



# HAILSHAM TOWN COUNCIL

**MINUTES** of the Meeting of Hailsham Town Council, held at the Fleur-de-Lys Council Chamber/Meeting Rooms, Market Square, Hailsham, on Wednesday 20<sup>th</sup> July 2016 at 7.30 p.m.

## **Public Question Time**

Prior to commencement of the formal business of the meeting a period of not more than 15 minutes had been assigned for the purpose of permitting Members of the Public present to address the Council, or ask questions (on matters relevant to the responsibilities of the Town Council) at the invitation and discretion of the presiding Chairman.

Mrs. H. Deehan said that she had made a presentation to the Strategic Projects Committee on the 22<sup>nd</sup> June 2016 about the Council providing cycle paths in its open spaces. She had also had feedback from the public on the provision of play equipment in Carpenters Way. The feedback suggested that it was good but not good enough. She suggested that in future the Council liaise with users before providing equipment. She had spoken to Hailsham Active.

Mr. B. Carpenter representing the taxi trade in the town addressed the meeting. He asked if the Council could talk to taxi representatives before implementing road closures in the future.

HTC/  
16/1/132 **Present:** Councillors: Mrs. B. H. Beckett, F. Berry, G. Blake-Coggins, Mrs. M. Burt, Mrs. L. J. Collinson, N. A. Collinson, N. S. Coltman (Chairman), Mrs. S.P.M. Cottingham, R. T. Grocock, Mrs. B. Holbrook, P.S. Holbrook, Mrs. M. Laxton, Ms. A. M. A Pinkney, J. Puttick, C. A. Tasane, C Triandafyllou and Mrs. S. Van Der Geyten.

## 133 **Officers in Attendance**

Mr. J. Harrison (Town Clerk), Mr. D. Saxby and Mr. T. Hall.

## 134 **Apologies for Absence:**

Apologies were received and accepted from Councillors Ms C. Collinson-O'Toole, G. Moore, Ms A. O'Rawe, P. Soane, Ms J Wells and Mr. A. Willis

## 135 **Declarations of Interest**

None presented.

## **Hailsham Active**

136.1 Mr S. Wennington of Hailsham Active addressed the meeting on its aims for the future.

The aim was for Hailsham Active to become a charity with businesses match funding money raised. He hoped the charity would be operational within 6-8 week

136.2 **RESOLVED** to defer this matter to the Finance, Budget and Resources Committee.

### **Confirmation of Minutes**

137.1 Councillor Berry said he had been nominated as the representative to MASHH, not Councillor Coltman.

137.2 Councillor Tasane said it had not been recorded that he had left the meeting early.

137.3 Councillor Ms A. O’Rawe had been listed in those attending but she had sent her apologies.

137.4 Councillor P. Holbrook asked for clarification of a minute recording an allegation about a member of staff. The Town Clerk said that this was not a matter for this meeting. Councillor P. Holbrook requested that he and the Town Clerk listen to the official recording of the minutes of the meeting held on 25<sup>th</sup> May 2016 to ascertain what Councillor Holbrook had said.

137.5 **RESOLVED** that the agreement of the Minutes and Reports of the meeting of the Hailsham Town Council (Ref: HTC/AM16/100-131) held on 25<sup>th</sup> May 2016, be deferred until the meeting on 28<sup>th</sup> September 2016 pending confirmation of what Councillor P. Holbrook said.

### 138 **Committee Membership**

**RESOLVED** to deal with this matter following the upcoming by-election and until then the status quo remains.

### **Committee Reports**

139 **RESOLVED**, after consideration in accordance with Standing Order 18(e), to receive the following reports of Committees, to approve and adopt the recommendations contained therein and the actions taken as reported therein.

A. Communities Committee Meeting (6<sup>th</sup> June and 11<sup>th</sup> July 2016)

B. Planning & Development Committee Meetings (31<sup>st</sup> May, 21<sup>st</sup> June and 12<sup>th</sup> July 2016)

C. Finance, Budget and Resources Committee Meeting (6<sup>th</sup> July).

D. Strategic Projects Committee Meetings (22<sup>nd</sup> June 2016)

### **Committee Recommendations**

140.1 **Finance, Budget and Resources Committee – 6<sup>th</sup> July 2016 – CCTV**

The Chairman stated that the Finance Budget Committee at its meeting on 6<sup>th</sup> July 2016 had resolved to recommend that the Council withdraws funding from the CCTV in Hailsham, but the matter should go to a meeting of the full Council with a detailed officer report.

140.2 **RESOLVED** to retain the CCTV service and provide the necessary funding for the scheme; and to invite a police representative to a future meeting to address Council.

141.1 Planning and Development Committee – 12<sup>th</sup> July 2016 – Housing Numbers and Five Year Land Supply

The Chairman explained the background to this item. At the last meeting the drafting of a letter to Wealden District Council about a five year land supply had been referred to the Planning and Development Committee. This had been done but had been challenged by Councillor Soane who had drafted an alternative.

141.2 **RESOLVED** that the letter drafted by the Planning and Development Committee be sent to Wealden District Council.

141.3 Councillor N. Collinson requested that his opposition be recorded.

142 **Confidential Business**

**RESOLVED** that due to the special and confidential nature of the business about to be transacted and possible disclosure of personal or legal information not in the public interest at the present time, the following items of business be transacted following the temporary exclusion of members of the Public and Press, in accordance with the Council's Standing Order No. 1 (e)

Agenda Item : Strategic Projects Committee (22<sup>nd</sup> June 2016) – Hailsham Works

Following that agenda item the meeting will no longer be under confidential business.

The reason for exclusion for this agenda items is: (Engagement, terms of service and terms of tenders, negotiations for contracts )

**Hailsham Works!**

143.1 The Town Clerk reported that the Strategic Projects Committee had proposed withdrawing funding from Hailsham Works!

143.2 **RESOLVED** to fund the twelfth cohort then to serve notice that the Council would withdraw funding from Hailsham Works!, and to look at alternative uses for the building.

143.3 Councillor Mrs. Laxton asked for her opposition to be recorded.

143.4 Councillor C. Triandafyllou asked for his abstention from voting be recorded.

143.5 It was agreed to ask a member of Now! Charity Group to attend a future meeting.

**Neighbourhood Plan Committee**

144 **RESOLVED** to:

a) note the minutes from the Neighbourhood Plan Committee Meetings (2<sup>nd</sup> June and 30<sup>th</sup> June 2016), and

b) approve the Neighbourhood Plan Committee's delegated authority up to the next Town Council meeting.

**Hailsham Area Action Plan Steering Group Meeting**

145 **RESOLVED** to note the notes and accompanying documents from the Hailsham area action plan steering group meeting held on 9<sup>th</sup> June 2016

### **Citizen's Advice Bureau**

146.1 Councillor Mrs Van Der Geyten introduced the report circulated with the agenda on end of year review on performance.

146.2 **RESOLVED** to note the CAB report and to welcome the production of a three year Service Level Agreement.

### **Poll Cards**

147.1 Members were asked to consider whether to Wealden District Council should produce poll cards for the forthcoming by election in Hailsham East ward; this would cost Hailsham Town Council in the region of £1,300.

It was proposed that poll cards should not be produced. On a show of hands this proposal was defeated by 9 votes to 7.

A second proposal was made that poll cards should be produced. On a show of hands this proposal was carried by 9 votes to 7.

147.2 **RESOLVED** that Wealden District Council be asked to produce poll cards for the forthcoming by election in the Hailsham East ward.

147.3 Councillor N. Collinson requested that this opposition to this resolution be recorded.

### **WDC Consultation on the Provision of Litter Bins**

148.1 The Town Clerk referred members to the officer's report circulated with the agenda.

148.2 **RESOLVED** that Wealden District Council be requested to provide more bins as there is a general inadequacy of all types of bins, especially in car parks; members to write to the Town Clerk with views on the location of bins.

### **Council Plan and Priorities**

149.1 Members were asked to consider the recommendations of the Council's Strategy Working group for amended 'Aims' for Hailsham Town Council and for the preparation of a business plan over the coming council year, which had been deferred from the last meeting.

149.2 **RESOLVED** that:

a. the Working Group continues to meet in order to develop a more detailed business plan for the town council, including a set of detailed 'Objectives', linked to outcomes and targets, related to the 'Aims' as recommended..

b. the Working group will meet quarterly, or more frequently if deemed necessary

c. the period to be covered by the new business plan will be four council/municipal years, starting from May 2017 (2017-2018 Council year) and ending May 2021 (2020-2021 Council year). This therefore covers the third and fourth years of the

current council term and the first and second years of the next council term.

d. the process for reviewing and amending the plan with a view to drawing up a new plan would start in May 2020, with a new plan to be launched in April/May 2021 for the following four years.

### **Councillor's Questions/Information Forum**

150 **Food Outlet**

Councillor P. Holbrook said that Kentucky Fried Chicken would be opening a unit in the High Street.

151 **4 Market Street**

The Town Clerk reported that a beauty therapist had taken the rent on the Hailsham Town Council owned premises in 4 Market Street.

152 **Twinning**

Councillor Puttick reported that the President of the Twinning Association in Gourney-en-Bray had been unwell.

It was agreed to write to her wishing her well.

153 **Co-op Store in Upper Horsebridge**

Councillor Mrs. Laxton asked if the Chairman had written to the manager of the Co-op in Upper Horsebridge about the parking facilities as agreed at the last meeting.

The Chairman said he hadn't but would do so.

154 **New Crematorium**

Councillor N. Collinson said that Wealden District Council had announced that it had purchased land for a new crematorium some five miles away.

There being no further business, the Chairman closed the meeting at 9.42pm.

CHAIRMAN