



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
On Thursday 15th September 2016 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

- NP/16/3/56 **Present:** Councillors N. Collinson, Mrs. C. Collinson-O'Toole, N. Coltman, Mrs. S. Cottingham, J. Puttick, and C. Triandafyllou.
- 57 Councillor Puttick chaired the meeting in the absence of Councillors Moore and Soane.
- 58 **Other Members:** Mrs. H. Deehan and Ms J Walters.
- 59 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.
- 60 **Also Present:** Councillor F. Berry and Mr. T. Hayes and Mr. L Goodley from Troy Navigus
- 61 **Apologies For Absence:** Councillors Mrs. M. Laxton, G Moore and P. Soane and Ms V. Browne and Mr. S. Cross and Mr. K. Hinton.
- 62 **Declarations of Interest:** None

Minutes of the meeting of the Neighbourhood Planning Committee held on 24th August 2016

- 63.1 **Minute 66.4**
- Ms J. Walters said that she would provide details of the energy co-operative scheme in Forest Row, if required.
- 63.2 **RESOLVED** to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 24th August 2016, as amended.
- Update from Consultants**
- 64 Mr, Hayes said that he had helped the local sub-groups and had provided a site assessment for the Environmental Group.

He had produced and circulated a revised timetable programme. The main difference with the originally agreed programme was the provision for the Neighbourhood Plan to be finalised in January 2018.

Concern was expressed that this would be too late and needed to be finalised to coincide with the Wealden Local Plan.

It was agreed that if the Neighbourhood Plan is finalised in January 2018 that Wealden District Council would need to confirm that it would be taken into account if produced at this time.

Progress Against Plan

65 The following areas were discussed:

A workshop would be held where each sub-group would have a 90 minute slot where their key issues, visions and objectives would be shared with the public.

A questionnaire to be delivered to each home in Hailsham.

An updated video on the Neighbourhood Plan to be produced.

A Neighbourhood Plan website, Facebook and Twitter accounts with a logo to be set up.

Each sub-group would produce their key issues in time for the next Neighbourhood Planning Committee meeting on 13th October

Financial Statement

66 **RESOLVED** to note the financial statement as circulated with the agenda and as an Appendix NP/116/3/66 to these minutes; and that up to £500 is allocated to set up a Neighbourhood Plan website account with a separate domain name from Hailsham Town Council.

Sub-groups

67 Retail

Another meeting of the sub-group would be held during the following week with a variety of retailers.

68 Architecture

Nothing to report.

69 Historical

The sub-group had met with two local historians. They were focusing on the town centre with particular reference to the street scene in High Street and George Street

70 Environment

Mr Cross had produced a written report.

71 Business and Employment

Councillor Triandafyllou said he had looked at the industrial areas and a questionnaire had been produced and circulated. One response had been received.

He had met with the Chamber of Commerce.

He had arranged for 6th formers from Hailsham Community College to go to employers with a questionnaire.

The Town Clerk reminded Councillor Triandafyllou that the Deputy Town Clerk and Business Enterprise Manager had detailed knowledge of this area and he should be contacted for advice.

72 Communities

The group would be meeting again on 22nd September. Councillor Mrs Cottingham agreed to join this group.

73 Housing and Design

Another meeting would be held during week beginning 19th September

74 **RESOLVED** to note the reports of the sub-groups to date; and that all groups should send their key objectives to Troy Hayes by 10th October at the latest.

75 **Grant Application for NHP**

The Town Clerk confirmed that the application for the £9,000 grant had been agreed/

There being no other business, the meeting closed at 9.15pm.