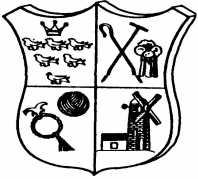


HAILSHAM TOWN COUNCIL

ASSETS MANAGEMENT COMMITTEE



AMC/19/1/1

REPORT (Minutes) of the Assets Management Committee held at the Fleur de Lys Council Chambers, Market Street, Hailsham, on Wednesday 26th June 2019 at 7.30 pm.

Public Forum

A member of the Cricket Club addressed the Committee to ask whether the Club could organise a fund raising sponsored camp on the Recreation ground. The Committee were advised that the camp would be for 2 nights only, with adults only, no children, in the section of fenced area around the Cricket Club Pavilion.

Members of the Hockey Club addressed the Committee to ask whether a suitable location had been found to accommodate a clubhouse for the Hockey Club. They stated the Club had performed extremely well recently and a clubhouse would help generate more funds. The Club would also like to create their own pitch at some point.

2

Committee members present

Councillors: C. Bryant, B. Granville, R. Grocock (Chairman), P. Holbrook, M. Laxton, T. Powis, C. Tasane

Officers in attendance: K. Giddings

3

Apologies For Absence:

Councillor K. Hinton

4

Declarations of Interest

Councillor B. Granville declared a personal interest in the agenda item for the Cricket Club as he is acquainted with the representative of the Cricket Club.

Councillor P. Holbrook also declared a personal interest in the agenda item for the Cricket Club and Hockey Club, as members of his family play for both Clubs.

Councillor C. Tasane declared a personal interest in the Hockey Club as he is a supporter of the Club.

5

Minutes of Previous Meeting

Resolved that the Minutes of the Meeting of the Strategic Projects Committee held on Wednesday 17th April 2019 (Ref 18/7/73-84) as printed and circulated, may be taken as read and confirmed as a correct record, and signed by the Chairman

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To receive an update about progress of resolutions from the last meeting of the Strategic Projects Committee on 17th April 2019

- Organisations for the Wildlife Rescue and Ambulance Service Charity event, to be held on Western Road Recreation Ground, are underway

- The Town Clerk is due to organise a meeting with all the Clubs that use Western Road Recreation Ground to discuss the new signage
- The organiser of the fitness class at the Recreation Ground will liaise with the Cricket Club over the use of the ground and will pay the £50 administration fee
- The membrane work at the Garden of Remembrance is in hand. The situation of the dog buried at the Cemetery has not been resolved yet
- A blanket ban on large coffins has been added to the Cemetery Policy
- The woodland area at the Cemetery has been cleared and benches moved to the side of the area
- Work to the Cemetery chapel is in hand and the dumper at the Cemetery has been sold. Quotations are being organised for work to the roof

Councillor P. Holbrook praised all the work that has been undertaken at the Cemetery. He advised that there are still some benches however in the middle of the Woodland area.

7

Hailsham Cricket Club

Members discussed the request by the Cricket Club for a sponsored fund raising camp on the Recreation Ground. Members agreed to the proposal, to be held over two nights only.

RESOLVED to approve the Cricket Club's request to hold a sponsorship fund raising camp over two nights on Western Road Recreation Ground.

8

Signage

8.1

Grovelands School

Grovelands School had asked if they could place some advertising boards and a banner on the Recreation Ground railings to advertise their school fete.

8.2

RESOLVED to allow Grovelands School to place some advertising boards on Western Road Recreation Ground.

8.3

Signage Policy

K. Giddings advised that it would be helpful to have a signage policy in place to prevent the need for every request for signs to be taken to a Committee meeting.

Members discussed the terms required in the policy and agreed on a number of points for the signage policy.

8.4

RESOLVED that the conditions in the signage policy are as follows:

- No commercial signs to be allowed
- All advertising signs to be no larger than 0.6 metre squared.
- Only one organisation at a time is allowed permission to put up signs and permission is only given to the same organisation per quarter
- No banners are to be placed on the South Road boundary but up to 3 boards are permitted
- Up to 3 signs are permitted on the Western Road boundary
- The organisation is to be responsible for removing the signs on the agreed date
- If the signs are not removed, then the organisation will not be given permission for future signs
- Signs can be placed on Council land for a maximum of three weeks

- The Town Council has the right to remove a sign it considers to be unsafe /inappropriate/ in poor condition

9

Appointment to Committee Roles

Councillors B. Holbrook and T. Powis were appointed as Cemetery Wardens.

Councillor B. Granville was appointed as Community Hall Warden.

Councillors P. Holbrook and K. Hinton were appointed as Allotment Wardens (as Councillor Hinton was not present at the meeting this is subject to his consent).

10

Quinnell Drive

The Town Clerk explained that a member of the public had contacted the Council to ask whether a fence and two goal posts could be placed on the play area ground at Quinnell Drive to help prevent balls being kicked against his neighbours fence and into both his and his neighbours gardens.

Members discussed the request and agreed to place a chainlink fence and one goal post on the ground.

10.1

RESOLVED to recommend to Council to allocate up to £2000 to cover the cost of a chainlink fence and one goal post only. Funds to be taken from the Ripley Capital budget.

11

Confidential Business

To resolve that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

10. Diplocks Way Land

11. Hailsham FM

12. Grave Fees

The reason for exclusion is:

(b) terms of tenders, and proposals, and counter-proposals in negotiations for contracts

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Diplocks Way Land

The Town Clerk advised that South East Water had asked if they could rent an area of Town Council land at Diplocks Way, on the east side of the A22. This was the same area of land that had been rented previously by South East Water. Members were advised that South East Water were now intending to carry out smaller works than last time and would require a smaller area than before. With this in mind they were offering a payment of £1000 for the six month rental. They would require an area off the carriageway for the delivery and storage of the pipe sections, spoil, machinery and a temporary site office and would measure approximately 400m². The area would be secured with appropriate fencing.

Members were given copies of the Licence agreement for use of the site with the same terms as those previously agreed.

12.1

RESOLVED to agree to the request by South East Water to rent an area of land at Diplocks Way for six months at a cost of £1000

13

Hailsham Hockey Club

Members were reminded that the Hockey Club had approached the Council in October 2017 for the use of an area of Council owned land at Diplocks Way as a location for a clubhouse, but the Committee had refused this request as they did not consider it was a suitable location for a clubhouse.

The Committee discussed the Hockey Club's further request for the Town Council to provide an area of land to allow them to build a clubhouse. Much discussion ensued and members considered that unfortunately the Council does not have any suitable land for a clubhouse. The Town Clerk advised that all the land owned is public land and there are complex and expensive legal processes to go through to release this land.

Members discussed the number of new developments proposed in Hailsham and Hellingly and suggested that the Hockey Club may wish to contact Mr S. Wennington of Hailsham Active as he is currently in discussions with Wealden Council regarding recreational space. Mr Wennington is also in contact with existing sports clubs which may also help the Club find a suitable site.

- 13.1 **RESOLVED** to suggest the Hockey Club contact Hailsham Active for assistance in finding a suitable location for a clubhouse, as there are no suitable areas of land owned by the Town Council.

14

Hailsham FM

Hailsham FM had requested the Council consider temporarily waiving their rent for the premises at 2 North Street, due to the radio station having limited funding at the moment because some of their advertisers had cancelled or "paused" their advertising. The pause in rent payment would allow Hailsham FM to re-build their advertising fund.

Members agreed to approve the request, however with the condition that the radio station offers free advertising for Town Council events and for advertising for the Post Office.

- 14.1 **RESOLVED** to agree to Hailsham FM's request to waive the rent for 2 North Street for the current time and to review this request again at an Assets Management meeting in January/February 2020.

15

Grave Fees

An ex-employee of the Council had asked whether grave fees of £744.00 could be waived or partly waived due to the 22 years of service they had given to Hailsham Town Council. Members agreed to a reduction of 50% as a good will gesture for this ex- employee.

- 15.1 **RESOLVED** that the request to reduce the grave fees be granted, with a reduction of 50%

There being no further business the meeting closed at 8.33 pm. The next meeting will be held on Wednesday 31st July 2019 at 7.00 pm