



HAILSHAM TOWN COUNCIL

NOTICE is given of a meeting of the HAILSHAM TOWN COUNCIL to be held in the Fleur-De-Lys Council Chambers/Meeting Room, Market Square, HAILSHAM on

Wednesday, 29th March 2017 at 7.30 p.m.

1. Prior to commencement of the formal business of the meeting a period of not more than 15 minutes will be assigned for the purpose of permitting members of the Public to address the Council, or ask questions on matters relevant to responsibilities under the direction of this Council, at the discretion of the Chairman.
2. **APOLOGIES FOR ABSENCE:** To receive apologies for absence of council members.
3. **DECLARATIONS OF INTEREST:** To receive notice of declarations of personal and prejudicial interest in respect of items on this agenda.

4. **HAILSHAM ACTIVE**

To receive an update from Hailsham Active on their most recent activities.

5. **CONFIRMATION OF MINUTES**

To resolve that the Minutes and Reports of the meeting of Hailsham Town Council held on 25th January 2017 (Ref HTC/16/5/212-238), as printed and circulated, may be taken as read, confirmed as a correct record, and signed by the Chairman.

6. **COMMITTEE REPORTS**

To receive and note minutes from the following Committee Meetings:

- A. Communities Committee Meetings (6th February and 6th March 2017)
- B. Planning & Development Committee Meetings (31st January 2017, 21st February and 14th March 2017)
- C. Strategic Projects Committee Meeting (22nd February 2017).
- D. Finance, Budget and Resources Committee Meeting (8th February 2017)

7. **COMMITTEE RECOMMENDATIONS**

To consider the following recommendations made by committees, which are outside of their terms of reference or otherwise were resolved as recommendations to full council:

7.1 **Communities Committee: 6th February 2017 – Extra Event proposed**

RESOLVED to recommend to Council that a sum of £1000 is allocated to the Hailsham Lions to support the Hailsham Get Active Day event on Sunday 23rd July

on Western Road Recreation Ground

7.2 Strategic Projects Committee: 22nd February 2017 – Common Pond Pathway

RESOLVED to recommend to Council that the repairs to the pathway between Bellbanks Road and Archery Walk are approved in principle, subject to the obtaining of a third quotation. Funding for the work to the pathway will be taken from capital receipts from the sale of land for public open space.

7.3 Finance, Budget and Resources Committee: 8th February 2017 – Annual Grants 2017/18

It was advised that 2 ongoing grants are set with the precept which is as follows:

Hailsham Old Pavilion Ltd - £3,000.00
Citizen Advice Bureau (Hailsham) - £13,287.00

These grants are a result of a previous resolution by Hailsham Town Council and are ongoing.

RESOLVED to recommend that these two grants items be reviewed when the FBR committee look at the 2018-19 budget.

RESOLVED that the FBR Committee recommend that the council award or not award the following community organisation annual grants. Reasons for not awarding are noted for each organisations:

RESOLVED to recommend that the Total of £10,202.00 to be awarded to the local community groups

8. GLENEAGLES RESIDENTS' ASSOCIATION

To consider a request from the Gleneagles Residents' Association for the council to joint fund a project related to road safety in the area.

9. NEIGHBOURHOOD PLAN COMMITTEE

To note the minutes from the Neighbourhood Plan Committee Meeting (19th January 2017) and discuss the outcomes from subsequent meetings.

To approve the Neighbourhood Plan Committee's delegated authority up to the next Town Council meeting

10. HAILSHAM AREA ACTION PLAN

To note and discuss the outcomes and any notes or accompanying documents from the **HAILSHAM AREA ACTION PLAN STEERING GROUP MEETING** held on 14th March 2017

11. MOTION 159

To consider the following motion as submitted to the Town Clerk in accordance with Standing Order No. 2 by Councillor Glenn Moore who proposes:

The Retail Sub-Committee of the Neighbourhood Planning Committee has identified the need for a replacement fit for purpose Town Council premises, incorporating

a Civic Centre, to house our staff and the service provision of Hailsham Town Council. We propose that the Neighbourhood Planning Committee formulate a costed proposal for Full Council to consider.

(Seconded by Councillor S. Van Der Geyten)

12. MOTION 160

To consider the following motion as submitted to the Town Clerk in accordance with Standing Order No. 2 by Councillor Glenn Moore who proposes:

It is apparent since the website provider was appointed in 2015 that there has been no full review of the current provision. We recommend to council to give the current provider notice and tender for a local firm to manage the website and its updates for a competitive price.

(Seconded by Councillor M. Burt)

13. MOTION 161

To consider the following motion as submitted to the Town Clerk in accordance with Standing Order No. 2 by Councillor Glenn Moore who proposes:

The Triangle of land at the corner of South and Ersham Road is designated as a Village Green. I contend that this area could be better utilised for transport improvements. It is requested that the Town Council take urgent action to progress the matter through the legal process to de-register it as Village Green, so that we can assist our town in alleviating daily congestion at this multiple access junction.

(Seconded by Councillor M. Laxton)

14. CONFIDENTIAL BUSINESS

To resolve that due to the special and confidential nature of the business about to be transacted, and possible disclosure of personal or legal information not in the public interest at the present time, the following item of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Orders No. 1E.

15. Personnel Issue

The reasons for exclusion are

Engagement, terms of service (Agenda Item 15)

Following agenda items 15 and the meeting will no longer be under confidential business (unless resolved otherwise)

15. PERSONNEL ISSUE

To consider an ongoing personnel issue

16. ANNUAL TOWN MEETING

To discuss the arrangements for the Annual Town meeting being held on 20th April 2017.

17. ANTI SOCIAL BEHAVIOUR IN THE TOWN CENTRE

To discuss recent occurrences of ASB and what the council can do to address this

18. COUNCILLORS' QUESTIONS/INFORMATION FORUM

(at the Chairman's discretion).

A handwritten signature in black ink, appearing to read 'John H.', with a stylized flourish at the end.

JOHN HARRISON
Town Clerk

Gleneagles Residents' Association

The Town Clerk,
Hailsham Town Council,
Inglenook,
Market Square,
Hailsham
BN27 2AE

23 February 2017

Dear Sir,

Road Safety Issues on Gleneagles Drive

The Residents' Association is increasingly concerned about the volume and speed of traffic that uses Gleneagles Drive and we believe that a number of measures are necessary to improve road safety for both pedestrians and drivers.

We have discussed our objectives with Cllr. Bentley from ESCC and with a road safety manager from the Highways Department and they have seen the issues first hand on Gleneagles Drive. Subsequently, the road safety team has sent a Principal Road Safety Officer and a Senior Traffic and Safety Officer to review the situation and to consider suitable measures including parking restrictions, the instigation of a 20mph speed limit in the region of the junction of Dunbar Drive and Gleneagles Drive and the placement of signs that warn drivers of a school in the vicinity.

To move matters forward it is necessary that Highways conducts a feasibility study and produces a technical report to determine what can be achieved and the cost of implementation. To carry out this feasibility study will require funding of £500 and we request that this is provided by Hailsham Town Council. Could you please make this an agenda item for the next full council meeting?

Once the feasibility study has been completed the project will only be able to move forward on the basis of a Community Match funding scheme where the community (HTC) must provide at least 50% of the necessary funds and ESCC will provide the balance. We understand that ESCC has recently voted to increase its funding of the Community Match scheme.

Yours faithfully,
Gleneagles Residents' Association

SK Potts

Stephen Potts
Chairman
E: chairman.gra@gmail.com
T: 01323 846460



Our voice in the Community

**Hailsham Area Action Plan (HAAP)
Steering Group Meeting
Civic Community Hall, Vicarage Lane, Hailsham**

**Tuesday 14th March 2017
Summary note of the meeting**

In attendance:

Steering Group members:

Clive Soper	Chamber of Commerce	CS
Cllr Bill Bentley	East Sussex County Council	BB
Cllr Frank Berry	Hailsham Town Council	FB
Phillip Matthews	Hailsham Forward	PM
Cllr David White	Hellingly Parish Council	DW
Cllr Bernie Goodwin	Polegate Town Council	BG
Louise Goatcher	Eastbourne, Hailsham & Seaford CCG	LG
Cllr Ann Newton	Wealden District Council (Chairman)	AN
Cllr Nigel Coltman	Wealden District Council (Deputy Chairman)	NC

Supported by:

Ellen Reith	East Sussex County Council	ER
Nigel Hannam	Wealden District Council	NH
Arlene Toth	Wealden District Council (notes)	

Apologies:

Wolfgang Weis	Eastbourne, Hailsham & Seaford CCG
Hannah Packwood	Environment Agency
Cllr Wendy Alexander	Polegate Town Council
Penny Shimmin	Team East Sussex (Local Enterprise Partnership)
Cllr Lesley Collinson	Hailsham Town Council
Marina Brigginsshaw	Wealden District Council

1. Introductions

Cllr Newton opened the meeting and NH read out the apologies.

2. Notes of the meeting 13th December 2016

There were no comments or questions.

3. Update on Wealden Local Plan

NH gave an update on the Wealden Local Plan. Key points discussed were:

- Background
- Ashdown Forest air quality, traffic flows and nitrogen deposition
- Housing numbers and distribution
- Objectively Assessed Housing Need
- Issues
- Next steps

Background

The Wealden Issues & Options Representations went to consultation in October 2015 with 20,000 dwellings as the preferred option. The Draft Wealden Local Plan went to the Local Plan Sub Committee and Joint Planning Committee on the 13th March 2017. It will go to Full Council on the 22nd of March 2017 with the ultimate aim of submitting to the Planning Inspectorate.

Ashdown Forest SAC air quality, traffic flows and nitrogen deposition

Wealden has been monitoring the protected areas of the Ashdown Forest and will continue to monitor using the Ashdown Forest traffic model for Wealden and beyond, and the impact there is on the Forest. Issues identified are: Ecological, traffic, nitrogen. They show that impact is occurring. The preferred option for testing (20,000 houses) shows nitrogen deposits at high levels. Commitments (those with planning permission) will also have an impact. It is necessary to look at the SAC as a whole. There is a high level of nitrogen, but this is tolerable as a whole across the SAC. There are alternatives that could reduce impact: mitigation, speed limits, or the possibility of providing compensatory habitats. To maintain the integrity of the area, more development has been designated to the south of the District. Discussions have taken place with Natural England, who are happy to assist. Information has been shared with other Districts as part of Duty to Cooperate. We are also monitoring the current level of commitments.

Housing numbers and distribution

With a plan to 2037 we would be unable to achieve 11,456 dwellings due to the Ashdown Forest constraints, therefore, it is expected that an Inspector would reduce the plan period in these circumstances especially in the light of the Housing and Planning White Paper. With a plan to 2028 our modelling shows that we can allow development up to 11,456 in total. Also, we are proposing regular reviews triggered by further nitrogen monitoring, Hailsham waste water treatment delivery and A27 upgrades in line with the White Paper.

In addition to the existing commitments, the proposed 11,456 dwellings will be distributed in: Hailsham, Stone Cross, Polegate and Willingdon, Horam, Heathfield, Wadhurst, Ninfield and Berwick Station.

Objectively Assessed Housing Need

The population of Wealden is projected to significantly increase. The White Paper suggests that the OAHN be standardised. The recalculated figures are 950 per annum. Sufficient land has come forward from the SHELAA for up to 24K dwellings. Because of the conflict with the Ashdown Forest SAC, the numbers are now at 11,456.

Issues

- South Wealden Growth Area incorporates Hailsham, Hellingly, Stone Cross and the Hailsham Employment Area and will include policies on education and infrastructure.
- Delivery of the Ashdown Forest approach
- Planning applications while compensation measures are progressed
- Mid Sussex Interim Examination findings – the inspector has suggested a significant increase in housing numbers
- Housing and Planning White Paper - OAHN standard calculation
- Timing of formal consultation should take place in May/June 2017
- Duty to Cooperate and other stakeholder consultation will continue

At this stage of the meeting, there was a discussion between the attendees regarding the above points. The outcomes of the discussion included:

- Measures need to be in place prior to development, and will be looked at on a case by case basis for new development.
- It was agreed that more traffic will have a negative effect on the SAC and that studies need to be continued.
- All agreed that improvements on the road systems are necessary, particularly the A27, and that alternative methods of transport require looking into.

Next Steps

A revised version of the draft Wealden Local Plan is being produced for Full Council on the 22nd of March. Completion and publication of studies and evidence base are currently being undertaken.

5. Hailsham Neighbourhood Plan

NC explained that the Hailsham Neighbourhood Plan was progressing and there was a meeting scheduled with WDC officers on 23 March prior to an HTC meeting later that day on the Neighbourhood Plan.

6. Future role of the Steering Group

NH explained that the role of the group has been very valuable in helping to develop the Hailsham and surrounding areas of the Plan as well as providing excellent liaison with the Hailsham Neighbourhood Plan. NH suggested it would be valuable to continue with the Steering Group with a review for a wider group to encompass the South Wealden Growth Area. Progressing and delivering the plan for Hailsham and surrounding area will require ongoing input from key stakeholders who are represented on the Steering Group. The proposal is therefore to continue with the Steering Group through to adoption of the plan and beyond to delivery.

At this stage of the meeting, there was a discussion between the attendees regarding the above. Key points discussed were:

- How the reduction of housing numbers proposed will have an impact on retail space, and will we still be able to encourage businesses to invest in the area, and the effect of development on the Ashdown Forest SAC
- Development and flood risk issues, particularly with surface water flooding, and infrastructure, i.e. waste water and packaged treatment systems
- Education and transport provision and the reduced housing numbers - ESCC have confirmed that they will need to revisit the revised figures and come back regarding additional capacity and infrastructure required and their delivery
- Health/CCGs – WW provided an update via email to NH. There have been number of positive developments including:
 - Health Facilities
 - Land transfer: transfer of the larger of the sites available is progressing well, there are no problems or hold ups to the project expected.
 - Planning: The CCG are also working with the GP's, Architects and the Developer to draw up outline proposals for the design of a new Health Facility.
 - Services planned: The new facility is expected to house two independent surgeries, a minor surgery suite, training facilities to help attracting more GP's to the area, and a number of multi-purpose

rooms for consultations and treatment by other providers, including services which have so far been provided through outpatients clinics in the hospitals. The design should allow for different parts of the building to be used independently and at different times to facilitate moves towards a 24/7 NHS.

- There is also sufficient growth capacity build in to address current pressures in capacity and allow for further growth (around 15% to 20%) in list size. The building will not, however, cater for the totality of housing developments looked at in the Plan. According to our understanding of current proposals the CCG may potentially establish two new surgeries more local to the proposed developments once they will get underway.
- The CCG are also planning for better use of better use of IT, with some rooms being equipped for remote or virtual consultations with specialists off site, which should increase access to specialist services and cut down on the need for patients to travel.

LG confirmed the contents of WW's email as above and stated that a meeting had taken place last week regarding the plans and the land has been agreed. A planning application will be submitted in May/June 2017. Pre-project funding has also been approved. The facility will be developer built and managed by ESHT / NHS. They are also working with practices on work force structure.

6. Any other relevant business

BG asked if there will be anything else about housing (particularly affordable) in the plan and NH explained the 35% affordable housing policy.

7. Dates of next meeting

NH suggested that the next meeting should be scheduled to take place during July/August.