



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
On Thursday 23rd March 2017 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

NP/16/8/
120 **Present:** Councillors F. Berry (substituting for Councillor Mrs. B. Holbrook), Mrs. A. Clarke, N. Collinson, P. Holbrook, Mrs. M. Laxton, Glenn Moore and J. Puttick.

121 **Other Members:** Ms V. Browne, Mr. S. Cross, Mrs. H. Deehan, Mr. K. Hinton and Ms J Walters.

122 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

123 **Also Present:** Troy Hayes and John Herbert from Troy Navigus.

124 **Apologies For Absence:** Councillors Mrs. C. Collinson-O'Toole and Mrs. B. Holbrook.

125 **Declarations of Interest:** Mr K Hinton declared an interest in agenda item 7 as he has a professional interest in that he has awarded contracts.

126 **Minutes of the meeting of the Neighbourhood Planning Committee held on 19th January 2017**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 19th January 2017.

Sub-Groups: Update from Consultants and Progress Against Plan

127.1 **Progress Made by Appointed Sub-Groups**

Councillor Berry reported that he had contacted the Chamber of Commerce and the Federation of Small Businesses to attain more details on employment.

127.2 **Improved Facility for Hailsham Town Council**

Councillor Mrs Laxton said that a matter arising from the Retail Sub-Group was on the agenda for the full Council meeting on 29th March.

127.3 **Transport**

The Chairman said that as Transport needs were not being discussed at district

council level, there was a need for someone to take on the role of Transport Co-ordinator.

Ms Walters said that there was perhaps a need to engage a professional transport consultant.

Mr Hinton said he would be willing to take on the role. He asked members of the Committee to send him details of areas they had identified, including car parking issues.

127.4 Update from Consultants

Mr Hayes said that a paper on the findings from the public consultation meeting in February had been sent to the Town Clerk. The consultants were now working on the Character Assessment.

127.5 Visions and Objectives Workshop

Mr Hayes said that the Workshop had been very useful. The draft objectives were well received. Of the two Visions promoted, Vision 2 had been the most favourable with a few amendments. The Consultants would now update the Vision for the Committee's approval.

The Chairman said that the consultation meeting had been very successful and worthwhile. It had attracted a good mixture of people,

127.6 **RESOLVED** that the demographics of the public consultation meeting be included in the report.

128 Revised Wealden Local Plan

The Chairman reported that the earliest the Plan would be available was now late May.

Confidential Business

128 **RESOLVED** that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

7. Revised Project Cost and Timeline

The reason for exclusion is:

(b) terms of tenders, and proposals, and counter-proposals in negotiations for contracts

Following agenda item 7 the meeting will no longer be under confidential business (unless resolved otherwise).

130 **Councillor N. Collinson**

Councillor N. Collinson left the meeting at 8.07pm.

Revised Project Cost and Timeline

- 131.1 Members were asked to consider a revised timeline and projected costing for the Neighbourhood Plan project overall and a revised costing for the Strategic Environmental Assessment (SEA) / Sustainability Appraisal (SA) and Habitats Regulations Assessment (HRA). And to consider applying for additional funding for undertaking an assessment of sites with a view to site allocation and/or any group allocating sites for housing or mixed development.

Mr. Hayes explained why there was a time difference and why the new timetable was realistic.

- 131.2 **RESOLVED** to adopt the revised timetable and fees, and that no site allocation assessments in the Neighbourhood Plan; and the Town Clerk to try to book the Hailsham Civic Community Hall for two public sessions in late July and late August.

Financial Statement

- 132 **RESOLVED** to note the financial statement of expenditure against budget for the project, and to close the Survey Monkey account.

Communications and Branding

- 133.1 There was disappointment that the progression of the Neighbourhood Plan was not featured on the front page of the latest edition of "Our Hailsham".

- 133.2 **RESOLVED** that a one-sided A4 sheet with the Neighbourhood Plan vision statement be available for the Annual Electors' Meeting on 20th April; Committee members to send their photographs for inclusion to Mrs Deehan by 31st March.

There being no other business, the meeting closed at 8.43pm.