



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
On Thursday 19th January 2017 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

A member of the public asked if papers relating to the public consultation meeting on the 9th February would be available on-line. He was informed that they would be on the Neighbourhood Plan website.

A member of the public asked if the idea of a southern ring-road was still an option. Councillor Mrs. Laxton said that it was not possible to say until Wealden District Council's plans and East Sussex County Council transport survey were made available.

The Town Clerk read an email received from a member of the public criticising the Council's decision not to pursue the option of employing a Community Warden. It was agreed that the Town Clerk would respond explaining the Council's decision.

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Present: Councillors F. Berry (substituting for Councillor Mrs. Clarke), N. Collinson, N. S. Coltman, Mrs. M. Laxton, Graham Moore (substituting for Councillor P. Holbrook) and J. Puttick.

In the absence of the Chairman (Councillor G. M. Moore), Councillor Mrs. M. Laxton chaired the meeting.

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Other Members: Ms V. Browne, Mr. S. Cross, Mrs. H. Deehan, Mr. K. Hinton and Ms J Walters.

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Officers Present: Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

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Also Present: Troy Hayes and Lewis Goodley from Troy Navigus.

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Apologies For Absence: Councillors Mrs. A. Clarke, Mrs. B. Holbrook, P. Holbrook and G. M. Moore

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Declarations of Interest: None

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Minutes of the meeting of the Neighbourhood Planning Committee held on 12th December 2016

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 12th December 2016.

Sub-Groups: Update from Consultants and Progress Against Plan

- 116.1 Mr. Hayes said that he had received most of the pro-formas from the sub-groups.
- 116.2 Councillor Mrs. Laxton thanked Councillor Berry for assuming chairmanship of the Employment Sub-Group and for the work he had done on it.
- 116.3 Councillor Mrs. Laxton said that as Wealden District Council was at transport needs, but there was also a need for the Neighbourhood Planning Committee to form a transport sub-group to highlight the key elements, visions and objectives.
- 116.4 Mrs. H. Deehan agreed to draft a new poster for the public consultation meeting in liaison with the Communications Officer.
- 116.5 It was agreed that child-friendly areas would be available at the meeting to encourage people with children to attend.
- 116.6 **RESOLVED** that
- a) Mr. Hayes would produce a paper on transport needs, based on issues identified by MASHH. The Town Clerk would forward these to Mr. Hayes, and
 - b) Photographs of problem areas and pinch points in the town would be available at the public consultation meeting on 9th February 2017.
- 116.7 Mr. Goodley gave a trial run on the presentation to be given at the public consultation meeting on 9th February. Members' comments on the "Visions Document" were to be sent to the Town Clerk by Thursday 25th January 2017.

Confidential Business

- 117 **RESOLVED** that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

7.Character Assessment

The reason for exclusion is:

(b) terms of tenders, and proposals, and counter-proposals in negotiations for contracts

Following agenda item 7 the meeting will no longer be under confidential business (unless resolved otherwise).

Character Assessment

- 118.1 The Chairman referred members to report prepared by Troy Navigus and circulated with the agenda.

118.2 **RESOLVED** to engage Troy Navigus to prepare a Character Assessment for the Hailsham Neighbourhood Plan which will identify key areas within Hailsham, including historic elements of the town; at a cost of £3,187.50.

119 **Financial Statement**

RESOLVED to note the financial statement of expenditure against budget for the project.

120 **Communications and Branding**

Process for the New NP Website

RESOLVED that any content for the Neighbourhood Plan Website would be sent to the Town Clerk, Communications Officer and the Committee Chairman and Vice Chairman; and a link is provided on the Town Council Website to the Neighbourhood Plan Website

There being no other business, the meeting closed at 9.14pm.