

HAILSHAM TOWN COUNCIL

FESTIVITIES AND EVENTS COMMITTEE

You are hereby summoned to a meeting of the Festivities and Events Committee to be held at the Fleur de Lys Council Chambers, Market Square, Hailsham on **Monday 2 June 2014** at **6.00 pm**.

Prior to commencement of the formal business a period of not more than 15 minutes will be set aside during which Members of the Public present will be permitted to address the Committee at the invitation and discretion of the Chairman.

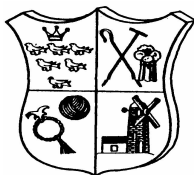
The Order of business to be transacted will thereafter be:-

1. **Apologies for Absence**
2. **Declarations of Interest**
To receive notice of declarations of personal and prejudicial interests in respect of items on this agenda.
3. **Confirmation of Report**
To confirm the notes of the meeting of the Festivities Committee held on Monday 12th May 2014
4. **Matters Arising from previous minutes**
5. **Tour of Britain**
To discuss the event on 13th September 2014
6. **Christmas Lights and Switch on Event 2014**
Update on Christmas Lights and Switch on event on Saturday 22nd November 2014
7. **Town Fete 2014**

To discuss the Town Fete to be held on Saturday 12th July 2014
8. **Bonfire Society**
General update
9. **Charter Market 2014**
To discuss the Charter Market on Saturday 9th August 2014

John Harrison
Town Clerk
27.5.14

HAILSHAM TOWN COUNCIL FESTIVITIES AND EVENTS COMMITTEE



REPORT (Minutes) of the Festivities and Events Committee relating to the organisation of festivities and events held at the Fleur de Lys Council Chambers, Market Square, Hailsham on Tuesday 8th July 2014 at 6.00 pm.

Prior to commencement of formal business, a period of not more than 15 minutes was assigned for the purpose of permitting members of the public to address the Committee or ask questions (on matters relevant to the responsibilities under direction of this Committee) at the invitation and discretion of the presiding Chairman.

None were present.

14/2x/11

Committee members present

Councillors: Mrs J. Bentley, Ms A. O'Rawe Mrs M. Skinner, C. Triandafyllou

Other members present

Mrs G. Constable (Hailsham Lions), Mrs J. Coates (Air Cadets), Councillor N. Collinson, Mr J. Cullen (Hailsham Community College), Mr B. Funnell (Hailsham Rotary), Mrs R. Piggott (Hailsham Bonfire Society), Mrs J. Robinson Sivyer, Ms. J. Seale, Mrs D. Sinden (Hailsham Parish Church)

Officers in attendance: K. Moralee, M. Caira

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Apologies For Absence:

Committee Members

Mrs M. Burt

Other members

Mr A. Osborne (Hailsham Bonfire Society), Mr M. Robinson Sivyer (Hailsham Community College, Mr J. Tipler (Hailsham Arts Festival)

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Declarations of Interest

None were received.

14

Confirmation of Minutes

RESOLVED that the minutes of the Festivities Committee meeting held on Monday 2nd June 2014 be confirmed as a correct record.

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Matters Arising

None were received.

16

Tour of Britain

The route has now been agreed and it was confirmed the Tour of Britain will pass through Hailsham High Street.

The estimated times through Hailsham are:

Lead car - 13.26

Slow race - 14.01

Best guess - 13.41

Fast race - 13.20

It was agreed various events would be arranged for the day and any money raised at the charity bike ride would be for a defibrillator for the Town, to be placed externally on one of the shops/buildings.

Members discussed placing bunting throughout the Town.

The Corn Exchange Public House has offered to project the race onto their big television screen. The bike shop "Rebicycled" in Hailsham will be organising penny farthings at the event plus offering the chance to win free cycle hire.

Waitrose, Subway and Tesco have confirmed they will be involved on the day and some of the Banks in the High street have offered to raise some money for charity.

It was also agreed that Hailsham Forward could provide some of their gazebos for the event.

N. Collinson informed members that the 13th September is also the opening day of the Hailsham Festival. A number of events have been arranged; he suggested a theme of bicycles in the shops, with either decorated bicycles or drawings/paintings of bicycles. This could also be turned into a competition.

Other events on the day:

A live band - The Memphis Flyers – has been booked for the morning

St Mary's Church will be open on the day with a number of children's activities taking place and a concert will be held at the Church from 12.00 – 1.00 pm

A cake baking competition will be held in the Civic Community hall from 10.00 am – 2.00 pm.

It was reported that Courtlands have offered the use of their grass frontage for the day for an activity or event.

Members agreed some merchandise could be sold on the day, such as T shirts.

The Committee Clerk was asked to arrange a meeting for the following week, for a small working group to organise the events on the day.

It was agreed to obtain some funding for the event from the Festivities budget.

RESOLVED to recommend £1,000 is taken from the Festivities budget for the Tour of Britain event.

17 **Christmas Light Switch On**

J. Cullen advised that some students from Hailsham Community College will be singing at the switch on.

18 **Town Fete**

Members were advised that everything was in place for the Fete on the 12th, although further volunteers were required.

It was agreed to use all three of the Committee's gazebos on the day as well as the 20 market stalls

19 **Bonfire Society**

R. Piggott reported that two bands have been booked but a further band is required. J. Seale advised she will try and find a suitable band to play at the event.

20 **Charter Market**

Members discussed advertising and it was agreed to organise flyers as soon as possible. The Committee Clerk advised she will also purchase 10 yellow boards to advertise the event and be placed around the Town.

It was confirmed a new trader selling artisan pizzas will be at the market throughout the day and evening along with a hog roast in the evening.

The local beer, cider and wine stalls will have stands at the market all day and through the evening. A wine stall will be in place, organised by Chapter 12, plus Harveys and Dark Star are providing the beer with ciders from Norman Hunt in Battle.

28 food and drink stalls have confirmed they will attend between 10.00 am – 3.00 pm with one or two also staying throughout the evening

It was agreed to set up a meeting for the following week to look at the location of the food stalls.

It was confirmed a PA system would only need to be in place for the daytime, with the jazz band and HCC students providing their own equipment for the evening.

N. Collinson advised he will organise some tables and chairs for the evening event.

Members confirmed the times of the evening event to be 6.00 pm – 9.00 pm.

21 **Hailsham Festival**

N. Collinson advised a number of events are being organised for the festival including:

A barn dance, live music, poetry awards, arty evenings, children's crafts, youth workshop, wine tasting, Hailsham bake off, art workshop, poetry competition, fancy dress competition, 3 minute film making competition, art exhibitions and a fashion bee, among many other events also taking place.

There being no further business the meeting closed at 7.25 pm. The next meeting will be held on Tuesday 29th July at 6.00 pm.

Global/Minutes & Agendas/Festivities