

HAILSHAM TOWN COUNCIL

STRATEGIC PROJECTS COMMITTEE



SPC/18/7/73

REPORT (Minutes) of the Strategic Projects Committee held at the Fleur de Lys Council Chambers, Market Street, Hailsham, on Wednesday 17th April 2019 at 7.30 pm.

Public Forum

A representative from the Sussex Wildlife Rescue and Ambulance Service attended the meeting to request the use of Western Road Recreation Ground for a charity fete

74

Committee members present

Councillors: F. Berry, R. Grocock (Vice Chairman), P. Holbrook, S. Potts, C. Tasane

Officers in attendance: K. Giddings

75

Apologies For Absence:

N. Coltman, Mrs S. Cottingham and Mrs B. Pinkney

76

Declarations of Interest

None were received

77

Minutes of Previous Meeting

Resolved that the Minutes of the Meeting of the Strategic Projects Committee held on Wednesday 20th February 2019 (Ref 18/6/59-72) as printed and circulated, may be taken as read and confirmed as a correct record, and signed by the Chairman

78

To receive an update about progress of resolutions from the last meeting of the Strategic Projects Committee on 20th February 2019

- Hailsham Bonfire Society have been formally contacted and given permission for their bonfire event on Western Road Recreation Ground
- The Allotment Society have been given permission to place bees at the Battle Road allotment site and the bees will be on site within the next couple of months. The Chairman of the Bee Association attended the recent Allotment Association AGM and advised he would monitor the bees on the allotment site twice weekly
- The developer of the new Arlington Road Estate has been informed that the Town Council will not be taking on responsibility of the new play area on the site

79

Western Road Recreation Ground

To consider a request by Sussex Wildlife and Rescue Ambulance Service

A representative from WRAS addressed the Committee regarding their request to hold a charity fete between 11.00 am – 3.00 pm on Western Road Recreation Ground on Sunday 1st September 2019.

Members agreed to the request and asked that the Charity contact the Cricket Club to organise the use of the Cricket Pavilion.

79.1 **RESOLVED:**

- i) To agree to the WRAS request to use Western Recreation Ground for the charity fete on Sunday 1st September 2019
- ii) The Recreation Ground must be left in a good condition with all rubbish removed

80 **To consider the Cricket Club signage**

Members discussed the Cricket Club signage. Concern was expressed that although permission had been given for the two cricket club signs, permission had not been given for the additional sponsorship signs now attached to the Cricket Club signs. The Vice Chairman read out a statement from the Cricket Club advising that they did not want their current signs removed or replaced. However, members agreed the two Cricket Club signs and attached sponsorship signs must be removed and two new signs put in their place. It was further agreed the Cricket Club could be allowed to re-locate their current signs next to the Cricket Pavilion.

Members discussed the two new signs and agreed they would advertise all the clubs that use the ground. The two new signs to be placed on poles so they are visible above the Western Road fencing.

80.1 **RESOLVED:**

- i) To place two new signs on the Recreation Ground advertising all the sports clubs that use the Recreation Ground. One sign to be placed at each entrance to the Ground
- ii) The Town Council to pay for the two new signs
- iii) Once the signs are in place the Cricket Club must re-locate their two signs next to the Cricket Pavilion
- iv) A meeting is set up with The Town Clerk, Deputy Town Clerk, the Cricket Club, Tennis Club and Football Club to discuss the new signs and further discuss any advertising issues

81 **Healthy Living Club Committee**

Members were advised that the Healthy Living Club Committee had asked if they can place six advertising boards, Estate Agent sale size, on the railings at Western Road Recreation Ground, from mid-October to mid-December 2019. The signs will advertise the Hailsham Model Railway Show on December 7th.

81.1 **RESOLVED** to agree to the Healthy Living Club Committee's request to place six advertising boards on Western Road Recreation Ground railings

82 **Community Fitness Class**

A request had been received from a gym instructor asking if he could hold community fitness classes on the Western Road Recreation Ground. No equipment would be used at the classes, they would be body weight exercises and no music would be played. The classes would be held on Mondays and Wednesdays from 18.30 – 19.30 hours and the participants to the classes would pay £10 a month.

Much discussion ensued and members agreed to give permission for the request providing

the relevant public liability insurance and risk assessments are in place and the Cricket Club agree to the classes being held on a Wednesday, as they have also booked the Cricket Ground on Wednesday evenings.

82.1 **RESOLVED** to agree to the request to hold gym classes on Western Road Recreation Ground, with the following conditions:

- i) All bookings must be made through Hailsham Town Council and noted in the Western Road Recreation Ground diary
- ii) A yearly £50 administration fee to be charged to the gym instructor, for the use of the Recreation Ground

83 **Hailsham Cemetery**

R. Grocock thanked Councillor Potts and B. Holbrook on their report on the Cemetery. He also thanked S. Gillett, the Cemetery Supervisor, for all his hard work in bringing the Cemetery to the standard it should be and members agreed that S. Gillett had made huge improvements to the Cemetery.

Members agreed that all actions in the report need to be costed and a schedule of works put in place.

Members discussed the grave space allowed for a coffin and agreed a maximum of 7 ft x 3 ft grave space. This stipulation to be placed in the Cemetery Regulations.

83.1 **RESOLVED** to:

- i) Implement all the actions in the Cemetery Report
- ii) Impose a maximum of 7 ft x 3 ft grave space on all plots, unless there are mitigating circumstances, due to the size of the individual to be buried

84 **Terms of Reference**

Members agreed to the suggested changes to the Terms of Reference.

Members further discussed allowing the Committee a small budget for remedial repairs, to be taken from capital reserves, so each request does not have to be taken to Full Council for approval.

84.1 **RESOLVED** to recommend to the Full Council in May 2019:

- i) 7 members on the Committee
- ii) The Committee name to be changed to the Assets Management Committee
- iii) The meeting to commence at 7.00 pm
- iv) Meetings to be held monthly
- v) To remove youth projects, communications and environment from the list of oversight Councillors
- vi) To retain Cemetery Wardens, Community Halls and Allotments on the oversight Councillor list
- vii) The committee has authority to spend up to £10,000 per item from capital reserves on any remedial repair or maintenance required to the council's assets. This expenditure is subject to the council's financial regulations regarding the awarding of contracts etc. Excluded from this are any improvements or enhancements to the council's assets portfolio

There being no further business the meeting closed at 8.42 pm. The next meeting will be held on Wednesday 26th June 2019 at 7.00 pm

Global/Minutes & Agendas/Communities

DRAFT