



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
on Thursday 7th September 2017 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

Mr. D. Everest said that he was aware that some lay-members of the Neighbourhood Planning Committee had resigned and he volunteered his services.

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Present: Councillors N Collinson, Mrs. C. Collinson-O'Toole, N. Coltman Mrs. B. Holbrook, P. Holbrook, Mrs. M. Laxton, Glenn Moore, Graham Moore and J. Puttick.

The Town Clerk said that Councillor Mrs Collinson-O'Toole had indicated that she would be a little late.

Other Members: Mrs. H. Deehan and K. Hinton.

The Chairman reported that Mr Steven Cross had resigned from the Neighbourhood Planning Committee on health grounds. It was agreed to write to Mr Cross thanking him for his contribution to the Committee.

Officers Present: Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

Also Present: Councillor F. Berry.

Apologies for Absence: None received.

Declarations of Interest

Councillor Mrs. Laxton declared an interest in agenda item 5 – Hailsham Active as she regularly attends their meetings.

Mr. Hinton declared an interest in agenda items 7 – Hailsham NDP Timeframe and 10 – WDC Local Plan Response.

Councillor Mrs. Collinson O'Toole

Councillor Mrs. Collinson-O'Toole arrived at 7.06pm.

Minutes of the meeting of the Neighbourhood Planning Committee held on 13th July 2017

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 13th July 2017.

Hailsham Active

The Chairman introduced Mr. S. Wennington who addressed the meeting on the recent work of Hailsham Active, particularly the proposal for a new footpath/cycle route which would link the town centre section of the Cuckoo Trail to the industrial estate. A link to Cophall Farm was also included.

Councillor Graham Moore

Councillor Graham Moore arrived 7.17pm.

Confidential Business

RESOLVED that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

7. Hailsham NDP Timeframe.

The reason for exclusion is:

(b) terms of tenders, and proposals, and counter-proposals in negotiations for contracts

Hailsham NDP Timetable

Mr. K. Hinton declared an interest in this agenda item as he had awarded contracts to LUC.

A confidential paper had been produced by the Consultants, Troy Navigus which highlighted alternative programmes through to pre-submission. This included three alternative programmes.

Councillor Mrs. Laxton proposed that the third alternative – a 'hybrid' approach should be the way forward. It was agreed that a sum of money be earmarked for the programme from the Neighbourhood Plan budget.

RESOLVED that Troy Navigus be asked to quote for the for the screening work with LUC.

Sub-Groups: Update from Consultants and Progress Against Plan

Councillor Mrs. Laxton reported on the two recent consultation exercises. About 75 people had attended in all and there had been 222 responses to the questionnaire entered onto Survey Monkey.

Retail

Councillor Mrs. Laxton reported that Retail Sub-Group had now completed its work.

Historic Buildings

Councillor Puttick reported that the sub-group was updating the document on historic Hailsham.

Transport issues and Transport Sub-Group

Councillor Graham Moore said that there was nothing to report at this stage in respect of transport. Discussion ensued.

RESOLVED to split the transport portfolio into two parts, as follows:

- a) Councillor Graham Moore to convene the public group to highlight five key objectives, and
- b) Outsource the car parking survey to a traffic management company delegating this to the Town Clerk in consultation with the Committee Chairman to get quotes for this work up to a maximum of £5,000.

Ersham Road Triangle

The Town Clerk stated that this had been delegated to the Strategic Projects Committee.

Wealden District Council Local Plan Response

RESOLVED to defer this item until the Wealden District Council Local Plan had been published.

Financial Statement

Councillor Collinson expressed concern at the dwindling amount of resources in the budget.

RESOLVED to note the financial statement of expenditure against budget for the project.

Communications and Branding

The Chairman referred Committee members to the paper produced by Councillor Mrs Laxton and Mrs Deehan that had been circulated with the agenda.

Discussion took place on the launch of the consultation period,

RESOLVED to hold an event between 10am and 2pm on the day of the launch (Saturday 25th November 2017) of consultation period of eight weeks at the Community and Civic Centre; and that Councillor P. Holbrook would investigate hiring a unit in The Quintins during the middle of the period.

There being no other business, the meeting closed at 9.09pm.

