

HAILSHAM TOWN COUNCIL COMMUNITIES COMMITTEE



REPORT (Minutes) of the Communities Committee relating to the organisation of festivities and events held at the Fleur de Lys Council Chambers, Market Street, Hailsham, on Monday 7th October 2019 at 6.00 pm.

Prior to commencement of the formal business of the meeting, a period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly, or ask questions on matters relevant to responsibilities under the direction of this committee, at the discretion of the Chairman

None were present

CC/19/4/55

Committee members present

Councillors: G. Blake Coggins, Mrs A. Clarke (Chairman), Mrs K. Nicholls, Mrs A. Ricketts

Other Councillors Present: Councillor P. Holbrook

Other members present

Mrs G. Constable (Hailsham Lions), Mrs R. Piggott (Hailsham Bonfire Society), B. Pratt (Farmers' Market), Mrs J. Seale, Mrs D. Sinden (Hailsham Parish Church)

Officers in attendance: K. Giddings, M. Caira

56

Apologies For Absence:

Committee Members

Councillors N. Coltman and Ms A. O'Rawe

Other members

None were received

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Declarations of Interest

None were received

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Confirmation of Minutes

To resolve that the Minutes of the Meeting of the Communities Committee held on Monday 19th August 2019 (Ref 19/2/36-54), as printed and circulated, may be taken as read, and confirmed as a correct record, and signed by the Chairman.

59 **To receive an update about progress of resolutions from the last meeting of the Communities Committee on 19th August 2019**

It was noted that all resolutions would be discussed throughout the meeting.

60 **Street Markets**

Members considered the following recommendations from the Hailsham Street Market Working Group:

Advertising:

- Maintain the monthly advert in the local What's On publication
- Produce In-House A5 flyers promoting the Street Market
- Cease payment of advertising with Hailsham FM and request free advertising in lieu of free rent provision granted by the Council for 2 North Street.

Pricing:

- Maintain 2 free weeks for new traders
- January to March 2020 free markets
- April to December reduction to £15 for each stall but with no further concessions except 2 free weeks for new traders

Events:

- Move the entertainment back to the War Memorial to reduce the noise impact on stalls on the front of Vicarage Field

Times:

Change the opening times of the market from 8.30am to 3.00pm to 8.30am to 1.30pm

60.1 **RESOLVED** to approve the recommended changes to the Hailsham Street Markets

61 **Hailsham Forward**

M. Caira reported that Hailsham Forward have been working with the Hailsham Chamber of Commerce. The Chamber are planning to incorporate Polegate and the industrial parks in Hailsham and Polegate.

62 **Costed Report**

Members noted the Costed Report and approved the costings.

62.1 **RESOLVED** to recommend to Council to approve the Costed Report for events in 2020, to include the May Bank Holiday event

63 **Community Levy Projects**

The Committee had no projects to recommend at the current time.

64 **May Bank Holiday 2020**

Mr P. Gibson gave a presentation to the Committee, outlining his ideas for a commemoration event for VE Day, on Friday 8th May 2020

- The event would be called "Haisham Live" and run from 11.00 am to 10.00 pm.
- A location has not been secured yet but either the grounds at Hailsham Community College or the Freedom Leisure car park are to be considered
- Local schools, bands and choirs could be invited to join in the event
- A 60/90 minute section would be set aside to commemorate VE Day, with appropriate films shown
- All local military groups could be invited to attend the event
- All community groups to be invited to the event

- An evening programme of entertainment would also be organised
- The event would be a free, ticketed event
- Insurance will need to be arranged
- Security would be hired for the event

Members discussed Mr Gibson's slogan of "75 years of peace" and agreed that this was not the reality of the last 75 years and they asked for this to be changed.

Members agreed a Steering Group would be needed to organise the event, with regular meetings arranged and the Group would report back to the Communities Committee

Nominated members of the Steering Group were: Councillors G. Blake Coggins, A. Clarke, K. Nicholls and Anne Marie Ricketts, along with M. Caira and K. Giddings

64.1

RESOLVED that:

- i) The Town Council will support the "Hailsham Live" event in place of the "Celebrate Hailsham Day" event
- ii) The Town Council's Steering Group to be fully involved in all aspects of the organisation of the "Hailsham Live" event, along with the involvement of the Community Groups.
- iii) The Steering Group will report back to the Communities Committee and any decisions must be agreed by the Communities Committee
- iv) If the Town Council is not satisfied with any aspect of the organisation of the "Hailsham Live" event, the Council's involvement in the event, including financial support, will be cancelled

J. Seale and G. Constable left the meeting at 7.05 pm

65

Christmas Light Switch on 2019

K. Giddings advised that the Design a Pizza competition, with the two winners switching on the christmas lights, was to be organised again for this year.

Hailsham Lions will be providing candy floss, Hailsham FM will be present and there will be a roasted chestnut stall along with the Rotary's santa and sleigh.

Grovelands School and Hailsham Community College pupils will be singing carols again at the event.

66

Christmas Market 2019

A meeting of the Christmas Sub Committee had taken place prior to this meeting and the following had been discussed:

- It was confirmed that the Best Dressed Elf competition would be judged at midday at the Cattle Market
- As there is no "Mrs Claus" available, the competition will be judged by the "Chief Elf"
- Councillors Anne Marie Ricketts, Alexa Clarke and K. Nicholls have all agreed to be elves on the day
- It was agreed that the Farmers' tractor could drive around the Town advertising the Farmers' Market, before leading the procession to the Farmer's Market just before midday and the judging of the Best Dressed Elf. The procession will take place with the elves escorting the children behind the tractor, on to the Farmers' Market
- Anne Marie Ricketts will email Burford School's PTA details to K. Giddings
- K. Giddings will email the local schools/PTA's about the events, in particular the Find the Elf game and Best Dressed Elf competition – a poster for each event will also be emailed to all the schools
- Laminated posters can also be placed in the James West Community Hall and at the

Town Council offices and other locations

- Flyers will be produced for the switch on event, the Christmas market and the competitions. Anne Marie Ricketts advised she will be able to distribute some flyers. It was agreed to produce some flyers for her by 25th October
- Members agreed to give a small prize for all the children dressed as an Elf
- Other prizes for the winners could include some pantomime tickets from Hailsham Pavilion. Anne Marie Ricketts will contact the Pavilion about this
- M. Cairra advised that so far 7 businesses have agreed to participate in the Find the Elf competition. The businesses are:

Waitrose
Antiques and Allsorts
Elderflower interiors
Focus Medical Eye Centre
Maybugs
Pumpkin Patch
Love Lashes

Plus 2 subsequent businesses: Truffles and NV Hair

- Entry forms for the Find the Elf competition will be placed in all the shops participating, plus the Town Council offices and Farmers' Market. It was agreed that contact details would be asked for on the form, the forms will be returned to the Farmers' Market in the allocated "Post Box" on the 14th December and winners would be drawn the week after the event
- The Find the Elf form will also have a list of all the businesses participating

K. Giddings advised that carol singing and music are being finalised for the event, with most of the slots now taken up.

Members discussed the Find the Elf competition and agreed to allocate some funds to purchase some soft toy elves

66.1 **RESOLVED** to allocate up to £50.00 for the purchasing of toy elves for the "Find the Elf" Competition

67 **Community Forum**

Members were advised that the Forum are planning a "What Can I Join" in January and the volunteer hub is up and running

68 **Bonfire Society**

R. Piggott reported that everything is in order for the event. As the event will be held on Western Road Recreation Ground this year she advised that the Bonfire Society are walking the same route as in previous years, but in the opposite direction, starting at the Freedom Leisure car park and finishing at Western Road

K. Giddings advised she had requested the Council's toilets remain open for the Bonfire event

69 **Lions Fun Day**

There was no further update.

70 **Hailsham Festival**

Members were advised that the event had gone well, and the book signing had been a great success

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Hailsham Farmers' Market

B. Pratt advised that the Coffee Kitchen had not worked out however they have received some enquiries from potential new stall holders. He further advised he had contacted Hailsham Festival to enquire as to whether they would like to work with the Farmers' Market in future events

72

Hailsham FM

Members were informed that Hailsham FM will be broadcasting from the Farmers' Market this coming Saturday

There being no further business the meeting closed at 7.15 pm.

The next meeting will be held at 6.00 pm on Monday 4th November 2019

Global/Minutes & Agendas/Communities