



HAILSHAM TOWN COUNCIL
Neighbourhood Planning Sub-Committee

REPORT (Minutes)

of the meeting of the Neighbourhood Planning Sub-Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
On Thursday 14th January 2016 at 7.00 p.m.

Prior to commencement of the remaining formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting members of the public present to address the Assembly, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

The Chairman said that Ms V. Browne was unable to attend this meeting and the Town Clerk had received a request from Mr. K. Hinton to substitute for her. He said that substitutes for ex-officio members were not permitted, he was prepared, however, to use his discretion to allow Mr. Hinton to participate throughout the meeting.

NP/15/7/33 **Present:** Councillors Mrs S. Cottingham, P. Holbrook, Mrs. M. Laxton, J. Puttick, P. Soane (Chairman) and C. Triandafyllou.

34 **Other Members:** S. Cross and Mrs. H. Deehan.

35 **Officers Present:** Mr. J. Harrison (Town Clerk) and Mr. D. Saxby.

36 **Apologies For Absence:** Councillor C. Tasane and Ms V. Browne. Councillor Holbrook stated that Councillor Tasane was attending the opening of Furniture Now.

37 **Declarations of Interest:** None

38 **Minutes of the meeting of the Neighbourhood Planning Sub-Committee held on 9th December 2015**

RESOLVED to note and adopt the minutes of the meeting of the neighbourhood Planning Sub-Committee held on 9th December 2015.

39 **Matters Arising**

None.

Neighbourhood Planning

40.1 The Chairman had identified a number of issues that he considered needed to be addressed in order for the Sub-Committee to produce a Neighbourhood Plan. These were: What is Neighbourhood Planning? What is the Neighbourhood Planning Process? How does the Neighbourhood Plan interrelate with the Area Action Plan and can it run in conjunction? What does the council want to achieve and by when? What resources are needed? What resources are available? Who

should be involved in the process? How will the Sub-Committee work?

Initial discussion centred round the standing of a Neighbourhood Plan in relation to the Hailsham Area Action Plan.

The Chairman said he saw the Neighbourhood Plan giving residents the power to determine the type of housing and associated amenities and leisure facilities needed, and where they go. It was important that the public are aware that this Plan runs alongside the HAAP and will be submitted as part of the Wealden Local Plan.

He saw the HAAP as looking at the viability of the preferred option, and to put into place enough infrastructure and amenities for the preferred option to happen.

It was agreed that the people of Hailsham needed to have a vision of what this town would look like in the future to enable a meaningful referendum to take place at the end of the process.

40.2 **RESOLVED** to recommend the following:

1. That the Neighbourhood Planning is given full delegated authority to carry out the process required to take the project forward.
2. The Town Clerk to request a meeting with Marina Briggshaw of Wealden District Council to discuss the role of the Neighbourhood Plan, how it fits in with the HAAP and what the Neighbourhood Plan is allowed to do. Councillor Soane, the Town Clerk and Mr. S. Cross to represent Hailsham Town Council at this meeting. It was agreed that the following be discussed: Allocation of sites; policies to guide the development of these sites; local design policy and criteria; policies to protect important open spaces, landscapes & buildings and other policies to guide and influence development.
3. A press release be issued stating that the Neighbourhood Plan will be produced and seen through to its fruition, and how it sits with the HAAP.
4. No time frame is put on the Neighbourhood Plan's production.
5. Members of the Neighbourhood Planning Sub-Committee be permitted to take responsibility for individual areas and report back to the Sub-Committee.
6. Set in train the tendering process for the services of a consultant. It was agreed that three quotations be sought, and that SALC/NALC be approached for advice. It was noted that £20,000 had been allocated in the proposed budget for 2016-17, and a grant of £8,000 from central government was possible.
7. Arrange a visit to a town where a Neighbourhood Plan had been produced. Councillor Mrs. Laxton and Mr. K. Hinton to investigate.
8. That Councillor Puttick be the liaison person to Hellingly Parish Council's Neighbourhood Planning Committee. The first meeting will be on Saturday

30th January.

9. Look into the use of social media and produce a flyer for insertion to the next edition of the Newsletter.
10. Talk to Anton Bree of Ross & Co about the possibility of using a pop-up shop to gain the public's views. Councillor Soane agreed to pursue this.
11. Mrs Deehan to arrange visits to local schools.
12. Invite a representative of Arlington Parish Council to attend future meeting of the Neighbourhood Planning Sub-Committee.

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Date of next Meeting

RESOLVED that the next meeting take place on Thursday 25th February at 7.00pm. All future meetings will take place on the last Thursday of the month.

There being no other business, the meeting closed at 9.17pm.