

HAILSHAM TOWN COUNCIL

ASSETS MANAGEMENT COMMITTEE

AGENDA

Notice is given of a meeting of the Assets Management Committee, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Street, Hailsham, on

Wednesday 11th December 2019 at 7.00 p.m.

1. Public Forum

A period of not more than 15 minutes will be assigned for the purpose of permitting members of the public to address the assembly or ask questions on matters relevant to responsibilities under the direction of this committee, at the discretion of the Chairman.

2. Apologies for Absence

To receive apologies for absence of appointed members.

3. Declarations of Interest

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

4. Minutes of Previous Meeting – Assets Management Committee

4.1 To resolve that the Minutes of the Meeting of the Assets Management Committee held on 13th November 2019 (Ref: AMC/19/5/53-70), as printed and circulated, may be taken as read, confirmed as a correct record, and signed by the Chairman.

4.2 To receive an update about progress of resolutions from the last meeting of the Assets Management Committee on 13th November 2019

5. Hailsham United Football Club

To discuss refurbishment proposal by Hailsham United FC for Maurice Thornton Pavilion

6. Town Council Youth Service

To discuss a report received from the Town Council's Youth Service

7. Metal detecting

To consider a request to metal detect on Council owned land

8. **Cemetery Report**

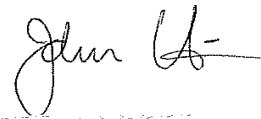
To discuss a report by Councillor T. Powis

9. **Working Group**

To discuss the establishment of a group or sub-committee to liaise with Sports Clubs and users of Council grounds and Facilities on a regular basis to ensure maximum alignment and best utilisation of facilities

10. **James West Community Hall**

To consider the overall facilities and running of the Centre and to consider re-establishing the Community Hall Sub Committee



John Harrison, Town Clerk

Committee Membership:

Cllr C. Bryant
Cllr B. Granville
Cllr R. Grocock
Cllr K. Hinton
Cllr P. Holbrook
Cllr M. Laxton
Cllr T. Powis
Cllr C. Tasane

Substitutes:

Cllr N. Coltman
Cllr D. Cottingham
Cllr B. Holbrook
Cllr A. O'Rawe
Cllr J. Puttick

January – March 2019

The Square Youth Cafe

Evening Sessions (Monday-Friday)

Attendance: After the Christmas break (January to March), evenings have been very busy. All evenings have increased with Mondays and Fridays still being the busiest. Staff training, first aid, minibuss tests, modern-day introductory slavery, knife crime and youth work were completed in this quarter. Funding from the Waitrose Community Matters scheme raised £292.00 for the Square Youth Café.

Project:

Arts and crafts continue to go ahead but on a smaller scale due to staffing. Cooking and eating continues and more structured games have been introduced. Young people especially enjoyed waffle-making and pancakes. About 20 young people attended the local school musical “ We Will Rock You” to support the Young People from the Square who were in the production.

Young people enjoyed watching Comic Relief on television. They also enjoyed a games evening and a painting boards project to be hung at the Square Youth Café.

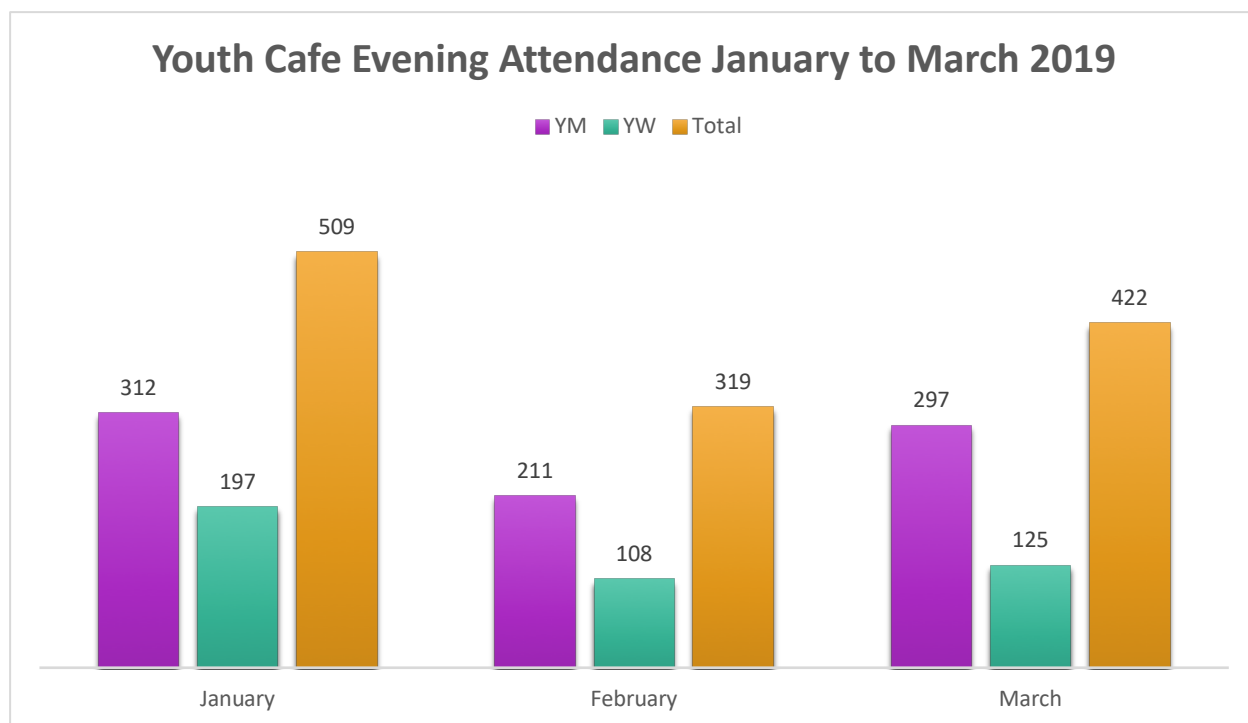
Discussion points:

Drinking in the town on a Friday evening continues, which has necessitated routine breathalising. We continue working with young people centred around teenage drinking, its consequences and how to keep themselves safe. An increase in drinking during half-term week in the town was also seen, which is something to monitor in the upcoming longer holidays.

Lots of conversations about the upcoming mock exams and stress/worry about this.

Continued liaison with the local police with PCSOs coming into the café to engage with young people and be an available presence in the town.

Hailsham Youth Service received £292.00 funding from the Waitrose Community Matters scheme in March.



Afternoon Sessions (Monday, Tuesday, Wednesday, Friday)

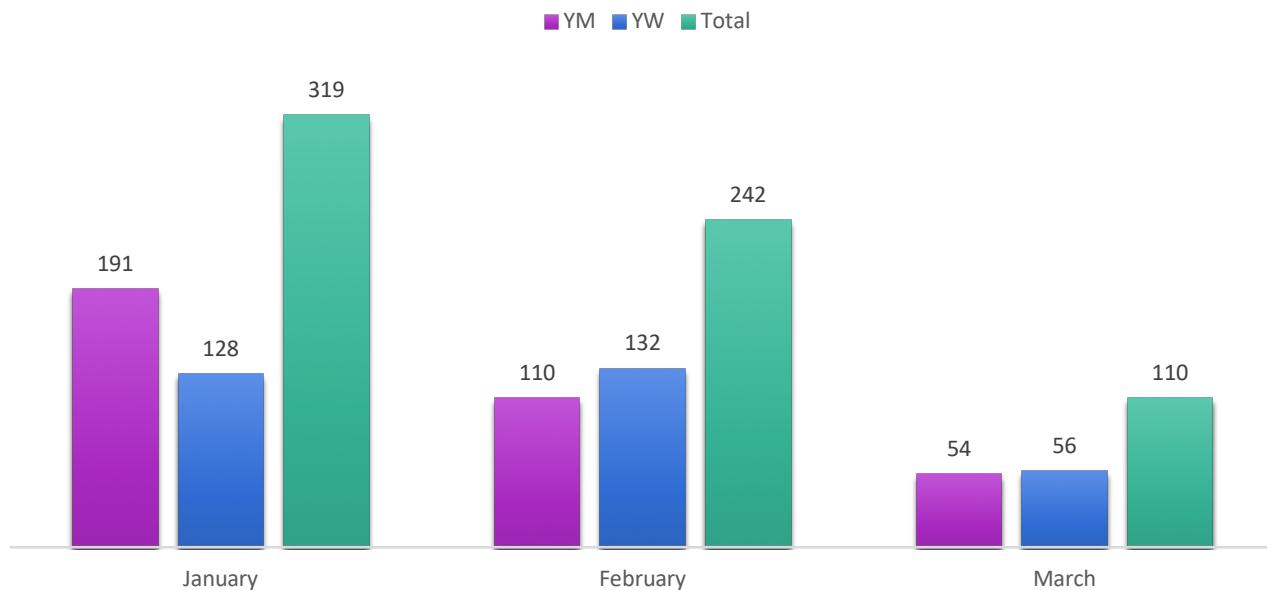
Attendance: Afternoon sessions have increased again in January and February. March saw a decrease due to staffing shortage, illness and holidays. The attendance of young men and young women has evened out through this quarter.

Projects: Pizza-making, milkshakes, pancakes and cake-making are enjoyed on a regular basis using the food from the Foodshare project. Art, crafts and games also continue to be used on a regular basis, with young people enjoying the group activities and times to chat.

Discussion points: School, behaviour points, new school rules, bullying, relationships, family, hobbies and upcoming holidays.

Challenges which are occurring at the moment include cameras on social media, and filming or taking photos in the cafe. Policies have been reviewed and put into place to stop any bullying or misuse of phones.

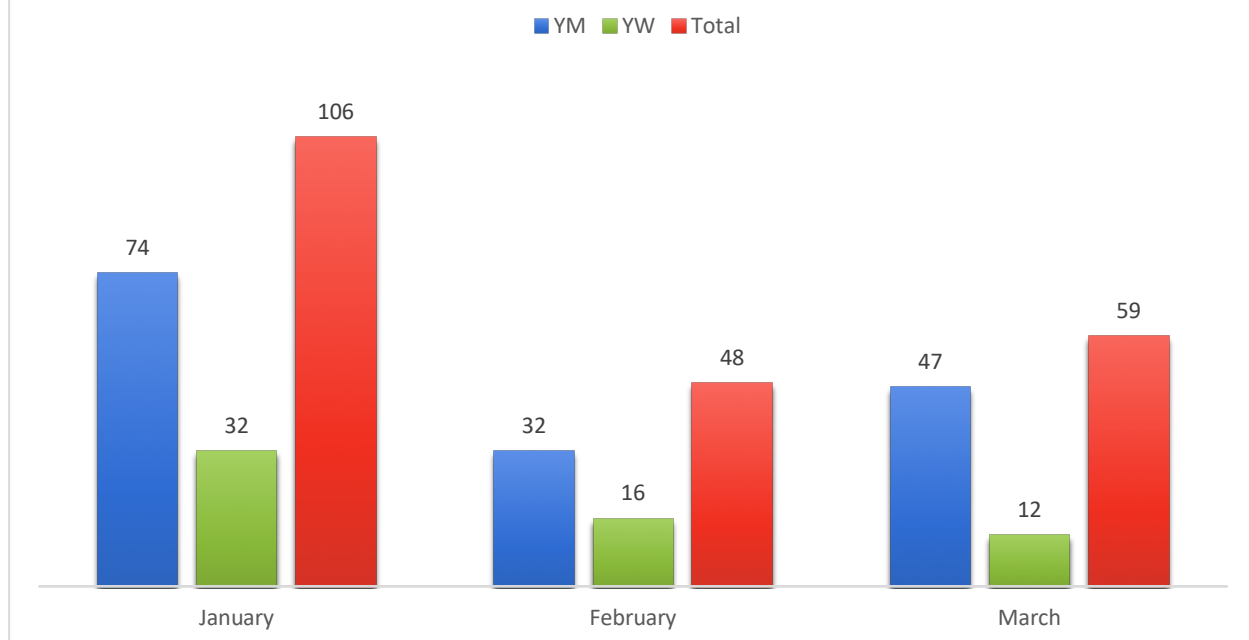
Youth Cafe Attendance January to March 2019



Monday Youth Club James West Centre

The Monday Youth Club at the James West Community Centre continues to provide sporting activities, e.g. badminton, table tennis, volleyball, 5-side football and many more activities to join in with. New young people are attending each week. As a special event, we hire an inflatable assault course and organise other activities. In March, we saw a reduction in attendance due to staff illness.

Monday Club Attendance January to March 2019



Job Café

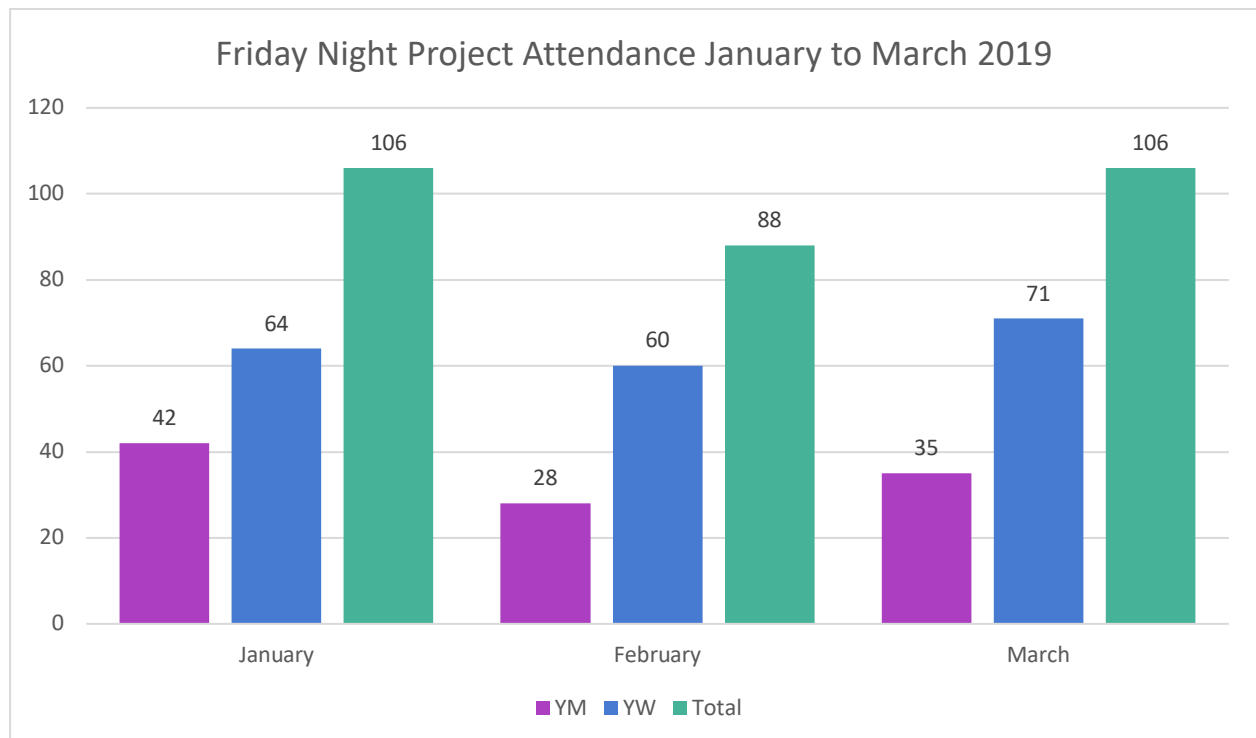
This service is currently on hold.

Info-point: Safe-Hub

Hailsham Youth Service Safe Hub aims to open in June 2019. We are currently in the process of finalising staff and training.

The Friday Night Project (FNP)

From January to March, young people attended bowling at Hailsham Freedom Leisure Centre, and open ski and ski lessons continued through to March with several young people obtaining certificates. In February, a group went ice skating in Guildford plus the inflatable assault courses were back as a popular choice. March ended with our annual trip to the PGL Activity Centre in Windmill Hill, for team building and setting achievement for young people. Numbers stayed consistent through January to March, although there was a slight dip in February due to not operating during the half-term week.



Foodshare

We continue to collect food from Waitrose and Tesco in partnership with the Foodshare project, which offers more in the way of 5-a-day fruit, vegetables and chilled products. The Youth Café is benefitting from the partnership, whereby we are providing cooking and a varied choice of food for young people.

Hiring of 1 Market Square

Southdown Housing Association (incorporating Sussex Oakleaf) continue to hire the 1 Market Square building on Mondays to Thursdays for drop-in sessions and courses, which is giving Hailsham Youth Service an additional income to improve its facilities.

Joint Action Group

I continue to attend the Safer Wealden Partnership Joint Action Group (JAG) meetings, as it is important to be a part of making decisions in Hailsham and other towns in Wealden so that local people feel safe and secure by reducing the fear of crime working, together to cut the number of people killed or seriously injured on Wealden's roads and to improve road safety awareness. We received £247.00 funding for an additional Alco-blower in February to monitor Friday nights and half-term holidays.

Publicity and Media

We continue to use Facebook to publicise the Square Youth Café and FNP. FNP currently has 349 followers and the Square Youth Café has 99. Numbers have increased and followers are interacting well on our social media pages.

April to June 19

The Square Youth Cafe

Evening Sessions (Monday-Friday)

Attendance: Attendance was very good with a much higher percentage of boys to girls. Attendance averaged at over 390 young people attending each month.

Project: Centred this quarter on educational awareness with visits from the local NHS Sexual Health Education team. This was centred around C-Card registrations and chlamydia testing. This was really successful with a good number registering for C-Cards.

Cooking this term with the Foodshare food involved soup-making, scrambled eggs, pasta and pizzas. Lots of kinesthetic learning taking place as we challenge the young people to use what we have in the Foodshare parcels to the best of their abilities.

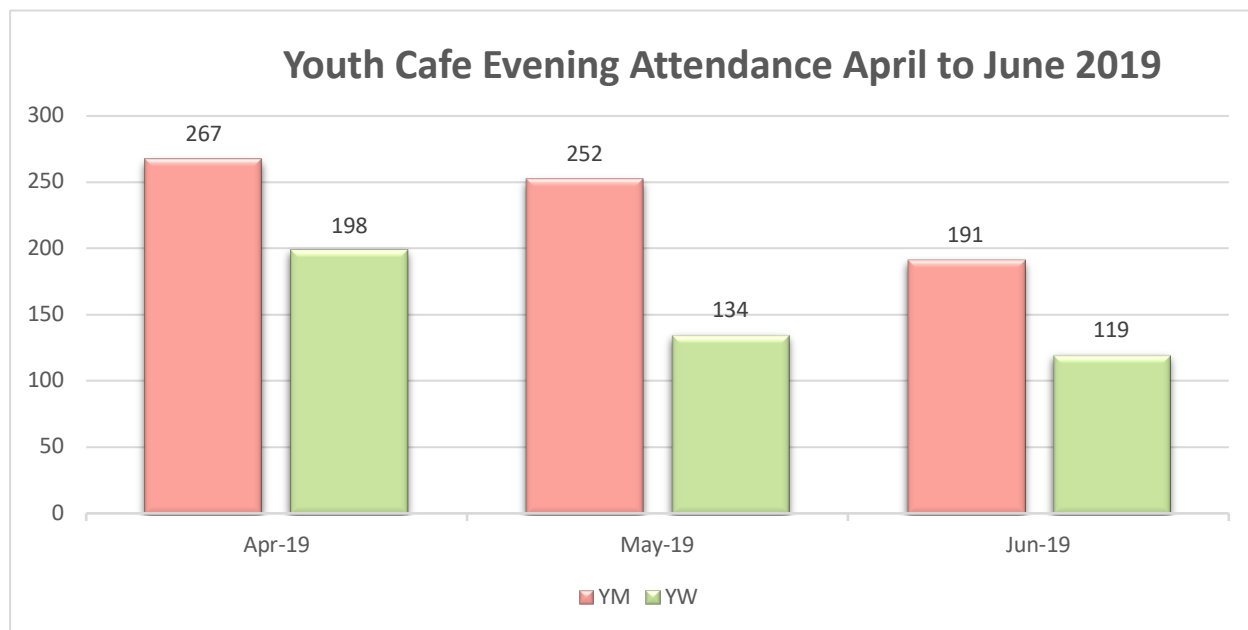
Board games were played more this quarter with friendly competition all round and social interaction - and more 'shoulder to shoulder' talking when playing games.

In June, we had a balloon-modelling session lead by a young person who brought in the balloons. This was very much enjoyed and was a source of laughter.

Discussion points:

With the lighter and warmer evenings, we are noticing a higher use of cannabis in the town, especially in the graveyard area. More conversations about upcoming exams and stress/worry about this. Work done around mindfulness, stress-relief and wellbeing during exam season.

Continued liaison with the local police with PCSOs coming into the café to engage with young people and be a viable presence in the town.



Afternoon Sessions (Monday, Tuesday, Wednesday, Friday)

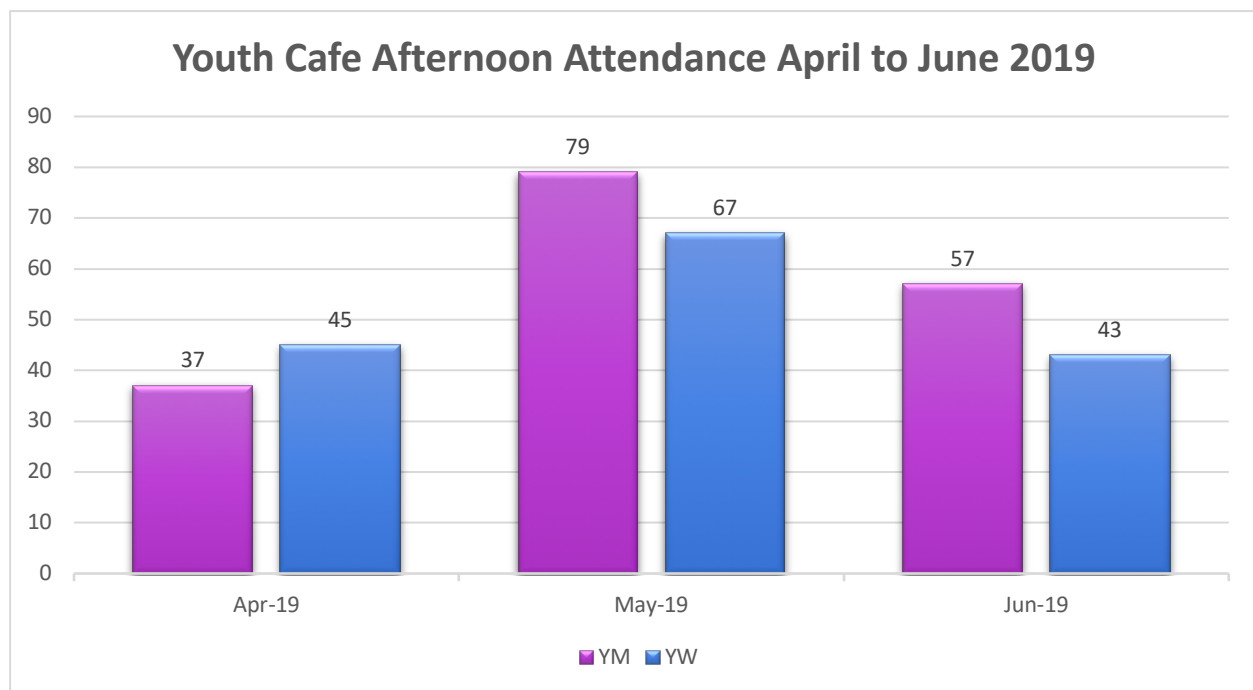
Attendance: Afternoon session attendance decreased in April due to the long easter holidays, but this has increased again in May and June. New staff members joined the team and others departed due to personal circumstances.

Projects: Lots of games were played during the sessions and the pool table was enjoyed by most, teaching them new games. Some craft activities were enjoyed, but there were no big projects as such. Cooking activities still continue to be a firm favourite with the young people.

Discussion points: School, behaviour points, new school rules, bullying, relationships, family, hobbies, Easter chocolate and upcoming holidays.

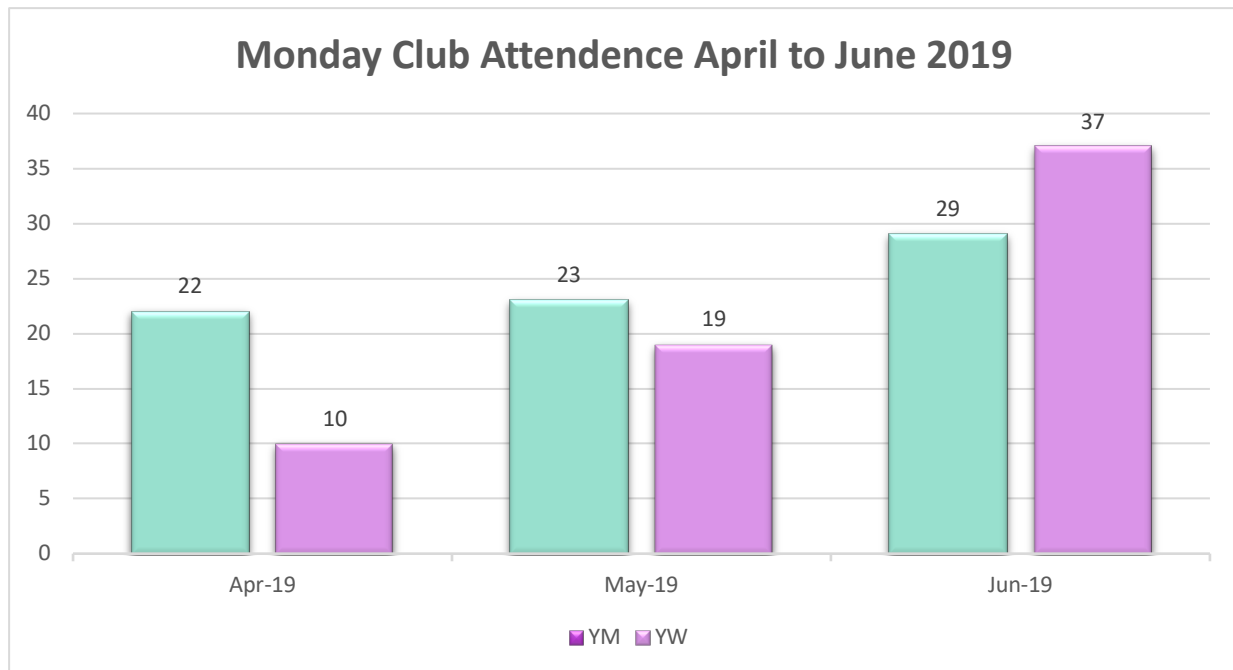
Challenges: Where some young people were experiencing issues at home and disagreement with parents, advice was given. There was much discussion around the use of language, especially around racially abusive language.

School assemblies: Transition from Year 6 to year 7s - part of the youth forum took Year 6 assemblies at Grovelands Community Primary School, Phoenix Academy and White House Academy through June, to promote Hailsham Youth Service.



Monday Youth Club at the James West Community Centre

The Monday Youth Club at the James West Community Centre continues to provide sporting activities, e.g. badminton, table tennis, volleyball, 5-side football and many more activities to join in with. New young people are attending each week. Bank holidays have affected April and May attendance.



Job Café

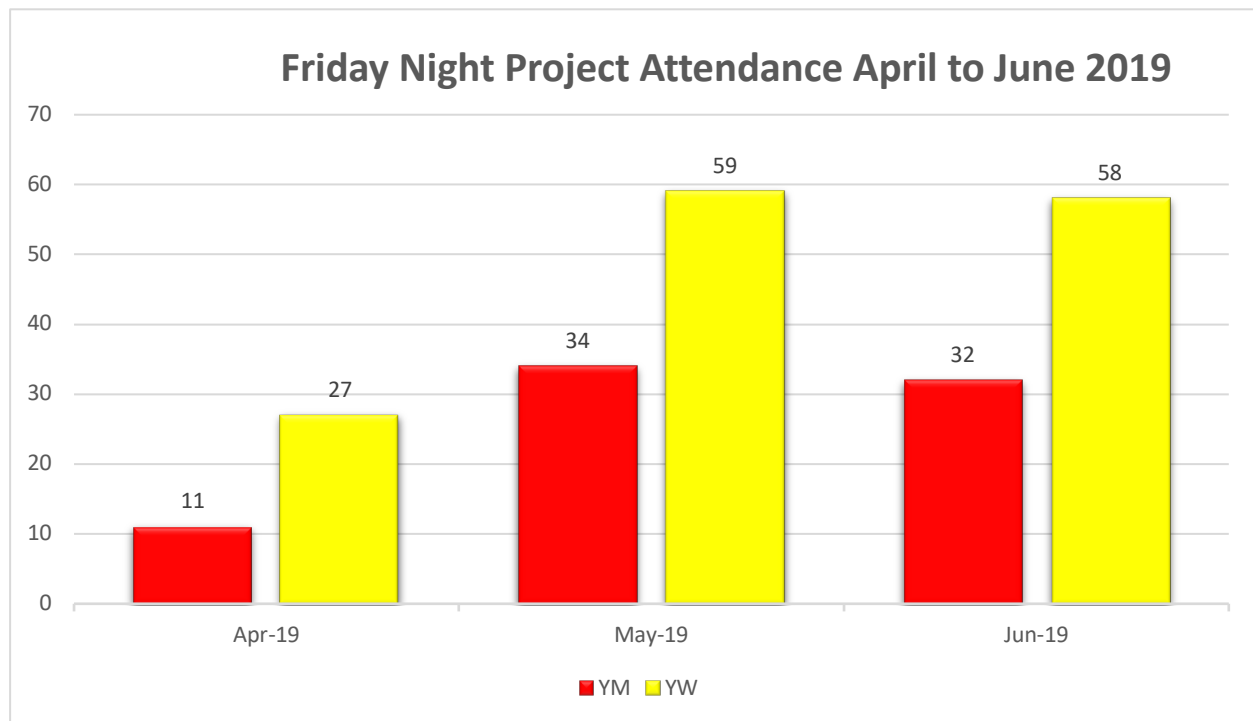
This service is currently on hold.

Info-point: Safe-Hub

Hailsham Youth Service's Safe Hub aimed to open in June 2019, but due to insurance and other health and safety issues this project has been delayed.

The Friday Night Project (FNP)

In this quarter, the trend changed to more young women to young men attending FNP activities. In April, young people continued to improve their skills on the ski slopes and introduced tobogganing to attract different young people. In May, we had a new activity called Zorb Football at the James West Community Centre - which was very popular - along with ten-pin bowling at Hailsham Freedom Leisure and more activities at Knockhatch Adventure Park. In June, we had a taster session at the PGL Activity Centre in Windmill Hill and hired an inflatable assault course at the James West Community Centre, a popular end to the month. We saw a drop in attendance in April due to the Easter holidays.



Foodshare

We continue to collect food from Waitrose in partnership with the Foodshare project which offers more in the way of 5-a-day fruit, vegetables and chilled products. The Youth Café is benefitting from the partnership, whereby we are providing cooking and a varied choice of food for young people. We have withdrawn from the Tesco scheme as it was mainly pastries that the young people didn't always eat, so to save food waste, it would be better given elsewhere.

Hiring of 1 Market Square

Southdown Housing Association (incorporating Sussex Oakleaf) continue to hire the 1 Market Square building on Mondays to Thursdays for drop-in sessions and courses, which is giving Hailsham Youth Service an additional income to improve its facilities.

Joint Action Group

I continue to attend the Safer Wealden Partnership Joint Action Group (JAG) meetings as it is important to be a part of making decisions in Hailsham and other towns in Wealden, so that local people feel safe and secure by reducing the fear of crime working, together to cut the number of people killed or seriously injured on Wealden's roads and to improve road safety awareness.

Publicity and Media

We continue to use Facebook to publicise the Square Youth Café and FNP. FNP currently has 365 followers and the Square Youth Café has 110. Numbers have increased and followers are interacting well on our social media pages.

Report on Hailsham Town Council Youth Service

July 19- September 2019

The Square Youth Cafe

Evening Sessions (Monday-Friday)

Attendance: Attendance was very good with 1193 young people attending over the 3-month period. Attendance was more balanced with more young women attending.

Project: Thorpe Park trip at the end of July to celebrate the end of exams and the school year.

Lots of games and activities and focus on chess playing. Cooking this term with the Foodshare food involved soup-making, scrambled eggs, pasta and pizzas. Food parcels change with the seasons with additional produce to experiment with. More meals made in total, and a possible collation with summer holiday hunger.

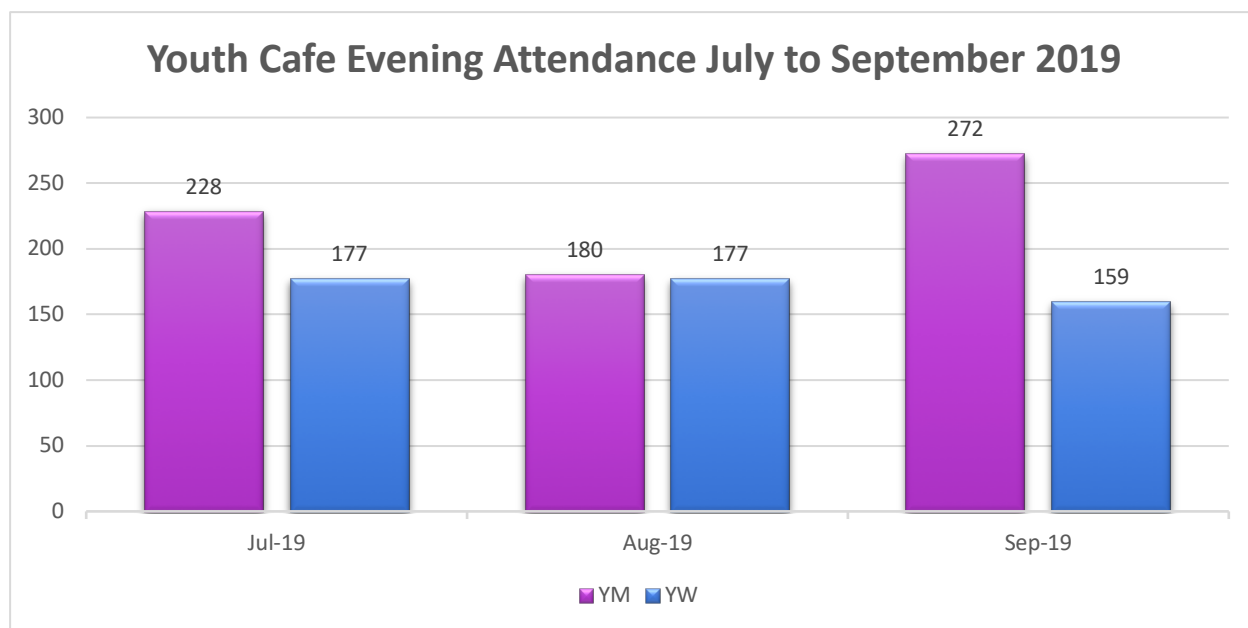
The awareness topic this quarter was taking care of yourself in the sun and keeping safe in the long summer holidays. Fundraising at the Lions' Country Fair with the young people taking the lead in this and what to spend it on. Sessions were ending earlier due to young people wanting to go hang out in the light evenings.

Discussion points:

Lots of discussions about school, teachers, relationships, isolation facility and other related school topics. Education on conflict awareness and resolution and around respect. The G.C.S.E. season started and finished in July with plenty of discussion around stress, revision and the exams themselves.

As the summer holidays started, focus turned to alcohol consumption and safety. Due to the long holidays, lots of chatter around being bored and how to fill time.

Once September arrived, discussion turned back to the new school year, new teachers, new classes and changing ahead - emotional wellbeing, C-Card, future careers and options were the main topic of conversation.



Afternoon Sessions (Monday, Tuesday, Wednesday, Friday)

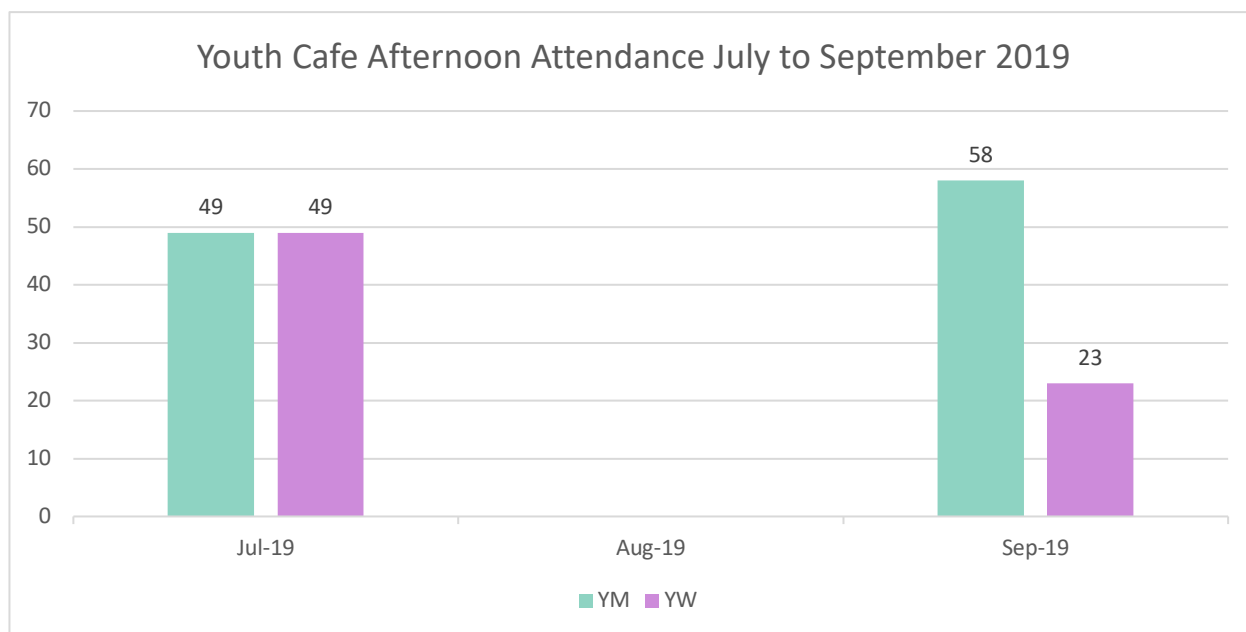
Attendance: Afternoon session attendance decreased in due to term-time openings. This increased slowly as the new academic year began. New staff members joined the team and others departed due to personal circumstances.

Projects: Lots of games played during the sessions and the pool table was enjoyed by most, teaching them new games. Some craft activities were enjoyed, but there no big projects as such. Cooking activities still continue to be a firm favourite with the young people.

Discussion points: School, behaviour points, new school rules, bullying, relationships, family, hobbies, Easter chocolate and upcoming holidays.

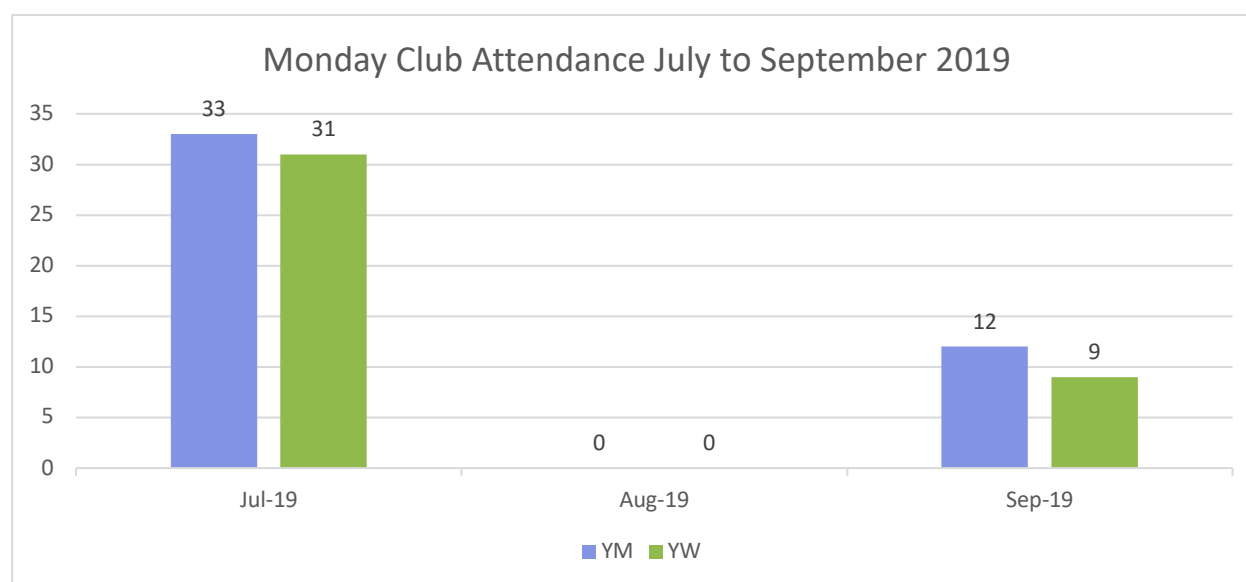
Young people asking for the sessions to run over the holidays - something to be considered in the future once all staffing has been confirmed.

Challenges: Where some young people were experiencing issues at home and disagreement with parents, advice was given. There was much discussion around use of language, especially around racially abusive language.



Monday Youth Club James West Centre

The Monday Youth Club at the James West Community Centre continues to provide sporting activities, e.g. badminton, table tennis, volleyball, 5-aside football and many more activities to join in with. New young people are attending each week. The Monday Club didn't operate in August and September due to staffing shortages.



Job Café

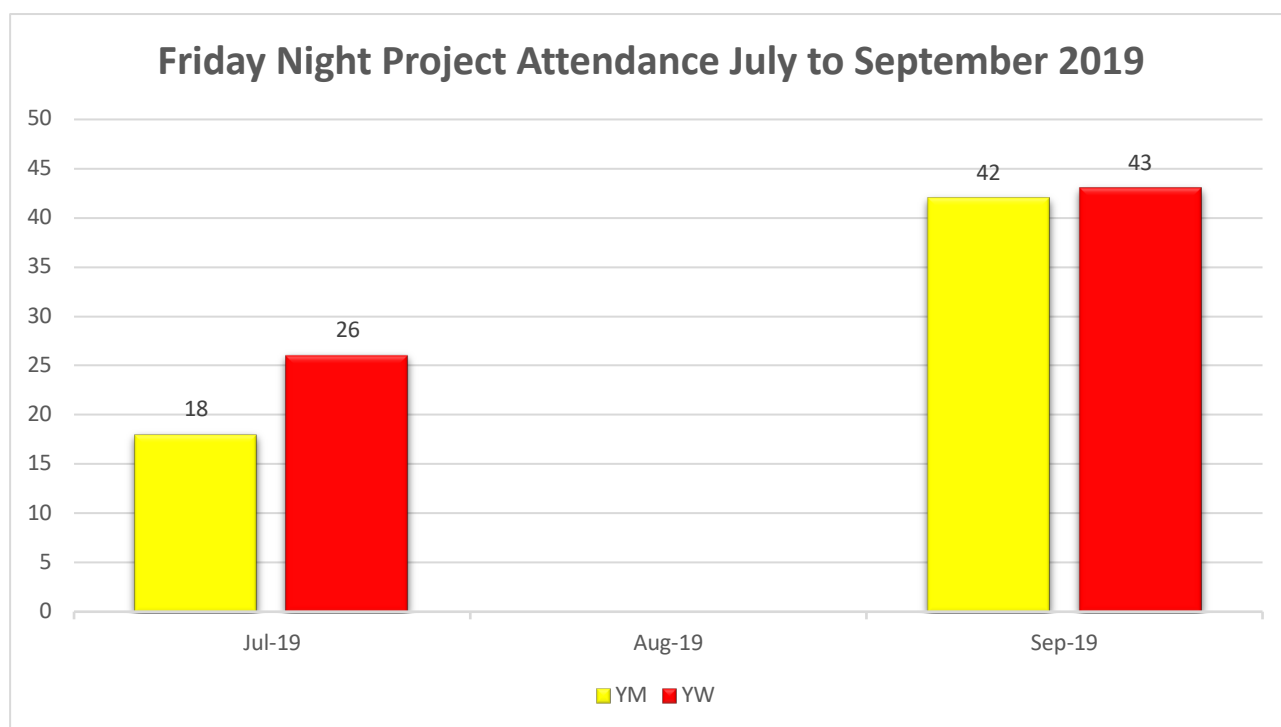
This service is currently on hold.

Info-point: Safe-Hub

Hailsham Youth Service Safe Hub aimed to open in June 2019 but, due to some insurance and other health and Safety/staffing issues, this project has been delayed.

The Friday Night Project (FNP)

From July to September, young people attended bowling at Hailsham Freedom Leisure Centre, inflatable assault courses at the James West Community Centre and Knockhatch Adventure Park, plus they started ski lessons and open ski sessions in September. Towards the end of September, two minibus-loads went to the Thorpe Park Fright Night. There was a slight dip in attendance levels in July and August, due to not operating during the summer holidays.



Foodshare

We continue to collect food from Waitrose in partnership with the Foodshare project, which offers more in the way of 5-a-day fruit, vegetables and chilled products. The Youth Café benefits from the partnership, whereby we provide cooking and a varied choice of food for young people.

To date, Hailsham Youth Service has received 103 food collections, which equals to 1,401 kg of food, 3,335 meals equivalent and saving 4,483 of Co2 savings.

Hiring of 1 Market Square

Southdown Housing Association (incorporating Sussex Oakleaf) ceased using the building in July 2019 as they have now purchased their own premises in Hailsham.

Joint Action Group

I continue to attend the Safer Wealden Partnership Joint Action Group (JAG) meetings as it is important to be a part of making decisions in Hailsham and other towns in Wealden, so that local people feel safe and secure by reducing the fear of crime working, together to cut the number of people killed or seriously injured on Wealden's roads and to improve road safety awareness. We received £1,175 funding for the Friday Night Project.

Publicity and Media

We continue to use Facebook to publicise the Square Youth Café and FNP. FNP currently has 416 followers and the Square Youth Café has 115. Numbers have increased and followers are interacting well on our social media pages.

HAILSHAM CEMETERY VISIT REPORT

13th November 2019

IN ATTENDANCE: Cllr Barbara Holbrook, Cllr Trevor Powis, John Harrison, David Saxby, Steve Gillett.

First Impressions: The overall impression is good, with noticeable “tidying” since the last visit of 25th July. The noticeboard is now being used and displays Regulations etc. Grass is probably just at cutting length but the very wet weather and ground precludes that at present. There are plenty of fallen leaves, it was noted there has already been one big clean of leaves but it is sensible to wait currently before another one.

Old Garden of Remembrance: Looking very tidy, noted we will be using slightly larger gravel in the future as the current small gravel is easily disturbed by cleaning activities. With regard to the growing through of the hedge on the last report, it is noted that the “perimeter hedge” is in fact just really a collection of growth, including brambles. We would like to suggest that this is initially removed. If we consider the perimeter fence to be not aesthetically pleasing, we would then have the option to plant a new, proper hedge which should not prove expensive and would enable us to plant a more pleasing hedge which could be more easily maintained – emphasising that we may not consider it necessary at all.

Old Chapel: Scaffolding is in place ready for roof refurbishment work. Bottom of the doors showing a bit of rot but noted this Chapel is only used for storage currently.

Chapel: This looked very nice and actually had some dried flowers in place (there has been a burial in the last few days). The work previously mentioned to the base of the Chapel doors has been added to the list of works. At the back of the Chapel is an old bell, high on the gable end, which used to be rung at Funerals in the distant past. Quite a discussion took place about this bell. It presents several questions:- (a) might someone steal it for scrap? (b) how heavy is it and is there any risk of it coming down? (c) Is it of a weight (along with it's mounting) where it might exert pressure on the gable end brickwork?

Our suggestion with regard to the bell is that perhaps the Town Council considers moving it to the Museum. Should the Council consider that it should stay in it's current position, we should survey it and establish that the bell itself is sound, and that it does not compromise the Chapel wall. Additionally, should we remove the rope?

Paths: The last report mentioned the condition of paths, and at the time of our visit, costs are being obtained for works to the paths. It would appear there are one or two places where the breaking up of the paths is such that repair / replacement will be unavoidable, especially after another winter.

New Garden of Remembrance: Looking very tidy with newly trimmed beech hedge. A little green as the garden stands in shade and so at this time of year will get a lot of algae and fungal growth.

Travellers Section: Very tidy as usual. No issues to report

Woodland Area: Again improved from last visit. Looking very tidy and previously reported rubbish removed.

Old Asbestos building: Old debris now removed, only the concrete base remains. Removal by powered tools would be difficult. It was suggested that a small piece of concrete could be lifted in order to assess the depth and structural strength of the concrete slab, in order to consider options for removal. If removal were possible it would bring forward between 10 and 20 additional burial places.

Toilet Facilities: At the last meeting it was decided to demolish the toilet block and build a single toilet inside the Office building. However subsequent site examination has shown this is not achievable. It is now suggested that the existing block is maintained and refurbished on one side only to provide a single (but accessible) toilet which would be locked when the site is not attended. Water services could be removed / disconnected from the "Mens" side to avoid burst pipes or leaks.

Cemetery Lodge / Leaning headstones:- These were items on the last report and are in hand.

Dog Burial: This item should be discussed under confidential business.