



HAILSHAM TOWN COUNCIL

Communities Committee

AGENDA

Notice is given of a meeting of the Communities Committee, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Street, Hailsham, on

Monday 6th November 2017 at 6.00pm

Prior to commencement of the formal business a period of not more than 15 minutes will be set aside during which Members of the Public present will be permitted to address the Committee at the invitation and discretion of the Chairman

The Order of business to be transacted will thereafter be:-

1. Apologies for Absence

To receive apologies for absence of appointed members.

2. Declarations of Interest

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

3. Minutes of previous Meeting -

3.1 A) To note the Minutes and Reports of the Meeting of the Communities Committee (Ref: CC/17/4/42-53) held on Monday 2nd October 2017

B) To receive an update about progress of resolutions from the last meeting of the Communities Committee on 2nd October 2017

4. Additional Planters in the Town Centre

Update on the placing of additional planters and bollards in the Town Centre

5. Hailsham Forward

To receive an update on the activities of Hailsham Forward

6. Christmas 2017

- i) To discuss the Christmas light switch on, on Friday 25th November
- ii) to discuss the Christmas market on 16th December

7. Hailsham Bonfire Society

Feedback the 2017 event

8. **Hailsham Festival**
Update

9. **Events 2018**

- i) To discuss the events to be held in 2018
- ii) To note and agree the costed plan for events 2018 (report attached)

Dated this 31st October 2017

Committee Membership:

Councillor G. Blake Coggins
Councillor Mrs A. Clarke
Councillor Mrs. S. Cottingham
Councillor N. Collinson
Councillor T. Burns
Councillor R. Grocock
Councillor Ms. A. O'Rawe
Councillor C. Triandafyllou
Councillor A. Willis



JOHN HARRISON
Town Clerk

Substitutes for Communities Committee:

Councillor Mrs B. Beckett
Councillor Mrs C. Collinson-O'Toole
Councillor N. Coltman
Councillor Mrs B. Holbrook
Councillor C. Tasane

Report to: Communities Committee

Date: November 2017

By: K. Giddings

Title of Report: PLAN FOR FESTIVITIES AND EVENTS

Costed Plan for Festivities and Events for 2018-2019

Celebrate Hailsham Day

On Saturday 24th June 2017 the Town Council held a “Celebrate Hailsham Day” which involved many shops in the High Street offering discounts on the day. The event also had many community stalls present, face painting, balloon modelling, Hailsham FM, a sensory tent and a children’s ride. Many of the shops reported a busy day and have stated they would like to be involved in a similar event next year.

It is proposed to organise another “Celebrate Hailsham Day” on Saturday 30th June 2018. All shops will be encouraged to get involved and offer discounts on the day. Face painting, balloon modelling, sensory tent and two bands are also proposed to be booked. The children’s ride at the Celebrate Hailsham Day was quite quiet and it is not proposed to allocate a budget for a ride next year. Instead it is proposed to use this budget to fund two live bands on the day, as these always prove popular with the public, young and old alike.

The event will be held from 9.00 am to 4.00 pm on Vicarage Field.

Bunting was put along the High Street before the summer market and it is proposed to put this up earlier next year, in the middle of June, and take down mid-September, after the Hailsham Festival week.

Celebrate Hailsham Day June 30th 2018

advertising	2500
st john ambulance	180
face painting	220
2 live bands	600
balloon modelling	100
Sensory tent	210
TENS	25
Bunting (to include put up and take down)	650
	4485

Summer Market

On Saturday 29th July 2017 the Town Council organised a summer market with a number of local stalls, Hailsham FM, a stall from a local Indian restaurant and Harveys of Lewes.

A seating area was provided to allow visitors to the market to have some food and drink and listen to the live bands. This proved very popular.

A similar event is proposed for Saturday July 28th 2018 with various food stalls, Harveys of Lewes, a seating area and two live bands.

The event will be held from 9.00 am to 4.00 pm on Vicarage Field.

Summer event July 28th 2018

st john ambulance	180
2no. live bands/entertainment	600
advertising	2000
TENS	25

2805

Hailsham Lions Fun Day

The Town Council sponsored £1000 to the Hailsham Lions for their Fun Day on Sunday 23rd July 2017, held on Western Road Recreation Ground. The Lions have reported the event was a success, they wish to hold the same event next year and have requested that the Town Council sponsor them again

The total cost of running the event in 2017 was £1138.55

St Johns Ambulance £136 .00
Sensory Tent £210.00
HFM Radio £250.00
Punch And Judy £150.00
BBQ& CAFE £226.00
Van and Fuel £90.00
Ink for Posters £21.40
Jewsons tapes etc £ 25.31
Advert £ 30.00

The Lions have requested the Town Council sponsor £1000 towards the event on Sunday 22nd July 2018, which will again be held on Western Road Recreation Ground.

Total: £1000

Hailsham Walking Carnival

The Walking Carnival is a walking model on the Western Road Recreation Ground that all PTAs in the local schools and community groups can participate in. There will be a "themed parade" around the field and a judged competition with entertainment provided

afterwards.

Support from the Town Council has been requested to fund 2 accessible portable toilets, St Johns Ambulances and 2 Vinyl Banners. Total £500.

The Lions Club have offered to provide the BBQ and Refreshments and Waitrose are currently exploring how they can assist with funding to provide entertainment for the children after the parade. Sponsorship has already been obtained for Flyers and Posters and Art Design

The event will be held on Sunday 23rd September 2018 12 till 3pm, which is at the end of Cricket Season, during the Hailsham Arts Festival

Total: £500

Christmas Events

Market

The Christmas market this year will be held on Saturday December 16th, with local stalls, the Rotary's Father Christmas, face painting, carol singing and a live band. The event will be held from 9.00 am to 4.00 pm

It is proposed to offer a free stall to market traders to encourage them to participate. A deposit will be taken from traders and then returned to them at the end of the event

It is proposed to organise the same type of event for 2018, depending on the success of this year's Christmas market

Christmas Light Switch on

The Christmas light switch on this year will be held on Friday 24th November. The Rotary's Father Christmas will be in attendance, along with Hailsham FM, the Lions selling candy floss, and carol singing from Hailsham Community College and Grovelands School pupils.

It is proposed to organise the same type of event for 2018.

Christmas switch on/late night shopping event

Sweets for father christmas	50
Advertising	2000
TOTAL	2050

Christmas market

St Johns ambulance	180
2 no. Live band	600
santa gifts	400
face painting	220
balloon modelling	100
xmas trees	1500
Advertising	2000
TENS	25
TOTAL	5025

Total Funds Required

£ 7290 required for 2 summer events
£1000 for Lions Fun Day
£500 walking carnival
£2050 for switch on
£5025 for Christmas market
£135 contingency

TOTAL £16,000