



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
On Thursday 13th Jul 2017 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

As resolved at the meeting of the Neighbourhood Planning Committee held on 15th June 2017, Councillor J. Puttick chaired the meeting.

NP/16/9/
159 **Present:** Councillors N Collinson, N. Coltman Mrs. B. Holbrook, P. Holbrook, Glenn Moore, Graham Moore and J. Puttick.

160 **Other Members:** Ms V. Browne, Mrs. H. Deehan, K. Hinton and Ms J. Walters.

161 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

162 **Also Present:** Councillor F. Berry and John Herbert from Troy Navigus.

163 **Apologies for Absence:** Councillor Mrs. M Laxton.

164 **Declarations of Interest:** None received.

165 **Minutes of the meeting of the Neighbourhood Planning Committee held on 15th June 2017**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 15th June 2017.

Sub-Groups: Update from Consultants and Progress Against Plan

166 **Transport issues and Transport Sub-Group**

Councillor Graham Moore had agreed to take on the role of co-ordinator for the sub-group looking at transport. Councillor P. Holbrook said that he was willing to be a member of the sub-group and suggested that Mr. F. Catt and Mr. R. Oleson be approached to see if they would also be willing to be members.

167 **Character Assessment**

Mr. Herbert thanked members for sending their comments on the draft document. It had now been slightly re-drafted and would be circulated to Committee members.

- 168 Draft Plan
- It was agreed that future housing design should be compliant with Leadership in Energy and Environment Design (LEED) certification.
- The draft plan would be available for internal circulation soon.
- 169.1 Habitat Regulations
- Mr. Herbert said that Wealden District Council needed more information and this would be sent following the public consultation exercises in August.
- Mr. Hinton proposed that the Neighbourhood Plan should proceed to the Hailsham Town Council timescale.
- 169.2 **RESOLVED** to proceed with the Neighbourhood Plan taking into account comments received at the consultation meetings.
- 170.1 Update from Sub-Groups
- Councillor Puttick said that the policies drawn up from the Historic Buildings Sub-Group would be available in paper form for the consultation meetings.
- Green Infrastructure Sub-Group and Green Spaces Issues
- Mr. Cross had forwarded a paper identifying issues raised in the Sub-Group.
- 170.2 **RESOLVED** that any development on the margins of the Pevensey level will require an Environment Impact Assessment to ensure that there is no detrimental effect on the levels; this to be provided by the developer.
- 171 **Financial Statement**
- RESOLVED** to note the financial statement of expenditure against budget for the project and to retain the service of Survey Monkey until the end of August.
- 172 **Communications and Branding**
- Councillor Mrs Laxton reported that arrangements for the consultation exercises on 11th and 18th August were progressing well.
- The following people would be attending the meetings:
- 11th August 2017: Councillors Berry, Coltman, P. Holbrook, Mrs. Laxton and Glenn Moore. Mrs H. Deehan and Mr. J. Harrison.
- 18th August 2017: Councillors Berry, N. Collinson, Coltman, P. Holbrook, Mrs. Laxton and Glenn Moore. Mrs. S. Harper and Mr. D. Saxby.
- It was agreed that a Neighbourhood Planning stall be at the market on 29th July 2017.
- 173 As this was possibly the last meeting of this Committee attended by Ms V.

Browne and Ms J. Walters, Councillor Glenn Moore thanked them for all their work in developing the Neighbourhood Plan.

174 **RESOLVED** that the next meeting of the Neighbourhood Planning Committee would take place on Thursday 24th August at 7.00pm.

There being no other business, the meeting closed at 8.18pm.