

HAILSHAM TOWN COUNCIL

FINANCE, BUDGET, RESOURCES AND STAFFING COMMITTEE

AGENDA

NOTICE IS HEREBY given of a meeting of the Finance, Budget and Resource Committee, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Square, Hailsham, on

Wednesday 24th April 2019 at 7.30 p.m.

1. <u>Public Forum</u>

Prior to commencement of the remainder of formal business of the meeting, a period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly, or ask questions on matters relevant to responsibilities of this committee, at the discretion of the Chairman.

2. The order of formal business to be transacted will thereafter be as follows:

3. Apologies for Absence

To receive apologies for absence of appointed members.

4. <u>Declarations of Interest</u>

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

5. <u>Minutes of previous Meeting</u>

5.1 To note that the Minutes and Reports of the Meeting of the Finance, Budget, Resources and Staffing Committee (Ref:FBR/18/6/70-76) held on 27th February 2019 as being a correct record of this meeting.

6. <u>To review the terms of reference for the Finance, Budget, Resource and</u> <u>Staffing committee</u>

To consider any changes to the terms of reference.

7. <u>Periodic Statements and Committee Expenditure</u>

7.1 To receive note and adopt the financial reports as listed below:

a) Fund summary as at 31st March 2019 (copy attached) & Bank Statements and be signed off by one member of the FBRS committee.

b) Summary of net expenditure as at 31st March 2019 (copy attached)

c) Summary of the Council's income and expenditure as at the 31st March 2019 compared against budgets (summary attached)

d) List of uncleared cheques totaling £67,764.72 as at 31st March 2019 (copy attached)

e) List of payments previously certified by a member of the cheque signatory panel amounting to £94,904.94 for payments made during January 2019, £99,701.83 for payments made during February 2019 and £118,735.62 for payments made during March 2019 (In accordance with the Governance and Accountability for Local Councils Practitioners Guide)

7.2 End of Quarter Balance Statements

To note and adopt the end of quarter balance statements in respect of :

- a) Neighbourhood Plan (copy attached)
- b) Youth Facilities (copy attached)
- c) Communities (copy attached)
- d) Hailsham Forward (copy attached)
- e) Cemetery (copy attached)

f) Allotments – All sites (copy attached)

7.3 Free Resource Payments (Section 137 Expenditure)

To note no expenditure under Section 137 payments for the current quarter.

8. Review of Risk Management policy

To review the council's Risk Management Policy (Report to follow)

9. End of Year Balances

- A) To note and adopt the summary of committed and brought forward balances (copy attached)
- B) To note and adopt the Analysis of Reserves/End of Year as contained in the end of year accounts to be submitted to the External Auditors

10. Exercise of Electors Rights

To note the programme set by the External Auditors in respect of the councils accounts for 2018-2019.

- A) Date of public announcement 24th May 2019
 B) Inspection period for Electors 17th June 2019 26th July 2019

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JOHN HARRISON Town Clerk

Committee Membership:

Councillor. N. Coltman Councillor G. De Jongh Councillor R. Grocock Councillor Mrs. B. Holbrook Councillor P. Holbrook Councillor Mrs. M. Laxton Councillor S. Potts Councillor Ms. A. O'Rawe Councillor C. Triandafyllou Substitutes: Councillor C. Tasane Councillor Mrs. B. Beckett Councillor Mrs. S. Van Der Geyten Counciilor N. Collinson

		HAILSHAM TOWN	COUNCIL	
	F	JND SUMMARY AS	AT 31.03.19	
				to agree with
1	Balance at 01.04.18 (469975.78-4874	7.82)	=	421227.56 Fund summary as at 31.03.17 (line :
2	Precept (received to date)		=	1012703.00 Income Summary (line 1040)
2a 2b	Council Tax Support Grant			29699.00 0.00
3	Income to date		=	244601.34 Income summary (line 1042)
4	Expenditure to date		=	1294275.10 Expenditure summary (line 1042)
4a	Transfer from Commuted Sums		=	83370.00
5	Total Funds Available		= [497325.80 Equal to line 12 below)
6	Current Account Balance 10331333	(statement No.6)	=	88186.82 Bank statement 6
7	High Interest Account 50072672	(statement No.1)	=	173550.63 Bank statement 1
8	Treasury Deposit	(,	=	303253.07 Treasury Deposit Certificate
9	Petty Cash Balance		=	100.00 Petty cash held in vouchers & cash
10	Total funds held		=	565090.52 Total lines 6 to 9
11	Less cheques not presented		=	67764.72 Summary of uncleared cheques
12	Total funds available (to agree with ite	em 5)	= [497325.80 Equal to line 5 above
Nett in	come/expenditure (to agree with "Summary o	f Nett Expenditure" Repo	rt)	-76098.24 Summary of net expenditure
	Commuted Sums (for maintenance of	public open spaces)		
			as at 31.3.18	Current balance
			as at 31.3.18	as at 31.03.19

		as at 31.3.18	urrent balance as at 31.03.19	
13 14 15	Higher Interest Business A/C No. 2 (80449288) Treasury Deposit	7474.84 265225.28 0.00	496994.73	Bank statement 1 Treasury deposit certificate
	Total Commuted Sum accounts	272700.12	506091.29	

Project Fund Balances	as	s at 31.03.19		
	fu	Ind balance	allocated	funds available
No.03 Community Building Project		18618	13302	5316
No.04 Play Equipment		0		0
No.05 Hard Surface Play Area		2294		2294
No.11 Town Youth facilities		327		327
No.14 Community Contingency Fund		150351	67569	82782
No.16 Youth Facilities - The Square Café		5367		5367
No.18 Cemetery New Burial Ground		17500		17500
No 21 Criminal Damage		1056	0	1056
				0
	Total	195514	80871	114642

	HAILSHA	<u>м то</u>	N COU	NC	IL - SU	MMAR	Y OF N	NET EXP	ENDIT	URE AS	<u>AT 31.</u>	03.2019	ç
			2019		2019	Ectin	atoc						
BUDGET HEADINGS	Exper	nditure	2010		come	Adj &	Nett	Actual	Actual		Total	Funds	
	А			в		B/F 2017/18	total	Spend	Income	Commited	Spend	Remain	
ALLOTMENTS		3750		_	3439	4075	4206	3212	3925	4895	4182	24	2
WESTERN ROAD RECREATION GROUND		1025			1000	-104	-79	7871	6838		1033	-1112	2
MAURICE THORNTON PLAYING FIELD		2480			0	0	2480	2298	500		1798	682	2
COMMON POND		700			0	0	700	13	0	687	700	(0
ERSHAM ROAD COMMON		50			0	-	50	0	0		0	50	0
PLAY AREAS		3650			0	5480	9130	6326	0	2382	8708	422	2
PROJECT FUNDS (Add to existing funds)		0			0	9477	9477	18783	11600	2294	9477	(0
PUBLIC OPEN SPACES		1950			400	2618	4168	21855	20347	2900	4408	-240	(
HORTICULTURAL & GROUND MAINTENANCE		35600				7325	42925	32087	0	10838	42925	(0
ENVIRONMENT SERVICES		6000				1408	7408	5930	0	1478	7408	(0
COMMUNITIES, TOURISM & LEISURE		32487				15201	47688	43155	6816	10414	46753	935	5
FESTIVE LIGHTING		11000				914	11914	11576	975	1313	11914	(0
FUNDED PROJECTS		450				-	450	343	0		343	107	
Cortlandt Stable Block		17060				21191	38251	21540	5334	21801	38007	244	2
TOWN COUNCIL SITE		3150			0	3445	6595	1724	0	4945	6669	-74	2
CEMETERY BUILDING MAINTENANCE		550			0	2230	2780	160	0	2540	2700	80	
PROJECT FUNDS		0			0	17500	17500	0		17500	17500	c	0
CEMETERY SERVICES & OVERHEADS		6460			0		9378	8195	0	2151	10346	-968	2
Cem HORTICULTURAL (incl FLORAL DISPLAYS		8000					8000	7589	0		7589	411	
ROADS & PATHS	,	0000			0	105	105	0	0	105	105		
FUNERAL & GRAVES		14500			50000	1500	-34000	16243	68829	2730	-49856	15856	
STREET LIGHTING		30500			00000	7692	38192	47842	151	2100	47691	-9499	
STREET FURNITURE		450				1134	1584	395	82	1271	1584	(
RECREATION BUILDINGS (incl UNION HALL)		46500				1000	47500	77597	54657	19979	42919	4581	
STAFFING COSTS		635542				48205	683747	637131	34037	42532	679663	4084	
ADMINISTRATION EXPENSES		121604			400		151970		518		154820	-2850	
CHAIRMANS ALLOWANCE		121004			400	30700	151970	339	510	05575	339	116	
						120				154			
		1850				129	1979	1825	050	154	1979	(
		17500				1786	19286		250	2182	18730	556	
		400					400	0		400	400	(
MISC.PROVISIONS		6213					6213			510	1360	4853	
SECTION 137 (FREE RESOURCE)		5400					5400	9155		-	9155	-3755	
PROJECTS (Add to Cap.Funds)		26000			1000		224406	76499	27813	175720	224406	C	0
FUNDED SERVICES		84500			0		118066		29	56405	116792	1274	2
ACCOUNT INTEREST & COMMUTED SUMS		600			500		10228	775	6793	14749	8731	1497	
RENTS, LETTINGS & HIRE FEES		0			28100	1704	-26396	1504	46610	129	-44977	18581	
PRECEPT							0		1042402		-1042402	1042402	N
Net VAT						-14145	-14145	68887	65904	-17128	-14145	C	C
TOTAL		1127421	0	0	84839	416654	1459056	1294276	1370373	455851	379754	1079302	2
NET EXPENDITURE								-76097					

HAILSHAM TOWN COUNCIL - INCOME AND EXPENDITURE AS AT 31.03.19

ltom					Incomo	1st April 2	018 to 31st Ma	arch 2019	
ltem	Account	Annual	Carry	Budget	Income available	total	total spent	percentage	
	Code	Budget	Over	Adjustments	to add to	available	to a spent	spent	
	Coue	Buugei	Budget	Aujustments	budget	avallable	date	to date	
Allotments - Water supply	101	650			Suuget	650			
Allotments - Maintenance	101	2920	Ŭ			2920			
Allotments - Returnable deposits	101	0	4075	not available to s	pend	4075			
West. Rd Rec - Maintenance	102	900	-104	2500		3400	7370.00	217%	
West. Rd Rec - Water Supply	102	125				125	500.75	401%	
MT - Annual Rent	102	750				750			
MT - Maintenance	102	670	0			670	220.68	33%	
MT - Water Supply	102	60				60			
MT - Pitch Marking Paint & Contractor to Mark	102	500	0	0		500			
MT - Skate Park Maintenance	102	500				500	250.00	50%	
	400	700				700	40.00	00/	
Common Pond - Maintenance	102	700				700			
Ersham Rd - Maintenance	102	50				50	0.00	0%	
Play Areas - Insurance	103	1450				1450	980.16	68%	
Play Areas - Insurance Play Areas - Maintenance	103	1450 1200	5381			1450 6581	980.16 5346.23		
Play Areas - Maintenance Play Areas - Safety Surface	103	1200	5381			0			
Play Areas - Safety Surface Play Areas - Safety Gates	103	1000	1382			2382			
inay mous darciy dales	105	1000	1302			2002	0.00	0 /0	
HCP - Maintenance	104	450	0	19500		19950	20995.15	105%	CP Car Pa
HCP - Vermin Control	104	500	ľ	10000		500			
	1		İ		İ			0070	
Public Open Spaces - Maintenance	104	300	2618			2918	18.16	1%	
Orchard Park Maintenance	104	200				200	107.42	54%	
Grovelands Barn Skip hire	104	500				500	260.00	52%	
All Sites - Grass cutting	105	19000				19000			
All sites - Tree Works	105	16600	1345	0	0	17945	16650.00	93%	
Des Hasters D's Fast to	407	0000	1.100			7400	5000.00	000/	
Dog Hygiene Bin Emptying	107	6000	1408			7408			
Horticultural - Landscaping Maintenance	107		5980			5980	0.00	0%	
Project Funds	106								
04 - PlayEquipment	100	0		11600		17500	18783.25	107%	
05 - Play Surfaces	106	0		11000	0				
Total expend to date this year		55025	22085			119008	98375	83%	
Income - Allotment Rent	101	3439				3439	3925.27	114%	
Income - Beaconsfield/Pitch hire/MT	102	1000				1000		584%	
Income - Fishing Permits	104	400				400	847.47	212%	
Income - Maurice Thornton Sites	102						500.00		
Income - Country park car park	104						0.00		
Total Income to date this year		4839	0.00			4939	11110	225%	
						0	 	ļ]	
	ļ	ļ							
	Į	 				1st April 2	018 to 31st Ma	arch 2019	
H		ļ	0.000	Income	Income	4.4.6.1	total t		
ltem		Ductors (Carry	Budget &	available	total	total spent	percentage	
	l	Budget	Over Budget	Adjustments	to add to	available	to date	spent to date	
Office Complex Internal Densire	204	000			budget	000			
Office Complex Internal Repairs	201	200		0		200			
Office Complex External repairs	201	600	0	0		600	1172.96	195%	
Office Complex - Boiler & alarm	201	700	0			700	150.00	21%	
Office Complex - Boller & alarm Office Complex - Electronic Gate	201	150				150			
	ZU1	150	-		-	150	0.00	0%	

Office Complex - 4 Market Sq	201	1500	3445	0		4945	0.00	0%
	000				440	740	1000.01	4.400/
Pavilion - Service costs	202	600	0	0	118	718	1069.81	149%
MT Pavilion - Service costs	202	1200	0			1200	924.07	77%
MT Pavilion - General Repairs	202	500	0			500	210.36	42%
Storage sheds - General Repairs	202	100	0			100	0.00	0%
Storage Sheds - Energy	202	300	0			300	459.17	153%
Storage Sheds - Grovelands Barn Rates	202	2800				2800	2592.00	93%
		1000				1000		
Union Corner - Maintenance Grant	202	1000				1000	0.00	0%
James West Community Hall	202	25000				25000	27159	109%
James West Community Hall - Fixture & Fittings	202	0		33270		33270	33967	102%
		15000	1000			10000	11150.01	700/
Public Toilets - Cleaning & Maintenance	202	15000	1000			16000	11159.21	70%
Cemetery - General Maintenance	203	150	0			150	70.00	0%
Cemetery Lodge - General repairs	203	400	2230			2630	89.99	0%
Cemetery - Service costs	205	4120	3			4123	4877.24	118%
Cemetery - Consumables	205	1850	2915			4765	2624.95	55%
Cemetery - Pest Control	205	50				50	298.50	597%
Cemetery - Burial Software Licence	205	320	1500	ļ]		320	285.00	89%
Cemetery - Section markers	205	120	1500			1500 120	120.00	8%
Cemetery - Extinguisher service Cemetery - Grave digging	205 205	14000				14000	109.00 12650.00	91% 90%
Cemetery - Flowers & Mem trees	205	500				500	2072.82	415%
Cemetery - Grass & hedge cutting	205	7000				7000	6668.00	95%
Cemetery - Tree Maintenance	205	1000				1000	921.00	92%
Cemetery - Path Maintenance	205		105			105	0.00	0%
Cemetery - Burial Fee refund	207						1400.00	
Street Lighting (all costs)	209	27500	0			27500	27253.34	99%
Street Lighting - New Lights	209		0			0	0.00	0%
Street Lighting - Paint/maintenance	209	3000	7692			10692	20588.83	193%
Street lighting - Replace Switch Gear	209	11000	0			11014	0.00	0%
Festive Lighting	209	11000	914			11914	11576.00	97%
Street Furniture - Bus shelter repair	210	250	1134			1384	133.73	5%
Memorial Seat	210					0	179.27	0%
Black sacks	210	200				200	0.00	0%
Project Funds								
18 - New Burial Ground	204	0				17500	0.00	0%
Total to date this year		121110	20938			192936	171182	89%
Income - Burial Fees	207	50000				50000	68829.00	138%
Income - Pavilion Recharges	207	0				00000	118.08	0%
Income - Festive Lighting	209	0				0	975.00	0%
Income - Street Lighting	209						150.51	0%
Total Income to date this year		50000	0			50000	70072.59	140%
rotar income to date this year		50000	U			50000	10012.39	140%
		1						
		<u> </u>				4 a 4 A 11 - 11 -		nah 0010
				Income	Income	1st April 2	018 to 31st Ma	rch 2019
Item			Carry	Income Budget &	income available	total	total spent	percentage
		1	Over	Adjustments	to add to	available	to	spent
		Budget	Budget		budget		date	to date
All staff costs	301	605042	47210		0		607901.37	93%
Members Alowances	301	30500	995			31495	29229.89	93%
Office Equipment	302	2300	1458			3758	1155.81	14%
Election Costs	302	53520				53520	0.00	0%
Newsletter production costs & three deliveries	302	6000			0	6000	6491.00	108%
Services (elec/gas/fone/rate/water	302	18600	20			18620	18922.39	102%
Annual electrical & extinguisher test Advertising & Publicity	302 302	700 500	0			700 500	749.62 455.79	0% 91%
Insurance	302	9200				9089	455.79	125%
Postage	302	2100	0			2100	1169.53	56%
	302 302 302	2100 2700 3000	0			2100 2700 3000	1169.53 2454.25 3983.23	56% 91% 133%

Protestorial tors 302 300 300 300 400 400 400 302.68 805 Commercal Rubbin Disposal 302 400 0 60.316.26 805 Commercal Rubbin Disposal 302 60.0 0 60.0 453.4 566.71 1395 Chairmars Allowance 303 1600 0 60.0			20000	_1704		0	20206	0970/	349%
Protestoral loss 392 3900									
Pertensional loss 392 3500 4300 4300 4300 4300 382.28 182.28 Commanifies 302 4000 0 600 382.28 889 Commanifies 302 600 0 600 4334 9868.71 1389 Chairmans Allowance 303 1500 0 4334 9868.71 1389 Staff Frequence Nething 904 750 128 879 64.60 557 Staff Frequence Chrising 304 1100 0 1132.86 16788.46 877 Vinicip costs 3037 2000 0 4400 0.00 0 Annual Grants 307 2000 0 2000 257.00 0.00 Section 137. Miscolaraooa 307 400 0 0 400.0 57.00 Commanifes 308 1700 0 27.00 400.0 57.00 Commanifes 308 1700 0 27.00 400.0				10128			10128		0%
Predesizani loss 302 3900 300 4000 4000 4000 3182.08 899 Commercial Rubish Dappeal 302 1838 2460 4314 9865.71 1389 Commercial Rubish Dappeal 302 600 0 600 430.0 338.78 2237 Chairmars Allowance 303 1500 0 1600 338.78 2237 Staff Drache Explorment 3041 1700 0 11926 11790.0 11926 11979.46 877 Twinning 306 400 0 400 0.00 0 400 0.00 0 400 0.00 0<									0% 0%
Protestional fee 302 3000 3000 729 Chairmans Allowance 303 11600 0 11600 338.78 239 Staff Frazenke Clothing 304 1770 128 0 779 129 0 1600 19286 8779 1444 65 555 1600 19286 8779.0 129 0 1790 129 0 17928 8779.0 129 0 0 0.00 0									0%
Professional fee 302 3600 3600 4804.28 1132 Commerciples 302 1434 2480 4314 8885.71 1388 Commerciples 302 800 4314 8885.71 1388 Commerciples 303 11500 4300 723 Chairmans Allowance 3033 11500 0 11500 3338.72 735 Staff Forescher Clething 304 1750 128 0 1100 1909.72 129 Vehicle costs 306 1400 0 400 0.00 0 90<	Income - Revitalization Fund	311						0.00	0%
Professional free 302 3000 3000 727 Chairmank Allowance 303 1500 0 1500 303.7 7200 2000 1000 1000 308.7 7200 2000 1000									0% 0%
Professional free 302 3000 3000									0%
Professional fees 302 3500 8300 8400.0 3400.4 28 1327 Stationery & Commerbial 302 1133 2480 4314 5986.7 1 1328 Commerbial Rubbish Disposal 302 1133 2480 4314 5986.7 1 1328 Chairmans Allowance 303 100 0 650 433.0 7 229 Staff Protoctive Clothing 304 750 129 679 4464.65 533 Tools & Equipment 304 770 129 679 4464.66 673 Twinning 306 1700 0 11288.66 879 Twinning 307 700 0	Income - Sale of Dumper	304					0	250.00	0%
Professional fees 3322 4300 4300 4404.28 1132's Stationary & Consumables 302 1334 2480 4304 5965.71 1387 Commerical Rubbish Disposal 302 1630 2480 4314 5965.71 1387 Commerical Rubbish Disposal 303 1500 358.78 2235 Chairmans Allowance 303 1500 358.78 2235 Staff Protective Clothing 304 750 129 679 464.66 537 Tools & Equipment 304 1100 0 12258 1679.46 879 Twinning 306 400 0 400 0.00 900 Annual Grants 307 27000 22000 25737.00 900 97 Scictin 137 - Miscellaneous 307 200 0 0 400.00 570 Contaire microscieVent Markeing) 308 1700 0 0 0 97 Contaire microscieVent Markeing) 308 </td <td></td> <td></td> <td></td> <td>-1704</td> <td>0</td> <td>0.00</td> <td></td> <td></td> <td>177% 2702%</td>				-1704	0	0.00			177% 2702%
Professional fees 302 300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 8300 723 8300 8300 723 8300 8300 723 8300 7300 8300 723 8300 7300 8300 723 7300 8300 723 7300				470.4		0.00			1359%
Professional fees 302 3000 Image: solution of consumables 1302 4000<									72%
Pardensional field 302 3000 Mathematics 302 4000 4000 4000 4000 4000 4000 4000 4000 4000 4000 4000 72 Commercial Rubbish Disposal 302 1834 2480 0 600 0 600 72 Chairmens Allowance 303 1500 0 1500 338.78 239 Staff Protective Clothing 304 1750 129 879 444.65 533 Tools & Equipment 304 1100 0 1100 1380.57 1249 Vahicle costs 305 17500 1726 0 1788.6 877 Tomining 306 400 0 0 0 0.00 965 Annual Grants 307 2700 0 2700 25737.00 957 Section 137 - Miscellaneous 306 1000 0 0 0 0 0 0 0 0 0 0	rotar Experie to date this year		331100	550171	-1000	U	1200001	333032	1 4 70
Pardensizinal fees 302 3600 1 3600 4604.28 182.05 Statenery & Consumables 302 4000 1834 2480 4314 5965.71 1380 Commercial Rubbish Disposal 302 1600 0 600 0 600 72 Chairmans Allowance 303 1500 0 1500 338.78 233 Staff Protective Clothing 304 750 122 879 446.465 533 Tools & Equipment 304 1100 0 1101 1380.57 1249 Vehicle costs 305 17360 0 19226 1679.846 877 Vehicle costs 307 27000 27000 27000 0.00 070 Section 137 - Miscellaneous/Event Marketing) 308 17000 0 700 400.00 0 Communities 308 1000 10701 2570.20 2573.20 967 Communities 308 1000 0	Total Expend to date this year		951106	350171	-1000	0	-	955692	74%
Professional fees 302 3000 Image: solution of the so	21 - Criminal Damage	309		913		0		0.00	0%
Professional fees 302 300 4000 4000 3182.06 800 Commercial Rubbish Disposal 302 1834 2480 4314 5965.71 1389 Boom Hire Expenses - Non projects 302 1800 0 600 430.0 729 Chairmans Allowance 303 1500 0 1500 338.78 239 Staff Protective Cicthing 304 750 129 877 464.65 533 Tools & Equipment 304 1100 0 1100 1800.07 7124 Vehicle costs 305 17500 1786 0 19286 16796.46 877 Twinning 306 400 0 400 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00	16 - Youth Facilities - "The Square"	309		6881	-		19881	42533.90	214%
Professional fees 302 3800 4004_28 1322 Stationery & Consumables 302 1834 2480 4314 5965,71 1389 Room Hire Expenses - Non projects 302 600 0 600 4300 729 Chairmans Allowance 303 1500 0 1500 338,78 239 Staff Protective Clothing 304 750 129 977 464,66 533 Tools & Equipment 304 1100 0 1100 1360,57 1249 Vehicle costs 305 17700 1786 0 11228 16798,46 877 Twinning 306 400 0 400 0.00 90 Annual Grants 307 27000 0 27000 25737.00 959 Tourism (miscellaneous/Event Marketing) 308 700 0 0 0.00 90 Communities 303 1000 10701 25701 26319.38 1022 C			8000		0				0% 18%
Professional fees 302 300 4404.28 1322 Stationey & Consumables 302 4000 4000 3182.06 800 Commercial Rubbish Disposal 302 1834 2480 4314 5965.71 1389 Room Hire Expenses - Non projects 302 600 0 600 430.00 729 Chairmans Allowance 303 1500 0 1500 338.78 239 Staff Protective Clothing 304 755 129 679 464.65 539 Toids & Equipment 304 1750 128 0 1360.57 124 Vahice costs 305 17500 1766 0 1360.57 124 Vahice costs 307 27000 0 0.00 0.00 90 Section 137 - Miscellaneous 307 27000 0 0 0.00 550 90 Curster (Line costs 308 1000 0 0 0.00 577 25791.38 102				-			-		0%
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									110%
									85% 119%

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LIST OF UNCLEARED CHEQUES as at 31.03.19

Outstanding cheques up to statement dated 31.3.19

Date	Cheq No	Payee	Amount	τ
11.2.19	23541	British Heart Foundation	30.00	D
12.2.19		Bloomfields	105.00	
18.2.19		Search Acumen	413.48	3
27.2.19		H Newark	50.00	5
5.3.19	23594	Lion Laboratories	151.58	3
12.3.19		Curtis & Shaw	42.70	5
12.3.19		Eden Springs	44.45	
20.3.19		Ricochet Signs Litd	172.80	5
20.3.19	23618		500.00	
20.3.19		The Police & Crime Comm for Sx	1,562.21	
20.3.19		MFC Outdoor Ltd	45.00	
21.3.19		S Harper	19.08	
21.3.19		Haulaway Ltd	687.60	5
21.3.19		East Sussex County Council	32,704.01	ĩ
21.3.19		cancelled	0.00	5
21.3.19		Pyrotec	209.40	5
22.3.19		Trade UK	75.97	7
22.3.19		The Police & Crime Comm for Sx	1,043.51	
22.3.19		M Laxton	17.30	
25.3.19		Machine Force Ltd	1,100.00	5
25.3.19	23630	Hailsham Community Land Trust	1,000.00	
25.3.19		Hailsham FM Ltd	100.00	5
26.3.19		Travis Perkins	31.32	
26.3.19		Fieldskill Ltd	149.18	3
26.3.19		Knockhatch	260.00	5
26.3.19		Teleshore	71.04	
26.3.19	DD	Wages & Salaries	1,058.60	5
27.3.19	23637	S Spence	840.00	5
27.3.19		Business Stream	186.88	3
27.3.19	23639	HMRC PAYE	11,283.18	3
27.3.19	23640	East Sussex County Council	7,887.20	5
27.3.19	23641	GAYE	145.08	3
27.3.19	23642	Wealden District Council	42.03	3
27.3.19		MFC Outdoor Ltd	183.11	1
28.3.19	23644	CBL Fastenings	42.00	2
28.3.19	23645	Fuzion 4 Ltd	80.08	3
28.3.19		MFC Outdoor Ltd	35.00)
29.3.19		David Herbert	800.00	
29.3.19		Trade UK	133.92	
29.3.19	23649		90.00)
29.3.19		cancelled	0.00	
29.3.19		Cuckmere community bus Itd	1,881.60)
29.3.19	23652	Barcombe Landscapes	1,380.00)
29.3.19	23653		551.38	3
29.3.19	23654	Withers DIY	8.10	5
29.3.19	23655	Ernest Doe & sons Ltd	550.93	3
				1
				1
			0.00)
		d summary (11)	67,764.72	

Certified by.....

Details Confirmed Correct by.....

PAYMENT SCHEDULE FOR JANUARY 2019 Total - £94,904.94

Supplier

Cheque Amount No. (incl VAT)

Gosdens	23475	600.00 Removal of safes PO
Cuckmere Community Bus	23476	2091.60 Community bus subsidy
Festive Illuminations	23478	2316.50 Festive Lighting
Wealden District Council	23479	2965.43 J West Rates
LUC	23477	7150.60 NHP
Land Registry	23480	28.00 Professional Fees
Adrians Cleaning Service Ltd	23482	365.53 FDL Cleaning
Indeed	DC	15.13 Advert
Friday Ad	23481	180.00 Advertising Christmas
Castle Water	23483	69.99 Water
A Wesson	23484	50.00 J West Deposit refund
D Sankey	23485	142.20 Country Park Vermin control
N Power	23486	721.26 Electric J West
Uniserve Ltd	23487	265.20 Office 365
Biffa	23488	975.04 Waste Collection
Nutra	23489	252.00 Gas boiler service - all sites
DCT Diplocks Trust	23490	42.00 Meeting room hire
Trade UK	23491	9.99 Tool
Trade Paints	23492	29.69 Youth Café
Town & Country Tree Services	23493	264.00 Tree Services
PGL Travel	23494	2210.40 FNP
UK Safety Management Ltd	23495	909.36 PAT testing
Fieldskill Ltd	23496	67.06 Stationary
Initial Washroom	23497	546.76 Hyigene Contract
Town & Country Tree Services	23498	2580.00 Tree Services
DFIS	23499	104.28 Youth Café minibus - battery
Hailsham Community College	23500	19.50 FNP
Knockhatch	23501	65.00 FNP
EON	23502	1129.26 Electric & Gas all sites
Cognito	DC	5.81 Youth Café
N Brooks	23503	50.00 J West Deposit refund
A. F . Smith	23504	2600.00 Post Office
A Joyes	23505	106.75 Youth Café Expenses
R Gillett	23506	45.20 Mileage
Hailsham FM	23507	100.00 Advertising
Wages & Salaries	DD	33625.42 Wages and Salaries
Knockhatch	23508	295.00 FNP
Hedges Driveways	23509	700.00 Spare Bollard & repair
Costain Ltd	23510	1658.30 Street Lighting repair
Wealden District Council	23511	42.03 Wages and Salaries
Rialtas Business Software	23512	634.86 Accounts Software - training
Iris Business Software	23513	732.00 Payroll Software
DFIS	23514	510.46 Minibus MOT
D Sankey	23515	358.20 Moles at cemetery
Cuckmere Community Bus	23516	300.00 Support new years day service
Uniserve Ltd	23517	67.20 Computer Software back up
Travis Perkins	23518	15.55 Common Pond repairs
Trade UK	23519	84.31 Cemetery Supplies
S Spence	23520	840.00 Public toilet cleaning
HMRC PAYE	23521	12348.01 HMRC PAYE
East Sussex Pension Fund	23522	8082.00 Pension fund
Give As You Earn	23522	145.08 Give as you earn
J Harrison	23523	73.70 Travel expenses
Pyrotec	23524	1217.04 Fire Extingusher annual test
ICO	23525 DD	35.00 Data Protection
Brothers Furniture		914.40 Youth Café
Siemens Financial Service	DC DD	
		108.42 Drinks machine lease
Lex Autolease	DD	895.76 Vehicle Leasing

Bank Charges	DD	64.30 Bank Charges
Neopost Itd	DD	100.00 Franking machine
Siemens Financial Service	DD	48.00 Photocopier annual fee
Siemens Financial Service	DD	396.80 Photocopier Lease
Fuzion 4 Ltd	DD	78.00 Fire Alarm maintenance contract
Vostel Ltd	DD	447.56 Telephone Contract
Apogee Corp	DD	409.15 Ink charges for photocopier
Allstar	DD	547.73 Vehicle Fuel
Roland Dunn	DD	57.12 Professional Fees

94,904.94

PAYMENT SCHEDULE FOR FEBRUARY 2019 Total - £99,701.83

Supplier

Cheque Amount No. (incl VAT)

Business stream	23526	173.97 Waste Water
Initial Washroom	23527	273.38 Hyigene Contract
Besthost	23528	24.00 Add -on
KSV	23529	121.00 Drink machine supplies
Eden Springs	23530	34.80 Water Machine
M Caira	23531	483.90 J West Supplies
Macey Industrial Fixing	23532	61.92 Street Furniture repairs
V Toghill	23533	50.00 J West Deposit refund
KBS inflatable kingdom	23534	290.00 Youth Café
The Carpet People	23535	264.00 Youth Café
Ernest Doe & Sons Ltd	23536	1186.85 Cemetery Supplies
Rialtas Business Solutions Ltd	23537	198.00 Allotment software
Uniserve SE Ltd	23538	265.20 Office 365
Wealden District Council	23539	5932.00 J West Rates
Adrians Cleaning Services Ltd	23540	513.98 FDL and J west cleaning
British Heart Foundation	23541	30.00 Donation
Business stream	23542	122.04 Waste Water
Npower	23543	90.27 Electric war memorial
Pipmeister Webs Design	23544	84.28 Hailsham forward website work
Urban Jump	23545	225.00 FNP
N Phillips	23546	1875.00 Grave Digging
Travis Perkins	23547	67.53 Cemetery work
Trade Paints Ltd	23548	106.49 Street Furniture repairs
Bloomfields	23549	105.00 Chapel Flowers
Hailsham Community College	23550	64.00 FNP
Knockhatch	23551	445.00 FNP
A Joyes	23552	143.71 Youth Café Expenses
Hurst Acoustic Ltd	23553	4969.08 J West Acoustics
J Holman	23554	50.00 J West Deposit refund
Festive Illuminations	23555	6350.00 Additional Festive lighting
Search Acumen	23556	413.48 Post Office
EON	23557	1185.73 Electic & Gas all sites
Cancelled	23558	0.00 cancelled
MFC Outdoor Stores Ltd	23559	59.98 Outdoor staff workwear
Biffa Waste Services Ltd	23560	723.04 Waste Collections
Gaby Hardwick	23561	5000.00 Professional fees
Guildford Spectrum	DC	81.00 FNP
Uniserve SE Ltd	23562	218.40 Upgrading office PC
OGD Ltd	23563	1034.76 Electric gate repairs to yard
Capital Cleaning (Kent) Ltd	23564	154.50 Hyigene supplies
Wages & salaries	DD	32535.17 Wages & Salaries
KSV	23565	92.86 Drink machine supplies
Newton & Frost Fencing Ltd	23566	12.36 Fencing Cemetery
Business Waste Ltd	23567	1565.76 Waste Collections
Hailsham FM	23568	100.00 Advertising
Elco Heating Solutions Ltd	23569	1124.40 J West repairs
Wealden District Council	23570	42.03 Wages & Salaries
HMRC PAYE	23571	11355.12 HMRC PAYE
East Sussex Pension Fund	23572	7822.68 Pension fund
Give As You Earn	23573	145.08 Give as you earn
Kier	23574	2201.99 Waste Collections
S Spence	23575	840.00 Public Toilet cleaning
Rialtas Business Solutions Ltd	23576	393.00 Booking Software
H Newark	23577	50.00 J West Deposit refund
M Noakes	23578	50.00 J West Deposit refund
Capital Cleaning (Kent) Ltd	23579	89.99 Hygiene supplies
Earth Anchors Ltd	23580	81.42 Plaque for a bench
Howdens	23581	71.34 Youth café repairs

Uniserve SE Ltd	23582	212.40 Upgrading office PC
Fieldskill Ltd	23583	253.42 Stationary
Reissue cheque 23340	23584	0.00 reissue
H Ripley	23585	50.00 J West Deposit refund
S Bignell	23586	50.00 J West Deposit refund
RG Consultancy LTd	23587	420.00 Tree work
Troy Hayes Planning Limited	23588	1,127.16 NHP
M & S Print Services Ltd	23589	1,962.00 Newsletter
Iris Software	DC	424.80 Additional Company on payroll system
Lion Laboratories	DC	296.40 Safe hub - Alcoblow
DVLA	DC	250.00 Minibus Tax
G & S Specialist Timber	DC	26.15 Street Furniture repairs
Ultra secure Direct	DC	128.90 Reflective post Countrypark
Business Waste Ltd	DC	366.00 Dog bin waste collection - 1 off
Lex Autolease	DD	895.76 Vehicle Leasing
Cognito	DC	18.91 Youth café
Indeed	DC	260.66 Advertising - recruitment
Barclays bank	DD	62.89 Bank Charges
Neopost Itd	DD	100.00 Franking machine
Fuzion 4 Ltd	DD	78.00 Security alarm maintenance contract
Roland Dunn	DD	57.12 Professional fees
Vostel Ltd	DD	464.89 Telephone contract
Allstar	DD	151.88 Vehicle Fuel

99,701.83

PAYMENT SCHEDULE FOR MARCH 2019 Total - £118,735.62

Supplier

Cheque Amount No. (incl VAT)

Colliers International	23590	4731.00 2 North Street Rent & Service Charge
Eastbourne Borough Council	23591	78.00 Receipt book printing
N Phillips	23592	325.00 Grave Digging
Uniserve SE Ltd	23593	163.97 Office 365
Lion Laboratories	23594	151.58 Youth Café - Safe hub
First in attendance Ltd	23595	186.00 First Aid training
Solar Screen	23596	1090.80 James West - window film
Hailsham Allotment Society	23597	50.00 Donation
Town & Country Tree Services	23598	2520.00 Tree Work
Biffa Waste Services Ltd	23599	609.18 Waste Collections
Panel Warehouse	23600	538.80 Noticeboard James West
Agrifactors Southern Ltd	23601	1182.00 Drainage work Western Rd Recreation ground
Macey Industrial Fixing Ltd	23602	152.03 Street Furniture repairs
Curtis & Shaw Sussex Ltd	23603	42.70 Common pond allotments repair
Initial Washroom	23604	239.90 Hygiene supplies
Adrians Cleaning Services Ltd	23605	530.53 FDL/ J West Cleaning
Eden Springs Ltd	23606	44.45 Water machine
cancelled cheque 23264	23264	-7.19 cancelled
Newton & Frost fencing Ltd	23607	52.08 Quinnell play area fence repair
Travis Perkins	23608	28.15 Holyhead close barrier repair
EDF Energy	23609	469.50 Youth café - Gas and Electric
M Caira	23610	382.17 Mileage and Subsistence
R Gillett	23611	44.80 Mileage
K Giddings	23612	14.00 Mileage
Castlewater	23613	1079.18 Water - all sites
EON	23614	773.44 Gas and Electric - all sites
K Giddings	23615	10.89 subsistence
Ricochet Signs Ltd	23616	172.80 Annual Town Meeting signs
Cash	23617	91.74 Petty cash
EACFR	23618	500.00 Defibulators maintenance
The Police & Crime Comm for Sx	23619	1562.21 CCTV Qtr 4
MFC Outdoor Ltd	23620	45.00 Outdoor staff workwear
S Harper	23621	19.08 mileage and expenses
Haulaway Ltd	23622	687.60 Skip hire
East Sussex County Council	23623	32704.01 Street lighting energy and maintenance contract
cancelled	23624	0.00 cancelled
Pyrotec	23625	209.40 Fire Extingusher testing
Trade UK	23626	75.97 Outdoor staff workwear
The Police & Crime Comm for Sx	23627	1043.51 CCTV Qtr 3
M Laxton	23628	17.30 Mileage and Subsistence
Machine Force Ltd	23629	1100.00 Training course
Hailsham Community Land Trust	23630	1000.00 CLT
Hailsham FM Ltd	23631	100.00 Advertising
Travis Perkins	23632	31.32 Play park repair
Fieldskill Ltd	23633	149.18 Stationary
Knockhatch	23634	260.00 FNP
N Phillips	23636	2150.00 Grave Digging
Teleshore UK Ltd	23635	71.04 Webbing for cemetery
Wages & Salaries	DD	32968.70 Wages & Salaries
S Spence	23637	840.00 Public Toilet cleaning
Business Stream	23638	186.88 Water supply
HMRC PAYE	23639	11283.18 HMRC PAYE
	23639	7887.20 Pension Fund
East Sussex County Council GAYE	23640 23641	145.08 GAYE
Wealden District Council		
	23642 23643	42.03 Attachment of earnings 183.11 Outdoor staff workwear
MFC Outdoor Ltd		42.00 Cable ties
CBL Fastenings Fuzion 4 Ltd	23644 23645	
	23645	80.08 Alarm repair - youth café

MFC Outdoor Ltd	23646	35.00 Outdoor staff workwear
David Herbert	23647	800.00 Newsletter
Trade UK	23648	133.92 Stock
cancelled cheque 23214	23214	-50.00 outdated cheque
DFIS	23649	90.00 vehicle MOT
cancelled	23650	0.00 cancelled
Cuckmere community bus Itd	23651	1,881.60 Contribution to local bus
Barcombe Landscapes	23652	1,380.00 Roll out field and hedge cutting
Biffa Waste Services Ltd	23653	551.38 Waste Collections
Withers DIY	23654	8.10 Padlocks
Ernest Doe & sons Ltd	23655	550.93 Repairs
Lex Autolease	DD	895.76 Vehicle Leasing
Cognito	DD	18.61 Youth Café forms
Apogee	DD	9.00 Photocopier ink
Bank charges	DD	60.07 Bank Charges
Neopost Ltd	DD	100.00 Franking machine
Fuzion 4 Ltd	DD	78.00 maintenance contract for alarms
Vostel Ltd	DD	466.72 Telephone contract
Discount sticker printing	DC	101.31 Bus shelter stickers
Lex Autolease	DD	60.00 Vehicle Leasing
Allstar Ltd	DD	376.72 Vehicle fuel
Roland Dunn	DD	57.12 Professional fees

118,735.62

0.00 25248.00 0.00 25248.00	Budget Expenditure for 2018/1! Bal C/Fwd from 17/18 Commuted Sums In Total Available			et Income for 2017/18	Budget
	e	Expenditur		Income	unds Allocated - In
Paid to date	Details	Date	Value	Details	Date
607.29 1000.00 294.41 339.96 240.81 2067.00 7.19 500.00 5958.83 939.30	Troy Hayes Planning - Fees Transfer funds to CL Trust Troy Hayes Planning - Fees Troy Hayes Planning - Fees Land use Consultants Paragon - Hosting Troy Hayes Planning - Fees LUC Troy Hayes Planning - Fees	: 30.4.18 23.5.18 18.6.18 11.7.18 8.8.18 8.11.18 7.12.18 7.1.19 28.2.19			
11954.79	total expenditure	:	0.00	total income	
13293.21		dget	Remaining Bud		

Alloc: Ə	Budget Income for 2018/19 ated - Income Details	1000.00		Budget Expenditure for 2018/19 Bal C/Fwd from 17/18 Tfr from Reserves	15000.00 6881.00
•	Details				
•	Details				0.00
•	Details			Total Available	20881.00
			Expenditu	re	
		Value	Date	Details	Paid to date
	Marth Oaff Marlat Origina				
	Youth Café - Market Square Balance B/F	2381.00		Youth Café - Market Square	
	Transfer from reserves	3000.00	:	Cleaning/Roller Towels	370.46
	Till Takings	56.12		Telephone/Internet	873.44
	Wealden DC - Rates Refund	0.00		Rates	5880.00
	Facility Hire	10230.00		Water/Waste Water	443.83
		10200.00		Gas/Electricity	1307.10
	ICO Refund	60.00		Waste Collection	187.96
	Staff Christmas Meal	0.00		Annual Electrical Test	65.50
	Stall income - Hailsham Day	255.11		Alarm Service / Repair	827.24
	Staff DBS fee	255.11 71.00			465.59
				Extinguisher Serv/Recharge/Repa Property Maintenance & Repairs	
	Hailsham Card sales	99.99			15189.89
				Equipment / Equipment Repairs	543.92
				Computer Repairs/Purchase/S.Wa	534.19
				Website	
			:	Staff Misc	13.15
				Staff - Travel/Workwear/DBS	652.51
			:	NVQ Training & Other Training	155.00
				Petty Cash	200.59
				TV Licence	150.50
				Insurance/Entertainment Licence	140.00
				Publications & Posters & Statione	326.74
				Food	407.44
				Remembrance Day Wreath	15.00
		10100.00		CCTV Contract/Repair	795.00
		12163.89	Remaining	Balance	-15076.82
	Vouth Cofé Tring			Vouth Cofé Trips	
	Youth Café - Trips		_	Youth Café - Trips	
	Trips			Trips & Events Activities & Gifts	52.20
	Donations			Activities & Gitts	52.29
	Friday Night Project		:	Friday Night Project	
	Balance B/F	1500.00	•	i nday night i roject	
	Friday Night Project Receipts	7157.27		Friday Night Project	8872.08
	Donations	292.00		Telephone costs	50.00
	Fundraising	1347.00			50.00
	randraioing		: Remaining	Balance	1374.19
	Info Delat		:		
	Info Point			Info Point	05.00
	Fund Raising			Infopoint Costs	35.88
	Safe Place Hub	_		Safe Place Hub	
	Fundraising	4122.00		Expense	1178.64
	Monday Club			Monday Club	
	Balance B/F	500.00		monday olab	
		000.00			
	Fundraising	134.88		Expenses	1425.50
				Remaining Balance	-790.62
	MINIBUS		:	MINIBUS	

Hire Income	194.50	Repairs/Fuel	603.43
	104.00	MOT/TAX	165.00
		Insurance	606.03
	Rema	ining Balance	1320.04
total income	27019.87 :	total expenditure (cap 16)	42533.90
			5000.07
	Remaining Budget		E000 03
		Costs	5366.97
	Summary of Project	Costs	
	Summary of Project	Costs	42533.90
Total Non staff costs (from above) Salary costs excluded from above	Summary of Project	Costs	
	Summary of Project	Costs Project Cost	42533.90
Salary costs excluded from above	Summary of Project) e balance sheet puncil)	Project Cost	42533.90 99629.66 142163.56 17138.87
	Summary of Project) e balance sheet puncil)		42533.90 99629.66

					(as at 31.3.19)	
	COMMUNITI	ES COMMIT	TEE 201	8/19	(balance sheet)	
Income			Exper	nditure)	Paid to
Date/ref	Details	Value	: Da		Details	date
		Cel	ebrate H	ailsha	ım Day	
	Stall income	20.83	: 3.5.18		Buyers Direct - New gazebos	6044.98
			: 14.5.1 : 18.5.1	-	Head 2 Head - sensory tent Hampshire Flags - Bunting	210.00 83.99
			: 18.5.1		ESCC - License for Bunting	57.20
			: 4.6.18	-	St John Ambulance	161.00
			6.6.18		Festive Illumination - Bunting install	310.00
			7.6.18 7.6.18		Magnet - Advertising	200.00
			11.6.1		Memphis Flyers The Sussex Stompers	200.00 420.00
			20.6.1		What's on - Advert	30.00
			21.6.1	-	WDC - TEN Notice	21.00
			30.6.1	8	Johnston Publishing - Advert	1385.20
			6.7.18	3	Friday Ad - Advert Riochet Signs - Banner	275.00 144.00
	Total Income for Celebrate Hailsham	20.83			-	0540.07
	Total income for Celebrate Hallsham	20.63	:		Total Exp for Celebrate Hailsham	9542.37
			Sumr			404.00
	Stall Income	150.00	: 4.6.18 : 13.6.1		St John Ambulance Hailsham Lions Donation	161.00 1000.00
	Stair meome	130.00	: 30.6.1		Sussex Living Ltd Advert	200.00
			: 5.7.18	3	JC Seale	30.00
			: 11.7.1		Peter Wilson - band	200.00
			: 30.7.1 31.7.1	-	R Bowdler - band Friday Ad	200.00 275.00
			12.7.1		TEN	21.00
			:			
	Total Income for Summer Market	150.00	:		Staff Overtime Costs Total Exp. for Summer Market	2087.00
			Christma	s Mai	-	2007.00
	Stall Income		: 31.10	-	Sussex Living Ltd Advert	200.00
	Mulled Wine Sales	30.00	: 15.11 : 19.11		JC Seale Friday Ad - xmas switch on	30.00 150.00
			: 19.11		Fieldskill - mulled wine cups	12.08
			: 20.11	-	Moreton Sweets - santa sweets	450.00
			23.11		Archant - xmas market advert	200.00
			27.11 27.11		St John Ambulance K Giddings - switch on sweets/dom	134.40 72.09
			30.11		JPI Media - xmas switch on	413.63
			30.11	.18	What's on Media	220.00
					Wealden DC - TEN for switch on East Sussex Highways	21.00 57.20
			4.12.1	8	Friday Ad - xmas market	180.00
			6.12.1	8	R Boswell - Music	420.00
			7.12.1		Xmas deposit refunds	354.17
			11.12	.18	Ricochet signs - xmas banners Sussex Living Ltd Advert	144.00 200.00
			17.12	.18	xmas market refund	20.83
					JPI Media - xmas market	186.37
			18.12	.18	xmas window sheild engrave	15.45 100.36
					Mulled Wine supplies WDC - TEN for xmas market	21.00
			8.1.19)	Friday Ad - xmas market	150.00
			13.2.1	9	Festive Illumination - New lights	6350.00
	Total Income for Christmas Market	404.94	-		Total Exp, for Christmas Market	10102.58
		Ctroo	: • Morket			
		Stree	t Market			
	Stall Income	5956.24	: 11.4.1	-	Wealden Dc - Market rates	2016.00
			: : 27.7.1		CBL Fastening JC seale - 12 motnh advertising	118.00 660.00
			: 7.8.18		Screwfix - Electric sockets	13.07
			:		Fuel for minibus	40.81
			: 31.8.1	-	Peter Bayless	330.00
			: 24.09 : 3.12.1		Hailsham FM - Sponsor Unpresented cheque	600.00 125.00
			28.1.1		DFIS - minibus mot	434.55
			11.2.1		DVLA - minibus tax	250.00
	Total Income for Regular Market	5956.24	:		Total Exp. For Poquilar Market	1507 10
	Commuted Funds In	0900.24	•		Total Exp. For Regular Market Budget Exp. Festivities	4587.43 15000.00
	C/Fwd Funds	15201.00			Total Available	30201.00

Festivities total income	6532.01 :	Festivities total expenditure	26319.38	
		Net Remaining Festivities Budget	10413.63	
from above	6532.01	from above	26319.38	
income from accounts	6532.01	from accounts **	26319.38	

	Hailsham	Forward for year 1	st April 201	8 to 31st Ma	arch 2019	(As at 31.3.19
	Budget Income 2018-19	0.00			Budget Expenditure 2018-19 Carry Forward from 2017-18 Total Available	0.0 4421.0 4421.0
	Income				Expenditure	Paid to
Date	Details	Value :	Date	Cheq No.	Details (code 311)	date
		:			Market Expenses	
					Unpresented Cheqye 2017-18	-62.5
	Loyalty Card Scheme Loyalty Card Sales x 7 Loyalty cards - celebrate day Chapter 12	29.17 : 0.00 : 0.00 :			Loyalty Card Scheme	
	Community Forum Stakeholder Meetings	:	mutli	mutli	Community Forum Stakeholder Meetings Diplocks Hall Hire Xmas refreshments meeting refreshments	168.0 100.0 7.6
		:			Expenses	0.0
		:			Website / Directories & Town & Shopping Guide Town & City Cards Pipmeister	1138.5 342.6
	Donations					
		:			Minibus costs	
	Total receipts	: 29.17 :			Total expenditure	1694.2
					Remaining Budget	2755.8
	From accounts	29.17			From Accounts (non-salary) Check balance	<u> </u>

Budget Income for 2018/19	50000.00		Budget Expenditure for 2018/1! Bal C/Fwd from 17/18	29510.00
			Commuted Sums In Total Available	6753.00 0.00 -13737.00
ated - Income		Expenditur	'e	
				Paid to
Details				date
		18,12,18	Tiles for bathroom	19.99
		14.1.19		70.00
	:	21.3.19		109.00
	Cemetery Overhea	ds & Hortic	ultural	
	:		Rates	2698.00
				400.19
			-	451.23
	:		Gas	762.54
	:		Telephone	565.68
	:		Burial Records - Software	0.00
	:		Pest Control	298.50
	:		General Repairs	697.92
	:		Hygiene Supplies	0.00
	:			313.00
	:			1908.75
	: Funerals	& Graves	Grass Cutting/Tree work	5067.90
Burial Fees	68829.00		Grave Digging	13950.00
	00020.00			455.00
			Cemetery Matters	100.00
			Maintenance	1587.81
		8.5.18	Signage	45.00
		31.12.18	RBS Software	285.00
		6.2.19	Ernest Doe & Sons	975.00
total income	68829.00 :		total expenditure	30760.51
	Remaining Buc	lget		24331.49
	Details Burial Fees total income	Cemetery Buildings Cemetery Overhea Burial Fees 68829.00	Cemetery Buildings (including 18.12.18 14.1.19 21.3.19 Cemetery Overheads & Hortic 	Centery puildings (including Lodge)I19.12.12Ties for bathroom19.12.13Pyrotec - fire extingusher21.3.19Pyrotec - fire extingusherII </td

	(As at 31.3.19) Allotment Expenditure (balance sheet) 1st April 2018 to 31st March 2019						
Buc	dget Income for 2018/19	3439.00		Budget Expenditure for 2018/1	3570.00		
				Bal C/Fwd from 17/18	4075.00		
				Commuted Sums In	0.00		
				Total Available	4206.00		
s Allocated	d - Income		Expenditur	re			
Date Details		Malua	Data	Detelle	Paid to		
ate	Details	Value Common Pon	Date d Allotment	Details ts	date		
D		:		Western Oursela	450.04		
	nt Deposit	200.00 :		Water Supply	150.01		
	/ Deposits	10.00 :		Waste Collection - Kier/biffa	940.54		
Rei	nt	396.60 :		Allotment Software	0.00		
		:		Allotment Refunds	55.00		
		:		Repairs	35.58		
		-					
		:					
		:					
		:					
		:		Allotment Deposit Refunds	0.00		
		:		·			
		Battle Road	Allotments				
De		:		Water Supply	E94 0E		
	nt Deposit	200.00 :		Water Supply	584.25		
	/ Deposits	5.00 :		Waste Collection - Kier	0.00		
Rei	nt	1975.15 :		Deposit Refund	215.00		
		:		Allotment Society - cat	50.00		
		:			0.00		
					0.00		
		:			0.00		
		:					
		:					
		:		Allotment Deposit Refunds	50.00		
		:					
		:					
		:					
		Harold Ave	Allotments				
Rei	nt Deposit	350.00		Allotment Deposit Refunds	150.00		
	/ Deposits	5.00	19.6.18	Martello Plant Hire	102.80		
Rei		783.52	9.7.18	Ernest Doe & Sons	679.20		
1761		100.02					
			24.7.18	DB Services	35.00		
			7.2.19	Rialtas - allotment software	165.00		
	total income	3925.27 :		total expenditure	3212.38		
		Remaining Bud	aet		4918.89		
<u> </u>		Nemaning Buu	951		4910.09		
	Accounts sheet total (income)	3925.27	Accour	nts Sheet total (expenditure)	3212.38		
	· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·	0.00		



HAILSHAM TOWN COUNCIL

NOTICE OF APPOINTMENT OF DATE FOR THE EXERCISE OF ELECTOR'S RIGHTS

ACCOUNTS FOR THE YEAR ENDED 31ST March 2019

Local Audit and Accountability Act 2014 Secitions 26 and 27 The Accounts and Audit (England) Regulations 2015 (SI 2015/234)

1. Date of announcement: 24th May 2019.

2. Each year the Council's Annual Return is audited by an auditor appointed by the Audit Commission. Any person interested has the opportunity to inspect and make copies of the Annual Return and all books, deeds, contracts, bills, vouchers and receipts etc. relating to them. For the year ended 31st March 2019, these documents will be available on reasonable notice on application to Mr. J Harrison, Town Clerk, Town Council Offices, Market Street, Hailsham between the hours of 09.30 a.m. and 3.00 p.m. on weekdays between Monday 17th June 2019 and Friday 26th July 2019.

3. Local Government Electors and their representatives also have:

- (a) The opportunity to question the auditor about the accounts. The auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates
- (b) The right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Council.

4.The audit is being conducted under the provisions of the Audit Commission Act 1998, Section 15 & 16, The Accounts & Audit (England) Regulations 2011and the Audit Commission's Code of Audit Practice. Your audit is being carried out by PKF Littlejohn LLP, Ref: SBA, 2nd Floor, 1 Westferry Circus, Canary Wharf, London, E14 4HD

This announcement is made by Mr. J Harrison, Town Clerk, Hailsham Town Council, 1 Market Street, Hailsham, East Sussex, BN27 2AE.