been approached by East Sussex County Council to take on responsibility for two bus shelters in Ersham Road, for the new development at Oaklands. East Sussex Council had advised that although the Council did not have to take on responsibility for these shelters, if they did not, the bus shelters would be removed from the scheme and no shelters would be provided here.

K. Giddings further reported however that the Town Council had now been advised by Stacey Robins of Wealden District Council that it was not the responsibility of Hailsham Town Council to take on the bus shelters, but the responsibility of East Sussex County Council.

Due to the conflicting information, a decision could not be made and members requested K. Giddings contact East Sussex County Council for clarity and report back to the Committee at the next meeting

150 **Confidential Business**

To resolve that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the public and press, in accordance with the Council's Standing Orders No. 1E

James West Centre – Football Pitch  
James West Centre – CCTV

151 **James West Centre – Football Pitch**

Members were advised that the land here is currently owned by Taylor Wimpey, however Taylor Wimpey have now stopped communicating with the Town Council so no further progress has been made in the Council taking on responsibility of the football pitch.

It was agreed that J. Harrison would contact Wealden District Council to establish whether Wealden Council are in the position to sign off the land, if they consider it has met the conditions of the original planning agreement.

J. Harrison to also establish whether there are any financial implications for the Town

Council, if they do not take over responsibility of the land here, and email the Committee with an update.

This item to be brought back to the Committee at a later date, if required.

152

**James West Centre – CCTV**

Members discussed the quotations received for CCTV at the James West Centre.

152.1

**RESOLVED** to recommend to Council to purchase the recommended CCTV system provided by Kiss Security, plus the intruder alarm system, to be funded from capital receipts.

There being no further business the meeting closed at 8.20 pm.