



**HAILSHAM TOWN COUNCIL**  
**Neighbourhood Planning Committee**

**REPORT (Minutes)**

of the meeting of the Neighbourhood Planning Committee,  
held at the Fleur de Lys Council Chambers, Market Street, Hailsham  
on Thursday 4<sup>th</sup> January 2018 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

The Town Clerk read a letter received from Mr R. Goldsmith who was a volunteer driver for Cuckmere Community Bus who stated that his bus goes to Reef Way once a week, but struggles to get the bus manoeuvred at Bentley Court. Once the new medical centre is built on that site it will remain inaccessible to additional public transport.

NP/16/10/  
218 **Present:** Councillors N. Coltman Mrs. B. Holbrook, P. Holbrook, Mrs. M. Laxton, Glenn Moore (Chairman) and J Puttick.

219 **Other Members:** K. Hinton.

220 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

221 **Also Present:** None

222 **Apologies for Absence:** Councillor Graham Moore and Mrs. H. Deehan.

223 **Declarations of Interest**

None presented.

224 **Minutes of the meeting of the Neighbourhood Planning Committee held on 23<sup>rd</sup> November 2017**

**RESOLVED** to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 23<sup>rd</sup> November 2017.

**Sub-Groups: Update from Consultants and Progress Against Plan**

225.1 Members discussed the arrangements for the mid-consultation event on Friday 19<sup>th</sup> January in the Quintins. The Chairman stated that he would not be available to attend this event.

225.2 The Town Clerk suggested pitching the event as an introduction to the draft Neighbourhood Plan and providing slips of paper advising members of the public where to find the Plan on the website. This was agreed.

225.3 The Town Clerk read an email sent by one of the Consultants, Mr J Hebert with an update on progress and next steps.

The SEA process had caused a slight delay to the programme and suggested proceeding on the following basis:

February 2108:

Review and summarise consultation feedback made in regard of the SEA screening.

March 2018

Meet with Wealden District Council to discuss their feedback and any possible changes to the Plan as a result of consultation.

Update and amend the neighbourhood Plan as appropriate and prepare the first drafts of the Basic Conditions and Consultation Statements.

Hailsham Town Council and Wealden District Council to review the revised Plan and supporting statements.

May 2018

Finalise documents for submission to Wealden District Council (including the sign-off from Hailsham Town Council).

225.4 **RESOLVED** to accept the new timetable, acknowledging that it will extend the programme by about a month,

226 **Communications and Branding**

Councillor Mrs. Laxton asked if Wealden District Council could be approached with a view to them providing a form of words on where they have reached in producing the Wealden Local Plan.

**Hellingly Parish Council Regulation 14 Consultation**

227.1 Copies of Hellingly Parish Council's draft Neighbourhood Plan had been circulated with the agenda.

Discussion ensued.

227.2 **RESOLVED** to write to Hellingly Parish Council inviting representative s of the Parish Council to meet with Hailsham Town Council to discuss CIL and other cross-parish matters with them.

**Vicarage Field Shops – Wealden District Council Ownership**

228.1 The Town Clerk explained that this item had been placed on the agenda to allow discussion on the implications of Wealden District Council's purchasing of the Vicarage Field shopping precinct.

He explained that an officer level meeting had been arranged between him and Mr T Scott from Wealden District Council.

228.2 **RESOLVED** to recommend writing formally to Wealden District Council requesting that Hailsham Town Council is kept informed of their plans for the Vicarage Field shopping precinct,

229 **Financial Statement**

**RESOLVED** to note the financial statement of expenditure against budget for the project.

230 **Confidential Business**

**RESOLVED** that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

Initial Draft of Neighbourhood Plan

**Draft Neighbourhood Plan**

231.1 The Town Clerk stated that he had received an email from Mr J Herbert following a conversation he had had with a senior officer of Wealden District Council.

The draft SEA screening will be recommending that Neighbourhood Plan will not result in any likely effects and, as such, will not need to be subject to SEA nor HEA. This will be subject to responses from the statutory consultees. They will be consulted for a five-week period ending 19<sup>th</sup> February.

231.2 **RESOLVED** to note the report from the consultants on SEA screening.

There being no other business, the meeting closed at 7.50pm.