



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
on Thursday 12th October 2017 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

NP/16/9/
192 **Present:** Councillors N. Coltman Mrs. B. Holbrook, P. Holbrook, Mrs. M. Laxton and J Puttick.

Councillor Mrs. Laxton chaired the meeting in the absence of Councillor Glenn Moore.

193 **Other Members:** Mrs. H. Deehan and K. Hinton.

194 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

195 **Also Present:** Mr J Herbert and Mr L Goodley from Troy Navigus.

196 **Apologies for Absence:** Councillors N. Collinson and Glenn Moore.

197 **Declarations of Interest**

Mr. Hinton declared an interest in agenda item 6 – Strategic Environment Assessment/Sustainability Appraisal/Habitat Regulations Assessment.

198 **Minutes of the meeting of the Neighbourhood Planning Committee held on 7th September 2017**

RESOLVED to note and adopt the minutes of the meeting of the Neighbourhood Planning Committee held on 7th September 2017.

199 **Confidential Business**

RESOLVED that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

6. Strategic Environmental Assessment/Sustainability Appraisal/Habitat Regulations Assessment

7. Initial Draft of Neighbourhood Plan

Strategic Environment Assessment/Sustainability Appraisal/Habitat Regulations Assessment

- 200.1 Mr Herbert explained that there is government funding available for a technical support package. This could be applied for and would be free of charge. The consultants would complete most of the form with Hailsham Town Council providing some extra information.
- 200.2 **RESOLVED** to explore the possibility of applying for a government technical support package and defer the expenditure of £15,000 agreed at the meeting on 7th September 2017 until the outcome of the application is known. It was acknowledged that the Sustainability Appraisal would need to be undertaken.

Initial Draft of the neighbourhood Plan

- 201.1 The Chairman reminded members of Mrs Miller's email as reported at the beginning of the meeting and asked if they were in agreement to add something to the draft Neighbourhood Plan about the need for additional cemetery space.
- 201.2 **RESOLVED** to send the draft Neighbourhood Plan to Wealden District Council with an addition to the Community Facility section as follows:

"In light of dwindling capacity there is a need to look at the most effective way of providing extra cemetery space."

Sub-Groups: Update from Consultants and Progress Against Plan

- 202.1 Transport issues and Transport Sub-Group
- The Chairman stated that no progress had been made in convening a public group to highlight five key objectives.
- East Sussex County Council had undertaken the parking survey and the results were circulated with the agenda.
- 202.2 **RESOLVED** to ask the Consultants to take on the Transport Sub-Group and make recommendations for the five key objectives.

Financial Statement

- 203 **RESOLVED** to note the financial statement of expenditure against budget for the project.

Communications and Branding

- 204.1 The Chairman stated that the consultation period would start on 25th November 2017 and would run until 8th January 2018. The beginning of the period would be launched at the Community Civic Hall between 10am and 2pm
- 204.2 **RESOLVED** that a letter from the Neighbourhood Planning Committee Chairman and Vice Chairman be sent to all community groups and residents' associations

informing them of the consultation period. The Town Clerk would investigate the possibility of producing a short video for the launch and that a questionnaire also be available.

There being no other business, the meeting closed at 8.21pm.