



**HAILSHAM TOWN COUNCIL**  
**Neighbourhood Planning Committee**

**REPORT (Minutes)**

of the meeting of the Neighbourhood Planning Committee,  
held at the Fleur de Lys Council Chambers, Market Street, Hailsham  
On Thursday 13<sup>th</sup> October 2016 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

A member of the public who lived in South Road, Hailsham asked those members who were also Wealden District Councillors did they think there is a disproportionate amount of housing planned for Hailsham.

The Chairman said that this Committee was charged to draw up the Neighbourhood Plan and that this question would be better directed to the next meeting of the full Council.

Councillor N. Collinson said that there were limited areas in Wealden that housing could be placed.

Councillor P. Holbrook said that a Transport Action Group had asked to be part of this Committee and had been told by an officer that they could not be. The Chairman advised that this should be taken up at the full Council meeting.

**Election of Vice Chairman**

- NP/16/4/  
76.1 The Chairman asked for nominations for Vice Chairman of the Committee.
- Councillor Mrs. M. Laxton was nominated by Councillor Mrs. A. Clarke and seconded by Councillor P. Holbrook.
- 76.2 **RESOLVED** that Councillor Mrs. M. Laxton be elected as Vice Chairman of the Neighbourhood Plan Committee for the remainder of 2016/17.
- 77 **Present:** Councillors Mrs. A. Clarke, N. Collinson, Mrs. B. Holbrook, P. Holbrook, Mrs. M. Laxton, G. M. Moore (Chairman) and J. Puttick.
- 78 **Other Members:** Mr. S. Cross, Mrs. H. Deehan, Mr. K. Hinton and Ms J Walters.
- 79 **Officers Present:** Mr. D. Saxby.
- 80 **Also Present:** Councillor F. Berry and Troy Hayes from Troy Navigus.
- 81 **Apologies For Absence:** Councillors Mrs. C. Collinson-O'Toole and N. Coltman and Mrs. V. Browne.

82 **Declarations of Interest:** None

83 **Minutes of the meeting of the Neighbourhood Planning Committee held on 15<sup>th</sup> September 2016**

**RESOLVED** to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 15<sup>th</sup> September 2016.

84 **Update from Consultants and Progress Against Plan**

Mr. Hayes said that he had received no feedback from the sub-groups yet. He circulated an updated timetable that went into May 2018.

Councillor Mrs. Laxton said the Retail Sub-Group had completed their findings and would send the final document to Mr. Hayes.

Councillor N. Collinson handed out copies of his group's findings. He thanked Mr. Hinton for his invaluable help and said that he would ensure that it would be attached to the minutes.

Mr. Hayes was asked was there a minimum level of turnout in the public referendum for it to be valid. He said he would find out.

**Sub-Groups**

85.1 **Retail**

Councillor Mrs. Laxton said that the Retail Group had concluded its work and she would circulate the report.

85.2 **Business and Employment**

It was noted that Councillor Triandafyllou was no longer on this Committee and a new leader was needed.

Councillor P. Holbrook volunteered to take the questionnaires around the businesses on Diplocks Way. Councillor Mrs. Clarke would do the same for the businesses in the High Street.

Mr. K. Hinton would collate and analyse the responses.

85.3 **Housing and Architecture**

Councillor G. M. Moore said that he had not yet had time to undertake any work in this area. Councillor Mrs. Laxton said she was in a position to help.

Mr. Hayes said he would send examples of design guides.

85.4 **Historical**

Councillor Puttick said the review had been completed but the final paper needed to be tweaked.

Councillor Puttick asked Mr. Hayes to find out from Wealden District Council the definitive answer to the future of the Conservation Area.

85.5 Environment

Mr. Cross stated that he had arranged a meeting with Wealden District Council officers in early November. The Sub-Group had identified objectives and would be discussing how their vision may be achieved.

85.6 **RESOLVED** that all papers would be sent to Mr. Hayes, Councillor Berry and the Town Clerk; and that the next meeting of the Neighbourhood Planning Committee should be dedicated to the Sub-Groups' findings.

85.7 **RESOLVED** that Councillors Mrs. A. Clarke and P. Holbrook sit on the Business and Employment Sub-Group.

**Communications and Branding**

86.1 Members were asked to choose a logo from those presented by Mrs. Deehan and Mr. Hayes for communications from the Neighbourhood Planning Committee.

86.2 **RESOLVED** to:

- a) Choose the logo (number 2) presented by Mrs. Deehan to be logo on communications from the Neighbourhood Planning Committee.
- b) Issue a press release updating the work of the Neighbourhood Planning Committee.
- c) Send an update of the work of the Neighbourhood Planning Committee to the members of the Committee on the Council's database
- d) Consult with the Public Information Officer about setting up a new website.

87 **Financial Statement**

**RESOLVED** to note the financial statement of expenditure against budget for the project as circulated with the agenda and as Appendix NP/16/4/87A

**WDC Local Plan Consultation**

88.1 It was reported that Council had resolved that the Neighbourhood Plan Committee be delegated to draw up Council's response to the next stage of the Wealden District Council Local Plan Consultation.

88.2 Mr. Hinton said as he didn't have voting rights he would not be involved in the production of the response to the Local Plan.

Mrs. Deehan said she would not participate either.

88.3 **RESOLVED** that the Neighbourhood Plan Committee requests that an extraordinary meeting of Hailsham Town Council be to allow full Council to draft the Council's response to the next stage of the Wealden District Council Local Plan consultation.

There being no other business, the meeting closed at 8.43pm.