

HAILSHAM TOWN COUNCIL

ASSETS MANAGEMENT COMMITTEE

AGENDA

Notice is given of a meeting of the Assets Management Committee, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Street, Hailsham, on

Wednesday 13th November 2019 at 7.00 p.m.

1. Public Forum

A period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly or ask questions on matters relevant to responsibilities under the direction of this committee, at the discretion of the Chairman.

2. Apologies for Absence

To receive apologies for absence of appointed members.

3. Declarations of Interest

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

4. Minutes of Previous Meeting – Assets Management Committee

4.1 To resolve that the Minutes of the Meeting of the Assets Management Committee held on 18th September 2019 (Ref: AMC/19/3/42-52), as printed and circulated, may be taken as read, confirmed as a correct record, and signed by the Chairman.

4.2 To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 18th September 2019

5. Dennis King Sensory Garden

To consider a request for a memorial tree to be placed in the Sensory Garden

6. Hailsham Bonfire event

To consider a review of the event and to consider future events

7. Cricket Club

Update on the meeting with the various clubs, regarding the signs

8. **Costed Maintenance Plan**
Update
9. **Dog Bins**
To consider the current policy of replacing dog bins
10. **Street Lighting**
To consider the provision of an additional streetlight on Summerheath Road
11. **Hawkes Road Bus Shelter**
To consider whether to replace the bus shelter
12. **Battle Road Play Area**
To consider the renovation of the play area
13. **East Sussex Cycle Network**
To agree the overall plan and whether Council land can be used as part of the local cycle network with the Hailsham boundary
14. **James West Community Hall**
To consider markings for a badminton court
15. **Confidential Business**

To resolve that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

16. Community Land Trust

The reason for exclusion is:

(b) terms of tenders, and proposals, and counter-proposals in negotiations for contracts

16. **Community Land Trust**
Update



John Harrison, Town Clerk

Committee Membership:

Cllr C. Bryant
Cllr B. Granville
Cllr R. Grocock
Cllr K. Hinton
Cllr P. Holbrook
Cllr M. Laxton
Cllr T. Powis
Cllr C. Tasane

Substitutes:

Cllr N. Coltman
Cllr D. Cottingham
Cllr B. Holbrook
Cllr A. O'Rawe
Cllr J. Puttick

Report to: Assets Management Committee

Date: 13th November 2019

By: John Harrison, Town Clerk

Title of report: Hailsham Bonfire Event

PURPOSE:

To consider a review of the event and to consider future events.

BACKGROUND:

Strategic Projects Committee Meeting 20.02.2019 (Minute Ref SPC/18/6/65)

Hailsham Bonfire Society

Members discussed the request by the Bonfire Society to hold their bonfire and firework event on Western Road Recreation Ground on Saturday 19th October 2019

G. Osborne advised that the bonfire would be a token bonfire this year, around 12-15 ft, and that only clean timber would be used so there would be minimal fall out from this.

Members raised questions about crowd control and safety and G. Osborne advised that Western Road will have a road closure in place with barriers installed along the road for crowd control. There would be marshalls on the entrances to the Recreation Ground and escape routes are also allocated for any emergency. The Bonfire Society also have fire extinguishers in case of emergency.

G. Osborne advised that there is plenty of room between the location of the fireworks and the cricket score board, as some concern was raised over possible damage to the score board.

G. Osborne confirmed the Bonfire Society has all the necessary public liability insurance in place for the event.

G. Osborne stated he would liaise further where necessary with the Works Supervisor with regards to the event. He also stated that the Recreation Ground would be left in a good condition after the event.

Members agreed to approve the request for the event in October 2019, after which the event will be reviewed and permission to hold future events will be discussed further, at the Strategic Projects meeting in November 2019.

RESOLVED that:

- i) The request for the Bonfire Society to hold their bonfire and fireworks event on Western Road Recreation Ground on Saturday 19th October is approved.*
- ii) An assessment will take place after the event to decide whether the event can be held on the Recreation Ground on a yearly basis*

Comments received after the event:

1.

I am writing with regards to the level of noise from the fireworks last night in Hailsham.

I have a 15 year old autistic son who is terrified of fireworks; you can imagine how scared and unsettled he was last night?

My son will not be the only autistic person in the area plus I was shocked you decided to hold the display right opposite and elderly home.

May I suggest the council re thinks the destination in future? A residential area for this amount of noise is unacceptable for a plethora of reason.

I would appreciate this email to be read out to councillors during the next meeting about the site.

2.

I would like to object to any further bonfires taking place in the recreation ground on western road. The fireworks shook my house to its foundations ... these are houses from 1890s and early 1900 ... they are 90-110 years old.

Firstly I have attached pictures of children unsupervised carrying torches. With no Marshall in sight! This was extremely dangerous. I understand some person was also injured during the event? Secondly fireworks and bangers were being let off on the road. I understand these are supposed to go in a barrel?

The clean up was less than satisfactory with glass bottles broken by the cuckoo trail at south road car park.

Unfortunately I have not had sight of the risk assessment but I am sure this is contrary to the assessment .



3.
(Same individual as No. 2)

I would also like to raise a complaint re HBS advertising already for next years event indicating it is to continue at the same park next year.

As I understand it, this was to be reviewed and wasn't to be a sure thing? Or are there members of the council who have a vested interest in the location.

In addition is there any way in checking which fireworks were used and their recommended safety range as having attended last years events these appeared louder than Previously and were not toned down as suggested previously.

Finally we were advised previously that the fireworks were changed in location due to issues with trees planted, yet the fire was located directly next to trees? This seems a very strange situation .

Hopefully the council do have a voice rather than being told what to do by HBS and this event will not be renewed .

Any chance the council will ask for feedback from locals in the area?

Initial Comments received from Hailsham Bonfire Society

Well, out of a population of over 20,000 people in Hailsham and an estimated audience of over 3000 public for the biggest night of Hailshams calendar I think 2 complainants is excellent!!!!
Have you seen all the superb feed back the night received?

There are always glass and bottles along cuckoo trail!
All pubs and bars were serving plastics only as the police requested.
Any glass must have been shop bought.

Further comment received:

I would like to just tell you how much better I found the event this year, as you know I have attended the bonfire EVERY year since it started in Hailsham come rain or shine or severe weather warnings!!
The whole occasion had a more family oriented feel to it at the rec, with a much better view of the fireworks for children too!!

It also seemed to draw the youth and maybe the drinkers who have sometimes got out of hand in previous years away from the town centre too.

I also drove past the rec about ten am the morning after and I could not see any evidence that there had even been a bonfire. WELL DONE Hailsham bonfire society.

It was by far the best Hailsham Bonfire I have been to and I highly recommend it stays on the rec for years to come.

(Cllr) Alexa Clarke

Hailsham Bonfire Society's full response to complaints

HBS answers:

The firework display was a smaller display in budget and content than last year, with over 250 Ariel shells less than in 2018.

80% of the ground display consisted of display items that are available to purchase by the public and only require a 25m safety area. All salute/maroon or loud report shells were omitted from the display to suit the new location.

All items used within the display carried a CE marking and met noise requirement legislation.

As a note, atmospheric conditions can vary the way in which sound is carried. A moist atmosphere or even during rainfall will enable the sound to be carried or felt further afield than usual.

The care home opposite the rec were fully aware and supportive of the event, to the extent that they requested our two catering units be moved to enable the residents to watch the display from the main lounge window.

No further complaints have come in from any other local residents other than the two we are answering now.

Since the event we have received new membership requests from nearby residents including those of South Road!

Street fireworks were permitted to maintain the traditional element and discharged within the centre of the processional ranks. The multishot Firecrackers are designed to be discharged on a hard surface, these were restricted for use until after the act of remembrance. Other bangers/ bird scarers were requested to be discharged within a “Boom Bin” and most observed were.

The image the complainant attached has been taken from HBS public facebook page, this shows some of our street collectors carrying torches to the rear of the procession but fails to show our torch team behind them clearing spent items from the highway.

The only two reported issues where our contracted first aid cover had to attend were through no fault of the event.

There were two minor burns through parents allowing children to use sparklers along Western Rd, this is something out of HBS control.

The location of the bonfire on the Rec was as agreed, a smaller token fire that posed no threat to the nearby trees. The complainant seems to be missing the issue as to why we had to relocate from the Leisure Centre car park, although this has been explained to him already on various occasions.

The street clear up went very well and the positive feed back received has been overwhelming, HBS nor the event can be held responsible for broken glass found along the Cuckoo trail, a recent walk along the path and under the south road bridge has proved there is a constant issue in that location.

With regard to the event 2020 being incorrectly advertised, we have already explained and dealt with that in house.

With only 2 complaints but over 1000 well done! I cant see we can do much more now until we secure a 2020 firesite?

Hailsham Police De-Brief

Hailsham Police have hosted a Bonfire Event de-brief meeting for on 11th November, attended by Hailsham Town Council, Hailsham Bonfire Society, Wealden District Council, Rother Environmental Health Service, East Sussex Fire and Rescue Service, Sussex Police and South East Coast Ambulance Service.

The meeting considered key aspects of the event including Crowd Management, Road Closure, Fireworks, made some comments and observations and came up with some suggested actions.

Overall, the Police, other emergency services and Wealden Licensing felt the event ran smoothly, and just a few minor improvements are required if the event is to be held again next year:

Road Closure

- The road closure needs to be extended to Summerheath Road

Crowd Control and Stewarding

- Some further crowd control is required in South Road, this can be carried out by organising extra Stewards holding ropes to keep the crowd off the road
- Overall, more Stewards to be present at the event

Emergency Vehicles

- To allow easier access and egress from public viewing areas – the placing of support vehicles (such as ambulances and 4 x 4 responders) to be moved via North Street, onto London Road and then to Summerheath Road where they will be situated for the evening

The Procession

- To allow the procession to move with ease, an area in front of the Recreation Ground will be kept clear temporarily so the procession can have clear access. Once the procession has finished the area will be opened up again to the public

Report to: Assets Management Committee

Date: 13th November 2019

By: John Harrison, Town Clerk

Title of report: Cricket Club

PURPOSE:

Update on the meetings with the various clubs regarding the signs

BACKGROUND:

The Assets Management Committee is asked to determine or re-determine its position and policy on the sports club signs on the Western Road Recreation Ground in the light of new information from Hailsham Cricket Club.

Email received from Hailsham Cricket Club 26/09/2019

“Of the three main sponsors we have on the boards, they all said they wanted them to stay where they currently are, or they would withdraw the sponsorship.

The main reasons given for this was, lack of passing traffic if on the pavilion and not as visible from the roadside where they currently are.

As I said at the meeting £1400 is a lot of money for the club and an amount we would massively feel, if we were not able to attract it each year”.

Many thanks and will wait to hear what happens next.

Rob Wilkinson, Director of Cricket, Hailsham Cricket Club”

Strategic Projects Committee 17.04.2019 (Minute Ref SPC/18/7/80)

To consider the Cricket Club signage

Members discussed the Cricket Club signage. Concern was expressed that although permission had been given for the two cricket club signs, permission had not been given for the additional sponsorship signs now attached to the Cricket Club signs. The Vice Chairman read out a statement from the Cricket Club advising that they did not want their current signs removed or replaced. However, members agreed the two Cricket Club signs and attached sponsorship signs must be removed and two new signs put in their place. It was further agreed the Cricket Club could be allowed to re-locate their current signs next to the Cricket Pavilion.

Members discussed the two new signs and agreed they would advertise all the clubs that use the ground. The two new signs to be placed on poles so they are visible above the Western Road fencing.

RESOLVED:

- i) To place two new signs on the Recreation Ground advertising all the sports clubs that use the Recreation Ground. One sign to be placed at each entrance to the Ground*
- ii) The Town Council to pay for the two new signs*
- iii) Once the signs are in place the Cricket Club must re-locate their two signs next to the Cricket Pavilion*
- iv) A meeting is set up with The Town Clerk, Deputy Town Clerk, the Cricket Club, Tennis Club and Football Club to discuss the new signs and further discuss any advertising issues*

1.1 Minutes from Strategic Projects Committee Meeting 20.02.2019 (Minute Ref SPC/18/6/66.1)

Hailsham Tennis Club

Members discussed the request for a sign on the Recreation Ground and concern was expressed over having a large number of signs on the site. It was suggested that one promotional board could be created for all organisations to advertise on.

RESOLVED:

- i) To agree to the Tennis Club's request to place a banner on the South Road railings*
- ii) To ask the Cricket Club to remove their signs on the Recreation Ground and to liaise with all the clubs regarding one sign in the area to advertise all the clubs*
- iii) Those clubs that wish to advertise on the board to contribute to the cost of the board*

1.2 Response received from Hailsham Cricket Club to request to move their sign

It is a real shame that the Town Council have taken this decision without first speaking with us. We did have permission from the Town Council to erect the signage and advertising in the first place, something that was done at a cost of near £1000 to the Cricket Club. The tennis club were also asked at the time if they would like to join and have additional signage added but at that time, they didn't want to progress.

As you will be aware, we are currently in the middle of a major project to renovate the pavilion. The Club are investing over £100,000 to create a facility that will be of benefit to many people in the town, as well as helping present the club and town in a very favourable light. We are already incredibly stretched to deliver this project, and are undertaking a range of fund raising activities to meet the costs of this project. As a result, we simply do not have any spare funding to contribute towards a new sign.

In addition, the advertising on the signage brings the Cricket Club an annual income of approximately £800, and the advertising on the side of the pavilion contributes a further £600 (so we cannot displace this advertising). The Cricket club is very reliant on these sources of income to help meet the costs of running the club. In addition to the commitment of our large number of volunteers, this advertising revenue plays a major part in ensuring we can provide opportunities to young people in the town to play cricket at an affordable price. I'm sure it won't have escaped the attention of the Town Council that we now have over 140 young people playing on the recreation ground each week; something that simply didn't happen a few years ago.

Without the advertising revenue, we would have to either cut back on junior cricket opportunities or look to increase the fees for juniors. Either of these scenarios is likely to reduce the number of children playing cricket, as increased costs are likely to result in some parents no longer being able to afford to send their children to training sessions. We think that would be a hugely retrograde step for the club and the town, particular when one considers the long term health and life benefits of leading an active life (particularly in our town where there are real issues of health inequality).

As a result, please could we ask the Town Council to reconsider this matter. We have no problem if the Town Council wishes to pay for a new sign to advertise all the sports clubs who use this area but as I hope I've explained, we really do need to keep the advertising revenue that we generate from our signage.

1.3 Response from HTC (Town Clerk) to Cricket Club

The committee's intention was to 'rationalise' the Western Road Recreation ground signage to something they consider more in keeping with the conservation area and something that gives all the regular clubs/users of the ground equity. Something like the signs on the Saffrons Ground (I attach a photo here) ... It was certainly not the committee's intention to prevent the Cricket Club from advertising, but I had hoped that moving the existing larger Cricket Club sign and the advertising board onto the pavilion itself might be a suitable compromise?



1.4 Background: Previous Resolutions

1.4.1 Environment and Leisure Committee 16/02/2009

Extract from report for relevant item

The [Cricket] club is keen to promote the recreation ground as the home of the Cricket Club and would like to erect a sign at the entrance of the recreation ground indicating that fact. A local business had agreed to prepare and install the sign on behalf of the club, and therefore

permission is also being sought for its erection.

Minute (Ref E&L/08/4/222.1-222.2)

A report from Mr T. Scott, Chairman of Hailsham Cricket Club and appended to these minutes ... was circulated with the agenda. The report requested permission for various improvement works that the Club wished to undertake to the cricket ground. Councillor G. Rowe advised that he was in full support of the Cricket Club's requests.

RESOLVED to recommend that the report is adopted, subject to the Cricket Club maintaining supportive liaison with other users of the Recreation Ground.

1.4.1 Hailsham Town Council Meeting 18/04/2012

Extract from report for relevant agenda item:

The Cricket Club currently have a sign advertising the Club at the entrance to Western Road Recreation Ground, opposite the library. The sign is approximately 4ft x 4ft.

The Club has requested permission to place a second sign at the vehicle gate on Western Road, for further advertising for the Club. This sign will be the same size as the current sign, and a copy of the proposed sign is attached, although the sponsors will be different to the attached sign.

Wealden District Council has advised that the Club will also need to apply to them for planning permission for an advertising sign.

The Cricket Club will finance the sign so there will be no cost to the Town Council

Resolution:

RESOLVED that Hailsham Town Council as land owner has no objections to Hailsham Cricket Club erecting a second sign to Western Road Recreation Ground as outlined in the officer's report as circulated with agenda, and as Appendix HTC/11/11/368A to these minutes. (Minute Ref HTC/11/11/368)

1.4.2 Parks, Open Spaces and Sports Committee: 29/04/2012

Club sign on Western Road Recreation Ground

Members were shown the sign which the Tennis Club had placed directly under the Cricket Club sign, on Western Road Recreation. Members agreed this was a suitable location for the sign. (Minute Ref 14/7/41)

1.4.2 Parks, Open Spaces and Sports Committee: 25/02/2015

Tennis Club, Western Road

An email and photograph were circulated prior to the meeting and is attached as Appendix POSS/14/6/40A to these minutes

The Tennis Club had requested to place a sign advertising the Club, on Western Road.

The Cricket Club already have two advertising signs on the recreation ground and members expressed concern at having further requests for signs from other users of the Recreation Ground, leading to a mismatch of signs in the area.

Members suggested involving other clubs to see if they wish to advertise on the one sign. It was agreed the Committee Clerk would contact the Tennis Club and other clubs that use the ground to suggest they all advertise on the one sign. (Minute Ref 14/6/40)

1. To discuss a request by Est Sussex WRAS (Wildlife Rescue and Ambulance Service) to hold a charity event on the Recreation Ground on 1st September

Request received from WRAS:

I am writing to you on behalf of East Sussex Wildlife Rescue and Ambulance Service. We are a 24-hour rescue service for sick, injured and orphaned wildlife around the East Sussex area. We are a non-government funded charity and we rely solely on donations from members of the public to keep our services running.

We are organising a summer fete fundraiser and feel that the Hailsham Recreational park would be a very suitable venue for this event, as many of our supporters are based around the Eastbourne, Polegate and Hailsham area.

We would very much appreciate use of the recreational park on the 1st of September 2019 for our summer fete. If possible, we would like the fete to run from 11am-3pm and will require an hour before and after for set up and take down. We will get in touch with the cricket club and enquire about the possibility of using their kitchen and toilet facilities.

The fete will include stalls of produce, games, food and drink. We will set up a WRAS stall to help spread awareness of what we do and there will also be a raffle which we will sell tickets at the event for. We will suggest all stall holders make a donation to WRAS but not charge a set amount. WRAS are also willing to publicise any businesses in return for a donation to the fete.

On behalf of WRAS, I feel that this would benefit the Hailsham community very much, and we would be really grateful for the opportunity to hold this event in Hailsham. Hopefully we can make this an annual occurrence!

Please do not hesitate to contact us for any more enquiries.

Thank you for your time.

Volunteer Coordinator at East Sussex WRAS

Recommendations:

The Strategic Projects Committee is recommended to agree to the event subject to: Full liaison with the town council's officers and the cricket club, conditional on the required insurances etc being in place and presented to the council and the ground to be tidied and returned to its former condition by the event organisers.

2. To discuss a request by the Healthy Living Club Committee to place advertising boards on the recreation Ground

Request received from HLCC:

Would you please ask the Strat Projects Committee on 17th April if I can do as I did last year.

Advertising boards (estate agent sale size) Yes it will have the Agents name, and a piece below advertising the Hailsham Model Railway Show on Dec 7th.

We would look at putting them up on Oct 16th-ish, and taking them down on the w/c 9th Dec.

Qty 6

Location, Western Road Rec Ground, by the Bridge.

Any other location we are more than happy to put a few more up.

We trust this meets with the Councils approval, and we thank the Council for its time.

We look forward to hearing from you in due course

Kind Regards

Chair, Healthy Living Club Committee

Minutes of meeting of the Strategic projects Committee 08.08.2018 (Minute Ref SPC/18/2/31-31.1)

Members were advised that the Healthy Living Club Committee were organising the Hailsham Model Railway show again and had asked whether they could place advertising boards on Western Road Recreation Ground and the Battle Road Allotments

RESOLVED to allow the request by the Healthy Living Club Committee to place advertising boards on Western Road Recreation Ground and the Battle Road Allotments

Recommendations:

The Strategic Projects Committee is recommended to agree to the Healthy Living Club's Committee placing the advertising boards on the Town Council's land according to the quantity, location and dates as described.

The committee is also recommended to agree to this, as set out above, in subsequent years until and if it wishes to review the arrangement (therefore not requiring further committee agreement every year)

3. To discuss the use of the recreation ground for Community Fitness Classes

Request received by Hailsham Town Council:

I would like to enquire about the possible use of the Western Road Recreation Ground for a community fitness class to be set up for the local residents.

These fitness classes will be non-profit and no equipment will be used, it will be all body weight based exercises and keeping people moving. There will be no music played during the classes and it is close to the free car park, so we wouldn't cause any disruptions to the neighbours who won't be participating.

The classes will be ideally Mondays and Wednesdays 18:30-19:30 (the participants would pay £10 - this covers our admin fees, insurances and liabilities) all the classes within that month would then be

free of charge.

We have a passion to help the community with their health (physical and mental) and confidence and we don't want finances to be an issue / excuse for people not to be able to exercise. Also doing group classes brings the community together and creates a social environment to improve people's moods and confidence.

I am level 3 qualified personal trainer / fitness instructor, with 4 years of experience.

I look forward to hearing from you and hopefully make a difference to our community,

Kind Regards
Dale Waring

Considerations

The Cricket Club currently use and have booked the Recreation Ground on Tuesday, Wednesday and Thursday evenings and some Mondays as well as most Saturdays and Sundays during the day.

Some events are booked onto the ground on other days and dates.

It may be possible for the suggested fitness classes to be held at the same time if they do not encroach on the cricket club's use and through careful liaison with them.

The council has traditionally and consistently interpreted the rules under which the recreation ground was originally acquired, as meaning that events held on it cannot charge individuals 'entrance fees'. The council may wish to consider whether these classes contravene this. However there is apparently no legal agreement in place specifically prohibiting this.

Other groups holding activities on either the Maurice Thornton Playing Field or the Country Park have charged a £50 annual administration fee by the council and have then booked use for a whole year. This fee covers the costs of wear and tear on the ground plus any other costs.

If the committee is not in agreement to these classes, it may wish to consider whether an alternative location could be offered or suggested, such as the Maurice Thornton Playing Field, the Country Park or the ground surrounding the James West Centre (although that is not currently under ownership or control of the Town Council)

All providers of such activities on Town Council owned land would be required to demonstrate that they hold the relevant insurances etc and to agree that any damage to the town council's facilities or land caused by their activities would be repaired.

Report to: Assets Management Committee

Date: 13th November 2019

By: Karen Giddings, Planning and Environment Officer

Title of report: Dog Bin Policy

PURPOSE:

To consider whether to change the current dog bin policy, which is to always replace a damaged or vandalised dog bin.

To consider changing this policy to only replacing a dog bin if there is no other alternative bin nearby that can be used

BACKGROUND:

Our current policy on dog bins is to replace a bin if it is damaged or vandalised. The Council currently uses metal bins as these are harder to vandalise. Plastic bins could be used instead but are more prone to vandalism as they are easier to damage.

Recently a number of dog bins have been removed due to them rotting at the bottom of the bin.

There are no bins in stock so at the moment, so the removed bins have not been replaced. We have received some enquiries from the public about the removed bins and we advise them that they can use the nearby litter bins for disposing of their dog waste. Many people are under the impression they cannot use a normal litter bin for dog waste or put the waste in their own domestic bin and once those enquiring are educated on this we have had no further complaints from these members of the public querying the removal of the bins. At every location where we have removed a bin there is a litter bin nearby which can be used instead so there is always an alternative to the removed dog bin.

The dog bins that have recently been removed are in the current locations:

Maurice Thornton Playing Field, Grovelands Barn, Hailsham Country Park, Hailsham Country Park (adjacent the Lake), James West Centre, Common Pond, Western Road.

I have attached a map which shows the locations of all the dog bins. The orange circles are the Town Council bins and the green circles are Wealden bins. I have circled in black the bins that we have recently removed. As you can see there are still many bins located around Hailsham.

FINANCIAL IMPLICATIONS

Dog bins are extremely costly to maintain. Below is the cost of placing a new dog bin on Council land and to maintain it for 1 year.

New Dog bin -	£126.00
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Costs

Staff time to collect dog waste from 1 bin -	£132.84	(8hrs per week / 30 bins)
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10% fuel costs per year per bin -	£16.23
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Black sacks	£43.00	(£1290.00/30 bins)
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Waste collection	£651.73	(19,552.00/30 bins)
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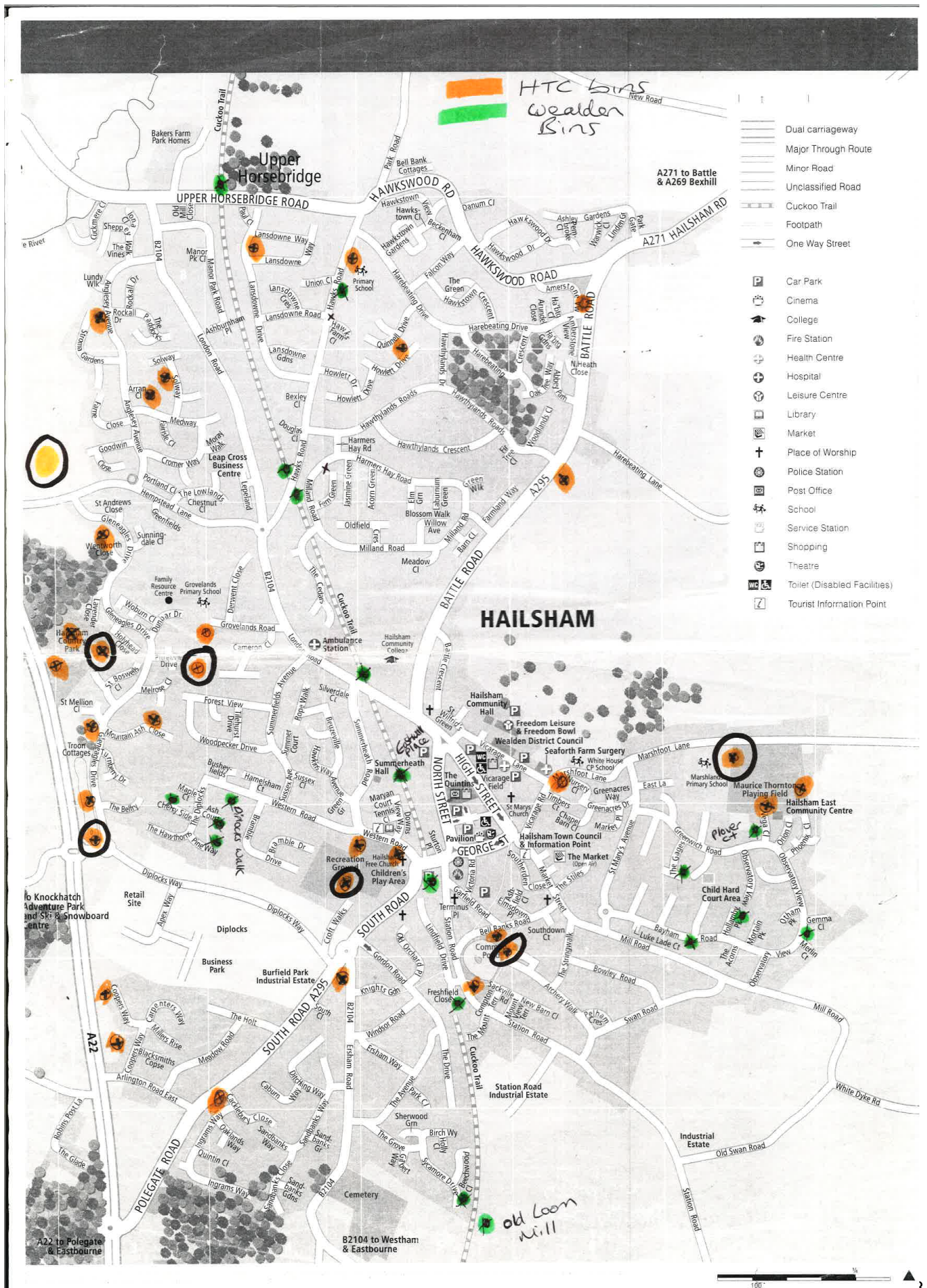
Total running costs (per bin, per year)	£843.80
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Total initial Costs (for a new bin for the first year)	£969.80
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CONCLUSION

The map attached shows that although we have removed a number of bins there are still more than enough dog bins in the vicinity which can be used instead, as well as litter bins, and therefore the Council are asked to consider removing the policy from always replacing a dog bin to only replacing an existing damaged or vandalised bin if there are no other alternatives that can be used nearby (such as another dog bin or a litter bin)

Due to the removal of some of the bins we are now using less plastic bags and allocating less staff time to emptying the bins that have been removed, so this is all a saving for the Council.



Report to: **Assets Management Committee**

Date: **13th November 2019**

By: **John Harrison, Town Clerk**

Title of report: **Street Lighting**

PURPOSE:

To consider the provision of an additional street light on Summerheath Road

Request from Cllr Trevor Powis for additional Street Light:

The post would need to be in Summerheath Road, at or around the northern boundary of Summerheath Hall. This is right on the bend in the road. The position is easy to spot because of two things (a) the current electricity supply pole actually has a lamp mounting bracket on it, although it faces backwards towards the hall (b) there is an old electricity supply pole sited directly next to the current one.

Hope this is enough for ESCC to provide a price. Although opinion differs among residents, there's no disputing that this bend in the road can be VERY dark!

This is for a completely new unit. Anecdotally there used to be a light here but it was removed and never replaced. There is a definite black area at night and there have been several instances of damage where residents feel the lack of visibility is contributing.

ESCC:

This will affect the price as the cost I gave you was just to replace the lantern on an existing bracket with existing supply, If you can give me the location for the new light I can do a price but please be aware that UKPN will not provide a new supply for a pole mounted lantern so it would need to be a column install adjacent to the pole.

Cost for additional new lamp column to be placed on Summerheath Road:

The cost to install a new column and lantern in Summerheath Road is £2490.45 plus VAT. This is for a 6mtr column with new Led lantern adjacent to the overhead supply point and being fed from the overhead cables. It needs to be a column as UKPN will no longer allow new attachments to their poles.

Report to: Assets Management Committee

Date: 13th November 2019

By: Karen Giddings, Planning and Environment Officer

Title of report: Hawkes Road Bus Shelter

PURPOSE:

To consider whether to replace the bus shelter at Hawkes Road

BACKGROUND:

The Council maintains a wooden bus shelter at Hawks Road. This wooden shelter is now rotting and in need of replacement.

FINANCIAL IMPLICATIONS

I have attached an example of a bus shelter that could be purchased.

The cost for this bus shelter is £ 4917.50 (excluding VAT)



The above picture shows a bus shelter which is slightly larger than the one we would purchase, but is the same style, to give an idea of the type of shelter we could install.

The bus shelter would be delivered assembled and then lifted into place and bolted down.

Members need to consider whether to replace the bus shelter or leave the area open, with no shelter.

Report to: Assets Management Committee

Date: 13th November 2019

By: Karen Giddings, Planning and Environment Officer

Title of report: James West Community Hall

PURPOSE:

To consider whether to mark out lines for a badminton court

BACKGROUND:

The James West Centre is currently used for a mixture of sports groups and community groups.

The Town Council has been approached by a group of people that wish to use the Centre regularly to play badminton. There are no court markings on the floor at the current time.

If the Council is agreeable to placing badminton court lines in the Centre Hall it may wish to consider also placing netball and basketball lines at the same time, to encourage further sports groups.

There is a badminton stand and net already available at the Centre. Hoops for basketball or netball cannot be fixed to the walls due to the acoustics, so any hoops would be freestanding, on movable wheels. Any groups wanting to use the Hall for these activities would bring their own hoops and store them in the centre if they wished (in the same way the Table Tennis Club store their table at the Centre)

FINANCIAL IMPLICATIONS

To place badminton court lines will cost approximately £400.00. To place badminton, netball and basketball lines will cost approximately £1,100.00

CONCLUSION

The Centre would take a regular income from the badminton bookings and if basketball and netball court markings were also placed on the floor it is likely to also attract groups wishing to use it for these sports and therefore generate a further income from this.