

HAILSHAM TOWN COUNCIL

FINANCE, BUDGET and RESOURCE COMMITTEE

AGENDA

To appointed Members of the Committee

You are hereby summoned to a meeting of the Finance, Budget and Resource Committee, to be held at the Fleur-de-Lys Council Chambers/Meeting Rooms, Market Street, Hailsham, on

Wednesday 10th September 2014 at 7.30 p.m.

Prior to commencement of the formal business of the meeting, a period of not more than 15 minutes will be assigned for the purpose of permitting members of the Public to address the Assembly, or ask questions on matters relevant to responsibilities under the direction of this Committee, at the discretion of the Chairman.

The order of formal business to be transacted will thereafter be as follows:

1. **Apologies for Absence**

To receive apologies for absence of appointed members.

2. **Declarations of Interest**

To receive notice of declarations of personal or prejudicial interests in respect of items on this agenda.

3. **Minutes of previous Meeting**

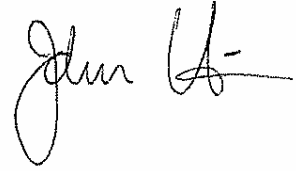
3.1 A) To note that the Minutes and Reports of the Meeting of the Finance, Budget and Resource Committee (Ref: FBR/14/3/9-26) held on 16th July 2014 were confirmed as being a correct record of this meeting.

3.1 B) To consider any matters arising.

4. **Accounts and Audit
Budget for 2015/2016**

To discuss budget modeling approach for the 2015/2016 budget, and feedback from Budget working party.
(Report to follow)

Dated this 3rd September 2014



JOHN HARRISON
Town Clerk

Committee Membership:

Councillor Mrs S.J. Bentley
Councillor. J. L. Blake
Councillor R. Grocock
Councillor G.G Rowe
Councillor Ms A O'Rawe
Councillor C. Triandafyllou
Councillor J. Puttick



HAILSHAM TOWN COUNCIL
FINANCE, BUDGET AND RESOURCES COMMITTEE

REPORT (Minutes)

of the meeting of the Finance, Budget and Resources Committee,
held at the Fleur de Lys Council Chambers, Market Street, Hailsham
on Wednesday 10th September 2014 at 7.30 p.m.

Prior to commencement of formal business, a period of not more than 15 minutes was assigned for the purpose of permitting members of the public to address the Committee or ask questions (on matters relevant to the responsibilities under the direction of this committee).

None Presented

FBR/14/4/
27 **Present:** Mrs S.J. Bentley, J.Blake, P. Holbrook (Substitute for R.T. Grocock), J. Puttick, M. Ryan (Substitute for Ms A. O’Rawe), G.G. Rowe, & C. Triandafyllou (Chairman)

28 **Officers Present:** Mr. J. Harrison (Town Clerk) & Mrs M. Hagger

29 **Apologies For Absence:** None received

30 **Declarations of Interest:** None presented

31 **Minutes of Previous Meetings**

RESOLVED to note that the Minutes and Reports of the Meeting of the Finance, Budget & Oversight Committee (Ref: FBR/14/3/9-26) held on the 16th July 2014 were to be deferred to the next FBR meeting as required number of attending members not present.

32 **Matters Arising :** None

33 **Accounts and Audit – Budget for 2015-2016**

33.1 The Chairman advised that the working party had met to review items in the budget, and Thanked the Finance Officer for working on the budget.

33.2 The Chairman stated that due to a new member on the Finance, Budget and Resource Committee Cllr John Puttick it would be more informative to go through all the budget papers.

33.3 Cllr S. Bentley advised that the POS Committee had reviewed the allotment rents and they are to increase as follows:

£17.00 - £37.00 – Small Plot
£30.00 - £50.00 – Large Plot

So Allotment income to show additional £1400.00

33.4 Cllr S.Bentley inquired whether there was an update on the Cricket Pavilion.

The Town Clerk advised that the Cricket Club would like to takeover the Pavilion and as such reduce the budget by £800.00

RESOLVED to recommend reducing the budget from £800.00 to £0.00.

33.5 The Finance Officer advised that the Tree Surgery budget to be increase from £6,000 to £9,000 as per instructions from the Outdoor Works Supervisor.

RESOLVED to recommend that further information be acquired relating to the increase i.e. a breakdown of additional work, and report back to the next budget meeting.

33.6 Cllr Rowe asked why the Public Toilet budget was reduced.

The Finance Officer advised that we had put in £20,000 due to quotes for the cleaning contract, There is now a cleaning contract in place and as such the cost for the Public Toilets is lower than budgeted.

Cllr Rowe enquired if any funds are being added to the New Burial Ground.

Cllr Triandafyllou advised that no budget is being added at this time.

Cllr Blake asked if the Wages and Salaries had been updated.

The Finance Officer advised that the Wages & Salaries include relevant pay increase inline with government advice and pension scheme increases.

33.7 Cllr Rowe asked the Finance Officer for a total of Town Crier Shouts for the previous year.

The Finance Officer will provide this information to Cllr Rowe via email.

33.8 Cllr Triandafyllou advised the increase of budget on the Software and Website budget, is due to potential running cost of the new website

33.9 Cllr Puttick asked if we had a website counter, The Finance Officer advised that we do not. Cllr Puttick stated that the Domain provider should be able to provide this information.

It was discussed in relation to the newsletter budget that there is a potential to reduce the print run of the newsletter should the new website be used instead.

It was advised that CPAC Committee is reviewing the newsletters and website at their next meeting on 15th September 2014.

34. Cllr Triandafyllou advised that it maybe necessary to increase the council's precept this year.

RESOLVED to recommend a precept increase, to be confirmed at the next budget meeting in November, once further information has been received from other Committees and Wealden District Council.

There being no other business, the meeting closed at 8.55pm

CHAIRMAN